

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASE ORDER NO 0001108663

COMPL

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145  
ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Supplier: 0000006237  
ACCUPLACER THE COLLEGE BOARD  
113 FLORAL VALE BLVD.  
MORRISVILLE PA 19067

email:

Date	Revision	Page
10/01/2019		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	See Details
Reference:	Location / Dept	
1022533 HYDERR HANEYB	04ASPH40 STUSVC	

Ship To: FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630  
United States

Bill To: 1919 Spanos Court  
Sacramento CA 95825-3981  
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	TEST UNITS	497.00 EA	1.65	820.05	09/30/2019

THE ORDER FORM MUST BE EMAILED TO [accuplacerorder@collegeboard.org](mailto:accuplacerorder@collegeboard.org) OR THE REQUEST WILL NOT BE PROCESSED

THE TEST UNITS ARE ELECTRONIC.  
THERE IS NO PHYSICAL DELIVERY

**Paid Ch#94-786036**  
**10/15/19 Amt \$ 820.05**

Sub Total Amount	820.05
Sales Tax Amount	0.00
Total PO Amount	820.05

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	4503	12	FL.VS.SEAP	63220	00000	570A	820.05	2020

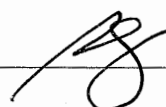
0001022533CHAVEZA30-SEP-2019

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature



Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Requisition

**Supplier:** ACCUPLACER THE COLLEGE BOARD 0000006237  
113 FLORAL VALE BLVD.  
MORRISVILLE PA 19067  
United States

**email:**

**Ship To:** RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630

<b>Business Unit: GENFD OPEN</b>		
Req ID: 0001022533	Date 09/25/2019	Page 1
Requisition Name: 0001022533		
Requester Renee Hyder		Bldg# STUSVC
Requester Signature		
Buyer: Brenda Haney		
Approved:		
Entered By: KRAVCHUA 25-SEP-2019		

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	TEST UNITS	497	EA	1.65	820.05	

820.05 Sub-total  
0.00 Est. tax

Total Requisition Amount: 820.05

THE ORDER FORM MUST BE EMAILED TO [accuplacerorder@collegeboard.org](mailto:accuplacerorder@collegeboard.org) OR THE REQUEST WILL NOT BE PROCESSED

THE TEST UNITS ARE ELECTRONIC.  
THERE IS NO PHYSICAL DELIVERY

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	4503	12	FL.VS.SEAP	63220	00000	570A	820.05

## Purchases Charged to Catagorical Programs, Grants or Special Project.

This purchase is in compliance with the requirement of \_\_\_\_\_

For grants/special projects \_\_\_\_\_

Name : \_\_\_\_\_

Approval Signature

Approval Signature

Approval Signature

Please complete electronically or write legibly in CAPITAL letters with blue/black ink.

RENEE HYDER

Contact Person

11/25/2019

MM/DD/YYYY (Date Needed)

HYDERR@FLC.LOS RIOS.EDU

Contact Email Address

916 608 6573

Contact Telephone Number

## Payment Options

## U.S. Postal Mail:

The College Board  
ACCUPLACER Dept.  
P.O. Box 7500  
London, KY  
40742-7500

Include signed  
institutional  
purchase order or  
check only.

## Email:

accuplacerorder@  
collegeboard.org.

Signed institutional  
purchase orders  
only.

## Phone:

866-607-5223  
(M-F 8:30 a.m.-  
6 p.m. ET)

Credit cards only.

## Billing Information\*:

LOS RIOS COMMUNITY COLLEGE  
DISTRICT

Institution

BRENDA HANEY

Name

BUYER III

Title

HANEYB@LOSRIOS.EDU

Billing Email Address

1919 SPANOS COURT

Address

SACRAMENTO CA 95825

City

State

ZIP

Purchase Order Number

## Shipping Information: (if different from billing information)

FOLSOM LAKE COLLEGE

Institution

RENEE HYDER

Name

ASSESSMENT COORDINATOR

Title

HYDERR@FLC.LOSRIOS.EDU

Billing Email Address

10 COLLEGE PARKWAY

Address

FOLSOM CA 95630

City

State

ZIP

RENEE HYDER

Submitted By

☐ Use order form billing address

## Method of Payment\*\*

☐ Check made payable to: The College Board, ACCUPLACER Dept., P.O. Box 7500,  
London, KY 40742-7500

☒ Signed institutional purchase order

\* Post office address will be used for billing unless otherwise indicated above. Signed purchase order must accompany signed order form.

