



LOS RIOS COMMUNITY COLLEGE DISTRICT

1919 Spanos Court • Sacramento, CA 95825-3981

P.O. No. F 3611

Date 5/10/19

**LIMITED PURCHASE ORDER**

(Not to Exceed \$200.00)

<b>VENDOR NAME AND ADDRESS:</b> Colleen Mesa 10 College Parkway Folsom, CA 95630	<b>DELIVERY INSTRUCTIONS:</b> <input type="checkbox"/> Deliver to Address Below (Check one) <input type="checkbox"/> Will Call
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ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	Document covers for	1			13.19	13.19
2	CCMI Student certificates					
3						
4						
5						
6						
7						
8						
9						
10						

**Purchases Charged to Categorical Programs, Grants or Special Projects**

This purchased is in compliance with the requirements of:

Program Name: SWP  
 Program Director/Coord. Signature: [Signature]  
 For grants/special projects: 482y  
 Project/Grant Number: 482y  
 Program Goal/Objective Number/Explanation: Student progress & completion

SUB-TOTAL	13.19
SALES TAX	1.02
<b>TOTAL</b> (Not to Exceed \$200.00)	<b>14.21</b>

**VENDOR:** Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

REQUESTED BY: Colleen Mesa DATE: 5/10/19

REQUESTED BY: Colleen Mesa DATE: 5/10/19

APPROVED: [Signature] DATE: 5/10/2019

APPROVED: [Signature] DATE: 5/10/19

Received by: <u>genfed 4500</u>	Date: <u>5/10/19</u>
Bus. Unit: <u>genfed 52</u>	Account: <u>12</u>
Fund: <u>fl.vi. swopa</u>	Org: <u>482y</u>
Program: <u>00100</u>	Sub-Class: <u>00000</u>
BY: <u>2019</u>	Proj/Grnt: <u>482y</u>
Amount: <u>\$ 14.21</u>	<del>14.21</del>

2 AOPS 6/3/19



# Office DEPOT OfficeMax

Order Number: 311975268-001  
Order Placed: 05/06/2019

Status: Processing

**Payment Method**

Debit/Credit Card  
Visa

\*\*\*\*\*0592

Amount: \$14.21

**Billing Address**

FOLSOM LAKE COLLEG  
E  
10 COLLEGE PKWY FL 2  
144  
FOLSOM, CA  
95630  
(916) 608 - 6927

**Store Details**

Office DEPOT  
FOLSOM CA  
875 E BIDWELL STREET  
FOLSOM, CA  
95630  
916-984-6316

**Rewards**

LEARN MORE

Comments:

**Item Description**



Geographics® 30% Recycled Document Covers, 9 3/4" x 12 1/2", Black, Pack Of 6 Item # 143162 Review This Product

Qty	Price	Total	Reorder	<input checked="" type="checkbox"/>
1	\$13.19 /pack	\$13.19	1	<input checked="" type="checkbox"/>
			Reorder Price:	
			\$13.19 / pack	

Scan this code for Order Details.



3 1 1 9 7 5 2 6 8 0 0 1

Subtotal: \$13.19  
 Delivery Fee: \$0.00  
 Tax Exempt Taxes: \$1.02

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**Total: \$14.21**



## Mesa, Colleen

**From:** Conwell, Seeta  
**Sent:** Tuesday, May 7, 2019 11:26 AM  
**To:** Mesa, Colleen  
**Subject:** Attendees for CCMi

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

The screenshot shows the Microsoft Word ribbon with the 'Meeting' tab selected. The ribbon includes the following options: File, Meeting, Insert, Format Text, Review, and Tell me what you want to do... Below the ribbon, there are several icons and buttons: Cancel Meeting, Appointment, Scheduling Assistant, Tracking, Skype Meeting, Meeting Notes, Contact Attendees, Address Book, Check Names, Response Options, Show As (Busy), and Reminder (15 minutes).

The following responses to this meeting have been received:

Name	Attendance	Response
<input checked="" type="checkbox"/> Conwell, Seeta	Meeting Organizer	None
<input checked="" type="checkbox"/> Maryatt, Victoria	Required Attendee	Accepted
<input checked="" type="checkbox"/> McCormac, Gregory	Required Attendee	None
<input checked="" type="checkbox"/> Fowler, Caleb	Required Attendee	Tentative
<input checked="" type="checkbox"/> 'Batarseh, Samer M' <samer	Required Attendee	Accepted
<input checked="" type="checkbox"/> Ryan Day <rday6551@gmai	Required Attendee	None
<input checked="" type="checkbox"/> Quinn Roemer <computerqe	Required Attendee	Accepted
<input checked="" type="checkbox"/> Bernald "Bernie" Stanhope <	Required Attendee	Accepted
<input checked="" type="checkbox"/> Jordaan Render <w166960j	Required Attendee	Accepted
<input checked="" type="checkbox"/> Mesa, Colleen	Required Attendee	Accepted
<input checked="" type="checkbox"/> Brandon Doney <bbdoney@	Required Attendee	Accepted



[Click here to add a name](#)



**HERITAGE**  
COMMUNITY CREDIT UNION

0240376600377605920000036000000603507

24-Hour Cardmember Service: 1-800-558-3424

-  . to pay by phone
-  . to change your address

000051228 01 AB 0.412 000638052342673 P Y

COLLEEN M MESA  
228 American River Canyon Dr  
FOLSOM CA 95630-1888



Account Number	4037 6600 3776 0592
Payment Due Date	5/19/2019
New Balance	
Minimum Payment Due	\$36.00

Amount Enclosed \$ \_\_\_\_\_

**Cardmember Service**

P.O. Box 790408  
St. Louis, MO 63179-0408

