

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASE ORDER NO 0001107799

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145  
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

Date	Revision	Page
08/22/2019		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	See Details
Reference:	Location / Dept	
1021697 WRIGHTM CARRILLOK	02ATHL PE/H/A	

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

**Supplier:** 0000003938  
 NICK'S CUSTOM GOLF CARTS  
 6495 DOMINQUEZ DRIVE  
 ROCKLIN CA 95677

**Phone:** (916) 625-9164  
**Fax:** (916) 625-9209

**email:** adam@nicksgolfcarts.com

**Ship To:** LRCCD FACILITIES MANAGEMENT  
 3753 BRADVIEW DRIVE  
 SACRAMENTO CA 95827-9703  
 United States

**Bill To:** 1919 Spanos Court  
 Sacramento CA 95825-3981  
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	USED 2015 CLUB CAR PRECEDENT # 2015 CC INCLUDES: NEW SIX 8 VOLT BATTERIES, AUTOMATIC CHARGER, COMPLETE SERVICE, CANOPY TOP, ORIGINAL WINDSHIELD, SINGLE PT WATER SYS, HAND PUMP	1.00 EA	3,995.00	3,995.00	09/05/2019
2- 1	CARGO BOX, STEELE PRECEDENT # CB240-S	1.00 EA	450.00	450.00	09/05/2019
3- 1	LED LIGHT KIT, BASIC (HEAD & TAIL) INCL. HARNESS # LPL2041-EB	1.00 EA	450.00	450.00	09/05/2019
4- 1	GOLF CAR DELIVERY	1.00 EA	105.00	105.00	09/05/2019

DELIVERY TO BE MADE TO LRCCD, FACILITIES MANAGEMENT, 3753 BRADVIEW DRIVE, SACRAMENTO, CA 95827  
 CONTACT DAVID FINK TO ARRANGE DELIVERY 916.856.3407 OR FINKD@LOSRIOS.EDU

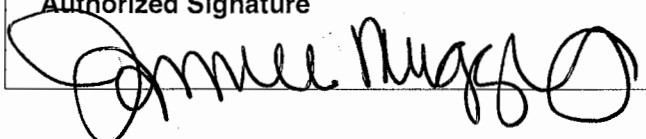
QUOTE 18521 DATED 8/20/2019

**Paid Ch# 94-785737**  
**9/26/19 Amt \$ 5379.36**

Sub Total Amount	5,000.00
Sales Tax Amount	379.37
Total PO Amount	5,379.37

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	6490	12	FL.VI.KINE	08700	00000	696A	5,379.37	2020

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature  


Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

## LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

### PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact the LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability, if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$1M, \$2M, or \$3M AGGREGATE as prescribed by DISTRICT requirements for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage. LRCCD insurance requirements can be viewed on the following website [www.losrios.edu/purchasing](http://www.losrios.edu/purchasing).
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTORS who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/ or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law. CONTRACTOR further represents and warrants that any software/ hardware/ communications system/ equipment provided under this Agreement (collectively "technology") adheres to the standards and/or specifications as may be set forth in the Section 508 of the Rehabilitation Act of 1973 standards guide and is fully compliant with WCAG 2.0 AA standards for accessibility and compliant with any applicable FCC regulations. If portions of the technology or user experience are alleged to be non-compliant or non-accessible, LRCCD will provide CONTRACTOR with notice of such allegation and CONTRACTOR shall use its best efforts to make the technology compliant and accessible. CONTRACTOR shall indemnify, defend, and hold harmless LRCCD from and against any and all claims, allegations, liabilities, damages, penalties, fees, costs (including but not limited to reasonable attorneys' fees), arising out of or related to allegations the technology is not accessible.
23. **CERTIFICATION:** CONTRACTOR warrants that it is not debarred or suspended, proposed for debarment or declared ineligible for award of contracts by any Federal, State or local Agency.

