

LOS RIOS COMMUNITY COLLEGE DISTRICT PURCHASE ORDER NO 0001110693

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

Date	Revision	Page
02/13/2020		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1024769 KINGSLEYJ HANEYB	04VAPA2260 IR	

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Supplier: 0000004027
 OFFICE DEPOT INC
 4720 NORTHGATE BLVD
 LOS RIOS ACCT# 89574855
 SACRAMENTO CA 95834

Phone: (916) 569-5122
Fax: (916) 927-3409

email: John.Duncan@officedepot.com

Ship To: FOLSOM LAKE COLLEGE
 RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798
 United States

Bill To: 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	EVOLVE MGRS. HI BACK CHAIR, GRD B FABRIC MOGULS GRAPHITE W/ARMS ITEM # 1535QB-25A	2.00 EA	344.00	688.00	03/02/2020

QUOTE 01-30-2020

TAGGING FOR MELISSA WILLIAMS - FOR MOLLY

Paid Ch# 94-792352
03/05/20 Amt \$ 741.32

Sub Total Amount	688.00
Sales Tax Amount	53.32
Total PO Amount	741.32

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4500	11	FL.CP.PRDO	60100	00000	041A	741.32	2020

0001024769CHAVEZA12-FEB-2020

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature



Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Req# 0001024769



QUOTATION

DATE: 1/30/2020

Account # 89574855 Add Seq 76

Attention: **Melissa Williams**
 Company: **Folsom Lack College Admin**
 Address: **10 College Parkway**
 City: **Folsom, CA 956306798**
 Phone: **916.608.6588**
 Fax: **916**

John Duncan
Vertical Market Manager
 4720 Northgate Blvd.
 Sacramento CA 95834
 916 **569-5167 + 866 438-4808 ext 167**
 Fax: 916 **927-3409 + 866 438-4840**

We are pleased to quote as follows: 2 ea Evolve Task Chair john.duncan@officedepot.com

QTY	U/M	ITEM #	DESCRIPTION	LIST PRICE	NET PRICE	TOTAL NET
2	ea	1535QB-25A	Evolve Mgrs. Hi Back Chair, grd	696.00	344.00	688.00
			B fabric Moguls Graphite w arms			
			Quick ship			
			Tagging for Melissa Williams			
			For Molly			
1	ea	delivery	free assembly and delivery			

NET 30 DAYS F.O.B. DESTINATION \$688.00

Delivery: Free delivery and Assembly Including Tax \$741.32

Comments: **Special Order items are Non-Returnable** BY: John Duncan

This quotation is valid for 30 days