



LOS RIOS COMMUNITY COLLEGE DISTRICT
1919 Spanos Court • Sacramento, CA 95825-3981

COMPL

P.O. No. F 3584

Date 02/07/2020

LIMITED PURCHASE ORDER
(Not to Exceed \$200.00)

VENDOR NAME AND ADDRESS: <u>Folsom Lake College Bookstore</u>	DELIVERY INSTRUCTIONS: <input type="checkbox"/> Deliver to Address Below (Check one) <input type="checkbox"/> Will Call <u>Attn: Colin Owens</u>
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ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	Shipment Tracking # 777715820418	1	ea			3804
2	by Fed Ex. with Insurance					
3	Declared Value of \$2500 USD					
4	to ship Mettler Toledo AB1045					
5	Balance (serial # 112030391) to					
6	Quality Control Services					
7	2340 SE 11th Ave, Portland OR					
8	97214 Attn: Shop					
9						
10						

PAID CH# 94-792203
3/5/20 AMT \$38.04

Purchases Charged to Categorical Programs, Grants or Special Projects
This purchased is in compliance with the requirements of:

Program Name	
For grants/special projects	
Program Director/Coord. Signature	Project/Grant Number
Program Goal/Objective Number/Explanation	

SUB-TOTAL
SALES TAX
TOTAL
(Not to Exceed \$200.00)
3804

VENDOR: Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

REQUESTED BY: Jeannette Hintze TYPED/PRINT Jeannette Hintze DATE 02/07/2020

REQUESTED BY: [Signature] SIGNATURE [Signature] DATE 2-2-2020

APPROVED: [Signature] DEAN OR OTHER AUTHORIZED SIGNATURE DATE 02/13/2020

APPROVED: [Signature] VICE PRESIDENT, ADMINISTRATION DATE 02/13/2020

Received by [Signature] for [Signature] Date 2/13/20

GENFD 5810/11 /FL.VI.CHEM

Bus. Unit Account Fund Org
19050/00000/2020 04/4 \$ 3804
Program Sub-Class BY Proj/Gmt Amount

Bus. Unit Account Fund Org
/ / / / \$
Program Sub-Class BY Proj/Gmt Amount

Sent to DO PORS 02/20/20

FOLSOM LAKE COLLEGE
EL DORADO CENTER | RANCHO CORDOVA CENTER

INVOICE NO.

B 001718 FLC

FLC COLLEGE STORE

10 College Parkway - Folsom, CA 95630

PH 916.608.6565 · FAX 916.608.6576

bookstore@flc.losrios.edu

Sold By: _____ Date: 7-18-20

Order Number: F-3584

SOLD TO: Folsom Lake College
10 College Pkwy
Folsom, CA 95630

DELIVER TO: Same

Attn: ~~Same Hutz~~

JEANNE HUTZE x6656

[illegible]



Shipment Receipt

Address Information**Ship to:**

Attn: shop
Quality Control SVC

2340 SE 11th Ave

PORTLAND, OR

97215

US

916-608-6586

Ship from:

Owens Colin
Folsom Lake College

Boostore

100 Scholar Way

Folsom, CA

95630

US

9166086586

Shipment Information:

Tracking no.: 777715820418

Ship date: 02/07/2020

Estimated shipping charges: 38.04 USD

Package Information

Pricing option: FedEx Standard Rate

Service type: FedEx Ground

Package type: Your Packaging

Number of packages: 1

Total weight: 8 LBS

Declared Value: 2500.00 USD

Special Services: Direct signature required

Pickup/Drop-off: Use an already scheduled pickup at my location

Billing Information:

Bill transportation to: MyAccount-966

Your reference:

P.O. no.:

Invoice no.:

Department no.:

Thank you for shipping online with FedEx ShipManager at [fedex.com](https://www.fedex.com).

Please Note

FedEx will not be responsible for any claim in excess of \$100 per package, whether the result of loss, damage, delay, non-delivery, misdelivery, or misinformation, unless you declare a higher value, pay an additional charge, document your actual loss and file a timely claim. Limitations found in the current FedEx Service Guide apply. Your right to recover from FedEx for any loss, including intrinsic value of the package, loss of sales, income interest, profit, attorney's fees, costs, and other forms of damage whether direct, incidental, consequential, or special is limited to the greater of \$100 or the authorized declared value. Recovery cannot exceed actual documented loss. Maximum for items of extraordinary value is \$1000, e.g., jewelry, precious metals, negotiable instruments and other items listed in our Service Guide. Written claims must be filed within strict time limits; Consult the applicable FedEx Service Guide for details.

The estimated shipping charge may be different than the actual charges for your shipment. Differences may occur based on actual weight, dimensions, and other factors. Consult the applicable [FedEx Service Guide](#) or the FedEx Rate Sheets for details on how shipping charges are calculated.