# Requisition

**Supplier:** NICK'S CUSTOM GOLF CARTS      0000003938  
 3190 PARK RD  
 BENICIA CA 94510  
 United States

**Phone:** (800) 552-0606      **Fax:** (707) 747-1870  
**email:** adam@nicksgolfcarts.com

**Ship To:** 3753 BRADVIEW DRIVE  
 SACRAMENTO CA 95827

<b>Business Unit:</b> <b>GENFD</b> <b>OPEN</b>	
Req ID: 0001021697	Date: 08/20/2019
Page 1	
Requisition Name: NICK'S CUSTOM GOLF-ATHLETICS	
Requester Matthew Wright	Bldg# PE/H/A
Requester Signature	
Buyer: Kimberley Carrillo	
Approved:	
Entered By: M.J      20-AUG-2019	

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	USED 2015 CLUB CAR PRECEDENT INCLUDES: NEW SIX 8 VOLT BATTERIES, AUTO CHARGER, COMPLETE SERVICE, CANOPY TOP, ORIGINAL WINDSHIELD, SINGLE PT WATER SYS, HAND PUMP; CB240-S CARGO BX STEELE; LPL2041-EB LED LIGHT KT BASIC INCLUDES HARNESS	1	EA	5,379.36	5,379.36	

ASSET DEPT: PE/H/A      LOCATION: 04ADMN      CATEGORY: VEHIC      1      PROFILE: VEHIC

5,379.36 Sub-total  
0.00 Est. tax

Total Requisition Amount:      5,379.36

QUOTE 18521 DTD 8/20/2019 - CHOSEN VENDOR APPROVED BY AUGUSTINE CHAVEZ (EMAIL ATTACHED)

DELIVERY FEE & TAXES ARE INCLUDED IN TOTAL

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	6490	12	FL.VI.KINE	08700	00000	696A	5,379.36

**Purchases Charged to Catagorical Programs, Grants or Special Project.**

This purchase is in compliance with the requirement of \_\_\_\_\_

For grants/special projects \_\_\_\_\_

\_\_\_\_\_

Name: \_\_\_\_\_

<b>Approval Signature</b>	<b>Approval Signature</b>	<b>Approval Signature</b>
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# Nick's Custom Golf & Utility Vehicles Central Valley Golf & Utility Vehicles

www.NicksGolfCarts.com

Benicia - 707-747-5508

Rocklin - 916-625-9164

Fresno - 559-224-8000

## Vehicle Quote

Date	8/20/2019
Estimate #	18521
P.O. No.	
Sales Rep.	Adam

**Billing Address:**

Los Rios Community College District  
1919 Spanos Ct  
Sacramento, Ca 95825

**Ship To:**

Folsom Lake College  
10 College Parkway  
Missy Williams 916-608-6588  
william@flc.losrios.e

Main Phone	916-856-3434	Customer Email
Alt Phone		finkd@losrios.edu

Stock # / Serial #	Part Number	Qty	Description	Unit Price	Extended Price
	2015 CC	1	Contact - Matt Wright - 916-608-6686 - wrightm@flc.losrios.edu Used 2015 Club Car Precedent Includes: New Six 8 Volt Batteries Automatic Charger Complete Service Canopy Top Original Windshield Single Point Watering System Hand Pump	3,995.00	3,995.00T
	CB240-S	1	Cargo Box, Steele - Precedent	450.00	450.00T
	LPL2041-EB	1	LED Light Kit, Basic (Head and Tail) includes harness	450.00	450.00T
	Car Deliver	1	Golf Car Delivery, Date:	105.00	105.00

NOTICE TO BUYER: (1)Do not sign this agreement before you read it or if it contains any blank spaces to be filled in. (2)You are entitled to a completely filled-in copy of this agreement. (3)Under the law you have the right to pay off in advance the full amount due under the certain conditions to obtain a partial refund of the finance charge. (4)If you default in the performance of your obligations under this agreement, the vehicle may be repossessed and you may be subject to suit and liability for the unpaid indebtedness evidenced by this agreement. (5)If car is not picked up within 10 days of sale, we have the right to resell it without notice.

