# LOS RIOS COMMUNITY COLLEGE DISTRICT

# PURCHASE ORDER NO 0001109217

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Supplier: 0000029950 BIGSIGNS.COM

22 S. HARBOR DEIVE, SUITE 101

**GRAND HAVEN MI 49417** 

(800) 790-7611 Phone:

email: michele@bigsigns.com

Date	Revision	Page
11/08/2019	9	1
Payment Te	rms Freight Terms	Ship Via
NET 30	Shipping Point	See Details
Reference:		Location / Dept
1023251 WRIGHTM HANEYB		04ADMN PE/H/A

Ship To:

FOLSOM LAKE COLLEGE

RECEIVING

10 COLLEGE PARKWAY FOLSOM CA 95630-6798

United States

Bill To:

1919 Spanos Court

Sacramento CA 95825-3981

United States

Tax Exempt? N	Use Tax Applicable: Y				
Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	WGS; 102" H X 749" W **LIVE AREA** 96"H X 743"W - WONDERWALL GRAPHIC SYSTEM, M1-4434 FABRIC DYESUB	1.00 EA	4,782.00	4,782.00	11/08/2019
2- 1	WGSFA 6.5' SECTIONS - WONDERWALL GRAPHICS SYSTEM FRAME WITH ADHESIVE ATTACHED.	1.00 LOT	1,449.00	1,449.00	11/08/2019
LOT - INCLU	DES 23 UNITS AT \$63.00/EA				
3- 1	SET; FILE SETUP, PREPRESS AND ARCHIVING FEE	1.00EA	79.00	79.00	11/08/2019
4- 1	SHIPPING	1.00EA	310.00	310.00	11/08/2019

ESTIMATE# 10401 VALID TO 11-22-2019

Paid Ch# 94-789958 01/13/20 AMT \$7102.91

> **Sub Total Amount** Sales Tax Amount **Total PO Amount**

6,620.00 0.00 6,620.00

GENED

FL.VI.KINE

Prog 08700 00000 Proi

<u>Amount</u> 6,620.00 <u>BYear</u> 2020

0001023251CHAVEZA31-OCT-2019

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment. Authorized Signature

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Requisition

Supplier: BIGSIGNS.COM 0000029950 **Business Unit:** GENFD OPEN 22 S. HARBOR DEIVE, SUITE 101 Page Rea ID: Date GRAND HAVEN MI 49417 0001023251 10/30/2019 1 United States Requisition Name: BIG SIGNS **Phone:** (800) 790-7611 Requester Bldg# email: michele@bigsigns.com Matthew Wright PE/H/A Requester Signature Ship To: **RECEIVING** 10 COLLEGE PARKWAY Buyer: Brenda Haney FOLSOM CA 95630-6798 Approved: Entered By: M.J 30-OCT-2019 Line-Schd Description Quantity UOM Price Extended Amt Due Date WGS; 102" H X 749" W \*\*LIVE AREA\*\* EΑ 4,782.00 4,782.00 11/13/2019 96"H X 743"W - WONDERWALL GRAPHIC SYSTEM, M1-4434 FABRIC DYESUB ASSET DEPT: PE/H/A CATEGORY: ATHL LOCATION: 04ADMN 1 PROFILE: EQP:ATHL 2-1 WGSFA 6.5' SECTIONS - WONDERWALL 23 EΑ 63.00 1,449.00 11/13/2019 GRAPHICS SYSTEM FRAME WITH ADHESIVE ATTACHED. ASSET DEPT: PE/H/A LOCATION: 04ADMN CATEGORY: ATHL 23 PROFILE: EQP:ATHL SET; FILE SETUP, PREPRESS AND 3-1 1 EΑ 79.00 79.00 11/13/2019 ARCHIVING FEE ASSET DEPT: PE/H/A LOCATION: 04ADMN CATEGORY: FEES 1 PROFILE: EQP:FEES **SHIPPING** EΑ 310.00 310.00 11/13/2019 ASSET DEPT: PE/H/A LOCATION: 04ADMN CATEGORY: FRT PROFILE: EQP:FEES 6,620.00 Sub-total 482.91 Est. tax Total Requisition Amount: 7,102.91 ITEMS 1-2 ARE PARTS OF A SINGLE ASSET, PLEASE GROUP THEM TOGETHER. ESTIMATE DATED 10/22/19 SOLE SOURCE DOCUMENTATION ATTACHED WITH JUSTIFICATION ATHLETIC OPERATIONS; ATTN: MATT WRIGHT Prog Proj <u>Amount</u> FL. VI. KINE 08700 00000 6,620.00 696A Purchases Charged to Catagorical Programs, Grants or Special Project. This purchase is in compliance with the requirement of \_ For grants/special projects \_\_

Approval Signature	Approval Signature	Approval Signature		

Name: \_



BigSigns.com, Inc. 22 S. Harbor Drive, Suite 101 Grand Haven, MI 49417 US 800.790.7611 www.bigsigns.com

ADDRESS

Folsom Lake College

Attn: Matt Wright 10 College Pkwy.

Folsom, CA 95630-6798

SHIP TO

Folsom Lake College

Attn: Matt Wright 10 College Pkwy.

