

LOS RIOS COMMUNITY COLLEGE DISTRICT PURCHASE ORDER NO 0001099372

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

Date	Revision	Page
06/29/2018		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
1012105 FLORESJ SHEWMAKERN	04ASPH140 STUSVC	

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Supplier: 0000039445
 PLAYFAIR INC
 PO BOX 2545
 MARTINEZ CA 94553

Phone: (925) 372-0393

email: RITCH@PLAYFAIR.COM

Ship To: FOLSOM LAKE COLLEGE
 RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630
 United States

Bill To: 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	PRESENTATION; CONTRACT: 21250 TITLE OF SHOW / ARTIST: PLAYFAIR SHOWDATE: TUES, AUG 21, 2018 SHOWTIME: 10:15 AM	1.00 EA	2,500.00	2,500.00	08/21/2018

PER SERVICE AGREEMENT 52353

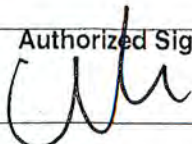
PER PO TERMS AND CONDITIONS ITEM #19 CONTRACTOR IS TO PROVIDE PROOF OF INSURANCE CERTIFICATES LISTING LRCCD AS ADDITIONALLY INSURED.

Sub.Total Amount	2,500.00
Sales Tax Amount	0.00
Total PO Amount	2,500.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5100	12	FL.VS.SSSP	63900	00000	597W	2,500.00	2019

0001012105KIRKLINK29-MAY-2018

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature


Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact the LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTORS who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

Requisition

Supplier: PLAYFAIR INC
 PO BOX 2545
 MARTINEZ CA 94553
 United States

0000039445

Phone: (925) 372-0393
email: RITCH@PLAYFAIR.COM

Ship To: RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798

Business Unit:		GENFD	OPEN
Req ID:	Date	Page	
0001012105	07/01/2018	1	
Requisition Name:			
2019 ADMIRE ENTERTAINMENT INC			
Requester		Bldg#	
Juan Flores		STUSVC	
Requester Signature			
Buyer: Nicholas Shewmaker			
Approved:			
Entered By: KRAVCHUA 30-APR-2018			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	PRESENTATION; CONTRACT: 21250 TITLE OF SHOW / ARTIST: PLAYFAIR SHOWDATE: TUES, AUG 21, 2018 SHOWTIME: 10:15 AM	1	EA	2,500.00	2,500.00	

Total Requisition Amount: 2,500.00

CONTRACT# 21250 04/23/18

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	5100	12	FL.VS.SSSP	63000	00000	597W	2,500.00

Purchases Charged to Catagorical Programs, Grants or Special Project.

This purchase is in compliance with the requirement of Student Success Program

For grants/special projects 597W

Name: See attached paper REQ for Fund 12 Signature

Approval Signature	Approval Signature	Approval Signature
---------------------------	---------------------------	---------------------------

FY 2019

Requisition
Playfair Inc.

Req. No.	821738
P.O. No.	

Page _____ of _____

Vendor Code	DATE <u>4/23/18</u> VENDOR <u>ADMIRE ENTERTAINMENT, INC</u>
Approved by / Date	ADDRESS <u>PO BOX 152</u>
Reviewed by / Date	CITY <u>PAUSADES</u> STATE <u>NY</u> ZIP <u>10964</u>
Dispatched Method / Date	E-MAIL _____
	PHONE <u>845-365-3436</u> FAX <u>845-848-2646</u>

DELIVERY INSTRUCTIONS	
Department Building Location	
College/District Location	Department
Division	Date Required

ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, ITEM NUMBER, COLOR & SIZE	ORDERED		AMOUNT	
		QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
*Use additional paper if necessary and please reference requisition number. DO NOT USE A SECOND REQUISITION.					
1	<u>PLAYFAIR PRESENTATION (90 mins)</u>				2,500 ⁰⁰
2	<u>FOR FIRST YEAR EXPERIENCE</u>				
3	<u>WELCOME EVENT</u>				
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					

Purchases Charged to Categorical Programs, Grants or Special Projects This purchase is in compliance with the requirements of <u>FIRST YEAR EXPERIENCE</u> Program Name <u>597W</u>			Tax	
Program Director/Coordinator Signature <u>[Signature]</u> For grants/special projects Project/Grant Number <u>597W</u>			Total	2,500 ⁰⁰
Program Goal/Objective Number/Explanation <u>COMMUNITY BUILDING FOR STUDENTS IN PROGRAM / STAFF</u>				

I hereby certify the items/services listed above are to be obtained in accordance with District Policy, Conflict of Interest Code, P-8611 and all other applicable district, state, and federal policies, rules, regulations and laws.

