

# Los Rios Community College District

PURCHASE ORDER NO 0001111443

COMPL

Purchasing: (916)568-3071 \* FAX (916) 568-3145  
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 \* FAX (916) 286-3636  
Acctg-ops@losrios.edu

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

**Supplier:** 0000001456  
DEMCO INC  
P O BOX 7488  
MADISON WI 53707-7488

**Phone:** (800) 356-1200  
**Fax:** (800) 245-1329

**email:** orders@demco.com

Date	Revision	Page
04/21/2020		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1025424 GEORGET HANEYB	04ASPH26	

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630-6798  
United States

**Bill To:** LRCCD  
Invoice to: acctg-ops@losrios.edu  
1919 Spanos Court  
Sacramento CA 95825-3981  
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	TATTLE TAPE 2 SIDED WG15352360	1.00 EA	239.99	239.99	04/30/2020
2- 1	SEMI-RIGID COVER 9-1/2 X 6-1/2 W13785700 (UNIT PRICE REFLECTS 18% DISCOUNT)	7.00 EA	31.64	221.51	04/30/2020
3- 1	SEMI-RIGID COVER 10-1/2 X 7-1/2 W13785710 (UNIT PRICE REFLECTS 18% DISCOUNT)	5.00 EA	37.92	189.59	04/30/2020
4- 1	SEMI-RIGID COVER 13" X 11" 25 W13785740 (UNIT PRICE REFLECTS 18% DISCOUNT)	3.00 EA	67.07	201.21	04/30/2020
5- 1	"NEW" LABELS W20436250 (UNIT PRICE REFLECTS 18% DISCOUNT)	2.00 EA	23.65	47.30	04/30/2020
6- 1	FILAMENT TAPE W16202430 (UNIT PRICE REFLECTS 18% DISCOUNT)	5.00 EA	8.19	40.96	04/30/2020
7- 1	MOVABLE SHELF LABEL HOLDERS W20148180 (UNIT PRICE REFLECTS 18% DISCOUNT)	1.00 EA	24.88	24.88	04/30/2020
8- 1	SMALL EASEL BLACK W13787840 DISCOUNT CODE C40701 BUY 24 GET 24 (UNIT PRICE REFLECTS 18% DISCOUNT)	24.00 EA	1.59	38.18	04/30/2020
9- 1	CARTON SEALING W16203710 (UNIT PRICE REFLECTS 18% DISCOUNT)	4.00 EA	2.78	11.12	04/30/2020
10- 1	YELLOW LABEL PROTECTORS WG12803660	2.00 EA	15.93	31.86	04/30/2020
11- 1	BLUE CODING LABELS	2.00 EA	4.41	8.82	04/30/2020
12- 1	RESERVE LABELS W20009820 (UNIT PRICE REFLECTS 18% DISCOUNT)	3.00 EA	8.44	25.32	04/30/2020

VCHR# 584693

PAID CH# 0094801207  
5/26/20 Amt \$ 1404.23

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature  
AUTHORIZED SIGNATURE ON  
PO TOTAL PAGE

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Los Rios Community College District

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LRCCDpurchase@losrios.edu

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Acctg-ops@losrios.edu

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DEMCO INC  
P O BOX 7488  
MADISON WI 53707-7488

**Phone:** (800) 356-1200  
**Fax:** (800) 245-1329

**email:** orders@demco.com

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04/21/2020		2
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NET 30	Shipping Point	Best Method
<b>Reference:</b>	<b>Location / Dept</b>	
1025424 GEORGET HANEYB	04ASPH26	

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630-6798  
United States

**Bill To:** LRCCD  
Invoice to: acctg-ops@losrios.edu  
1919 Spanos Court  
Sacramento CA 95825-3981  
United States

**Tax Exempt?** N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
13- 1	THERMAL TRANSFER LABEL W20484530 (UNIT PRICE REFLECTS 18% DISCOUNT)	2.00 EA	101.68	203.35	04/30/2020
14- 1	SHIPPING/HANDLING	1.00 EA	19.13	19.13	04/30/2020

PLEASE BE ADVISED THAT FOLSOM LAKE COLLEGE RECEIVING HOURS ARE CURRENTLY TUESDAY AND THURSDAY 10:00AM  
- 1:00PM UNTIL FURTHER NOTICE.

