



**LIMITED PURCHASE ORDER**  
(Not to Exceed \$200.00)

<b>VENDOR NAME AND ADDRESS:</b> Vicky Maryatt 10 College Parkway Folsom, CA 95630		<b>DELIVERY INSTRUCTIONS:</b> <input type="checkbox"/> Deliver to Address Below (Check one) <input checked="" type="checkbox"/> Will Call - pick up	
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ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	Club Crackers	1			3.99	3.99
2	Coffee cake	1			2.99	2.99
3	mini muffins	1			3.99	3.99
4	Panera box lunches	9			11.94	107.46
5	Delivery charge	1			16.50	16.50
6						
7	For ADMJ Interviews					
8	4/12/19 - see attached					
9	for attendee list					
10						

**Purchases Charged to Categorical Programs, Grants or Special Projects**  
This purchased is in compliance with the requirements of:

Strong Workforce  
 Program Name  
 Victoria Alpert  
 Program Director/Coord. Signature  
 For grants/special projects: 482Y  
 Project/Grant Number  
 meeting refreshments  
 Program Goal/Objective Number/Explanation

SUB-TOTAL	134.93
SALES TAX	1.28
<b>TOTAL</b> (Not to Exceed \$200.00)	<b>\$136.21</b>

**VENDOR:** Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

REQUESTED BY: Vicky Maryatt DATE: 4/16/19  
Victoria Alpert DATE: 4/16/19

APPROVED: M. Park DEAN OR OTHER AUTHORIZED SIGNATURE DATE: 4/24/19  
Christine Chang VICE PRESIDENT, ADMINISTRATION DATE: 4/24/19

Received by \_\_\_\_\_ Date \_\_\_\_\_

Bus. Unit Account Fund Org  
 GENFD 5200 / 12 / FL.VI. SWPA

Program Sub-Class BY Proj/Grnt Amount  
 60100 / 00000 2019 428Y \$ 136.21

FOLSOM LAKE COLLEGE  
El Dorado & Rancho Cordova Centers

F00506P

ADMINISTRATION OF JUSTICE ASST PROFESSOR

INTERVIEW SCHEDULE

Friday, April 12, 2019

Committee convenes at 7:55AM

CANDIDATE	WRITING SAMPLE (30 minutes)	QUESTION REVIEW (15 minutes)	INTERVIEW (50 minutes)
1	7:25-7:55	7:55-8:10	8:15-9:05
2	8:20-8:50	8:50-9:05	9:10-10:00
Break 10:00-10:10			
3	9:25-9:55	9:55-10:10	10:15-11:05
4	10:20-10:50	10:50-11:05	11:10-12:00
LUNCH 12:00-12:45			
5	12:00-12:30	12:30-12:45	12:50-1:40
6	12:55-1:25	1:25-1:40	1:45-2:35
Break 2:35-2:45			
7	2:00-2:30	2:30-2:45	2:50-3:40
DeBrief			

Committee members

Chair: Vickie Margatt

Diane Carlson

Reynando Accoe

Brian Robinson

Elizabeth Swithenbank

Joshua Fernandez

Tran Kieu Chinh

Kylie Dickenson

**From:** Maryatt, Victoria  
**To:** Carlson, Diane; Accooe, Reynando; Robinson, Brian; Swithenbank, Elizabeth; Fernandez, Joshua; Tran, Kieu Chinh; W1560471@apps.losrios.edu  
**Cc:** Mesa, Colleen; Croff, Jeanne; Mitchiner, Brandi  
**Subject:** RE: ADMJ Interview Schedule  
**Date:** Thursday, April 11, 2019 4:05:39 PM  
**Attachments:** image001.png  
**Importance:** High  
**Sensitivity:** Private

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FOO506P      position #

Hello everyone,

We have arrived at the interview day! Please arrive to the Gym-185 conference room promptly at 7:55 am. This will give us 20 minutes to organize and ready for the first interview. We will have coffee and breakfast treats for you.