REQUESTED BY:	TYPED/PRINT	DATE	
	<u>J. FLORES</u>	<u>4/23/18</u>	
REQUESTED BY:	SIGNATURE	DATE	
	<u>[Signature]</u>	<u>4/23/18</u>	
AUTHORIZED:	DEAN OR AUTHORIZED SIGNATURE	DATE	
	<u>[Signature]</u>	<u>4/20/18</u>	

<u>GENFD / 5100 / 12 / PL-VS. SSSP</u>				
Bus. Unit	Account	* Fund	Org	Amount
<u>63000</u>	<u>10000</u>	<u>2018</u>	<u>597W</u>	<u>\$ 2,500⁰⁰</u>
Program	Sub-Class	BY	Proj/Grnt	Amount
	<u>/</u>	<u>/</u>	<u>/</u>	
Bus. Unit	Account	* Fund	Org	\$
	<u>/</u>	<u>/</u>	<u>/</u>	
Program	Sub-Class	BY	Proj/Grnt	Amount

APPROVED: _____ VICE PRESIDENT, ADMINISTRATION DATE _____

* Asset Location - For equipment purchases over \$200 (Accounts 6480, 6490, 6491, 6493, 6495, and computers) complete the area below indicating the final location where equipment will be housed.

Location Code _____ Dept. _____

Building _____ Room No. _____

Instructions on Reverse

LOS RIOS COMMUNITY COLLEGE DISTRICT
SERVICE AGREEMENT

(Information on the purchase order and the back of this form are part of this Agreement. Please read this important information.)

No. 52353

Attachment to Purchase Order No. _____

This Agreement entered this 7th day of MAY by and between the Los Rios Community College District (District) and
(CONTRACTOR), PLAY FAIR, INC. CONTRACTOR No. _____ Social Security No. _____

Business Name (if different) _____ FIN No. 94-268-0475

Check One: Sole Proprietorship _____ Partnership _____ Corporation Check One: U.S. Citizen Resident Alien _____ Non-resident Alien _____

Telephone No. 925-372-0393 (SSN or FIN No. must be provided for payment)

Address PO BOX 2545 City and State Zip MARTINEZ, CA 94553

Are you now or have you been an employee of the District? Yes _____ No If yes, Date _____ Location _____

Are you related to an employee of the District? Yes _____ No If yes, who _____

GENERAL CONDITIONS:

1. **Scope of Work.** CONTRACTOR shall perform specific services as set forth below (attach separate schedule if necessary, and reference the attachment). The term of this Agreement is from (date) 8/21/2018 to (date) 8/21/2018. CONTRACTOR shall perform its services hereunder in accordance with the professional standard of care, skill and diligence customarily followed by consultants performing similar professional services on projects of comparable scope and quality.

NEW STUDENT ORIENTATION EVENT FOR FIRST YEAR EXPERIENCE.

2. **Compensation.** For its services hereunder, CONTRACTOR shall be paid a sum of money not to exceed \$2,500⁰⁰, during the term of this Agreement. Payment of this amount shall be made in accordance with established District payment schedules, and is contingent upon the CONTRACTOR submitting an invoice to the District Accounts Payable Office, and upon receipt of verification of services satisfactorily rendered (receiver) by the appropriate College/District Administrator. Payment terms are: NET 30 UPON RECEIPT OF INVOICE. Payment will be mailed to address on purchase order. CONTRACTOR agrees that none of the terms and conditions associated with its acceptance of this Agreement shall apply to, modify, or be incorporated into this Agreement, and the DISTRICT's acceptance of CONTRACTOR's goods, materials, equipment, services and/or labor or other items covered by or delivered under this Agreement shall not constitute acceptance of any additional or different terms and conditions on behalf of CONTRACTOR.

3. **Termination.** The DISTRICT shall have the right to terminate this Agreement with or without cause. The District may terminate the Agreement for convenience at any time and for any reason by giving thirty (30) days written notice of such termination to CONTRACTOR. In the event of termination for convenience, CONTRACTOR shall immediately cease rendering services and promptly deliver to the DISTRICT copies of all prepared work product, and CONTRACTOR shall only be entitled to payment for hours actually worked and direct costs incurred, plus a 10% mark-up on direct costs incurred, or the pro-rata share of the contract price, whichever is less. The DISTRICT may terminate the Agreement for cause which shall be effective immediately upon written notice. In the event of a termination for cause, CONTRACTOR shall not be entitled to any further payment, if any becomes due, until the Project is completed. The DISTRICT may proceed with the work in any manner deemed proper by DISTRICT, and all the DISTRICT's costs incurred by the District shall be deducted from any sum otherwise due CONTRACTOR under this Agreement and the balance, if any, shall be paid to CONTRACTOR upon completion of the work. The DISTRICT reserves all rights, including all rights to recover damages, inclusive of attorneys' fees, from CONTRACTOR, in the event of a termination for cause.