QUOTE# W0076027 VALID TO 05-15-2020

E&I CONTRACT# CNR01468

<b>Sub Total Amount</b>	1,303.22
<b>Sales Tax Amount</b>	100.99
<b>Total PO Amount</b>	1,404.21

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Proj</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	4500	11	FL.VI.LIBR	61200	00000	041A	1,404.21	2020

0001025424CHAVEZA20-APR-2020

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.  
If you have any questions, please contact the Purchasing Office at (916)568-3071.

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature**



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MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Requisition

**Supplier:** DEMCO INC  
P O BOX 7488  
MADISON WI 53707-7488  
United States

0000001456

**Phone:** (800) 356-1200  
**email:** orders@demco.com

**Fax:** (800) 245-1329

**Ship To:** RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630-6798

<b>Business Unit:</b> GENFD OPEN	
Req ID: 0001025424	Date: 03/16/2020
Page 1	
Requisition Name: DEMCO 2020	
Requester: Tanya George	
Requester Signature	
Buyer: Brenda Haney	
Approved:	
Entered By: GEORGET 16-MAR-2020	

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	TATTLE TAPE 2 SIDED WG15352360	1	EA	239.99	239.99	
2-1	SEMI-RIGID COVER 9-1/2 X 6-1/2 W13785700 (UNIT PRICE REFLECTS 18% DISCOUNT)	7	EA	31.64	221.51	
3-1	SEMI-RIGID COVER 10-1/2 X 7-1/2 W13785710 (UNIT PRICE REFLECTS 18% DISCOUNT)	5	EA	37.92	189.59	
4-1	SEMI-RIGID COVER 13" X 11" 25 W13785740 (UNIT PRICE REFLECTS 18% DISCOUNT)	3	EA	67.07	201.21	
5-1	"NEW" LABELS W20436250 (UNIT PRICE REFLECTS 18% DISCOUNT)	2	EA	23.65	47.30	
6-1	FILAMENT TAPE W16202430 (UNIT PRICE REFLECTS 18% DISCOUNT)	5	EA	8.19	40.96	
7-1	MOVABLE SHELF LABEL HOLDERS W20148180 (UNIT PRICE REFLECTS 18% DISCOUNT)	1	EA	24.88	24.88	
8-1	SMALL EASEL BLACK W13787840 DISCOUNT CODE C40701 BUY 24 GET 24 (UNIT PRICE REFLECTS 18% DISCOUNT)	24	EA	1.59	38.18	
9-1	CARTON SEALING W16203710 (UNIT PRICE REFLECTS 18% DISCOUNT)	4	EA	2.78	11.12	
10-1	YELLOW LABEL PROTECTORS WG12803660	2	EA	15.93	31.86	
11-1	BLUE CODING LABELS	2	EA	4.41	8.82	
12-1	RESERVE LABELS W20009820 (UNIT PRICE REFLECTS 18% DISCOUNT)	3	EA	8.44	25.32	
13-1	THERMAL TRANSFER LABEL W20484530 (UNIT PRICE REFLECTS 18% DISCOUNT)	2	EA	101.68	203.35	
14-1	SHIPPING/HANDLING	1	EA	19.13	19.13	

1,303.22 Sub-total  
100.99 Est. tax

Total Requisition Amount: 1,404.21

PROMO CODE WB3221 FREE SHIPPING ON IN STOCK ITEMS

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
GENFD	4500	11	FL.VI.LIBR	61200	00000	041A	1,303.22

Approval Signature	Approval Signature	Approval Signature
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P.O. Box 7488  
Madison, WI 53707-7488  
PH 800-356-1200 FAX 800-245-1329

