

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASE ORDER NO 0001110100  
CHANGE ORDER

COMPL

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145  
ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

|                           |                 |             |
|---------------------------|-----------------|-------------|
| Date                      | Revision        | Page        |
| 01/09/2020                | 1 - 02/03/2020  | 1           |
| Payment Terms             | Freight Terms   | Ship Via    |
| NET 30                    | Shipping Point  | Best Method |
| Reference:                | Location / Dept |             |
| 1024129 MITCHINERB HANEYB | 04CYPH144 CTE   |             |

Supplier: 0000032182  
COP QUEST INCORPORATED  
365 CAMINO CARILLO UNIT A  
CAMARILLO CA 93012

email:

Ship To: FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630-6798  
United States

Bill To: 1919 Spanos Court  
Sacramento CA 95825-3981  
United States

Tax Exempt? N

| Line-Sch | Item/Description  | Quantity UOM | PO Price | Extended Amt | Due Date   |
|----------|---|--------------|----------|--------------|------------|
| 1- 1     | 2019 LAWTECH CALIFORNIA PENAL CODE - UNABRIDGED, 2019; ITEM #20-2012-000        | 45.00 EA     | 46.00    | 2,070.00     | 01/13/2020 |
| 2- 1     | 2020 QWIK-CODE CALIFORNIA DRUG LAWS - ABRIDGED ~ 20-1020-020 [LT-AD20{D}] {020} | 1.00 EA      | 24.85    | 24.85        | 01/13/2020 |

FEB 3 2020 CHANGE UNIT PRICE ON LINE 2 TO 24.85 AND CHANGE DESCRIPTION ON LINE 2 TO 2020 QWIK-CODE CALIFORNIA DRUG LAWS - ABRIDGED ~ 20-1020-020 [LT-AD20{D}] {020} PER J.HARMAN. NEW PO TOTAL \$2,257.21 - SEE ATTACHED-GH

Paid Ch# 94-790747  
02/06/20 Amt \$ 2257.22

|                  |          |
|------------------|----------|
| Sub Total Amount | 2,094.85 |
| Sales Tax Amount | 162.36   |
| Total PO Amount  | 2,257.21 |

| BU    | Acct | Fd | Org        | Prog  | Sub   | Proj | Amount   | BYear |
|-------|------|----|------------|-------|-------|------|----------|-------|
| GENFD | 4300 | 12 | FL.VI.VTEA | 21050 | 00000 | 314A | 2,257.21 | 2020  |

0001024129CHAVEZA03-JAN-2020

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

DO NOT SEND TO VENDOR

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.



# LOS RIOS COMMUNITY COLLEGE DISTRICT PURCHASE ORDER NO 0001110100

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ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

|                           |                 |             |
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| 01/09/2020                |                 | 1           |
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| 1024129 MITCHINERB HANEYB | 04CYPH144 CTE   |             |

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Supplier: 0000032182  
COP QUEST INCORPORATED  
365 CAMINO CARILLO UNIT A  
CAMARILLO CA 93012

email:

Ship To: FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630-6798  
United States

Bill To: 1919 Spanos Court  
Sacramento CA 95825-3981  
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Tax Exempt? N

| Line-Sch | Item/Description   | Quantity UOM | PO Price | Extended Amt | Due Date   |
|----------|--|--------------|----------|--------------|------------|
| 1- 1     | 2019 LAWTECH CALIFORNIA PENAL CODE - UNABRIDGED, 2019; ITEM #20-2012-000 | 45.00 EA     | 46.00    | 2,070.00     | 01/13/2020 |
| 2- 1     | 2019 LAWTECH CALIFORNIA DRUG LAWS - ABRIDGED; ITEM #20-2020-000          | 1.00 EA      | 24.84    | 24.84        | 01/13/2020 |

|                  |          |
|------------------|----------|
| Sub Total Amount | 2,094.84 |
| Sales Tax Amount | 162.36   |
| Total PO Amount  | 2,257.20 |

| BU    | Acct | Fd | Org        | Prog  | Sub   | Proj | Amount   | BYear |
|-------|------|----|------------|-------|-------|------|----------|-------|
| GENFD | 4300 | 12 | FL.VI.VTEA | 21050 | 00000 | 314A | 2,257.20 | 2020  |