**Subtotal** \$5,000.00

**Sales Tax (7.75%)** \$379.36

**Unpaid Balance** **\$5,379.36**

Purchaser's Signature: \_\_\_\_\_

# GILCHRIST GOLF CARS

Gilchrist Golf Cars, Inc.  
4361 Pacific St.  
Rocklin, CA 95677

## Estimate

Date	Estimate #
8/20/2019	15149

Customer
Matt Wright Los Rios College Folsom Lake WrightM@flc.losrios.edu

Ship To



Advisor	Terms	P.O. No.	Serial #
TO			

Item	Description	Qty	Cost	Total
Precedent 2013...	2013 Club Car Precedent, 15 mph, 2016-2017 Trojan 8 volt batteries testing to 106.45 minutes, New front seat bottom, New front hub assemblies & pedal group, Headlights, tail lights, charger & full service	1	3,754.00	3,754.00T
1-Cargo- Prece...	Cargo Box/Bed- Black Steel Utility Box with mounting kit, Club Car Precedent, standard, made in the USA with North American Steel (box dimensions are 41.5"W x 27.5"L x 8"H)	1	475.00	475.00T
1-103742306	Leaf spring, Rear, HEAVY DUTY, (new design, single leaf) Precedent E2004-up, installed	2	82.50	165.00T
MISC999	Headlight, tail light package, installed	1	395.00	395.00T
Del- GGC	Delivery charge to Folsom - FREE	1	0.00	0.00

Thank you for the opportunity to serve you.	<b>Subtotal</b>	\$4,789.00
Signature _____	<b>Sales Tax (7.25%)</b>	\$347.20
Above signature acknowledges acceptance and approval of estimate.	<b>Total</b>	\$5,136.20

If a decision is not made within 7 days after service/repair estimate is submitted to customer for approval, a \$15 per day storage fee will apply per car. Minimum 10% restocking fee for all returns. Electronic components are not eligible for return. Appointments cancelled less than 24 hours in advance will be subject to \$50 cancellation fee.

Phone #	Fax #	E-mail	Web Site
(916) 652-9078	(916) 652-9172	sales@gilchristgolfcars.com	www.GilchristGolfCars.com

**Electric Golf Car Company, Inc.**

6150 Auburn Blvd Citrus Heights, CA 95621  
 Phone: (916) 721.0507 Fax: (916) 721.0508  
 www.electricgolfcarcompany.com  
 Email: electricgolfcar@att.net

DATE: 08/20/2019

INVOICE #: \_\_\_\_\_  
 (LAST 7 DIGITS OF SERIAL #)  
 PO #: \_\_\_\_\_

**HOW DID CUSTOMER HEAR ABOUT US?**

( ) repeat customer ( ) word of mouth ( ) drive by ( ) internet ( ) publication/advertisement \_\_\_\_\_

**BILLING INFORMATION**

Name **Folsom Lake College** Phone **916-608-6686** Fax \_\_\_\_\_

Address \_\_\_\_\_

**DLIVERY INFORMATION**

Name \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

Address \_\_\_\_\_

**PURCHASE INFORMATION**

New/Used **REFURB** Year **2014** Make **Club Car** Model **Precedent** Color **Blue**

Serial # \_\_\_\_\_ **48 Volt Electric**

**TRADE-IN**

New/Used \_\_\_\_\_ Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_

Serial # \_\_\_\_\_ Condition \_\_\_\_\_

**ACCESSORIES & OPTIONS****SETTLEMENT**

Standard Sun Top	Inc	Base Price	\$5,100.00
Automatic Charger	"	DMV	
New Trojan Batteries	"	Delevery	\$100.00
New Windshield	"	Accessories (taxable)	
New Rear Utility Box	"	Calif. Tire Fee	
New Blue Body Panels	"	Subtotal	\$5,200.00
Hub Caps	"	Sales Tax/Cnty	\$403.00
Full Service & Detail	"	Total	\$5,603.00
Good Tires & Wheels	"	Trade-In Allowance	
Total:	"	Subtotal	

**SHOP WORK REQUIRE**

Deposit/Payment \_\_\_\_\_  
**Due on Delivery** **\$5,603.00**

**WARRANTY**

- CUSTOMER MUST COMPLY WITH FACTORY WARRANTY BOOK
- WARRANTY WORK DOES NOT INCLUDE TRAVEL TIME
- NEW E-Z GO & COLUMBIA: 3 Yrs Parts/2 Yrs Labor/1 Yr Batteries
- NEW WESTERN: 1 Yr Parts/1 Yr Labor/1 Yr Batteries
- USED: 1 Yr New Batteries / 120 Days Car