FROM:
Owens Corning
Folsom Lake College Boosters
100 Scholar Way
Folsom CA 95630
US

(916) 608-6586

SHIP DATE: 07/EEB20
ACTWGT: 8.00 LB
CWO: 7842025NET14220

BILL SENDER

TO Attn: shop
Quality Control SVC
2340 SE 11th Ave

PORTLAND OR 97215

(916) 608-6586

REF:

PO:

DEPT:

(US)

56B.J2049E/FE4A

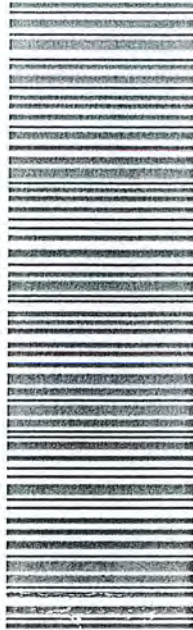


J201020011301UW

TRK# 7777 1582 0418

9622 0015 6 (000 000 0000) 0 00 7777 1582 0418

DSR
97215



After printing this label:

1. Use the 'Print' button on this page to print your label to your laser or inkjet printer.
2. Fold the printed page along the horizontal line.
3. Place label in shipping pouch and affix it to your shipment so that the barcode portion of the label can be read and scanned.

Warning: IMPORTANT: TRANSMIT YOUR SHIPPING DATA AND PRINT A MANIFEST:

At the end of each shipping day, you should perform the FedEx Ground End of Day Close procedure to transmit your shipping data to FedEx. To do so, click on the Ground End of Day Close Button. If required, print the pickup manifest that appears. A printed manifest is required to be tendered along with your packages if they are being picked up by FedEx Ground. If you are dropping your packages off at a FedEx drop off location, the manifest is not required.

Use of this system constitutes your agreement to the service conditions in the current FedEx Service Guide and applicable tariff, available upon request. FedEx will not be responsible for any claim in excess of \$100 per package, whether the result of loss, damage, delay, non-delivery, misdelivery, or misinformation, unless you declare a higher value, pay an additional charge, document your actual loss and file a timely claim. Limitations, including limitations on our liability, can be found in the current FedEx Service Guide and applicable tariff apply. In no event shall FedEx Ground be liable for any special, incidental, or consequential damages, including, without limitation, loss of profit, loss to the intrinsic value of the package, loss of sale, interest income or attorney's fees. Recovery cannot exceed actual documented loss. Items of extraordinary value are subject to separate limitations of liability set forth in the Service Guide and tariff. Written claims must be filed within strict time limits, see current FedEx Service Guide.

Hintze, Jeanne

From: Molly Morrell <MMorrel@qc-services.com>
Sent: Wednesday, January 22, 2020 4:05 PM
To: Hintze, Jeanne
Subject: RE: Request for copy of Invoice for 22 balances serviced at Folsom Lake College on January 13, 2020 FW: Quote #07222019

CAUTION: This email originated from outside of Los Rios. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon Jeanne,
Regarding the Mettler AB104-S s/n 112030391 you should insure it for \$2500.00. Please remove the draft shield before sending. If you have questions about this call 1-800-843-1237 and ask for Tim in the shop. He will instruct you on how to remove the draft shield. Be sure and INCLUDE the pan for the balance when it is shipped.
Ship it to: Quality Control Services, 2340 SE 11th Avenue, Portland, OR 97214 Attn: Shop
We will bill you for shipping the unit back to you.
Thank you Jeanne,
Molly

Molly Morrell
Quality Control Services
503-236-2712 ext. 306

From: Hintze, Jeanne <hintzej@flc.losrios.edu>
Sent: Friday, January 17, 2020 10:28 AM
To: Molly Morrell <MMorrel@qc-services.com>
Subject: Request for copy of Invoice for 22 balances serviced at Folsom Lake College on January 13, 2020 FW: Quote #07222019

Good morning Molly,

Please, may we have a copy of the Invoice for servicing our balances (on Monday January 13, 2020) e-mailed to me?
We had them do 22 balances instead of the 19 as we have had a few recent donations.

I am delighted that the servicing resuscitated two that were erratic, so we only have one still broken.
The broken balance is a Mettler Toledo AB104-S sn#112030391, and it appears to be an electronic board or....as the screen does not even show numbers, just odd markings...
If you can repair that balance, please let me know details on shipping (address, etc). Do you issue an RMA and bill us for shipping both ways, or do we pay to ship it to you, then bill us for the return shipment, or?
Also, any suggestion on how much we should insure it for if we ship it? (Our business office also demands that what we ship is insured).

Thank you,
Jeanne