4. **Integration, Amendments.** This Agreement (front & back) and the purchase order constitute the entire Agreement by the parties. No other representations, whether oral or written are part of this Agreement except that the following document(s) are part of this Agreement: CONTRACT RIDER. All amendments to this Agreement must be in writing and signed by authorized representatives of both parties.

5. **Independent CONTRACTOR not Agent.**

- CONTRACTOR, and its agents and employees, in the performance of this Agreement, shall be independent contractor(s) and no relationship of employer-employee exists between these parties and the DISTRICT.
- CONTRACTOR shall be responsible for determining the means, methods, or sequence used to complete the work required under this Agreement. CONTRACTOR shall be responsible for and accountable to the DISTRICT for the final product or service to be provided.
- If, in the performance of this Agreement, any third persons are employed by CONTRACTOR, such persons shall be entirely and exclusively under the direction, supervision, and control of CONTRACTOR. Except as may be specifically provided elsewhere in this Agreement, all terms of employment, including hours, wages, working conditions, discipline, hiring, and discharging, or any other terms of employment or requirements of law, shall be determined by CONTRACTOR. It is further understood and agreed that CONTRACTOR shall issue W-2 or 1099 Forms for income and employment tax purposes, for all of CONTRACTOR's employees, assigned personnel and subcontractors.
- Except as otherwise provided in this Agreement, CONTRACTOR is qualified to accomplish the work required in this Agreement and the DISTRICT will provide no training to CONTRACTOR.
- Except as otherwise provided in this Agreement, CONTRACTOR's ability to market or provide services to any other client shall not be limited by the DISTRICT.
- Except as otherwise provided in this Agreement, CONTRACTOR is to provide all necessary tools and materials.
- Prior to DISTRICT's acceptance of this Agreement, CONTRACTOR shall (a) identify their status as a sole proprietorship, partnership, or corporation, and (b) provide the DISTRICT with a copy of IRS Form W-9, Request for Certification of Federal Taxpayer Identification Number.
- CONTRACTOR agrees that, upon request, CONTRACTOR shall provide any documentation requested by the DISTRICT as evidence that appropriate taxes have been paid. If CONTRACTOR fails to pay appropriate taxes or to provide requested documentation, CONTRACTOR hereby agrees to indemnify the DISTRICT against any penalties and taxes levied against the DISTRICT by a taxing agency, and to reimburse the DISTRICT for such penalties and taxes.

Signature below by CONTRACTOR indicates that all parts of this Agreement have been read, understood and accepted.

Name of CONTRACTOR (Printed) Barbara Meyer

Signature of CONTRACTOR [Signature] Date 5/7/2018 Requisition # 0001012105

DISTRIBUTION: White: CONTRACTOR Green: Purchasing Canary: Accounting Pink: Business Office Goldenrod: Originator

LOS RIOS COMMUNITY COLLEGE DISTRICT
SERVICE AGREEMENT

(Information on the purchase order and the back of this form are part of this Agreement. Please read this important information.)

No. 52353 Attachment to Purchase Order No. _____

This Agreement entered this 7th day of MAY by and between the Los Rios Community College District (District) and (CONTRACTOR), PLAY FAIR, INC. CONTRACTOR No. _____ Social Security No. _____

Business Name (if different) _____ FIN No. _____

Check One: Sole Proprietorship _____ Partnership _____ Corporation _____ Check One: U.S. Citizen Resident Alien _____ Non-resident Alien _____

Telephone No. 925-312-0393 (SSN or FIN No. must be provided for payment)

Address PO BOX 2545 City and State Zip MARTINEZ, CA 94553

Are you now or have you been an employee of the District? Yes _____ No _____. If yes, Date _____ Location _____

Are you related to an employee of the District? Yes _____ No _____. If yes, who _____

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NEW STUDENT ORIENTATION EVENT FOR FIRST YEAR EXPERIENCE.

