### LOS RIOS COMMUNITY COLLEGE DISTRICT

### **PURCHASE ORDER NO 0001100975**

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Supplier: 0000012671 MALIK JAMIL I. c/o FOLSOM LAKE COLLEGE 10 COLLEGE PARKWAY FOLSOM CA 95630

email:

Date	Revision	Page
08/16/2018		1
Payment Term	s Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:		Location / Dept
	SLEYJ ROUILLERS	04ADMN IR

Ship To:

FOLSOM LAKE COLLEGE

RECEIVING

10 COLLEGE PARKWAY FOLSOM CA 95630 **United States** 

Bill To:

1919 Spanos Court

Sacramento CA 95825-3981

**United States** 

Tax Exempt? Number Property Pr	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	REIMBURSEMENT FOR SUPPLIES	1.00 LOT	474.10	474.10	08/30/2018
AMAZON	ORDER# 111-8405668-8066644 MAY 2, 2018				
2- 1	REIMBURSEMENT FOR SUPPLIES:	1.00 LOT	31.98	31.98	08/30/2018
AMAZON	ORDER# 113-5595697-9461807 MAY 4, 2018				

**Sub Total Amount** Sales Tax Amount **Total PO Amount** 

	506	. 08
	0	.00
,	506	. 08

BU GENFD

Fd Acct 4500 12

Org

FL.VS.EQTY

Prog 63000

Sub 00000 Proj 598M

Amount 506.08

**BYear** 2019

0001013342CHAVEZA15-AUG-2018

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

http://www.losrios.edu/purchasing/povalidation

Addition to Terms and Conditions/Revised 01/26/18 23. CERTIFICATION: CONTRACTOR warrants that it is not debarred or suspended, proposed for debarment or declared ineligible for award of contracts by any Federal, State or local Agency.

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment. **Authorized Signature** 

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

### LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

### **PURCHASE ORDER TERMS AND CONDITIONS**

- 1. APPLICABLE LAW: The contract resulting from this order shall be governed by the laws of the State of California
- 2. COMPLETION OF ORDERS: LRCCD reserves the right to withhold payment until order is completed.
- 3. DISCOUNTS: Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
- 4. INVOICES: Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
- 5. CHANGES: No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
- 6. BILL OF LADING: If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
- 7. TRANSPORTATION CHARGES: Invoices for prepaid transportation charges must be supported by original receipted expense bills.
- ROB POINT AND FREIGHT CHARGES: Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
- 9. PATENT INDEMNITY: The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
- 10. TAXES: Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
- 11. EQUAL OPPORTUNITY EMPLOYER: The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
- 12. GENERAL SAFETY ORDERS: All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
- 13. INDEMNIFICATION: CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
- 14. TERMINATION: LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
- 15. ASSIGNMENT: Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
- 16. PUBLIC WORKS PROJECTS: CONTRACTOR must comply with Public Contract Code.
- 17. CA LABOR CODE: Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
- 18. NOTICE: Your employees <u>may</u> be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees <u>may</u> be exposed to contact the LRCCD General Services Department at (916) 568-3048.
- 19. INSURANCE: CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
- 20. DISQUALIFIED EMPLOYEES: CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
- 21. WORK AUTHORIZATION: Prior to LRCCD's acceptance of this Agreement, CONTRACTORs who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
- 22. WARRANTY: CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

### Requisition

Supplier: MALIK JAMIL I. 0000012671 **Business Unit: GENFD OPEN** Req ID: Date Page 0001013342 07/06/2018 Ship To: RECEIVING Requisition Name: 10 COLLEGE PARKWAY JAMIL MALIK/API SCHOLARS-EQTY FOLSOM CA 95630-6798 Requester Bldg# Julie Kingsley IR Requester Signature Buyer: Nicholas Shewmaker Approved: Entered By: KINGSLEJ 06-JUL-2018