\*\* Do not email your credit card information. Credit card orders can only be taken over the phone.

ACCUPLACER® Test Units Minimum order 100 Units	Please circle or fill in your approved price.				Total Units Ordered	Total Cost
	Standard Price	College Board Member/Volume Discount Price <sup>1</sup>	System- Approved Price <sup>2</sup>	Other Approved Price		
ACCUPLACER Test Units—(Item # 070092188)	\$2.30	\$2.15	\$1.95	\$1.65	497	\$820.05
<sup>1</sup> Volume discount pricing is available on single orders of 50,000 units or more. <sup>2</sup> System-approved pricing is only available to institutions that have a signed contractual agreement.						

ACCUPLACER Test	Units	ACCUPLACER Test	Units	ACCUPLACER Test	Units
Next-Generation Reading	1	Next-Generation Advanced Algebra and Functions	1	ESL Listening	2.5
Next-Generation Writing	1	ESL Reading Skills	1	WritePlacer*	2
Next-Generation Arithmetic	1	ESL Sentence Meaning	1	WritePlacer ESL	2
Next-Generation Quantitative Reasoning, Algebra, and Statistics	1	ESL Language Use	1	Local Test	1



<b>COMPANION™ Tests***</b> Paper and pencil test with two alternate forms. Please choose form and quantity. (Answer sheet sold separately)		Price	Quantity Ordered Form F/H	Quantity Ordered Form G/I	Total Cost
COMPANION <b>NONREUSABLE</b> Tests—Regular Print <sup>3</sup>					
Next-Generation Reading	Print using the COMPANION Online Paper Processing System on ACCUPLACER Platform (Forms J and K)	<b>1 Unit consumed per test upon scoring</b>			
Next-Generation Writing					
Next-Generation Arithmetic					
Next-Generation Quantitative Reasoning, Algebra, and Statistics					
Next-Generation Advanced Algebra and Functions					
ESL — Reading Skills	Form H (Item # 140095758) Form I (Item # 140095759)	<b>\$2.50</b>			
ESL — Sentence Meaning	Form H (Item # 140095774) Form I (Item # 140095775)	<b>\$2.50</b>			
ESL — Language Use	Form H (Item # 140095766) Form I (Item # 140095767)	<b>\$2.50</b>			
WritePlacer	Form F (Item # 100093506) Form G (Item # 100093507)	<b>\$6.00</b>			
WritePlacer ESL	Form F (Item # 100093508) Form G (Item # 100093509)	<b>\$6.00</b>			
COMPANION Special Format <b>REUSABLE</b> Tests — Large Print <sup>3</sup>					
Next-Generation Reading	Print using the COMPANION Online Paper Processing System on ACCUPLACER Platform (Forms J and K)	<b>1 Unit consumed per test upon scoring</b>			
Next-Generation Writing					
Next-Generation Arithmetic					
Next-Generation Quantitative Reasoning, Algebra, and Statistics					
Next-Generation Advanced Algebra and Statistics					
ESL — Reading Skills	Form H (Item # 140095760) Form I (Item # 140095761)	<b>\$15.00</b>			
ESL — Sentence Meaning	Form H (Item # 140095776) Form I (Item # 140095777)	<b>\$15.00</b>			
ESL — Language Use	Form H (Item # 140095768) Form I (Item # 140095769)	<b>\$15.00</b>			
WritePlacer (NONREUSABLE Test Booklet)	Form F (Item # 140095790) Form G (Item # 140095791)	<b>\$15.00</b>			
WritePlacer ESL (NONREUSABLE Test Booklet)	Form F (Item # 140095792) Form G (Item # 140095793)	<b>\$15.00</b>			
COMPANION Special Format <b>REUSABLE</b> Tests — Braille (EBAE)					
Next-Generation Reading	Form J (Item # 160090717) Form K (Item # 160090722)	<b>\$35.00</b>			
Next-Generation Writing	Form J (Item # 160090727) Form K (Item # 160090732)	<b>\$35.00</b>			
Next-Generation Arithmetic	Form J (Item # 160090737) Form K (Item # 160090742)	<b>\$35.00</b>			
Next-Generation Quantitative Reasoning, Algebra, and Statistics	Form J (Item # 160090747) Form K (Item # 160090752)	<b>\$35.00</b>			
Next-Generation Advanced Algebra and Functions	Form J (Item # 160090757) Form K (Item # 160090762)	<b>\$35.00</b>			
ESL — Reading Skills	Form H (Item # 140095762) Form I (Item # 140095763)	<b>\$35.00</b>			
ESL — Sentence Meaning	Form H (Item # 140095778) Form I (Item # 140095779)	<b>\$35.00</b>			
ESL — Language Use	Form H (Item # 140095770) Form I (Item # 140095771)	<b>\$35.00</b>			
WritePlacer	Form F (Item # 160092605) Form G (Item # 160092606)	<b>\$35.00</b>			
WritePlacer ESL	Form F (Item # 160092609) Form G (Item # 160092610)	<b>\$35.00</b>			

