

**LOS RIOS COMMUNITY COLLEGE DISTRICT PURCHASE ORDER NO 0001110897**

**COMPL**

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145  
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

Date	Revision	Page
02/26/2020		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1024965 LEWISR HANEYB	04CYPH129 IT	

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

**Supplier:** 0000006424  
 AMAZON.COM  
 BILLING DEPARTMENT  
 P O BOX 80463  
 SEATTLE WA 98108

**Ship To:** FOLSOM LAKE COLLEGE  
 RECEIVING  
 10 COLLEGE PARKWAY  
 FOLSOM CA 95630-6798  
 United States

**email:**

**Bill To:** 1919 Spanos Court  
 Sacramento CA 95825-3981  
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	BATTERIES - ENERGIZER RECHARGEABLE AAA BATTERIES, NIMH, 800 MAH, PRE-CHARGED, 4 COUNT	1.00 EA	10.90	10.90	02/28/2020
2- 1	KEYBOARD - LOGITECH MK550 WIRELESS WAVE KEYBOARD AND MOUSE COMBO - INCLUDES KEYBOARD AND MOUSE, LONG BATTERY LIFE, ERGONOMIC WAVE DESIGN	1.00 EA	48.99	48.99	02/28/2020
3- 1	LABELS - LABELIFE COMPATIBLE LABEL TAPE REPLACEMENT FOR DYMO LETRATAG LABELING REFILLS 91330 10697 (S0721510) BLACK ON WHITE SELF-ADHESIVE PAPER TAPE FOR LETRATAG LT-100T LT-100H QX50, 1/2 INCH X 13 FT, 6 PACK	1.00 EA	14.88	14.88	02/28/2020
4- 1	EAR PADS - GENERIC EARPADS EAR PADS REPLACEMENT CUSHIONS FOR LOGITECH H800 HEADPHONES 75X65MM	1.00 EA	11.23	11.23	02/28/2020
5- 1	BITS - VEGA T15 TORX SECURITY BITS. PROFESSIONAL GRADE 1/8 INCH HEX SHANK TORX T-15 S2 STEEL 1" SECURITY BITS. 125TT15A-4 (PACK OF 4)	1.00 EA	9.99	9.99	02/28/2020
6- 1	SHIPPING LINE# 4	1.00 EA	0.99	0.99	02/26/2020

PO# 0001110897

Order Number: 113-1088735-3845864 Estimated delivery: Mar. 18, 2020 - April 8, 2020  
 Order Number: 113-3907126-2499426 Estimated delivery: Mar. 9, 2020

**Paid Ch# 94-799415**  
**4/20/20 Amt \$ 104.49**

DO NOT SEND TO VENDOR

Sub Total Amount	96.98
Sales Tax Amount	7.43
Total PO Amount	104.41

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature



Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASE ORDER NO 0001110897

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145  
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

Date	Revision	Page
02/26/2020		2
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1024965 LEWISR HANEYB	04CYPH129 IT	

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

**Supplier:** 0000006424  
 AMAZON.COM  
 BILLING DEPARTMENT  
 P O BOX 80463  
 SEATTLE WA 98108

**Ship To:** FOLSOM LAKE COLLEGE  
 RECEIVING  
 10 COLLEGE PARKWAY  
 FOLSOM CA 95630-6798  
 United States

**email:**

**Bill To:** 1919 Spanos Court  
 Sacramento CA 95825-3981  
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
----------	------------------	----------	-----	----------	--------------	----------

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	Year
GENFD	4500	11	FL.VA.ITSV	67800	00000	041A	51.62	2020
GENFD	4500	11	FL.VS.OFFC	60100	00000	101E	52.79	2020

0001024965CHAVEZA25-FEB-2020

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature **Authorized Signature**  
**on Total PO**  
**Amount Page**

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Requisition

**Supplier:** AMAZON.COM  
 BILLING DEPARTMENT  
 P O BOX 80463  
 SEATTLE WA 98108  
 United States

0000006424

<b>Business Unit:</b>		<b>GENFD</b>	<b>OPEN</b>
Req ID:	Date	Page	
0001024965	02/21/2020	1	
Requisition Name:			
Amazon-batteries lables & more			
Requester		Bldg#	
Ronald Lewis		IT	
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: LEWISJ 21-FEB-2020			

