

# LOS RIOS COMMUNITY COLLEGE DISTRICT PURCHASE ORDER NO 0001110594

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145  
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

Date	Revision	Page
02/06/2020		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1024527 WALLACEI HANEYB	04VAPA	

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

**Supplier:** 0000043303  
 HIGH OUTPUT INC  
 83 BELL ST  
 PORTLAND ME 04103

**Phone:** (207) 854-4737  
**Fax:** (207) 854-4746

**email:** jpgagnon@highoutput.com

**Ship To:** FOLSOM LAKE COLLEGE  
 RECEIVING  
 10 COLLEGE PARKWAY  
 FOLSOM CA 95630-6798  
 United States

**Bill To:** 1919 Spanos Court  
 Sacramento CA 95825-3981  
 United States

Tax Exempt? N	Use Tax Applicable: Y					
Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	CMD_KEY KEYBOARD FOR EOS, ITEM# CMDKEY	8.00	EA	290.50	2,324.00	02/05/2020
	INCLUDES 17% DISCOUNT 350-59.50=290.50					
2- 1	SHIPPING	1.00	EA	40.00	40.00	02/05/2020

QUOTE# 573219 01-23-2020

Sub Total Amount	2,364.00
Sales Tax Amount	0.00
Total PO Amount	2,364.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4300	12	FL.VI.SWPA	10060	00000	483Y	2,364.00	2020

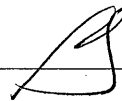
0001024527CHAVEZA05-FEB-2020

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature



Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Requisition

**Supplier:** MISCELLANEOUS 0000003680  
 \*\*\*\*\*  
 \*\*\*\*\* CA 95825  
 United States

**email:**

**Ship To:** RECEIVING  
 10 COLLEGE PARKWAY  
 FOLSOM CA 95630-6798

<b>Business Unit:</b> GENFD		<b>OPEN</b>
Req ID: 0001024527	Date: 01/28/2020	Page 1
Requisition Name: HIGH OUTPUT CMD KEYBOARD - TA		
Requester Ian Wallace		
Requester Signature		
Buyer: Brenda Haney		
Approved:		
Entered By: QUINTELM 28-JAN-2020		

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	CMD_KEY KEYBOARD FOR EOS, ITEM# CMDKEY	8	EA	290.50	2,324.00	
	INCLUDES 17% DISCOUNT 350-59.50=290.50					
2-1	SHIPPING	1	EA	40.00	40.00	
					2,364.00	Sub-total
					<u>183.21</u>	Est. tax
Total Requisition Amount:					2,547.21	

NEW VENDOR:  
 HIGH OUTPUT  
 83 BELL STREET  
 PORTLAND, ME 04103

VENDOR APPLICATION ATTACHED

NEW VENDOR - VENDOR W9 ATTACHED

HIGH OUTPUT VENDOR QUOTE #573219 ATTACHED

STRONG WORKFORCE CHECKLIST

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Proq</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	4300	12	FL.VI.SWPA	10060	00000	483Y	2,364.00

<b>Approval Signature</b>	<b>Approval Signature</b>	<b>Approval Signature</b>
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**Quote**  
**Order #:** 573219  
**Version #:** 1

**Description:** \* cmd\_key EOS

**Customer:**Folsom Lake College  
 10 College Pkwy  
  
 Folsom CA 95630  
**Attn:**Ian B Wallace  
**Phone:**916-608-6500  
**Fax:**

**Ship To:**  
 10 College Pkwy  
  
 Folsom CA 95630  
**Attn:**  
**Phone:**  
**Fax:**

Customer ID	Ordered By	Phone	Cust PO	Salesperson	Terms	FOB
FOLSOMLAKE	Ian B Wallace	916-608-6500		HO Portland	NET 30	Portland ME 04103

Schedule		
Remark		Date
Delivery	UPS / FEDEX	01/23/2020
Pick Up	CUST. P/U	01/23/2020

Shipping Comments:
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Qty	Item ID	Item Description	Unit Price	Bill Unit	Disc (%)	Ext Price
1	JPG	Requested by Ian Wallace	0.00	1.00		0.00
<b>Pricing based on min of 8 units.</b>						
8	CMDKEY	CMD_KEY KEYBOARD FOR EOS	350.00	1.00	17.00	2324.00
<b>Sub Total</b>						<b>2324.00</b>
1	SHOC	UPS Ground*	40.00	1.00		40.00

<b>Rental Subtotal</b>	
<b>Sales Subtotal</b>	\$2,324.00
<b>Sales Tax</b>	
<b>Labor Subtotal</b>	
<b>Misc. Charges</b>	
<b>Shipping/Handling</b>	\$40.00
<b>TOTAL DUE</b>	<b>\$2,364.00</b>

Thank You for Your Business

# STRONG WORKFORCE EXPENDITURE CHECKLIST

Requisition/BPO/Travel Authorization Number:

Date:

- 1) Broaden and enhance career exploration and planning, work-based learning opportunities, and other supports for students. (Student Success - Recommendation #1)
- 2) Improve CTE student progress and outcomes. (Student Success - Recommendation #2)
- 3) Evaluate, strengthen, and revise the curriculum development process to ensure alignment from education to employment. (Curriculum - Recommendation #7)
- 4) Develop, identify and disseminate effective CTE practices. (Curriculum - Recommendation #11)
- 5) Enhance professional development opportunities for CTE faculty to maintain industry and program relevance. (CTE Faculty - Recommendation #15)
- 6) Improve the quality, accessibility, and utility of student outcome and lmi data to support students, educators, colleges, regions, and employers in CTE program development and improvement efforts. (Workforce Data & Outcomes - Recommendation #9)

**Expenditure Total:** \_\_\_\_\_

**Budget String:** GENFD /            /12/            /            /00000/2020/

**Current Balance in Budget String:** \_\_\_\_\_