

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASE ORDER NO 0001108521

COMPL

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date	Revision	Page
09/25/2019		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	See Details
Reference:	Location / Dept	
1022365 CLARKC HANEYB	04ASPH49 STUSVC	

Supplier: 0000034580
ELITE PARTY RENTALS LLC
3191 LUYUNG DRIVE
RANCHO CORDOVA CA 95742

Phone: (916) 852-1225

email: elitepartyrentals@att.net

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	BANQUET TABLES; 6' BANQUET TABLES	25.00 EA	9.00	225.00	09/23/2019
2- 1	MAINTENANCE / INSURANCE FEE	225.00 EA	0.05	11.25	09/23/2019
3- 1	SHIPPING	1.00 EA	50.00	50.00	09/25/2019

RENTAL ESTIMATE# 3237 9/16/2019

FOR FLC TRANSFER DAY - ATTN: CHRIS CLARK

Paid Ch# 94-787530
11/13/19 Amt \$ 286.25

Sub Total Amount	286.25
Sales Tax Amount	0.00
Total PO Amount	286.25

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5601	11	FL.VS.TRAR	63300	00000	041A	286.25	2020

0001022365CHAVEZA23-SEP-2019

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.
If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Requisition

Supplier: ELITE PARTY RENTALS LLC
3191 LUYUNG DRIVE
RANCHO CORDOVA CA 95742
United States

0000034580

Phone: (916) 852-1225
email: elitepartyrentals@att.net

Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630

Business Unit:		GENFD	OPEN
Req ID:	Date	Page	
0001022365	09/18/2019	1	
Requisition Name:			
ELITE PARTY RENTALS			
Requester		Bldg#	
Christopher Clark		STUSVC	
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: KRAVCHUA 18-SEP-2019			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt Due Date
1-1	BANQUET TABLES; 6' BANQUET TABLES	25	EA	9.00	225.00
2-1	MAINTENANCE / INSURANCE FEE	225	EA	0.05	11.25
3-1	SHIPPING	1	EA	50.00	50.00

286.25 Sub-total
0.00 Est. tax

Total Requisition Amount: 286.25

FOR CHRIS CLARK - TRANSFER DAY
QUOTE 3237 DTD 9/16/2019

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	5601	11	FL.VS.TRAR	63300	00000	041A	286.25

Approval Signature	Approval Signature	Approval Signature
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Elite Party Rentals
 3191 Luyung Dr.
 Rancho Cordova, CA 95742
 (916) 852-1225
 elitepartyrentals@att.net
 www.elitepartyrent.com

Estimate

ADDRESS

Folsom Lake College
 10 College Parkway,
 Folsom, CA 95630

SHIP TO

Folsom Lake College
 10 College Parkway,
 Folsom, CA 95630

ESTIMATE #	DATE	
3237	09/16/2019	

SHIP DATE
 09/23/2019

EVENT DATE
 09/24/19

QTY	ITEMS	RATE	AMOUNT
25	6' Banquet Tables	9.00	225.00
			Subtotal: 225.00
225	Maintenance/Insurance Fee	0.05	11.25

SUBTOTAL 236.25

SHIPPING 50.00

TOTAL **\$286.25**

Accepted By

Accepted Date

A Fifty percent (50%) deposit is required to reserve all orders. Customer is responsible for damages and/or losses to rental items in any amount not to exceed replacement value. Chairs and tables are susceptible to water damage and should not be rented if rain is suspected. Malfunctioning equipment must be reported to Elite Rentals before items are used. Cancellations are to be made 10 days prior.