

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASE ORDER NO 0001107557

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

Date	Revision	Page
08/14/2019		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	See Details
Reference:	Location / Dept	
1021441 HARTK HANEYB	04ASPH10 PIO	

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Supplier: 0000006855
NATIONAL COUNCIL FOR MARKETING AND
PUBLIC RELATIONS
5901 WYOMING BLVD NE STE J-254
ALBUQUERQUE NM 87109

Phone: (505) 349-0500

email:

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	MEMBERSHIP - NATIONAL COUNCIL FOR MARKETING & PUBLIC RELATIONS (NCMPR) FOR KRISTY HART, FOLSOM LAKE COLLEGE FROM: 07/01/2019 TO 06/30/2020	1.00 EA	275.00	275.00	08/14/2019

PAY INVOICE #21168 08/09/19

Paid Ch # 94-783918
08/15/19 Amt \$ 275.00

Sub Total Amount	275.00
Sales Tax Amount	0.00
Total PO Amount	275.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5300	11	FL.CP.PISO	67100	00000	041A	275.00	2020

0001021441CHAVEZA13-AUG-2019

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.
If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Requisition

Supplier: NATIONAL COUNCIL FOR MARKETING AND PUBLIC RELATIONS
5901 WYOMING BLVD NE STE J-254
ALBUQUERQUE NM 87109
United States

Phone: (505) 349-0500
email:

Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630-6798

Business Unit:		GENFD	OPEN
Req ID:	Date	Page	
0001021441	08/09/2019	1	
Requisition Name:			
NCMPR- MEMBERSHIP RENEWAL			
Requester			
Kristy Hart			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: HARTK 09-AUG-2019			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt Due Date
1-1	RENEWAL OF ANNUAL MEMBERSHIP FOR KRISTY HART, FOLSOM LAKE COLLEGE (7/1/19-6/30/20)	1	CHG	275.00	275.00

275.00 Sub-total
0.00 Est. tax

Total Requisition Amount: 275.00

PREPAYMENT REQUIRED - SEE INVOICE #21168

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	5300	11	FL.CP.PISO	67100	00000	041A	275.00

Approval Signature	Approval Signature	Approval Signature
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5901 Wyoming Blvd. NE
 #J-254
 Albuquerque, NM 87109
 505.349.0500
 FEIN #23-7345483

INVOICE

INVOICE NO: 21168
DATE: August 9, 2019

To: Kristy Hart
 Folsom Lake College
 10 College Parkway
 Folsom, CA 95630
 Phone: (916) 608-6993
hartk@flc.losrios.edu

CONTACT NAME	P.O. NUMBER	DATE SHIPPED	SHIPPED VIA	F.O.B. Point	TERMS
					Upon Receipt

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	NCMPR Membership Renewal For member: Kristy Hart membership 2019-20	\$275.00	\$275.00
SUBTOTAL			\$275.00
PAYMENT			\$0.00
TOTAL DUE			\$275.00

Make all checks payable to: NCMPR

If you have any questions concerning this invoice, contact Connie Crosby: ccrosby@ncmpr.org
 (505) 349-0500, Ext. 2

An Affiliate Council of the American Association of Community Colleges