THE TERMS AND CONDITIONS ON THE FACE OF THIS SALES ORDER COMPRISE THE ENTIRE AGREEMENT PERTAINING AND NO OTHER AGREEMENT OF ANY KIND, VERBAL UNDERSTANDING OR PROMISE WHATSOEVER WILL TO THIS PURCHASE REFUSAL OF THE PURCHASER TO COMPLETE THIS AGREEMENT FOR ANY REASON, BE RECOGNIZED. UPON FAILURE OR ALL OR PART OF THE CASH DEPOSIT MAY BE RETAINED AS LIQUIDATED DAMAGES. THE PURCHASER CERTIFIES HE/SHE IS OF LEGAL AGE AND HEREBY ACCEPTS AND ACKNOWLEDGES RECEIPT OF A COPY OF THIS SALES ORDER. TITLE TO MERCHANDISE PURCHASED UNDER THIS SALES ORDER DOES NOT PASS UNTIL PAID IN FULL.

**\*\*\* PAYMENT IS DUE UPON DELIVERY \*\*\***

**YOU MAY USE THIS SALES ORDER AS AN INVOICE / SERIAL NUMBER IS ALSO INVOICE NUMBER**

THANK YOU FOR YOUR BUSINESS!

Purchaser Signature \_\_\_\_\_ Date \_\_\_\_\_ Sold By \_\_\_\_\_

## Taylor, Jennifer

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**From:** Chavez, Augustine  
**Sent:** Wednesday, August 21, 2019 9:10 AM  
**To:** Taylor, Jennifer  
**Subject:** RE: golf cart for athletics at FLC

Thank you for your analysis Jen. Yes, this is approved.

Augustine Chavez Jr.  
Vice President, Administration  
Folsom Lake College  
Phone: (916) 608-6555  
Email: [chaveza@flc.losrios.edu](mailto:chaveza@flc.losrios.edu)

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**From:** Taylor, Jennifer <[TaylorJ@flc.losrios.edu](mailto:TaylorJ@flc.losrios.edu)>  
**Sent:** Wednesday, August 21, 2019 9:06 AM  
**To:** Chavez, Augustine <[ChavezA@flc.losrios.edu](mailto:ChavezA@flc.losrios.edu)>  
**Subject:** FW: golf cart for athletics at FLC

Augustine,

Per our conversation, please approve.

Thanks

Jen Taylor  
FLC Account Clerk III  
10 College Parkway  
Folsom, CA 95630  
916-608-6635

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**From:** Fink, David <[finkd@losrios.edu](mailto:finkd@losrios.edu)>  
**Sent:** Tuesday, August 20, 2019 2:47 PM  
**To:** Taylor, Jennifer <[TaylorJ@flc.losrios.edu](mailto:TaylorJ@flc.losrios.edu)>  
**Subject:** RE: golf cart for athletics at FLC

Jen,

After review and the campus prefers the cart from Nick's, everything looks good in the quote and has all the correct options. Approved.

Thanks,

David

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**From:** Taylor, Jennifer  
**Sent:** Tuesday, August 20, 2019 8:10 AM  
**To:** Fink, David <[finkd@losrios.edu](mailto:finkd@losrios.edu)>  
**Subject:** FW: golf cart for athletics at FLC

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**From:** Croff, Jeanne <[CroffJ@flc.losrios.edu](mailto:CroffJ@flc.losrios.edu)>  
**Sent:** Monday, August 19, 2019 5:08 PM  
**To:** Taylor, Jennifer <[TaylorJ@flc.losrios.edu](mailto:TaylorJ@flc.losrios.edu)>  
**Subject:** FW: golf cart for athletics at FLC

FYI

*Jeanne Croff*

Folsom Lake College, Administrative Assistant-Kinesiology/Health/Athletics/Nutrition  
10 College Parkway, Folsom, CA (916) 608-6687