**COMPANION Tests\*\*\***

Paper and pencil test with two alternate forms. Please choose form and quantity.  
(Answer sheet sold separately.)

COMPANION Special Format **REUSABLE** Tests — Compact Disc (can be used as a supplement to either COMPANION Large Print or COMPANION Braille)

		Price	Quantity Ordered Form F/H	Quantity Ordered Form G/I	Total Cost
Next-Generation Reading	Form J (Item # 160090718) Form K (Item # 160090723)	\$15.00			
Next-Generation Writing	Form J (Item # 160090728) Form K (Item # 160090733)	\$15.00			
Next-Generation Arithmetic	Form J (Item # 160090738) Form K (Item # 160090743)	\$15.00			
Next-Generation Quantitative Reasoning, Algebra, and Statistics	Form J (Item # 160090748) Form K (Item # 160090753)	\$15.00			
Next-Generation Advanced Algebra and Functions	Form J (Item # 160090758) Form K (Item # 160090763)	\$15.00			
ESL — Reading Skills	Form H (Item # 140095764) Form I (Item # 140095765)	\$15.00			
ESL — Sentence Meaning	Form H (Item # 140095780) Form I (Item # 140095781)	\$15.00			
ESL — Language Use	Form H (Item # 140095772) Form I (Item # 140095773)	\$15.00			

**COMPANION™ Answer Sheets**

COMPANION Answer Sheet for use with COMPANION ESL tests only.  
(Item # 140095794)

Next-Generation COMPANION answer sheets can be printed using the COMPANION Online Paper Processing System on ACCUPLACER Platform.

Price	Quantity Ordered Form F/H	Quantity Ordered Form G/I	Total Cost
\$1.75			

☐ Check here if you need the COMPANION Answer Key Overlays (for ESL tests only): Item # 160090905.

Shipping Charges	Subtotal Amount	\$0-\$20	\$20.01-\$40	\$40.01-\$70	\$70.01+	
	Charge	\$7.00	\$8.00	\$9.00	ADD 10% of total order	Allow 7–10 working days from receipt of order for delivery. Additional shipping is charged on all orders requesting faster shipment than UPS ground rate. For orders containing 500 or more test booklets, please call for postage. Please allow 2–3 business days from request for calculations. For international orders, see shipping information below.

<sup>3</sup> Next-Generation COMPANION tests (Regular and Large Print formats), Reader Scripts, and answer sheets for use with the Next-Generation COMPANION tests cannot be ordered and must be downloaded from the ACCUPLACER platform. Please review the COMPANION Paper Processing System section of the COMPANION Administrator's Manual for further instructions.

\*\*\* Students who are administered COMPANION tests should receive a copy of the COMPANION Student Privacy Policy, which can be downloaded from the ACCUPLACER platform.

COMPANION Order Total:				
Shipping Total for COMPANION products:				
<b>GRAND TOTAL:</b>				



## Terms and Conditions

### Payment

- Make checks payable to: The College Board
- Federal ID: 13-1623965
- All fees are payable within 30 days of the invoice date.
- This Order Form supersedes any conflicting terms and conditions contained in Purchaser's purchase order.

### Shipping

- Postage and handling will be added to all paper and pencil test orders, based on the sliding scale on the order form.
- International shipping is \$20 for UPS Canada Standard, \$48 for USPS, and \$120 for UPS International per order.
- Please allow up to two weeks from receipt of order for delivery of paper and pencil tests via UPS regular ground.
- If you request a faster method of shipping, an additional cost will be added. Call 866-607-5223 for assistance in calculating the charge.
- For orders containing 500 or more test booklets, call for postage.

### Orders

- Orders require a signed order form and either a signed purchase order or check made payable to "The College Board."
- Upon receipt, **orders can take up to seven business days to process**, including orders submitted via email.

