

LOS RIOS COMMUNITY COLLEGE DISTRICT PURCHASE ORDER NO 0001108857

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

Date	Revision	Page
10/11/2019		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	See Details
Reference:	Location / Dept	
1022712 PADASHA HANEYB	04FLC FIN AID	

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Supplier: 0000004027
OFFICE DEPOT INC
4720 NORTHGATE BLVD
LOS RIOS ACCT: #89574855
SACRAMENTO CA 95834

Phone: (916) 569-5122

email: John.duncan@officedepot.com

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630-6798
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	EVOLVE TASK CHAIR ITEM # 1535QB-25A - FABRIC (MOGULS GRAPHITE)EVOLVE MGRS. HI BACK, GRD B, WITH ARMS. QUICK SHIP.	1.00 EA	344.00	344.00	10/21/2019

QUOTE ACCOUNT # 89574855 DATED 9/23/2019 BY JOHN DUNCAN

FREE ASSEMBLY & DELIVERY ARE INCLUDED

FCCC Contract CB-15-016

Paid Ch# 94-789622
01/06/20 Amt \$ 370.66

Sub Total Amount	344.00
Sales Tax Amount	26.66
Total PO Amount	370.66

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4500	11	FL.VS.FAOF	64600	00000	041A	370.66	2020

0001022712CHAVEZA10-OCT-2019

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>



EMAILED

10-11-19 KE

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Requisition

Supplier: OFFICE DEPOT INC
4720 NORTHGATE BLVD
LOS RIOS ACCT: #89574855
SACRAMENTO CA 95834
United States

Phone: (916) 569-5122
email: John.duncan@officedepot.com

0000004027

Business Unit:		GENFD	OPEN
Req ID:	Date	Page	
0001022712	10/03/2019	1	
Requisition Name:			
OFFICE DEPOT			
Requester		Bldg#	
Ali Padash		FIN AID	
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: PADASHA 03-OCT-2019			

Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630-6798

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	EVOLVE TASK CHAIR ITEM # 1535-B-25A - FABRIC (MOGULS GRAPHITE) EVOLVE MGRS. HI BACK, GRD B	1	EA	344.00	344.00	

344.00 Sub-total
26.66 Est. tax

Total Requisition Amount: 370.66

QUOTE ACCOUNT # 89574855 DTD 9/23/2019 BY JOHN DUNCAN

FREE ASSEMBLY & DELIVERY ARE INCLUDED

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	4500	11	FL.VS.FAOF	64600	00000	041A	344.00

Approval Signature	Approval Signature	Approval Signature
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QUOTATION

DATE: 9/23/2019

Account # 89574855 Add Seq 76

Attention: **Melissa Williams**
Company: **Folsom Lack College Admin**
Address: **10 College Parkway**
City: **Folsom, CA 956306798**
Phone: **916.608.6588**
Fax: **916**

John Duncan
Vertical Market Manager
4720 Northgate Blvd.
Sacramento CA 95834

916 **569-5167 + 866 438-4808** ext **167**
Fax: 916 **927-3409 + 866 438-4840**

We are pleased to quote as follows: Evolve Task Chair

john.duncan@officedepot.com

QTY	U/M	ITEM #	DESCRIPTION	LIST PRICE	NET PRICE	TOTAL NET
1	ea	1535QB-25A	Evolve Mgrs. Hi Back Chair, grd	696.00	344.00	344.00
			B fabric Moguls Graphite w arms			
			Quick ship			
			Tagging for Melissa Williams			
1	ea	delivery	free assembly and delivery			

NET 30 DAYS F.O.B. DESTINATION \$344.00

Delivery: Free delivery and Assembly Including Tax \$370.66

Comments: **Special Order items are Non-Returnable**

BY: John Duncan

This quotation is valid for 30 days