0001024129CHAVEZA03-JAN-2020

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MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Requisition

**Supplier:** COP QUEST INCORPORATED  
365 CAMINO CARILLO UNIT A  
CAMARILLO CA 93012  
United States

0000032182

**email:**

**Ship To:** RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630-6798

|                                  |            |              |             |
|----------------------------------|------------|--------------|-------------|
| <b>Business Unit:</b>            |            | <b>GENFD</b> | <b>OPEN</b> |
| Req ID:                          | Date       | Page         |             |
| 0001024129                       | 12/20/2019 | 1            |             |
| Requisition Name:                |            |              |             |
| COPQUEST - ADMJ                  |            |              |             |
| Requester                        |            |              |             |
| Brandi Mitchiner                 |            |              |             |
| Requester Signature              |            |              |             |
| Buyer: Brenda Haney              |            |              |             |
| Approved:                        |            |              |             |
| Entered By: MITCHINB 20-DEC-2019 |            |              |             |

| Line-Schd | Description  | Quantity | UOM | Price | Extended Amt | Due Date   |
|-----------|--|----------|-----|-------|--------------|------------|
| 1-1       | 2019 LAWTECH CALIFORNIA PENAL CODE - UNABRIDGED, 2019; ITEM #20-2012-000 | 45       | EA  | 46.00 | 2,070.00     | 01/13/2020 |
| 2-1       | 2019 LAWTECH CALIFORNIA DRUG LAWS - ABRIDGED; ITEM #20-2020-000          | 1        | EA  | 24.84 | 24.84        | 01/13/2020 |

2,094.84 Sub-total  
162.36 Est. tax

Total Requisition Amount: 2,257.20

FOR ADMINISTRATION OF JUSTICE PROGRAM

|           |             |           |            |             |            |             |               |
|-----------|-------------|-----------|------------|-------------|------------|-------------|---------------|
| <u>BU</u> | <u>Acct</u> | <u>Fd</u> | <u>Org</u> | <u>Prog</u> | <u>Sub</u> | <u>Proj</u> | <u>Amount</u> |
| GENFD     | 4300        | 12        | FL.VI.VTEA | 21050       | 00000      | 314A        | 2,094.84      |

## Purchases Charged to Catagorical Programs, Grants or Special Project.

This purchase is in compliance with the requirement of \_\_\_\_\_

For grants/special projects \_\_\_\_\_

Name: \_\_\_\_\_

Approval Signature

Approval Signature

Approval Signature



Email Cart

| Item Description  | Price   | Quantity | Total      | Remove |
|---|---------|----------|------------|--------|
| <div><div><div>2019</div><div>CALIFORNIA</div><div>PENAL CODE</div></div></div> <div><b>20-2012-000</b><br/>LawTech California Penal Code - Unabridged - 2019</div> | \$46.00 | 45       | \$2,070.00 |        |
| <div><div><div>2019</div><div>CALIFORNIA</div><div>DRUG LAWS</div></div></div> <div><b>20-2020-000</b><br/>LawTech California Drug Laws - Abridged - 2019</div>     | \$24.84 | 1        | \$24.84    |        |

Remove All Items

Customer Code Or Coupon Code (optional)

Free Standard Shipping on Orders over \$99

FREE SHIPPING!

