

LOS RIOS COMMUNITY COLLEGE DISTRICT PURCHASE ORDER NO 0001109506

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

Date	Revision	Page
11/19/2019		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1023466 ESTOMOS HANEYB	04ASPH108 DSPS	

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Supplier: 0000004027
OFFICE DEPOT INC
4720 NORTHGATE BLVD
LOS RIOS ACCT: #89574855
SACRAMENTO CA 95834

Phone: (916) 569-5122

email: John.duncan@officedepot.com

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630-6798
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	BT84-B-25A-32C, RAINER TASK CHAIR, 25A ADJ ARM, FABRIC SELECTION: GRADE B, FABRIC: MOGULS, COLOR: VERDANT (GREEN), CARMEL BT SERIES WITH GLIDES	3.00 EA	625.00	1,875.00	11/19/2019

PER QUOTE# BT84-B-25A-32C 10-21-19

Paid Ch# 94-789622
01/06/20 Amt \$2020.31

Sub Total Amount	1,875.00
Sales Tax Amount	145.31
Total PO Amount	2,020.31

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	4500	12	FL.VS.DSPS	64200	00000	428A	2,020.31	2020

0001023466CHAVEZA18-NOV-2019

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature



Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Requisition

Supplier: OFFICE DEPOT INC
4720 NORTHGATE BLVD
LOS RIOS ACCT: #89574855
SACRAMENTO CA 95834
United States

Phone: (916) 569-5122
email: John.duncan@officedepot.com

0000004027

Business Unit:		GENFD	OPEN
Req ID:	Date	Page	
0001023466	11/12/2019	1	
Requisition Name:			
Office Depot_DSPTS			
Requester		Bldg#	
Sharisse Estomo		DSPTS	
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: ESTOMOS 12-NOV-2019			

Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630-6798

Line-Schd	Description	Quantity	UOM	Price	Extended Amt Due Date
1-1	BT84-B-25A-32C, RAINER TASK CHAIR, 25A ADJ ARM, FABRIC SELECTION: GRADE B, FABRIC: MOGULS, COLOR: VERDANT (GREEN), CARMEL BT SERIES WITH GLIDES	3	EA	625.00	1,875.00

1,875.00 Sub-total
145.31 Est. tax

Total Requisition Amount: 2,020.31

QUOTE# BT84-B-25A-32C

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	4500	12	FL.VS.DSPS	64200	00000	428A	1,875.00

Purchases Charged to Catagorical Programs, Grants or Special Project.

This purchase is in compliance with the requirement of _____

For grants/special projects _____

Name: _____

Approval Signature

Approval Signature

Approval Signature



QUOTATION

DATE: 10/21/2019

Attention: **Melissa Williams**
Company: **Folsom Lake College**
Address: **10 College Parkway**
City: **Folsom, CA 95630**
Phone: **916.608.6588**
Fax:

John Duncan
Vertical Market Manager
4720 Northgate Blvd.
Sacramento CA 95834
916 569-5167 + 866 438-4808 ext 167
Fax: 916 927-3409 + 866 438-4840

We are pleased to quote as follows: **BT84-B-25A-32C** john.duncan@officedepot.com

QTY	U/M	ITEM #	DESCRIPTION	LIST PRICE	NET PRICE	TOTAL NET
3	EA	BT84-B-25A-32C	Rainier Task Chair, 25A Adj arm	1,265.00	625.00	1,875.00
		0013base-100mm	Fabric Selection: Grade B			
			Fabric: Moguls			
			Color: Verdant (Green)			
			Carmel BT series with glides			
			Free delivery assembled			
			Tagging: Melissa Williams			

NET 30 DAYS F.O.B. DESTINATION \$1,875.00

Delivery: Free delivery and Assembly Including Tax \$2,032.03

Comments: **Special Order items are Non-Returnable**

BY: John Duncan

This quotation is valid for 30 days