

LOS RIOS COMMUNITY COLLEGE DISTRICT PURCHASE ORDER NO B200703

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date	Revision	Page
08/21/2019		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	See Details
Reference:	Location / Dept	
1021411 QUINTELLM HANEYB	04VAPA	

Supplier: 0000034994
HARRIS CENTER FOR THE ARTS
FOLSOM LAKE COLLEGE BUS SVCS
10 COLLEGE PKWY
FOLSOM CA 95630

email:

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	5601 BLANKET PURCHASE ORDER FOR PERFORMING ARTS RENTAL	1.00 EA	10,000.00	10,000.00	06/30/2020

VALID FROM 07-01-2019 TO 06-30-2020

AUTHORIZED PERSONNEL:
MELONIE QUINTELL
BJ SNOWDEN
JAE ANDERSON
MONICA PACTOL

PY PO B119804

Sub Total Amount	10,000.00
Sales Tax Amount	0.00
Total PO Amount	10,000.00

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	5601	11	FL.VI.OFFC	61900	00000	046C	10,000.00	2020

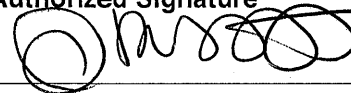
0001021411CHAVEZA19-AUG-2019

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature



Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Requisition

Supplier: HARRIS CENTER FOR THE ARTS 0000034994
FOLSOM LAKE COLLEGE BUS SVCS
10 COLLEGE PKWY
FOLSOM CA 95630
United States

email:

Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630

Business Unit:		GENFD	OPEN
Req ID:	Date	Page	
0001021411	08/08/2019	1	
Requisition Name:			
HARRIS CENTER BLANKET PO			
Requester			
Melonie Quintell			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: QUINTELM 08-AUG-2019			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	5601 BLANKET PURCHASE ORDER FOR PERFORMING ARTS RENTAL- VALID FROM 7/01/2019 - 6/30/2020	1	EA	10,000.00	10,000.00	08/08/2019

10,000.00 Sub-total
0.00 Est. tax

Total Requisition Amount: 10,000.00

PY19 B119804

AUTHORIZED PERSONNEL:
MELONIE QUINTELL
BJ SNOWDEN
JAE ANDERSON
MONICA PACTOL

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	5601	11	FL.VI.OFFC	61900	00000	046C	10,000.00

Approval Signature	Approval Signature	Approval Signature
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From: [Fletcher, Francis](#)
To: [Machani, Rachana](#)
Cc: [Quintell, Melonie](#)
Subject: Re: Harris Center BPO B200703
Date: Tuesday, June 30, 2020 1:24:53 PM
Attachments: [image001.png](#)

R. Machani,

Sure, close BPOB200703 for the Harris Center.

Thank you,
F. Fletcher

From: Machani, Rachana <MachanR@flc.losrios.edu>
Sent: Tuesday, June 30, 2020 12:49 PM
To: Quintell, Melonie <QuinteM@flc.losrios.edu>; Fletcher, Francis <FletchF@flc.losrios.edu>
Cc: Pactol, Monica <pactolm@flc.losrios.edu>; Taylor, Jennifer <TaylorJ@flc.losrios.edu>
Subject: RE: Harris Center BPO B200703

Good afternoon ,
Can we go ahead and close the BPOB200703 for Harris Center?
[Thank you,](#)
[Best regards,](#)
[Rachana.](#)

From: Pactol, Monica <pactolm@flc.losrios.edu>
Sent: Wednesday, June 24, 2020 9:33 AM
To: Machani, Rachana <MachanR@flc.losrios.edu>; Anderson, Jae <Jae.Anderson@flc.losrios.edu>; Quintell, Melonie <QuinteM@flc.losrios.edu>
Cc: Snowden, Robert (Dr.) <SnowdeR@flc.losrios.edu>; Taylor, Jennifer <TaylorJ@flc.losrios.edu>; Fletcher, Francis <FletchF@flc.losrios.edu>
Subject: Re: Harris Center BPO B200703

Francis/Melonie, please process the appropriate paperwork.M

From: Machani, Rachana <[MachanR@flc.losrios.edu](#)>
Sent: Tuesday, June 23, 2020 4:49 PM
To: Anderson, Jae <[Jae.Anderson@flc.losrios.edu](#)>; Quintell, Melonie <[QuinteM@flc.losrios.edu](#)>
Cc: Snowden, Robert (Dr.) <[SnowdeR@flc.losrios.edu](#)>; Pactol, Monica <[pactolm@flc.losrios.edu](#)>; Taylor, Jennifer <[TaylorJ@flc.losrios.edu](#)>
Subject: Harris Center BPO B200703

Good ,
Can we go ahead and close this BPO?

It has a current balance of \$556.5 (GENFD 5601 11 FL.VI.OFFC 61900 00000 2020 046C). Please see below for reference.

PO Transaction History: b200703

PO ID	LINE	VENDOR	OPEN ENC	EXPENDED TOTAL
B200703	1	HARRIS CENTER FOR THE ARTS	556.5	9443.5

Thank you,
Best regards,
Rachana.