

LOS RIOS COMMUNITY COLLEGE DISTRICT PURCHASE ORDER NO 0001109651

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date	Revision	Page
11/27/2019		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1023712 CAMPBELL HANEYB	01ADMN PRES	

Supplier: 0000041104
JUST BUTTONS LLC
59 SCHOOL GROUND RD UNIT 7
BRANFORD CT 06405

Phone: (800) 564-2924
Fax: (800) 564-2924

email: Info@justbuttons.org

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630-6798
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N	Use Tax Applicable: Y				
Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	2.5 INCH ROUND CUSTOM BUTTONS WITH PIN BACKS	125.00 EA	0.36	45.00	11/27/2019
2- 1	SHIPPING & HANDLING	1.00 EA	23.15	23.15	11/27/2019

QUOTE/ORDER# 100017197 11-25-19

Paid Ch # 94-789556
01/07/20 Amt \$ 71.64

Sub Total Amount	68.15
Sales Tax Amount	0.00
Total PO Amount	68.15

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5890	11	FL.CP.OFFC	60100	00000	051C	68.15	2020

0001023712CHAVEZA26-NOV-2019

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature



Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Requisition

Supplier: JUST BUTTONS LLC
59 SCHOOL GROUND RD UNIT 7
BRANFORD CT 06405
United States

0000041104

Phone: (800) 564-2924 **Fax:** (800) 564-2924
email: Info@justbuttons.org

Ship To: See detail below

Business Unit:		GENFD	OPEN
Req ID:	Date	Page	
0001023712	11/25/2019	1	
Requisition Name:			
Just Buttons			
Requester		Bldg#	
Lindsey Campbell		PRES	
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: CAMPBELL 25-NOV-2019			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	2.5 INCH ROUND CUSTOM BUTTONS WITH PIN BACKS	125	EA	0.36	45.00	11/27/2019
	Ship To: RECEIVING 10 COLLEGE PARKWAY FOLSOM CA 95630 USA					
2-1	SHIPPING & HANDLING	1	EA	23.15	23.15	11/27/2019
	Ship To: RECEIVING 10 COLLEGE PARKWAY FOLSOM CA 95630 USA					
3-1	TAX	1	EA	3.49	0.00	CANCELED
	Ship To: RECEIVING 10 COLLEGE PARKWAY FOLSOM CA 95630-6798 USA					
					68.15	Sub-total
					5.55	Est. tax
Total Requisition Amount:					73.70	

Approve
Prepayment
Invoice 100017197

Invoice to be sent.

Make Check payable to: Just Buttons LLC
Send Check to:
Just Buttons
59 School Ground Road, Ste 7
Branford CT, 06472

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	5890	11	FL.CP.OFFC	60100	00000	051C	68.15

Approval Signature	Approval Signature	Approval Signature
--------------------	--------------------	--------------------

Reg 10 = 000102 3712

Just Buttons

59 School Ground Road Unit 7
 Branford, CT 06405
 INFO@justbuttons.org
 1-800-564-2924
 www.justbuttons.org

Invoice

Invoice #	100017197
Date Ordered	11/25/2019
P.O. No.	
Terms	terms
Due Date	11/25/2019

PAID
11/25/2019

Bill To
Folsom Lake College Lindsey Campbell 10 College Parkway Attn: President's Office Folsom, California 95630 US

Ship To
Folsom Lake College Lindsey Campbell 10 College Parkway Attn: President's Office Folsom, California 95630 US

Quantity	Description	Rate	Amount
125	2.5 Inch Round Custom Buttons with Pin Backs	0.36	45.00
1	Shipping Charges	23.15	23.15
	Shipment Carrier: NON;		
	Shipment Method: GUARANTEED - Priority Mail 2-Day		
	Payment Method: Payment declined? Send invoice for e-pay; Transaction ID:		
	Order Notes: Please send proof.		
	Customer Comments : Please send proof.		
	Connecticut Sales Tax	6.35%	0.00

Due to the nature of custom buttons all orders are non-refundable/returnable. However, if an error has been made by Just Buttons we will re-run your order at no charge. It is important that you open and check your order as soon as it is received.

Total \$68.15

Just Buttons will not re-run orders due to customer errors this includes, but is not limited to, typos, spelling errors, misunderstanding of size, incorrect file submission in accordance with our graphic guidelines ie pixelated files, small/blurry type, duplicate orders, misunderstandings of turnaround time, color variances within four color (CMYK) standards, disregard for bleed and die cut areas within stated limits available in our graphic guidelines, and undeliverable packages. Other errors that customers are responsible for include blank submissions, borders, incorrect image orientation, crop marks, hard to read text (extra small fonts/display fonts), missing fonts and images, missing logos, mini images, images that are not full bleed,

Balance Due \$0.00