CopQuest offers Free Ground Shipping to continental USA destinations and APO/FPO Deployed Military destinations on orders over \$99. Some exceptions apply. [Click here for more information](#)

Shipping Options:

USA Ground FREE

United States, California, 95630 [change](#)

Subtotal:

\$2094.84

Sales Tax (7.250):

+ \$162.36

Order Total:

\$2257.20

CopQuest, Inc. | 365 Camino Carillo, Camarillo, CA 93012 USA | (800) 728-0974

We Accept

VISA

MasterCard

Discover

AMERICAN EXPRESS

CLICK FOR INFO

SecureShopping

https://www.ewebcart.com/17960/cart?o=516267069&s=Bs11KKWm\_q4IjL8OfFayujXLebKINV2IA6pV\_HqI2Cs&t=UDBNA42DP7LUC&la=a&p=cart&c... 1/1

# Perkins Expenditure Checklist

Requisition/PO/CBR/BPO/Travel Authorization Number: \_\_\_\_\_

Date: \_\_\_\_\_

## 9 REQUIRED USES OF PERKINS FUNDS

Please indicate which of the requirements below are met by this expenditure (check all that apply).

- ☐ 1. Strengthen academic and career technical skills of students through integration of academics with CTE programs
- ☐ 2. Link CTE Secondary and postsecondary programs with elements of at least one program of study.
- ☐ 3. Provide students with strong experience and understanding in all aspects of an industry which may include work-based learning (WBL) experiences.
- ☐ 4. Develop, improve, or expand use of technology.
- ☐ 5. Professional development
- ☐ 6. Develop and implement evaluations of programs with emphasis on special populations.
- ☐ 7. Initiate, improve, expand, and modernize quality programs, including relevant technology.
- ☐ 8. Provide services and activities of sufficient size, scope, and quality to be effective.
- ☐ 9. Provide activities to prepare special populations for high skill, high wage, or high demand occupations.

## PERMISSIBLE USE OF PERKINS FUNDS

Please indicate which of the permissive uses of Perkins funding are met by this expenditure (check all that apply).

- ☐ Involve parents, businesses, and labor organizations in the design, implementation, and evaluation of programs.
- ☐ Provide career guidance & academic counseling that improves graduation rates and information about career options.
- ☐ Local education and business partnerships including work-related experiences for students or faculty.
- ☐ Provide programs for special populations.
- ☐ Assisting CTE student organizations.
- ☐ Mentoring and support services.
- ☐ Leasing, purchasing, upgrading, or adapting equipment including instructional aides and publications.
- ☐ Teacher preparation programs that address the integration of academic and CTE programs.
- ☐ Developing and expanding program offerings in formats accessible for all students, including distance education.
- ☐ Facilitate transitions to BA degree programs including articulations agreements, dual enrollment, and counseling.
- ☐ Provide activities to support entrepreneurship education and training.
- ☐ Prepare individuals academically and technically for high-skill, high-wage, and high-demand occupations.
- ☐ Develop and support small, personalized CTE learning communities.
- ☐ Provide support for family and consumer sciences programs.
- ☐ Provide programs for nontraditional students to complete secondary education or upgrade technical skills.
- ☐ Assist individuals in continuing their education or training, or finding an appropriate job.
- ☐ Support training and activities, such as mentoring and outreach, in nontraditional fields.
- ☐ Provide support for training programs in automotive technologies.
- ☐ Leverage funding from other available sources for innovative initiatives.
- ☐ Support other CTE activities consistent with the purposes of Perkins.

**Budget String:** GENFD/\_\_\_\_\_/12/FL.VI.VTEA/\_\_\_\_\_/00000/2020/\_\_\_\_\_ \$\_\_\_\_\_

**Current balance in above budget string:** \$ \_\_\_\_\_

Is this a permissible expenditure (see other side of this form for a list of impermissible uses)? ☐ Yes ☐ No

# **Perkins Expenditure Checklist**

## **IMPERMISSIBLE USE OF PERKINS FUNDS**

- Student expenses or direct assistance to students
- Entertainment
- Awards and memorabilia
- Individual Memberships
- Membership with organizations that lobby
- College tuition, fees, and books
- Fines and penalties
- Insurance including self-insurance
- Expenses that supplant
- Audits, except Single Audit
- Contributions and donations
- Facilities and furniture
- General advertising
- Alcohol
- Food or beverages
- Fundraising
- General administration