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**From:** Carrillo, Kim <[CarrilK@losrios.edu](mailto:CarrilK@losrios.edu)>  
**Sent:** Friday, July 12, 2019 11:11 AM  
**To:** Wright, Matt <[WrightM@flc.losrios.edu](mailto:WrightM@flc.losrios.edu)>; Williams, Melissa <[WilliaM@flc.losrios.edu](mailto:WilliaM@flc.losrios.edu)>; Fink, David <[finkd@losrios.edu](mailto:finkd@losrios.edu)>  
**Cc:** Croff, Jeanne <[CroffJ@flc.losrios.edu](mailto:CroffJ@flc.losrios.edu)>; Harman, Joany <[harmanj@flc.losrios.edu](mailto:harmanj@flc.losrios.edu)>  
**Subject:** FW: golf cart for athletics at FLC

In this case buying the cart is not bound by lowest price because procuring the middle priced cart is justified by "Nick's has the newest cart". Since it is an asset item (over \$5000) an online requisition will be needed with all 3 quotes attached. I see Nick's quote has a signature line but do not sign anything at this time - it makes since & is recommended to let Nick's know your selection so the cart doesn't get sold elsewhere. I've copied Joany to bring her in the loop & recommend you work with the BSO to identify the funding string. I will need to know now or you can note it on the requisition if the cart will be on the road at all?

David - Should delivery be to FM or FLC? Additional feedback?

Thanks for providing the info!

Kim

DO Purchasing

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**From:** Wright, Matt <[WrightM@flc.losrios.edu](mailto:WrightM@flc.losrios.edu)>  
**Sent:** Wednesday, July 10, 2019 11:41 AM  
**To:** Carrillo, Kim <[CarrilK@losrios.edu](mailto:CarrilK@losrios.edu)>; Williams, Melissa <[WilliaM@flc.losrios.edu](mailto:WilliaM@flc.losrios.edu)>  
**Cc:** Fink, David <[finkd@losrios.edu](mailto:finkd@losrios.edu)>; Croff, Jeanne <[CroffJ@flc.losrios.edu](mailto:CroffJ@flc.losrios.edu)>  
**Subject:** RE: golf cart for athletics at FLC

Hi all,

Obtained three quotes. Pretty close in year and all the same specs. Are we bound to the lowest quote based on price alone? As you can see, Nick's has the newest cart for the middle price. Seems like that would be the best buy. I will defer to you all on what we are allowed to purchase. Any of these carts will suit our purposes.



Can you let me know which one to fill out the paperwork on? I assume we need to complete a campus based req as we are using Foundation money for this.

Thanks!  
Matt

## **Matt Wright**

*Dean, Kinesiology, Health, Athletics, Nutrition, and Distance Education / Athletic Director  
Folsom Lake College*

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**From:** Carrillo, Kim <CarrilK@losrios.edu>  
**Sent:** Monday, July 08, 2019 10:51 AM  
**To:** Wright, Matt <WrightM@flc.losrios.edu>; Williams, Melissa <WilliaM@flc.losrios.edu>  
**Cc:** Fink, David <finkd@losrios.edu>  
**Subject:** RE: golf cart for athletics at FLC

In this case they would have to be similar. For example, seats 4, electric, and around the same age. It is understandable they cannot be exact.

Thanks,  
Kim  
DO Purchasing

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**From:** Wright, Matt <WrightM@flc.losrios.edu>  
**Sent:** Monday, July 08, 2019 10:50 AM  
**To:** Carrillo, Kim <CarrilK@losrios.edu>; Williams, Melissa <WilliaM@flc.losrios.edu>  
**Cc:** Fink, David <finkd@losrios.edu>  
**Subject:** RE: golf cart for athletics at FLC

Kim,

How do you get quotes for used carts that are a match? For example what are the chances of finding the same year, make, model, etc. Will purchasing accept quotes that are for carts close to the same year, make, etc?