Thank you everyone for your lunch order. Lunch will be delivered to us and I will have water and flavored soda water available.

Our last interview concludes at 3:40. This will be followed by our ranking and strengths and weaknesses of finalists. Monica arrives for the debrief at 5.

Great work, see you soon,

Vicky Maryatt  
Dean of Career Education  
Folsom Lake College  
10 College Parkway  
Folsom, CA 95630  
916-608-6925



**High risk data including social security numbers are not sent by this office unless encrypted. Agencies corresponding with this office should encrypt all high risk data before transmitting to this office. Thank you.**

**From:** Anderson, Jae  
**Sent:** Tuesday, April 9, 2019 10:50 AM  
**To:** Carlson, Diane <CarlsoD@flc.losrios.edu>; Pactol, Monica <pactolm@flc.losrios.edu>; Maryatt, Victoria <MaryatV@flc.losrios.edu>; Accooe, Reynando <AccooeR@flc.losrios.edu>; Mitchiner, Brandi <MitchiB@flc.losrios.edu>; Robinson, Brian <RobinsB@flc.losrios.edu>; Swithenbank, Elizabeth <switheE@flc.losrios.edu>; Fernandez, Joshua <FernanJ@flc.losrios.edu>; Tran, Kieu Chinh <TranK@flc.losrios.edu>; W1560471@apps.losrios.edu

# Raley's

Get Something Extra  
at Raleys.com

TERM# 5 STORE# 409 OPERATOR# 371236  
04/12/19 06:52:06  
RALEY'S (800)925-9989

SOMETHING EXTRA ACCT. XXXXXX8777

<b>Grocery Items</b> -----			
KBLR CLUB CRACKERS	01	3.99	F
Regular Price		4.89	
<b>Bakery Items</b> -----			
COFFEE CAKE	01	2.99	F
Regular Price		3.99	
MINI MUFFINS	01	3.99	F
SUBTOTAL		10.97	
TAX DUE		.00	
TOTAL		\$ 10.97	
CREDIT CARDS		10.97	
XXXXXXXXXXXX7582			
CASH	CHANGE	.00	

NUMBER OF ITEMS 3

\*\*\*\*\*

## SALE

MID: 542929800764094  
TID: 795846

04/12/2019 06:52:54  
Entry Method: Chip  
Seq #: 057013  
Approval Code: 05029C

VISA CREDIT  
CARD #: XXXXXXXXXXXX7582  
AID: A0000000031010  
TVR: 8000008000  
TAD: 06010A03A00000  
FST: 6800 ARC: 05029C  
TC: 59808DCB6529CD2A  
RRN: 057013

Total: USD\$ 10.97

APPROVED BY ISSUER

**Customer Copy**

**Thanks for  
your order!**

**Order Number**  
10339780

**Order Type**  
Delivery

**Fulfillment Time**  
4/12/2019@11:15 AM-11:30 AM

**Date Received**  
Apr.11@3:56 PM

*If you need assistance with your  
order, please contact:*

**Folsom - Palladio Parkway**  
Cafe #202210  
380 Palladio Pkwy  
Folsom, CA 95630  
(916)984-4953

Color Tag/Dot

Bag/Box Count

Sandwich Production  
Time

Salad Production Time

Order Out of Cooler

Cafe Into Cooler

**Customer Information**

**Ordered By**  
Victoria Maryatt  
Maryatv@flc.losrios.edu

**Phone Number**  
(916)608-6927

**Company**  
Dean's office of Career Education

**Order Summary**

**Pickup/Delivery**  
Delivery

**People Served**  
10

**Contact Name**  
Vicky Maryatt

**Delivery Address**  
Dean's office of Career Education  
College Campus  
10 College Parkway  
FL2 144  
Folsom, CA 95630

**Phone**  
(916)608-6927

**Payment Information**

*Our delivery charge is not  
a tip or gratuity provided  
to the driver. Please  
consider tipping your  
driver and cafe staff in  
appreciation of great  
service.*