**email:**

**Ship To:** RECEIVING  
 10 COLLEGE PARKWAY  
 FOLSOM CA 95630-6798

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	BATTERIES - ENERGIZER RECHARGEABLE AAA BATTERIES, NIMH, 800 MAH, PRE-CHARGED, 4 COUNT	1	EA	10.96	10.96	02/28/2020
2-1	KEYBOARD - LOGITECH MK550 WIRELESS WAVE KEYBOARD AND MOUSE COMBO - INCLUDES KEYBOARD AND MOUSE, LONG BATTERY LIFE, ERGONOMIC WAVE DESIGN	1	EA	48.99	48.99	02/28/2020
3-1	LABELS - LABELIFE COMPATIBLE LABEL TAPE REPLACEMENT FOR DYMO LETRATAG LABELING REFILLS 91330 10697 (S0721510) BLACK ON WHITE SELF-ADHESIVE PAPER TAPE FOR LETRATAG LT-100T LT-100H QX50, 1/2 INCH X 13 FT, 6 PACK	1	EA	14.88	14.88	02/28/2020
4-1	EAR PADS - GENERIC EARPADS EAR PADS REPLACEMENT CUSHIONS FOR LOGITECH H800 HEADPHONES 75X65MM	1	EA	5.47	5.47	02/28/2020
5-1	BITS - VEGA T15 TORX SECURITY BITS. PROFESSIONAL GRADE 1/8 INCH HEX SHANK TORX T-15 S2 STEEL 1" SECURITY BITS. 125TT15A-4 (PACK OF 4)	1	EA	9.99	9.99	02/28/2020

90.29 Sub-total  
6.99 Est. tax

Total Requisition Amount: 97.28

Reference attached Amazon cart.  
 Line item 2 is for VPSS and has different string. Permission email in attachment with quote.

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	4500	11	FL.VA.ITSV	67800	00000	041A	41.30
GENFD	4500	11	FL.VS.OFFC	60100	00000	101E	48.99

<b>Approval Signature</b>	<b>Approval Signature</b>	<b>Approval Signature</b>
---------------------------	---------------------------	---------------------------



**Fewer boxes, fewer deliveries on the day you choose**

Select FREE Amazon Day Delivery below to have orders delivered together, on the day of your choice

**Guaranteed delivery date: Feb. 23, 2020** If you order in the next 6 hours and 51 minutes ( [Details](#) )

Items shipped from Amazon.com



**Energyizer Rechargeable AAA Batteries, NiMH, 800 mAh, Pre-Charged, 4 count (Recharge Power Plus)**

**\$10.96** ✓ prime

Qty: 1

Sold by: Amazon.com Services LLC

**Subscribe & Save:**

Save 5% today. Save up to 15% on future auto-deliveries

Delivery every: **3 months (most common)**

In Stock.

**WARNING:** - California's Proposition 65

[Add a gift receipt](#)

and see other gift options



**Logitech MK550 Wireless Wave Keyboard and Mouse Combo - Includes Keyboard and Mouse, Long Battery Life, Ergonomic Wave Design**

**\$48.99** ✓ prime

Qty: 1

Sold by: Amazon.com Services LLC

In Stock.

[Add a gift receipt](#)

and see other gift options

**Item arrives in packaging that reveals what's inside. To hide it, choose Ship in Amazon packaging.**

[Ship in Amazon packaging](#)



**Labelife Compatible Label Tape Replacement for Dymo LetraTag Labeling Refills 91330 10697 (50721510) Black on White Self-Adhesive Paper Tape for LetraTag LT-100T LT-100H QX50, 1/2 Inch x 13 ft, 6 Pack**

**\$14.88** ✓ prime

Qty: 1

Sold by: Labelife

**Subscribe & Save:**

Save 5% today. Save up to 10% on future auto-deliveries

Delivery every: **2 months (most common)**

In Stock.

[Add a gift receipt](#)

and see other gift options

**Choose your Prime delivery option:**

Tomorrow, Feb. 22 and Sunday, Feb. 23

FREE Prime Delivery

Sunday, Feb. 23

FREE Delivery in fewest possible packages

Monday, Feb. 24

FREE Amazon Day Delivery

We'll deliver your orders together

[Choose your Amazon Day](#)

Get a \$1 reward for select digital items. [Details](#)

[Place your order](#)

By placing your order, you agree to Amazon's [privacy notice and conditions of use](#).

**Order Summary**

Items (5)	\$90.29
Shipping & handling	\$0.00
Total before tax:	\$90.29
Estimated tax to be collected:	\$6.99

**Order total: \$97.28**

Pay **\$16.21/month for 6 months**, interest-free with your Amazon Prime Rewards Visa Card.

[How are shipping costs calculated?](#)

Prime shipping benefits have been applied to your order.



**Fewer boxes, fewer deliveries on the day you choose**

Select FREE Amazon Day Delivery below to have orders delivered together, on the day of your choice

**Guaranteed delivery date: Feb. 23, 2020** If you order in the next 2 hours and 51 minutes ( [Details](#) )

Items shipped from Amazon.com



**Generic Earpads Ear Pads Replacement Cushions for Logitech H800 Headphones 75x65mm**

**\$5.47** ✓ prime

Qty: 1

Sold by: Gerod

In Stock.

[Add a gift receipt](#)

and see other gift options



**VEGA T15 TORX Security Bits. Professional Grade 1/4 Inch Hex Shank TORX T-15 S2 Steel 1" Security Bits. 12STT15A-4 (Pack of 4)**

**\$9.99** ✓ prime

Qty: 1

Sold by: BillForce

In Stock.

