



LOS RIOS COMMUNITY COLLEGE DISTRICT
1919 Spanos Court • Sacramento, CA 95825-3981

P.O. No. F 2524

Date 2/21/20

LIMITED PURCHASE ORDER
(Not to Exceed \$200.00)

VENDOR NAME AND ADDRESS: <u>Panera Bread</u>		DELIVERY INSTRUCTIONS: <input type="checkbox"/> Deliver to Address Below (Check one) <input type="checkbox"/> Will Call	
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ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	Lunch for interview					137.88
2	committee 2/24/20					
3	Harris Center Marketing					
4	Director					
5	-corporate account					
6						
7						
8						
9						
10						

Paid:
Check#: 94-792367
Date: 3/5/20
Amount: 137.88
Voucher#:

Purchases Charged to Categorical Programs, Grants or Special Projects
This purchased is in compliance with the requirements of:

Program Name _____
For grants/special projects _____
Program Director/Coord. Signature _____ Project/Grant Number _____
Program Goal/Objective Number/Explanation _____

SUB-TOTAL	137.88
SALES TAX	
TOTAL (Not to Exceed \$200.00)	137.88

VENDOR: Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

Received by _____ Date _____

REQUESTED BY: [Signature] TYPED/PRINT _____ DATE 2/21/20

REQUESTED BY: _____ SIGNATURE _____ DATE 2/21/20

2/21/20 GENFD 5200 / 11 / FL.CP.OFFC

Bus. Unit Account Fund Org

00100 / 00000 2020 071A \$137.88

Program Sub-Class BY Proj/Grnt Amount

APPROVED: _____ DEAN OR OTHER AUTHORIZED SIGNATURE _____ DATE _____

APPROVED: _____ VICE PRESIDENT, ADMINISTRATION _____ DATE 2/21/20

Bus. Unit Account Fund Org

Program Sub-Class BY Proj/Grnt Amount



Panera, LLC
202210 Folsom, CA - Palladio Parkw

Invoice Number: 20221013885661

INVOICE

Customer Billing Address:

1546759
Los Rios Community College District - President's office
1919 Spanos Ct
Sacramento, CA 95825
United States of America

Delivery Details:

Delivery Date: Feb 24, 2020
Authorized User: Lindsey Campbell
PO Number: 1546759
POS Order: 914561
Delivery Address: 10 College Parkway, Folsom, CA 95630

QTY	Description	Unit Price	Amount
1	Chicken Cesr Sal Lg	\$68.90	\$68.90
1	Steak Arugula Sdw	\$8.80	\$8.80
1	Med Veggie Sdw	\$6.60	\$6.60
1	BLT Rst Tky Avc Sdw	\$8.80	\$8.80
1	BLT Rst Tky Avc Sdw	\$8.80	\$8.80
1	Ham & Swiss Sdw	\$6.60	\$6.60
1	Ham & Swiss Sdw	\$6.60	\$6.60
1	Delivery	\$16.50	\$16.50
1	Tax	\$1.28	\$1.28
1	Tip	\$5.00	\$5.00
Total Amount			\$137.88

Please remit payment to:

Panera, LLC
Attn: Accounts Receivable
P.O. Box 504888
St. Louis, MO 63150-4888

Please reference invoice number on payment remittance.

For questions, please contact accountsreceivable@panerabread.com or 314-984-3435.
All transactions are subject to the terms of your approved credit application.
Payment Terms of Net 30 Days.

The transactions covered by this invoice are between the noted Customer and PAN NORCAL, LLC, a franchisee of Panera, LLC. Invoicing and collection by Panera, LLC are provided as a service by Panera, LLC to Pan NorCal, LLC.



Customer Information ^

Contact Name:

Lindsey Campbell

Contact Phone Number:

916-608-6752

Email Address:

campbel@flc.losrios.edu

Thank you for your order!

Order Number:

13885661

Expected Delivery**Time:**

2/24/2020

11:30 AM - 11:45 AM

Order Placed Time:

2/21/2020 11:26 AM

PST

Delivery Number:

20221013885661

If you need assistance with your order please contact:

Cafe # 202210

☎ 916-984-4953

Reward your team and clients and save! 10% off Panera Gift Card purchases of \$1,000 or more.



Order Details ^

Order Type:

Delivery

Delivery Address:**Folsom Lake College**

10 College Parkway

Folsom, CA 95630

Date:

2/24/2020 Monday

Expected Delivery Time:

11:30 AM - 11:45 AM

Delivery Instructions:

small building with shutters

Special Instructions:**Cafe Phone Number:**

☎ 916-984-4953

Order Summary ^

Qty	Description	Item Price	Amount
1	Sandwiches & Salads POPULAR BUNDLE <i>Customized</i> Serves: 9	\$115.10	\$115.10
	(1) Steak & Arugula		
	(1) Mediterranean Veggie Sandwich		
	(1) Roasted Turkey & Avocado BLT		
	(1) Roasted Turkey & Avocado BLT		
	(1) Heritage Ham & Swiss		
	(1) Heritage Ham & Swiss		
	(1) Large Caesar Salad with Chicken		



F O L S O M L A K E C O L L E G E
EL DORADO CENTER | RANCHO CORDOVA CENTER

CONFIDENTIAL

DATE: 12/19/19

TO: Hiring Committee Members: Sally Buchanan, Lisa Burrage, Kristy Hart (equity rep), Dave Pier, Gabe Ross, Matt Walsh, Matt Watanabe, David Webb

FROM: Augustine Chavez, Committee Chair

SUBJECT: **Director of Marketing and Communications Harris Center for the Arts (AE00286P) Timeline**

This is to affirm your appointment to the Folsom Lake College Hiring Committee for the position noted above. The timeline for the interview process follows:

Itinerary	Date	Time	Location
Position Close Date	1/21/20		
Criteria/Question Development	12/19/19	11:00AM	FL3-165
Application Screening	1/29-2/10/20 (submit by the 10 th at 12pm)		
Selection of Candidates	2/11/20	11:00AM	CA-101
Interviews	2/24-2/25/20		CA-101
Strength and Weakness Report Out	2/25/20		CA-101
Committee meets with President (or designee)	2/25/20	End of Day	CA-101

Please Note:

It is recommended that all hiring committee members screen applications. Committee members are expected to be present at meeting dates **highlighted in bold**.

Thank you for your participation. If you have any questions, please don't hesitate to call: Augustine Chavez at 916-608-6555.

cc: Lindsey Campbell