

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASE ORDER NO 0001107355

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

Date	Revision	Page
08/07/2019		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	See Details
Reference:	Location / Dept	
1021273 PADASHA HANEYB	04FLC FIN AID	

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Supplier: 0000004027
OFFICE DEPOT INC
4720 NORTHGATE BLVD
LOS RIOS ACCT: #89574855
SACRAMENTO CA 95834

Phone: (916) 569-5122

email: John.duncan@officedepot.com

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630-6798
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	EVOLVE TASK CHAIR ITEM # 1535-B-25A - FABRIC (CROSS CHECK VERMILLON) EVOLVE MGRS. HI BACK, GRD B	1.00 EA	345.00	345.00	08/05/2019
2- 1	EVOLVE TASK CHAIR ITEM # 1535-B-25A - FABRIC (MAINFRAME CORDOVAN) EVOLVE MGRS. HI BACK, GRD B	1.00 EA	345.00	345.00	08/05/2019
3- 1	EVOLVE TASK CHAIR ITEM # 1535-B-25A - FABRIC (MOGUKS FLARE) EVOLVE MGRS. HI BACK, GRD B	1.00 EA	345.00	345.00	08/05/2019
4- 1	EVOLVE TASK CHAIR ITEM # 1535-B-25A - FABRIC (MOGULS GRAPHITE) EVOLVE MGRS. HI BACK, GRD B	1.00 EA	345.00	345.00	08/05/2019

QUOTE ACCOUNT # 89574855 7/24/2019 BY JOHN DUNCAN

ALL 4 FABRIC CHOICES ARE GRADE B & ARE THE SAME PRICE - (SEE QUOTE)

FREE ASSEMBLY & DELIVERY ARE INCLUDED

Paid Ch # 94-784463
09/15/19 Amt \$1486.95

Sub Total Amount	1,380.00
Sales Tax Amount	106.96
Total PO Amount	1,486.96

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	4500	11	FL.VS.FAOF	64600	00000	041A	1,486.96	2020

0001021273CHAVEZA05-AUG-2019

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature



Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Requisition

Supplier: OFFICE DEPOT INC
4720 NORTHGATE BLVD
LOS RIOS ACCT: #89574855
SACRAMENTO CA 95834
United States

Phone: (916) 569-5122
email: John.duncan@officedepot.com

0000004027

Business Unit:		GENFD	OPEN
Req ID:	Date	Page	
0001021273	08/02/2019	1	
Requisition Name:			
OFFICE DEPOT			
Requester		Bldg#	
Ali Padash		FIN AID	
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: PADASHA 02-AUG-2019			

Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630-6798

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	EVOLVE TASK CHAIR ITEM # 1535-B-25A - FABRIC (CROSS CHECK VERMILLON) EVOLVE MGRS. HI BACK, GRD B	1	EA	345.00	345.00	
2-1	EVOLVE TASK CHAIR ITEM # 1535-B-25A - FABRIC (MAINFRAME CORDOVAN) EVOLVE MGRS. HI BACK, GRD B	1	EA	345.00	345.00	
3-1	EVOLVE TASK CHAIR ITEM # 1535-B-25A - FABRIC (MOGUKE FLARE) EVOLVE MGRS. HI BACK, GRD B	1	EA	345.00	345.00	
4-1	EVOLVE TASK CHAIR ITEM # 1535-B-25A - FABRIC (MOGULS GRAPHITE) EVOLVE MGRS. HI BACK, GRD B	1	EA	345.00	345.00	

1,380.00 Sub-total
106.96 Est. tax

Total Requisition Amount: 1,486.96

QUOTE ACCOUNT # 89574855 DTD 7/24/2019 BY JOHN DUNCAN
ALL 4 FABRIC CHOICES ARE GRADE B & ARE THE SAME PRICE - (SEE QUOTE)

FREE ASSEMBLY & DELIVERY ARE INCLUDED

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	4500	11	FL.VS.FAOF	64600	00000	041A	1,380.00

Approval Signature	Approval Signature	Approval Signature
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QUOTATION

DATE: 7/24/2019

Account # 89574855

Attention: **Melissa Williams**
Company: **Folsom Lack College Admin**
Address: **10 College Parkway**
City: **Folsom, CA 956306798**
Phone: **916.608.6588**
Fax: **916**

John Duncan
Veritcal Market Manager
4720 Northgate Blvd.
Sacramento CA 95834
916 **569-5167 + 866 438-4808** ext **167**
Fax: 916 **927-3409 + 866 438-4840**

We are pleased to quote as follows: **Evolve Task Chair** john.duncan@officedepot.com

QTY	U/M	ITEM #	DESCRIPTION	LIST PRICE	NET PRICE	TOTAL NET
4	ea	1535-B-25A	Evolve Mgrs. Hi Back, Grd B	696.00	345.00	1,380.00
			Fabric* Cross Check Vermillon			
			Mainframe Cordovan			
			Moguls Flare			
			Moguls Graphite			
			* All four fabric choices are Grade			
			B and same price please specify			
			four different colors in your PO			
			to Office Depot.			
			0013Base, 100mm cylinder			
			for Melissa Williams			
1	ea	delivery	free assembly and delivery			

NET 30 DAYS F.O.B. DESTINATION \$1,380.00

Delivery: Free delivery and Assembly Including Tax \$1,486.95

Comments: **Special Order items are Non-Returnable** BY: John Duncan

This quotation is valid for 30 days