Thanks  
Matt

## **Matt Wright**

*Dean, Kinesiology, Health, Athletics, Nutrition, and Distance Education / Athletic Director  
Folsom Lake College*

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**From:** Carrillo, Kim <CarrilK@losrios.edu>  
**Sent:** Monday, July 08, 2019 10:47 AM  
**To:** Williams, Melissa <WilliaM@flc.losrios.edu>  
**Cc:** Wright, Matt <WrightM@flc.losrios.edu>; Fink, David <finkd@losrios.edu>  
**Subject:** RE: golf cart for athletics at FLC

Here are existing LRCCD vendors & contact info. Three quotes will be needed if the cost per cart is over \$1,000. LRCCD typically buys from Nick's and Electric Golf so hopefully they'll provide good prices.  
Nick's custom golf carts [ADAM@NICKSGOLFCARTS.COM](mailto:ADAM@NICKSGOLFCARTS.COM). The closest shop would be Rocklin.  
Electric Golf Car Company Inc. in Citrus Heights [electricgolfcar@att.net](mailto:electricgolfcar@att.net)

Gilchrist Golf Carts Inc. in Rocklin [SALES@GILCHRISTGOLFCARS.COM](mailto:SALES@GILCHRISTGOLFCARS.COM)  
Golf Cars Etc in Jamestown 209-984-5733

Good luck,  
Kim  
DO Purchasing

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**From:** Williams, Melissa <[WilliaM@flc.losrios.edu](mailto:WilliaM@flc.losrios.edu)>  
**Sent:** Monday, July 08, 2019 10:09 AM  
**To:** Carrillo, Kim <[CarrilK@losrios.edu](mailto:CarrilK@losrios.edu)>  
**Cc:** Wright, Matt <[WrightM@flc.losrios.edu](mailto:WrightM@flc.losrios.edu)>  
**Subject:** FW: golf cart for athletics at FLC

Hello Kim,

When you have a moment, can you please let me know of any good resources/ dealers where we can purchase affordable used golf carts?

Also, can you please advise what contract is used to purchase new carts so that we can get a quote? We may want to see what the price difference is in purchasing a new cart verse used and then evaluate if it is more beneficial to purchase new.

Thank you!



**Melissa Williams** | Director of Administrative Services  
Folsom Lake College | 10 College Parkway | Folsom, CA 95630  
p. 916-608-6588 | f. 916-608-6746 | [William@flc.losrios.edu](mailto:William@flc.losrios.edu) | [www.flc.losrios.edu](http://www.flc.losrios.edu)

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**From:** Fink, David <[finkd@losrios.edu](mailto:finkd@losrios.edu)>  
**Sent:** Tuesday, July 2, 2019 2:21 PM  
**To:** Wright, Matt <[WrightM@flc.losrios.edu](mailto:WrightM@flc.losrios.edu)>  
**Cc:** Williams, Melissa <[WilliaM@flc.losrios.edu](mailto:WilliaM@flc.losrios.edu)>  
**Subject:** RE: golf cart for athletics at FLC

Hi Matt,

Unfortunately, there is no used cart available at this time. As far as a new cart goes, we would need to discuss on what your needs are to determine a correct cart for your needs and our ability to support the product. I have included Missy Williams in this e-mail so she is aware of your interest in purchasing a cart and may assist you with the process.

I did want to mention that one of the carts #9509 had been in recently for scheduled service. Please keep in mind that the cart is going on 25 years old and needs to be considered to retire. At this point, it is not feasible to continue putting resources into this old of an asset. Please contact with any questions to help with this process.

Thanks,

David

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**From:** Wright, Matt <[WrightM@flc.losrios.edu](mailto:WrightM@flc.losrios.edu)>  
**Sent:** Tuesday, July 02, 2019 1:29 PM

**To:** Fink, David <[finkd@losrios.edu](mailto:finkd@losrios.edu)>

**Subject:** golf cart for athletics at FLC

Hi David,

Hope all is well. I was hoping you might be able to provide a little guidance for me on getting a golf cart for use in athletics over here at FLC. I guess the simplest way to ask my question is do I just need to go buy one? Are there any old carts in our fleet that we could use or purchase from a sister college? Just not sure if we have any of those kind of options for this kind of thing.

Thanks for any help or suggestions.

Matt



**Matt Wright**

*Dean, Kinesiology, Health, Athletics, Nutrition, and Distance Education / Athletic Director*

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