

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PURCHASE ORDER NO B200037 CHANGE ORDER

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date	Revision	Page
06/28/2019	4 - 03/13/2020	1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1019535 THIESSEN L HANEYB	04OPER116	

Supplier: 0000042456
THE HOME DEPOT PRO
PO BOX 742440
LOS ANGELES CA 90074-2440

email:

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	041A BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES FOR FOLSOM LAKE COLLEGE	1.00 EA	19,000.00	19,000.00	06/30/2020
2- 1	101E BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES FOR FOLSOM LAKE COLLEGE	1.00 EA	2,100.00	2,100.00	06/30/2020
3- 1	051C BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES FOR FOLSOM LAKE COLLEGE	1.00 EA	2,000.00	2,000.00	06/30/2020

VALID FROM 07-01-2019 TO 06-30-2020

AUTHORIZED PERSONNEL:
LEVI THIESSEN
TRAVIS MILLER
CHRIS CUNNINGHAM
MISSY WILLIAMS
SERA CHADWICK

PY PO B119210

12-11-19 INCREASE PO BY \$2,000.00 PER A. CHAVEZ. NEW PO TOTAL \$19,000.00 - BH

02-27-20 ADD LINE# 2 FOR \$2,100.00, BUDGET: 4500 11 FL.VA.CUST 65300 00000 101E, PER J. HARMAN. NEW PO TOTAL \$21,100.00 - BH

03-13-20 ADD LINE# 3 FOR \$2,000.00 TO BUDGET: GENFD 4500 11 FL.VA.OFFC 65300 00000 051C, PER J. HARMAN. NEW PO TOTAL \$23,100.00 - BH

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature
Authorized Signature
on Total PO
Amount Page

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

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PURCHASE ORDER NO B200037 CHANGE ORDER

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Date	Revision	Page
06/28/2019	4 - 03/13/2020	2
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1019535 THIESSEN L HANEYB	04OPER116	

Supplier: 0000042456
THE HOME DEPOT PRO
PO BOX 742440
LOS ANGELES CA 90074-2440

email:

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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Sub Total Amount	23,100.00
Sales Tax Amount	0.00
Total PO Amount	23,100.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4500	11	FL.VA.CUST	65300	00000	041A	19,000.00	2020
GENFD	4500	11	FL.VA.CUST	65300	00000	101E	2,100.00	2020
GENFD	4500	11	FL.VA.OFFC	65300	00000	051C	2,000.00	2020

0001019535CHAVEZA24-MAY-2019

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.
If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

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Date	Revision	Page
06/28/2019	3 - 02/27/2020	1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1019535 THIESSEN HANEYB	040PER116	

Supplier: 0000042456
THE HOME DEPOT PRO
PO BOX 742440
LOS ANGELES CA 90074-2440

email:

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: 1919 Spanos Court
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United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	041A BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES FOR FOLSOM LAKE COLLEGE	1.00 EA	19,000.00	19,000.00	06/30/2020
2- 1	101E BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES FOR FOLSOM LAKE COLLEGE	1.00 EA	2,100.00	2,100.00	06/30/2020

VALID FROM 07-01-2019 TO 06-30-2020

AUTHORIZED PERSONNEL:
LEVI THIESSEN
TRAVIS MILLER
CHRIS CUNNINGHAM
MISSY WILLIAMS
SERA CHADWICK

PY PO B119210

12-11-19 INCREASE PO BY \$2,000.00 PER A. CHAVEZ. NEW PO TOTAL \$19,000.00 - BH

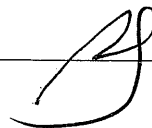
02-27-20 ADD LINE# 2 FOR \$2,100.00, BUDGET: 4500 11 FL.VA.CUST 65300 00000 101E, PER J. HARMAN. NEW PO TOTAL \$21,100.00 BH

Sub Total Amount	21,100.00
Sales Tax Amount	0.00
Total PO Amount	21,100.00

DO NOT SEND TO VENDOR

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Authorized Signature



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Date	Revision	Page
06/28/2019	3 - 02/27/2020	2
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1019535 THIESSEN L HANEYB	04OPER116	

Supplier: 0000042456
THE HOME DEPOT PRO
PO BOX 742440
LOS ANGELES CA 90074-2440

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Ship To: FOLSOM LAKE COLLEGE
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Bill To: 1919 Spanos Court
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United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4500	11	FL.VA.CUST	65300	00000	041A	19,000.00	2020
GENFD	4500	11	FL.VA.CUST	65300	00000	101E	2,100.00	2020

0001019535CHAVEZA24-MAY-2019

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Authorized Signature

Authorized Signature
on Total PO
Amount Page

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Change Order Request

PO # B200037

Request Date: 2/25/20

College/Dept: FLC CUST

Vendor Name THE HOME DEPOT PRO (Formerly SupplyWorks)

☒ ADD LINE 2 FOR \$2,100 with description: 101E - BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES FOR FOLSOM LAKE COLLEGE

Budget to be charged GENFD 4500 11 FL.VA.CUST 65300 00000 101E

☒ Change description on line #1 to **041A** - BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES FOR FOLSOM LAKE COLLEGE

LOS RIOS COMMUNITY COLLEGE DISTRICT PURCHASE ORDER NO B200037 CHANGE ORDER

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PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date	Revision	Page
06/28/2019	1 - 12/12/2019	1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1019535 THIESSEN HANEYB	04OPER116	