## QUOTATION

Reference: W0076027  
Contract/Bid ID: C40701  
Today: 3/16/20  
Quote Expiration Date: 5/15/20

NAME: Los Rios Comm College District  
CONTACT: TANYA GEORGE  
PHONE: 916-296-0151  
EMAIL: georget@flc.losrios.edu

Line	Qty	Product	Product Description	Colors/Finished/Options	Unit Price	Discount	Ext Total
1	1	WG15352360	Tattle-Tape B2 Double-sided Security Strip PaperBk 1000/Bx		239.99	Net	239.99
2	7	W13785700	Demco CircExtender Semi-Rigid Cover 9-1/2 x 6-1/2 25 Pr/Pkg		38.59	18%	221.51
3	5	W13785710	Demco CircExtender Semi-Rigid Cover 10-1/2 x 7-1/2 25 Pr/Pkg		46.24	18%	189.59
4	2	W20436250	Label/Protector Clssfctn "New"1.5 Poly 1-1/4Hx2W 500/Roll		28.84	18%	47.30
5	5	W16202430	Glass Reinforced Filament Tape1/4" x 60 Yds 3" Core		9.99	18%	40.96
6	3	W13785740	Demco CircExtender Semi-Rigid Cover 13" x 11" 25 Pair/Pkg		81.79	18%	201.21
7	1	W20148180	Movable Shelf Label Holders 3/4" x 5" x 8" Clear 10/Pkg		30.34	18%	24.88
8	24	W13787840	Small All Purpose Easel 4-1/2" x 3-1/2 x 5-3/4" Black		1.94	18%	38.18
9	4	W16203710	Demco Economy Carton Sealing Tape 2"W x 55 Yards Clear		3.39	18%	11.12
10	2	WG12803660	Color-Tinted Label Protectors 2" x 3" Fluor Yellow 250/Roll		15.93	Net	31.86
11	2	WG12816130	Color-Coding Labels 3/4" x 1" Sky Blue 500/Roll		4.41	Net	8.82
12	3	W20009820	Labels Removable Reserve 3/4"H x 1"W 500/Roll		10.29	18%	25.32
13	2	W20484530	Thermal Transfer Label Poly 1"H x 2"W 2530 Roll White PLEASE NOTE: This item may not be returned unless damaged or defective.		123.99	18%	203.35
14	24	WS16390370	Small All Purpose Easel 4-1/2"x3-1/2x5-3/4"Black FG Thank you for your order!		.00	Net	.00

Review Notification This bid will be reviewed and  
by the sales rep listed below:  
Lisa Heinen  
Phone: 800-462-8709

Contact this person if you  
need a faster response.



P.O. Box 7488  
Madison, WI 53707-7488  
PH 800-356-1200 FAX 800-245-1329

## QUOTATION

PAGE: 2

Reference: W0076027  
Contract/Bid ID: C40701  
Today: 3/16/20  
Quote Expiration Date: 5/15/20

NAME: Los Rios Comm College District  
CONTACT: TANYA GEORGE  
PHONE: 916-296-0151  
EMAIL: georget@flc.losrios.edu

Line	Qty	Product	Product Description	Colors/Finished/Options	Unit Price	Discount	Ext Total
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Order Subtotal	1,284.09
Shipping/Processing	19.13
Sales Tax	101.01
Grand Total	1,404.23

Additional Note: E&I Contract #CNR01468  
Demco Discount Code C40701  
Buy 24 Get 24 Wire Easels

This order included both  
products under contract and  
ones from a sale catalog. We  
cannot honor both the discount  
and the sale price. We gave  
you the better of the two  
prices.

**BILL TO:**

Los Rios Comm College District  
Accounting Dept  
1919 Spanos Ct  
Sacramento CA 95825-3981

**SHIP TO:**

Tanya George  
Folsom Lake College  
10 College Pkwy  
Folsom CA 95630-6798

**CONTACT:**

TANYA GEORGE  
FOLSOM LAKE COLLEGE  
10 COLLEGE PKWY  
FOLSOM CA 95630-6798