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- If, in the performance of this Agreement, any third persons are employed by CONTRACTOR, such persons shall be entirely and exclusively under the direction, supervision, and control of CONTRACTOR. Except as may be specifically provided elsewhere in this Agreement, all terms of employment, including hours, wages, working conditions, discipline, hiring, and discharging, or any other terms of employment or requirements of law, shall be determined by CONTRACTOR. It is further understood and agreed that CONTRACTOR shall issue W-2 or 1099 Forms for income and employment tax purposes, for all of CONTRACTOR's employees, assigned personnel and subcontractors.
- Except as otherwise provided in this Agreement, CONTRACTOR is qualified to accomplish the work required in this Agreement and the DISTRICT will provide no training to CONTRACTOR.
- Except as otherwise provided in this Agreement, CONTRACTOR's ability to market or provide services to any other client shall not be limited by the DISTRICT.
- Except as otherwise provided in this Agreement, CONTRACTOR is to provide all necessary tools and materials.
- Prior to DISTRICT's acceptance of this Agreement, CONTRACTOR shall (a) identify their status as a sole proprietorship, partnership, or corporation, and (b) provide the DISTRICT with a copy of IRS Form W-9, Request for Certification of Federal Taxpayer Identification Number.
- CONTRACTOR agrees that, upon request, CONTRACTOR shall provide any documentation requested by the DISTRICT as evidence that appropriate taxes have been paid. If CONTRACTOR fails to pay appropriate taxes or to provide requested documentation, CONTRACTOR hereby agrees to indemnify the DISTRICT against any penalties and taxes levied against the DISTRICT by a taxing agency, and to reimburse the DISTRICT for such penalties and taxes.

Signature below by CONTRACTOR indicates that all parts of this Agreement have been read, understood and accepted.

Name of CONTRACTOR (Printed) _____

Signature of CONTRACTOR _____ Date _____ Requisition # 0001062105

DISTRIBUTION: White: CONTRACTOR Green: Purchasing Canary: Accounting Pink: Business Office Goldenrod: Originator

ADMIRE ENTERTAINMENT, INC

PO Box 152, Palisades, NY 10964 (845) 365-3436 FAX (845) 848-2646

Standard Agency Agreement

Contract Date Mon, Apr 23, 2018

Contract: 21250

Sponsor Folsom Lake College
10 College Parkway

Agent: Barbara

Folsom, CA 95630

Title of Show/Artist Playfair

Show Date Tue, Aug 21, 2018

Show Time 10:15 AM

Training Time & Date: T-9 AM

8/21/2018

Training Place: same

Place of show Community Room, FL 1-20

Fee \$2500 All Inclusive

(Fee is Net Exclusive of Any State & Local Taxes)

Technical Rider: See Attached

PLAYFAIR INC is a CA Corp.

Please make check payable to Playfair, Inc Federal ID # 94-268-0475 and have ready on day of show

ADMIRE ENTERTAINMENT, INC. (referred to as AGENCY) has acted in this transaction solely as an independent scheduling agent of Artist, and is not part of, or otherwise affiliated with Artist, and Agency does not oversee or direct the operations of Artist. Sponsor agrees that Artist shall be solely responsible for any act or omissions arising under this contract or as a result of Artist's services and Agency shall bear no responsibility for any such acts or omissions. Individuals acting on behalf of Sponsor or Agency, other than the named Sponsor, are not personally liable for performing any terms of this agreement, except that they warrant and represent their authority to sign on behalf of the above Sponsor or Artist. All changes, additions, and deletions to this written agreement must be initialed and dated by both parties. Riders and force majeure annexed constitute an integral part of this agreement.

Agency's obligation to furnish Artist's services is subject to detention or prevention by sickness, inability to perform, accident, interruption or failure of means of transportation, Act(s) of God, riots, strikes, civil unrest, labor difficulties, epidemics, act or order of any public authority or any other cause, similar or dissimilar, beyond Agency's control. Agency shall have the sole right to determine, in good faith, whether any so-called force majeure event shall render Artist's performance impossible, hazardous, or unsafe. Provided Artist is ready, willing and able to perform, Purchaser agrees to pay Artist the full guarantee due regardless of Act of God, weather condition, fire, accident, riot, strike or any other events of any kind or character whatsoever, whether similar or dissimilar to the foregoing events which would prevent or interfere with the presentation of Artist's performance.

SIGN AND RETURN ALL REQUIRED COPIES TO ADMIRE ENTERTAINMENT, INC. PO Box 152, Palisades, NY 10964

Contact Juan Flores, Success Coord.
916-608-6722 office
916-600-2234 cell

Fax

E-Mail floresj@flc.losrios.edu

Airport Sacramento

Distance 20 min

AGREED AND ACCEPTED

DATE 4/23/18

(Sponsors Signature)

JUAN J. FLORES

(Print Name)

Barbara Meyer, President
ADMIRE ENTERTAINMENT, INC
AGENCY on behalf of ARTIST

Contract Rider for Playfair page 1

This rider lists additional elements of our agreement. Page two includes a checklist, which should assist the campus person responsible for meeting tech needs and set-up, all to insure the program's success. Please indicate your agreement by initialing before each paragraph.

