LOS RIOS COMMUNITY COLLEGE DISTRICT

1919 Spanos Court • Sacramento, CA 95825-3981

Vendor: Blue

Receiver: Goldenrod

Accounting: Yellow

P.O. No.	4503
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LIMITED PURCHASE ORDER

Date 5/20/2020

COMPL

(Not to Exceed \$1000.00)

Kristy Hart 10 College Parkway Folsom, CA 95630				DELIVERY INSTRUCTIONS: Deliver to Address Below (Check one) Will Call Kristy Hart 800 Moon Circle Unit 833 Folsom, CA 95630						
	DESCRIPTION		ORDERED				UNIT			
ITEM	GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	QUANT	ITY	UNIT	STOCK	NO.	PRICE	TOTAL		
2	Employee Reimbursement for FLC Graduation 2020 Video (Tribute.Co Order #25810 receipt attach	ed)						25.00		
3										
4										
5										
6										
7	Paid ch# 94-801244									
8	5/28/20 AMT \$ 25.00									
9										
10										
	ises Charged to Categorical Programs, Grants or Special Projects in compliance with the requirements of:				SUB-1	TOTAL S TAX		25.00		
	Program Name For grants/special projects Director/Coord. Signature Project/Grant Number/Explanation	mber		(Not to E		OTAL		25.00		
invoi invoi	DOR: Reference P.O. number on all invoices and packing slips. Total ce may not exceed \$1000.00 including tax and shipping costs. Mail ces in duplicate to: Los Rios Community College District, Accounting artment, 1919 Spanos Court, Sacramento, CA 95825.	Kristy	Har	t				5/19/2020		
with D	by certify the items/services listed above shall be obtained in accordance strict Policy,Conflict of Interest Code,P-8631 Section 3.0.,and all other able district, state, and federal policies, rules, regulations, and laws.	Receive		4500	11	FL.	CP.PISC	Date		
	y Hart 5/20/2020		/		/	/				
REQU	ESTED BY: TYPED/PRINT DATE	Bus. Un		Account	Fund	Org	444			
Kris	ty Hart 5/20/2020	6710) /	00000	/ 2020	/	41A	\$ 25.00		
	ESTED BY: SIGNATURE DATE	Program	/	Sub-Class	BY	Proj/0	Grnt -	Amount		
APPR	OVED: DEAN OR OTHER AUTHORIZED SIGNATURE DATE	Bus. Un) iii	Account	Fund	Org		•		
APPR	OVED: VICE PRESIDENT, ADMINISTRATION DATE	Program	m S	Sub-Class	BY	Proj/0	Grnt	\$ Amount		

Business Office: Green

Dept/Requestor: Pink

Harman, Joany

From: Yamamura, Whitney

Sent: Wednesday, May 20, 2020 3:02 PM

To: Hart, Kristy

Cc: Campbell, Lindsey; Harman, Joany; Visentin, Deana

Subject: RE: LPO PISO Kristy Hart Tribute Reimbursement 5/20/20 - Please approve

Approved

Whitney

From: Hart, Kristy < HartK@flc.losrios.edu> Sent: Wednesday, May 20, 2020 2:50 PM

To: Yamamura, Whitney < YamamuW@flc.losrios.edu>

Cc: Campbell, Lindsey <CampbeL@flc.losrios.edu>; Harman, Joany <harmanj@flc.losrios.edu>; Visentin, Deana

<VisentD@flc.losrios.edu>

Subject: LPO PISO Kristy Hart Tribute Reimbursement 5/20/20 - Please approve

Hi Whitney,

Can you please approve the attached Limited Purchase Order for my reimbursement for the Tribute grad video?

Thank you, Kristy

Kristy Hart | Communications & Public Information Officer Folsom Lake College | 10 College Parkway | Folsom, CA 95630 (916) 608-6993 | hartk@flc.losrios.edu | www.flc.losrios.edu





Show order summary ~

\$ 25.00



Click here to be redirected to Tribute or you will be redirected there in 30 seconds.

View Tribute

Your order is complete

Customer information

Contact information

flc-pio@flc.losrios.edu

Payment method

ending with 1971 - \$ 25.00

Billing address

Kristy Hart Folsom Lake College 10 College Parkway Folsom CA 95630 **United States** (916) 747-1200

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