Folsom, CA 95630-6798

DATE 10/22/2019 TOTAL \$6,620.00 DATE 11/22/2019

SHIP VIA

**UPS** Ground

ITEM	QTY	RATE	AMOUNT
WGS 102"h x 749"w **Live Area** 96"h x 743"w - Wonderwall Graphic System, M1-4434 Fabric Dyesub.	1	4,782.00	4,782.00
WGSFA 6.5' Sections - Wonderwall Graphics System Frame with Adhesive Attached.	23	63.00	1,449.00
SET File Setup, Prepress and Archiving Fee.	1	79.00	79.00
	SUBTOTAL		6,310.00
	SHIPPING		310.00
	TOTAL		\$6,620.00
			ELV.SANEA.V

THANK YOU.

Accepted By

Accepted Date



### INTEROFFICE MEMORANDUM

DATE:

OCTOBER 24, 2019

TO:

**FLC BUSINESS SERVICES** 

FROM:

MATT WRIGHT, DEAN, KHAN

SUBJECT:

SOLE SOURCE EQUIPMENT JUSTIFICATION FOR CBR# 42458

### BSO,

The item being purchased (fabric wall graphic system) is a brand enhancement and media piece for the Gym building and for the Kinesiology, Health, and Athletics Department. Due to the nature of this type of purchase, artistic and design elements must be discussed with the vendor prior to determining whether we will use them or not. For example, the vendor's design department may not share our vision and be unable to create the look and feel of the graphic that we want. This was the only company that I found that did not charge for this initial design consultation. As such, we worked together to create the look and feel of this piece and there really is no way to ensure that another vendor could re-create this.

Thank you and please let me know if you have any further questions.

Matt Wright

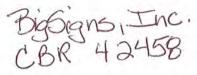
Dean, KHAN

x6687

# LOS RIOS COMMUNITY COLLEGE DISTRICT

1919 Spanos Court, Sacramento, CA 95825 Phone (916) 568-3071 FAX (916) 568-3145 Purchasing Department

lrccdpurchase@losrios.edu





Sacramento City College

American River College

**Cosumnes River College** 

**Folsom Lake College** 

# **CONFLICT OF INTEREST STATEMENT**

This is to certify that the undersigned employee(s) has/have no economic interests which may foreseeably be materially affected by having participated in the development of the specifications for service, equipment and/or material represented by the referenced requisition.

(Pursuant to District Regulation R-8323 and District Policy P-8611
This form must be signed and submitted with the Purchase Requisition (GS Form 127) for those transactions listed below.)

- Sole Source
- Professional Service Agreements
- Service Agreements (GS Form 78: Rev. 2/2012)
- Selection Committee Recommendations (formal process)

# LOS RIOS COMMUNITY COLLEGE DISTRICT

**Sole/Single Source Purchase Justification** 

n, Inc.	Requisition No	: CBF 42458
phic System		
	ty or service: \$:	102.90
pported by written docu		
scribed below (More than		
CE REQUEST IS FOR THE O AL DISTRIBUTORS. (Attack	h the manufacturer's writte	
CE REQUEST IS FOR ONLY MANUFACTURER OR PROVI	GREATER SACRAMENTO DER. (Attach the manufact	urers - not the distributor's -
EQUIPMENT IS NOT INTE	RCHANGEABLE WITH SI	
ONLY KNOWN ITEM OR SE TMENT OR PERFORM THE	ERVICE THAT WILL MEET	
EQUIPMENT IS REQUIRED orandum describing basis for	standardization request.)	
CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)PURCHASE CONTRACT NO:		
HE ABOVE APPLIES. A DET	TAILED EXPLANATION A	ND JUSTIFICATION FOR THIS
of the service or material	described in this sole/sin	
		10/24/19
JRE – Dean/Department	DATE	40,000
f-		10/31/19
JRE – VPA/BSO	DATE	-
☐ APPRO	VED □ DIS	SAPPROVED
Date:	Guidelines Div	·, #:
	aphic System  are for the above commodition are for the above commodition.  It apply to the proposed acribed below (More thanks requested).  CE REQUEST IS FOR THE OAL DISTRIBUTORS. (Attack axist. Item no. 4 also must be accented to the interest of the control of the commodition of the interest of the commodition of application.)  The commodition of the proposed of the service of the service or material the source for the service or the commodition.  The commodition of the commodition of the service or material the source for the service or material the source for the service or the se	are for the above commodity or service: \$:



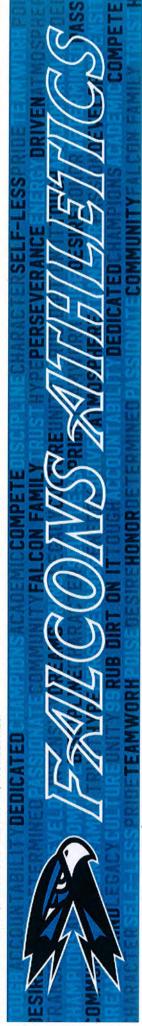
# Folsom Lake College



800-790-7611

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JNE - 96"h x 743"w [Bleed 102"h x 749"w] Wonderwall











PMS 316c

PLEASE READ: If you want specific colors matched, you must provide us with your pms colors. We will do the best to match your colors within the limitations of grand format printing technology. Matche can come close but exact matches should not be expected. When reviewing proofs, colors on your computer screen are not an exact representation of the colors you will be receiving because screen calibration ssues and the fact that computer screen colors are RGB and not CMYK colors like your printed project. Also the type of material printed on, lighting and pure human subjectivity help determine how a color is serceived to appear. Lastly if you are looking to match the colors to a previous banner we printed, please send us a swatch from that previous banner so we can match it's color as close as possible.