<b>Subtotal</b>	\$131.40
<b>Tax</b>	\$1.28
<b>Tip</b>	\$0.00
<b>Delivery Charge</b>	\$16.50
<b>Total</b>	<b>\$149.18</b>
<b>Price Per Person</b>	\$14.92

<b>Type</b>	<b>Card Number</b>	<b>Name</b>	<b>Amount</b>
Visa	xxxx-xxxx-xxxx-7252	Victoria A Maryatt	\$149.18

**Signature** Vicky Maryatt

<b>Tip</b>	<u>10.00</u>
<b>Total</b>	<u>159.18</u>

**Please consume, or refrigerate promptly**

**Order Checked By** \_\_\_\_\_ **Bag** \_\_\_\_\_ **Of** \_\_\_\_\_

**Order Details**

Qty	Description	Price
<input checked="" type="checkbox"/> 2	<b>Roasted Turkey &amp; Avocado BLT Boxed Lunch</b>	\$25.20
<input type="checkbox"/> 2	Chips	
<input type="checkbox"/> 2	Chocolate Chipper Cookie	
<input checked="" type="checkbox"/> 1	<b>Napa Almond Chicken Salad Sandwich Boxed Lunch</b>	\$11.50
<input type="checkbox"/>	Chips	
<input type="checkbox"/>	Chocolate Chipper Cookie	
<input checked="" type="checkbox"/> 1	<b>Heritage Ham &amp; Swiss Boxed Lunch</b>	\$10.40
<input type="checkbox"/>	Chios	

<input type="checkbox"/>		Chocolate Chipper Cookie	
<input checked="" type="checkbox"/>	1	<b>Turkey Sandwich Boxed Lunch</b>	\$10.40
<input type="checkbox"/>		Chips	
<input type="checkbox"/>		Chocolate Chipper Cookie	
<input checked="" type="checkbox"/>	1	<b>Modern Caprese Sandwich Boxed Lunch</b>	\$12.60
<input type="checkbox"/>		Chips	
<input type="checkbox"/>		Chocolate Chipper Cookie	
<input checked="" type="checkbox"/>	1	<b>Half Sandwich, Half Salad Boxed Lunch</b>	\$10.40
<input type="checkbox"/>		French Baguette	
<input type="checkbox"/>		Chocolate Chipper Cookie	
<input type="checkbox"/>		Steak & Arugula	\$1.90
<input type="checkbox"/>		Caesar	
<input checked="" type="checkbox"/>	1	<b>Half Sandwich, Half Salad Boxed Lunch</b>	\$10.40
<input type="checkbox"/>		French Baguette	
<input type="checkbox"/>		Chocolate Chipper Cookie	
<input type="checkbox"/>		Roasted Turkey & Avocado BLT	\$1.90
<input type="checkbox"/>		Seasonal Greens Salad	
<input checked="" type="checkbox"/>	1	<b>Greek Salad Boxed Lunch</b>	\$10.40
<input type="checkbox"/>		French Baguette	
<input type="checkbox"/>		Chocolate Chipper Cookie	
<input checked="" type="checkbox"/>	1	<b>Modern Caprese Sandwich Boxed Lunch</b>	\$12.60
<input type="checkbox"/>		Chips	
<input type="checkbox"/>		Chocolate Chipper Cookie	
<input type="checkbox"/>	1	<b>Half Sandwich, Half Salad Boxed Lunch</b>	\$10.40
<input type="checkbox"/>		French Baguette	
<input type="checkbox"/>		Chocolate Chipper Cookie	
<input checked="" type="checkbox"/>		Roasted Turkey & Avocado BLT	\$1.90
<input type="checkbox"/>		Spicy Thai Salad with Chicken	\$1.40

**Included in your order:** Napkins,  
utensils, plates and/or bowls, etc.  
for 10 people.

**Subtotal** \$131.40