Supplier: 0000042456
THE HOME DEPOT PRO
PO BOX 742440
LOS ANGELES CA 90074-2440

email:

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
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FOLSOM CA 95630
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES FOR FOLSOM LAKE COLLEGE	1.00 EA	19,000.00	19,000.00	06/30/2020

VALID FROM 07-01-2019 TO 06-30-2020

AUTHORIZED PERSONNEL:
LEVI THIESSEN
TRAVIS MILLER
CHRIS CUNNINGHAM
MISSY WILLIAMS
SERA CHADWICK

PY PO B119210

12-11-19 INCREASE PO BY \$2,000.00 PER A. CHAVEZ. NEW PO TOTAL \$19,000.00 - BH

Sub Total Amount	19,000.00
Sales Tax Amount	0.00
Total PO Amount	19,000.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4500	11	FL.VA.CUST	65300	00000	041A	19,000.00	2020

0001019535CHAVEZA24-MAY-2019

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Change Order Request

PO # B200037 (one PO per request) Request Date: 12/11/19 College/Dept: FLC Operations

Vendor Name The Home Depot Pro

X Increase Blanket Purchase Order by \$2000.00 (**sales tax will be added** where applicable)

Budget to be charged GENFD 4500 11 FL.VA.CUST 65300 00000 041A

Completed should be forwarded via e-mail by an **authorized signer** to the **DO – Purchasing** mailbox.

LOS RIOS COMMUNITY COLLEGE DISTRICT

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ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PURCHASE ORDER NO B200037

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Supplier: 0000042456
THE HOME DEPOT PRO
PO BOX 742440
LOS ANGELES CA 90074-2440

email:

Date	Revision	Page
06/28/2019		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	See Details
Reference:	Location / Dept	
1019535 THIESSEN HANEYB	04OPER116	

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES FOR FOLSOM LAKE COLLEGE	1.00	EA	17,000.00	17,000.00	06/30/2020

VALID FROM 07-01-2019 TO 06-30-2020

AUTHORIZED PERSONNEL:
LEVI THIESSEN
TRAVIS MILLER
CHRIS CUNNINGHAM
MISSY WILLIAMS
SERA CHADWICK

PY PO B119210

Sub Total Amount	17,000.00
Sales Tax Amount	0.00
Total PO Amount	17,000.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4500	11	FL.VA.CUST	65300	00000	041A	17,000.00	2020

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Requisition

Supplier: SUPPLYWORKS 0000036377
650 BRENNAN ST
SAN JOSE CA 95131
United States

Phone: (408) 324-3249 **Fax:** (855) 329-2532
email: scott.blakeslee@supplyworks.com

Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630

Business Unit:		GENFD	OPEN
Req ID:	Date	Page	
0001019535	07/01/2019	1	
Requisition Name: 2020 SUPPLY WORKS			
Requester Levi Thiessen			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: CHADWICS 10-MAY-2019			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES FOR FOLSOM LAKE COLLEGE 7/1/19 - 6/30/20	1	EA	17,000.00	17,000.00	05/10/2019

17,000.00 Sub-total
0.00 Est. tax

Total Requisition Amount: 17,000.00

NOTE TO PURCHASING:
ASSIGN B120___ PO#
NO TAX
AMOUNT ONLY

AUTHORIZED PERSONNEL:

LEVI THIESSEN
TRAVIS MILLER
CHRIS CUNNINGHAM
MISSY WILLIAMS
SERA CHADWICK

FY BPO B119210

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	4500	11	FL.VA.CUST	65300	00000	041A	17,000.00

Approval Signature	Approval Signature	Approval Signature
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From: [Thiessen, Levi](#)
To: [Chadwick, Sera](#); [Machani, Rachana](#)
Cc: [Williams, Melissa](#); [Miller, Travis](#); [Cunningham, Christopher](#); [Taylor, Jennifer](#)
Subject: Re: Home Depot B200037
Date: Tuesday, June 23, 2020 4:47:57 PM
Attachments: [image001.png](#)

Yes

Sent via the Samsung Galaxy S10, an AT&T 5G Evolution capable smartphone

From: Machani, Rachana <MachanR@flc.losrios.edu>
Sent: Tuesday, June 23, 2020 4:20:28 PM
To: Thiessen, Levi <ThiessL@flc.losrios.edu>; Chadwick, Sera <ChadwiS@flc.losrios.edu>
Cc: Williams, Melissa <WilliaM@flc.losrios.edu>; Miller, Travis <MillerT@flc.losrios.edu>;
Cunningham, Christopher <CunninC@flc.losrios.edu>; Taylor, Jennifer <TaylorJ@flc.losrios.edu>
Subject: Home Depot B200037

Good afternoon,

Can we go ahead and close this BPO?

It has a current balance of \$488.64(Line 1 GENFD 4500 11 FL.VA.CUST 65300 00000 2020 041A),
\$2100.00 (Line 2 GENFD 4500 11 FL.VA.CUST 65300 00000 2020 101E), and \$1752.79(Line 3 GENFD
4500 11 FL.VA.OFFC 65300 00000 2020 051C) . Please see below for reference-

PO Transaction History: b200037

PO ID	LINE	VENDOR	OPEN ENC	EXPENDED TOTAL
B200037	1	THE HOME DEPOT PRO	488.64	18511.36
B200037	2	THE HOME DEPOT PRO	2100	0
B200037	3	THE HOME DEPOT PRO	1752.79	247.21

Thank you,
Best regards,
Rachana.