[Add a gift receipt](#)

and see other gift options

**Choose your Prime delivery option:**

Tomorrow, Feb. 22 and Sunday, Feb. 23

FREE Prime Delivery

Sunday, Feb. 23

FREE Delivery in fewest possible packages

Monday, Feb. 24

FREE Amazon Day Delivery

We'll deliver your orders together

[Choose your Amazon Day](#)

Get a \$1 reward for select digital items. [Details](#)

**From:** [Moskalyuk, Olga](#)  
**To:** [Lewis, Jeff](#)  
**Subject:** RE: Quote  
**Date:** Thursday, February 20, 2020 8:03:26 AM

---

Hi Jeff,

I hope it's not too late, here is the budget string:  
GENFD 4500 11 FL.VS.OFFC 60100 00000 101E

Thank You!

---

**From:** Lewis, Jeff <[lewisj@flc.losrios.edu](mailto:lewisj@flc.losrios.edu)>  
**Sent:** Wednesday, February 19, 2020 4:20 PM  
**To:** Moskalyuk, Olga <[MoskalO@flc.losrios.edu](mailto:MoskalO@flc.losrios.edu)>  
**Subject:** RE: Quote

We'll take a look at the printer. We have some Samsung printers that got freed up after PeopleSoft Cashiering upgrade that was paid for by your division. We will take a look at the HP and if it's still finicky we will put in one of the Samsungs. That's a good KB/Mouse combo as long as you remember to keep spare batteries around. You can go ahead and order that or I am actually about to do a Fry's order if you have a 4500 Fund 11 budget string you want to give me.

**Jeff Lewis** | College IT Systems & Media Services Supervisor  
Folsom Lake College | 10 College Parkway | Folsom, CA 95630 | 916.608.6633 |  
[lewisj@flc.losrios.edu](mailto:lewisj@flc.losrios.edu) | [itservices.flc.losrios.edu](http://itservices.flc.losrios.edu) |  
Need Help? Call the **IT Helpline** at 916-608-**6561** or the **Media Services Helpline** at 916-608-**6516** or complete a request ([IT/MS](#)).

---

**From:** Moskalyuk, Olga <[MoskalO@flc.losrios.edu](mailto:MoskalO@flc.losrios.edu)>  
**Sent:** Wednesday, February 19, 2020 3:58 PM  
**To:** Lewis, Jeff <[lewisj@flc.losrios.edu](mailto:lewisj@flc.losrios.edu)>  
**Subject:** RE: Quote

Hi Jeff,

I do agree that's its better to get up and get the print jobs but often times our administrators run late and want the printouts there and then😊 Sonia's printer has to literally be restarted before printing another job, I remember Chris was complaining about it too. If you don't restart it, it will keep blinking that the job cannot be completed. I am not sure she will want somebody else's printer.

Here is the amazon link, it's the same keyboard I have now and I love it:

[https://www.amazon.com/Logitech-MK550-Wireless-Keyboard-Mouse/dp/B003VAHYNC/ref=sr\\_1\\_9?keywords=keyboard&qid=1582156267&sr=8-9](https://www.amazon.com/Logitech-MK550-Wireless-Keyboard-Mouse/dp/B003VAHYNC/ref=sr_1_9?keywords=keyboard&qid=1582156267&sr=8-9)

Olga

---

**From:** Lewis, Jeff <[lewisj@flc.losrios.edu](mailto:lewisj@flc.losrios.edu)>  
**Sent:** Thursday, February 13, 2020 4:22 PM  
**To:** Moskalyuk, Olga <[MoskalO@flc.losrios.edu](mailto:MoskalO@flc.losrios.edu)>  
**Subject:** Re: Quote

We can bring you a new keyboard unless you want something special. If you do just look on Amazon and send me a link so I can see.

What is wrong with Sinia's printer? Monica just gave hers up. I'm just sayin. :-) It's good for governors sustainability initiative and for your health to get up and get print jobs. We can set it so she has secure print and it's not sitting on the printer unprotected.

Or we can give her Monica's. Is there some feature she is wanting? Buy new computers or bigger monitors and less printers is my motto.

Jeff

On Feb 13, 2020, at 3:56 PM, Moskalyuk, Olga <[MoskalO@flc.losrios.edu](mailto:MoskalO@flc.losrios.edu)> wrote:

Hi Jeff,

Sonia needs a new printer and I need a new keyboard. Can I get a quote for these two items? I need the keyboard as soon as possible, this old one is driving me crazy☹

Thank you and have a great long weekend,  
Olga

<image003.jpg>

*Olga Moskalyuk* | Administrative Assistant III

Folsom Lake College | 10 College Parkway | Folsom, CA 95630

p. 916.608.6713 | [moskalo@flc.losrios.edu](mailto:moskalo@flc.losrios.edu) | [www.flc.losrios.edu](http://www.flc.losrios.edu)