

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145  
ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PURCHASE ORDER NO 0001107167

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date	Revision	Page
08/14/2019		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	See Details
Reference:	Location / Dept	
1021051 LEWISR HANEYB	04CYPH129 IT	

**Supplier:** 0000036689  
ITC SYSTEMS INC.  
800 FEE FEE RD  
MARYLAND HEIGHTS MO 63043

**Phone:** (314) 872-7772  
**Fax:** (314) 872-3353

**email:** sales@itcsystems.com

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630  
United States

**Bill To:** 1919 Spanos Court  
Sacramento CA 95825-3981  
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	GOPRINT ANNUAL SUPPORT AND LICENSE (MAINT-S-GOPRINT) OPTION 2: 6 MONTHS JULY 1, 2019 - DEC 31, 2019	1.00 EA	8,250.00	8,250.00	07/26/2019

PRE PAYMENT INVOICE# Q - 118130  
CUSTOMER# LOSRIOSCU-CA14

PPY PO 0001099100

**Paid Ch# 94-783853**  
**08/20/19 Amt \$ 8250.00**

Sub Total Amount	8,250.00
Sales Tax Amount	0.00
Total PO Amount	8,250.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5600	11	AR.VA.PROJ	67700	00000	041X	2,062.50	2020
GENFD	5600	11	CR.VE.MICR	67700	00000	041X	2,062.50	2020
GENFD	5600	11	FL.VA.PAYP	67700	00000	041X	2,062.50	2020
GENFD	5600	11	SC.VA.PAYP	67700	00000	041X	2,062.50	2020

0001021051CHAVEZA24-JUL-2019

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.  
If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Requisition

**Supplier:** ITC SYSTEMS INC. 0000036689  
800 FEE FEE RD  
MARYLAND HEIGHTS MO 63043  
United States

**Phone:** (314) 872-7772 **Fax:** (314) 872-3353  
**email:** sales@itcsystems.com

**Ship To:** RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630-6798

<b>Business Unit:</b>		<b>GENFD</b>	<b>OPEN</b>
Req ID:	Date	Page	
0001021051	07/23/2019	1	
Requisition Name:			
ITC-GoPrint Software Maint			
Requester		Bldg#	
Ronald Lewis		IT	
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: LEWISJ 23-JUL-2019			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	GOPRINT ANNUAL SUPPORT AND LICENSE (MAINT-S-GOPRINT) OPTION 2: 6 MONTHS JULY 1, 2019 - DEC 31, 2019	1	EA	8,250.00	8,250.00	07/26/2019

8,250.00 Sub-total  
0.00 Est. tax

Total Requisition Amount: 8,250.00

YR19 PO # 0001099100

FY2020 BUDGETS TO BE CHARGED FOR PREPAY:  
\$2,062.50 GENFD 5600 11 AR.VA.PROJ 67700 00000 041X  
\$2,062.50 GENFD 5600 11 CR.VE.MICR 67700 00000 041X  
\$2,062.50 GENFD 5600 11 FL.VA.PAYP 67700 00000 041X  
\$2,062.50 GENFD 5600 11 SC.VA.PAYP 67700 00000 041X

Please reference quote 118130.  
6 month total is \$8250.  
No Tax.  
PO Total \$8,250.00.  
Reference FY2019 P.O. #0001099100.

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	9122	11					8,250.00

Approval Signature	Approval Signature	Approval Signature
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800 Fee Fee Road  
Maryland Heights, MO 63043  
Federal Tax ID # 58-2062369  
Tel: 314-872-7772  
Fax: 314-872-3353

**QUOTE 118130**

Date(Y/M/D) 2019/05/03

CUSTOMER NO. LOSRIOSCU-U-CA14

TO: Los Rios Community College District

1919 Spanos Court

Sacramento CA 95825-3981  
USA

Jeff Lewis

916.608.6633

ITC Systems is pleased to quote you the following:

Salesperson	Ship Via	F.O.B	Terms
Brenda Briseno			Net 30 Days

QTY	Item Code	Description	BP Catalogue #	Unit Price	Extended Price
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**To renew GoPrint contract # 10610**

**New dates covered:**

**July 1, 2019 - June 30, 2020**

**Option 1: 12 months**

1	MAINT-S-GOPRINT	Annual Software Support GoPrint Server/PayStation Site License		16,500.000	16,500.00
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**Option 2: 6 months July 1, 2019 - Dec 31, 2019**

1	MAINT-S-GOPRINT	GOPRINT Annual support and license		8,250.000	8,250.00
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All Freight and brokerage charges are extra.

We accept VISA and MasterCard, see below for exceptions. Please call (416) 289-2344 for more information.

2% Interest charge per month on all overdue accounts. A 15% restocking charge will apply on all returned goods.