### Ordering Procedures

- Always specify title(s) and item number(s) when ordering.
- **Call 866-607-5223 to place credit card orders** (M-F 8:30 a.m.–6 p.m. ET).
- **Mail your completed order form with a signed institutional purchase order or check to: The College Board, ACCUPLACER Dept., P.O. Box 7500, London, KY 40742-7500.**
- **Email your completed order form with a signed institutional purchase order to [accuplacerorder@collegeboard.org](mailto:accuplacerorder@collegeboard.org).**
- **For non-COMPANION orders:**
  - ♦ The minimum order is 100 units (unless ordering units for ATB).
  - ♦ Volume discount pricing is available on single orders of 50,000 units or more.
  - ♦ A confirmation email of receipt of your order will be sent to your email address.

### General Policies

- The College Board reserves the right to expire ACCUPLACER test units in case an institution does not use the test units for three years or more with a prior notice (email shall suffice) to such institution.
- ACCUPLACER tests may only be administered under proctored conditions. Examinees must be monitored at all times, and an authorized test administrator from the institution must be present on-site during any and all administrations of ACCUPLACER tests.
- We do not provide refunds for purchased products, including online test units and COMPANION tests.
- COMPANION tests may only be administered under proctored conditions. Examinees must be monitored at all times, and an authorized test administrator from the institution must be present on-site during any and all administrations of COMPANION tests.
- All COMPANION tests are nonreusable except the COMPANION Special Format tests. Test materials may not be copied or reproduced in whole or in part, transferred to any other party, or used for any other purpose. Except during test administration, test materials must be kept in secure, locked storage.
- The College Board will destroy incomplete orders after seven (7) business days for security purposes.

### Exchanges

- We do not provide refunds for purchased products, including online test units and COMPANION tests.
- We do provide an exchange of COMPANION products returned within 30 days. The customer will receive online tests for the COMPANION products. If the customer decides to exchange the COMPANION booklets, then the appropriate online unit rate will be used for the exchange. All COMPANION orders, regardless of whether they were placed via mail or phone, have shipping charges applied.
- ACCUPLACER Customer Service will provide you with specific instructions when you call for an exchange. The customer is responsible for return shipping and handling. All products must be in new, unused condition and in their original packaging to receive the exchange.
- Exchange shipping charges are not refundable. Additional shipping on exchanges will be billed at the customer's expense.
- No collect (COD) shipments can be accepted.

### General

Purchaser understands and agrees it is also subject to the terms and conditions located in the ACCUPLACER Program Manual and the terms and conditions here.

### Ownership of Intellectual Property

Purchaser agrees and acknowledges that all intellectual property provided under or pertaining to this Order Form, including, but not limited to, any College Board publications, College Board website(s), CD-ROMs, videos, examinations, and all items (questions) contained therein, including all copies thereof, all examination materials and all data and any parts thereof, all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights is at all times exclusively owned by the College Board, who is the exclusive owner of all rights therein, in and to the College Board Intellectual Property including, without limitation, all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights, and all renewals and extensions thereof. Nothing in these terms and conditions should be interpreted to indicate that the College Board is passing its proprietary rights in and to the College Board's Intellectual Property to the Purchaser.

### General Disclaimer

THE COLLEGE BOARD AND ITS AFFILIATES HEREBY DISCLAIM ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE.

### Limitation of Liability

TO THE EXTENT ALLOWED BY LAW, IN NO EVENT WILL THE COLLEGE BOARD AND ITS AFFILIATES HAVE ANY LIABILITY TO PURCHASER IN CONNECTION WITH THIS ORDER FORM FOR ANY DIRECT, INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL, OR PUNITIVE DAMAGES, REGARDLESS OF THE NATURE OF THE CLAIM OR THEORY OF LIABILITY. TO THE EXTENT ALLOWED BY LAW, PURCHASER WILL INDEMNIFY, DEFEND, AND HOLD HARMLESS, THE COLLEGE BOARD AGAINST THIRD-PARTY CLAIMS THAT ARISE AS A RESULT OF THE BREACH OF THIS ORDER FORM BY PURCHASER.

### Force Majeure

Either party may be excused from performance of an obligation under this Order Form in the event that performance of that obligation by such party is prevented by an act of God, act of war, terrorism, riot, fire, explosion, flood, or other circumstance that is beyond the control of, and could not reasonably be avoided by, such party.

**In order for this order to be processed, a signature of acceptance of the Terms and Conditions is needed.**

Accepted

RENEE

HYDER

Printed Name

see signed P.O.

Authorized Signature

ASSESSMENT COORDINATOR

Title

09/25/2019

Date

011093-001

Institution or Site ID #