General Additions to our Agreement and Information Requested

1. PLAYFAIR is most effective if it is a mandatory event for all new students and if students are brought over to the event by Orientation Leaders, RAs or other student leaders following a previous session. Is your PLAYFAIR event mandatory? yes ___ no Will students be led to the event? yes ___ no
2. INSURANCE: Your college or university is automatically covered by Playfair's insurance policy with The Hartford.
3. 20 STUDENT ASSISTANTS are requested to meet with the PLAYFAIR facilitator in a private indoor space, free of furniture, at least one-hour prior to the show. These assistants will learn how to help with partnering, demonstrations, and keeping order during the PLAYFAIR. If your new student group is very large (1,000+ students), more Assistants will be needed. If your group is very small (100 or fewer) the full 20 Assistants may be adjusted. Check with the facilitator.
4. 2 Bottles of water.
5. HOTEL: Unless your event has been contracted as an "all inclusive" fee you agree to provide and pay for a hotel. Please see attached "Hotel" form. For inclusive fees, recommendations for nearby, safe hotels would be appreciated. Please send these suggestions to your Admire agent.
6. BOARD: Unless your event has been contracted as an "all inclusive" fee, you agree to provide and/or pay for one meal for the PLAYFAIR facilitator, either on or off campus.
7. TRANSPORTATION: Unless your event has been contracted as an "all inclusive fee" you agree to provide ground transportation, if needed, to and from the airport, and to and from the hotel to the Playfair venue.
8. If the PLAYFAIR facilitator is ready and willing to perform, the fee is due in full. In the rare instance that the PLAYFAIR event must be cancelled due to dangerous weather (like a hurricane or tornado) the performance fee is waived but a \$750 travel fee will be due to PLAYFAIR as this is the only way we can keep the block fees affordable.
9. EMERGENCY CONTACT INFO: (if different than on contract)

Name of contact/title: JUAN FLORES / SSSP COORDINATOR
Contact's cell #: 916 - 600 - 2234

Name of contact/title: _____
Contact's cell #: _____

Technical Additions to our Agreement — Sound System and Stage

Because PLAYFAIR is an active program and understanding directions is essential for safety and success, the sound system should be similar to one you would use for a rock concert, with specific modifications listed below. PLAYFAIR facilitators *will not* perform without a sound system. If there is not enough sound to reach the audience or acoustics do not allow for clear understanding by a majority of the participants, the facilitator will have the option to stop the show. The school will still be responsible for the fee to PLAYFAIR.

1. Q SOUND SYSTEM: It is extremely important that you test sound prior to the performance — set up at least one hour before show time for facilitator's sound check. Sound systems include all elements listed below. Having a student assistant or tech person available during the show to run the facilitator's music would be appreciated.

2. Q AMPLIFIER: Any brand is acceptable as long as it has enough wattage for the size of the group and the number of speakers. We suggest at least one watt per audience member; i.e., 1,000 students = 1,000 watts. If the program is outdoors a general rule is the wattage should be doubled. Please have spare fuses just in case one blows during the show.

3. Q SPEAKERS: You will need 2 to 6 speakers, depending on the size of the group and location of the PLAYFAIR (e.g., a ballroom, gym or football field might need different numbers of speakers). Each speaker should have a 12-inch woofer and a 1-inch horn. They should be directional speakers without much base response. Here is a guideline:

100-300 students	2 speakers
300-750 students	4 speakers
750-1,000 students	6 speakers

Note: For outdoor programs, please use more speakers and have at least two in the back of the group so the sound does not get lost in the trees.

4. Q AUDIO MONITOR: This is a speaker, placed on the stage, facing the presenter. It is essential to a successful program. Your facilitator will do much better if they can hear themselves!

5. Q TWO MICROPHONES: Detachable, hand-held, wireless or corded (20- to 40-foot). Both should have microphone stands. (The additional mic is used for possible audience participation and in case mic #1 fails, which often happens.) For cordless mics, please have extra batteries on hand.

6. Q IPOD/IPAD HOOK-UP: Most facilitators travel with their music on an iPod or iPad and will need to hook it into the sound system for either an assistant to control from the soundboard (set up near the state or in eye-contact) or for the facilitator to control directly from the stage.

7. Q STAGE: Optimum size: 3' by 8' by 15'. If it's a different size, just understand that the facilitator needs to be elevated in order for the participants to see the various demonstrations. Please also provide one or two sets of steps, placed at the end(s) of the stage.

All pages agreed and accepted by:

Name (print): JUAN FLORES Date: 5/2/18

Signature: 