Visit our website: [www.itcsystems.com](http://www.itcsystems.com)

**SUBTOTAL** USD 8,250.00

**DISCOUNT**

**SHIPPING & HANDLING** 0

**TAX**

**TOTAL** USD 8,250.00

**OPTIONS SUBTOTAL** USD 16,500.00

**Terms & Conditions:**

- Quote is valid for 30 days.
- FOB Origin (Toronto or St. Louis)
- All ITC Hardware products have a 1 year Limited Warranty.
- All ITC Systems Software is based on an annual licensing and support fee.
- All custom card orders may be 10% over or under the quantity ordered.
- All first time customers are required to prepay before shipment. A credit application is available for those requesting terms for subsequent orders.
- There is a 15% restocking fee. Items must be returned within 30 days of delivery, unused in the original packaging.
- Certain items cannot be returned for credit. Items include: Custom cards, Special Promotions and Sale items, Software that has been registered, etc.
- ITC Systems cannot accept any returns without an Return Merchandise Authorization (RMA) number.
- Most products ship within 8 business days.
- Custom Card Orders, Custom Skins, & Security Access products typically ship in 4-6 weeks.
- Payments made by Wire Transfer will incur a \$25 wire fee.

**Taylor, Jennifer**

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**From:** Tena, Theresa  
**Sent:** Friday, July 19, 2019 5:07 PM  
**To:** Kaur, Kuldeep; Chavez, Augustine; Bray, Carrie  
**Cc:** Lewis, Jeff  
**Subject:** RE: Time Sensitive: GoPrint Requisition

Hi Augustine

CRC

Please use the budget string below:

2020 GENFD 5600 11 CR.VE.MICR 67700 00000 2020 041X \$4,125.00

Thanks for coordinating!!!!!!!!!!!!!!

Theresa D. Tena  
Interim Vice President Administration  
Cosumnes River College  
Office 916 691-7252

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**From:** Kaur, Kuldeep <KaurK@arc.losrios.edu>  
**Sent:** Friday, July 19, 2019 3:40 PM  
**To:** Chavez, Augustine <ChavezA@flc.losrios.edu>; Bray, Carrie <BrayC@scc.losrios.edu>; Tena, Theresa <Theresa.Tena@arc.losrios.edu>  
**Cc:** Lewis, Jeff <lewisj@flc.losrios.edu>  
**Subject:** RE: Time Sensitive: GoPrint Requisition

ARC

Hello Augustine,

Please use the following budget string for ARC:

GENFD 5600 11 AR.VA.PROJ 67700 00000 041X

Thanks,



**Kuldeep Kaur**  
American River College  
Vice President, Administrative...  
  
(916) 484-8484 Work  
kaurk@arc.losrios.edu

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**From:** Chavez, Augustine <ChavezA@flc.losrios.edu>  
**Sent:** Thursday, July 18, 2019 1:51 PM  
**To:** Kaur, Kuldeep <KaurK@arc.losrios.edu>; Bray, Carrie <BrayC@scc.losrios.edu>; Tena, Theresa <Theresa.Tena@arc.losrios.edu>



**Taylor, Jennifer**

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**From:** Bray, Carrie  
**Sent:** Thursday, July 18, 2019 2:11 PM  
**To:** Chavez, Augustine; Kaur, Kuldeep; Tena, Theresa  
**Cc:** Lewis, Jeff  
**Subject:** RE: Time Sensitive: GoPrint Requisition

SCC

Thanks Augustine. For SCC, please use GENFD 5600 11 SC.VA.PAYP 67700 00000 041X

Carrie Bray  
Vice President, Administrative Services  
Sacramento City College  
(916) 558-2120

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**From:** Chavez, Augustine <ChavezA@flc.losrios.edu>  
**Sent:** Thursday, July 18, 2019 1:51 PM  
**To:** Kaur, Kuldeep <KaurK@arc.losrios.edu>; Bray, Carrie <BrayC@scc.losrios.edu>; Tena, Theresa <Theresa.Tena@crc.losrios.edu>  
**Cc:** Lewis, Jeff <lewisj@flc.losrios.edu>  
**Subject:** FW: Time Sensitive: GoPrint Requisition

Good afternoon Colleagues,

As you know a districtwide workgroup is underway selecting a GoPrint and Student Card replacement. We are close but we weren't ready to implement over the summer. Therefore we need to extend our existing GoPrint software. Our GoPrint software maintenance expired and we would like renew for a six month period. Please see attached "Sales Quotation\_...pdf" As a district it's \$8,250. That would mean each college would contribute \$2,062.50. Can you please provide a budget string so that we can process the requisition?

Below is the budget numbers we used last year and we've attached last year's PO (ITC SYSTEMS\_...pdf) for reference.

FY2019 BUDGETS TO BE CHARGED:  
\$4,125 GENFD 5600 11 AR.VA.PROJ 67700 00000 041X  
\$4,125 GENFD 5600 11 CR.VS.MICR 67700 00000 041X  
\$4,125 GENFD 5600 11 FL.VA.PAYP 67700 00000 041X  
\$4,125 GENFD 5600 11 SC.VA.INST 67700 00000 041X

Please note this is separate from our discussion about Student Access card printing and issuing stations. An updated quote for that is forthcoming. Jeff is finalizing numbers on printers. He is working College IT Sups.

Thank you all. Hope you are having a wonderful summer.

Sincerely,  
Augustine

Augustine Chavez Jr.  
Vice President, Administration  
Folsom Lake College  
Phone: (916) 608-6555