Line-Schd Description Quantity UOM Price Extended Amt Due Date 3-1 EMPLOYEE REIMBURSEMENT FOR SUPPLIES: LOT 474.10 474.10 07/13/2018 AMAZON ORDER# 111-8405668-8066644 MAY 2, 2018 SUPPLIES FOR EVENT: LRCCD API SCHOLARS RISING CEREMONY ON MAY 7, 2018 AT SACRAMENTO CITY COLLEGE - PERFORMING ARTS CENTER 3835 FREEPORT BLVD, SACRAMENTO CA 95822 EMPLOYEE REIMBURSEMENT FOR SUPPLIES: LOT 31.98 07/13/2018 4-1 31.98

SUPPLIES FOR EVENT: LRCCD API SCHOLARS RISING CEREMONY ON MAY 7, 2018 AT SACRAMENTO CITY COLLEGE - PERFORMING ARTS CENTER

3835 FREEPORT BLVD, SACRAMENTO CA 95822

4, 2018

AMAZON ORDER# 113-5595697-9461807 MAY

Total Requisition Amount: 506.08

 BU
 Acct
 Fd
 Org
 Prog
 Sub
 Proj
 Amount

 GENFD
 4500
 12
 FL.VS.EQTY
 63000
 00000
 598M
 506.08

Purchases Charged to Catagorical Programs, Grants or Special Project.	
This purchase is in compliance with the requirement of	
For grants/special projects	
Name:	

Approval Signature	Approval Signature	Approval Signature
--------------------	--------------------	--------------------

### Requisition

Supplier: MALIK JAMIL I. SACRAMENTO CITY COLLEGE 3835 FREEPORT BLVD

SACRAMENTO CA 95822

**United States** 

email:

Ship To:

RECEIVING 10 COLLEGE PARKWAY FOLSOM CA 95630-6798 0000012671

GENFD **OPEN** Business Unit: Page Req ID: Date 0001013342 07/06/2018 Requisition Name: JAMIL MALIK/API SCHOLARS-EQTY Bldg# Requester Julie Kingsley Requester Signature

Buyer: Nicholas Shewmaker Approved:

Entered By: KINGSLEJ 06-JUL-2018

Line-Schd	Description	Quanti	ty UOM	Price	Extended Amt Due Date
1-1	REIMBURSEMENT TO JAMIL MALIK FOR SUPPLIES/SERVICES PROVIDED FOR:	1	EA	480.68	480.68 07/13/2018
	API SCHOLARS RISING CEREMONY FOR SACRAMENTO CITY COLLEGE MAY 7, 2018 AT PERFORMING ARTS CENTER 3835 FREEPORT BLVD SACRAMENTO, CA 95822				
2-1	SALES TAX	1	EA	25.40	25.40 07/13/2018

Total Requisition Amount: 506.08

<u>Amount</u> 506.08 <u>BU</u> Acct Fd Org Sub Proj Prog FL.VS.EQTY 63000 00000 598M GENFD 4500 12

	Purchas	es Charged	to Catagorical	Programs, G	rants or Speci	al Project.
his pu	rchase is	in complian	ce with the re	equirement of	240	
or gra	nts/specia	l projects	598n	7		
	n	. 01	Seneca	1		-
ame:	11	acre,	senea	1	-	

Approval Signature

Approval Signature

Approval Signature

# 06.25.2018

# Memo

To

Brenda Haney

From

Valerie Chueh

CC

Dean Molly Senecal Julie Kingsley Jamil Malik

Re

Confirmation of purchased supplies delivered to API Scholars Rising Ceremony event. Comments:

Hi Brenda,

This memo is to confirm that purchases made by Jamil Malik were delivered to the API Scholars Rising Ceremony event on Monday, May 7, 2018 at the Performing Arts Center at Sacramento City College.

Thank you,

Valerie Chueh

Signature - Dean Molly Senecal

Date

FIC OLR# 00010 13342

Adm. Svs. 11/06

Sacramento City College	
<b>Campus-Based Account Requisition/Purchase</b>	Order

	-	1010	Non-L	LRCCD Pur	chase Orders	P	.O. #
Date		8/18		Was Inc.	TAMIL MA	Val	id Only With Business Offic APPROVAL (below
		est (receipts or invoice	es required)	Vendor Address	JAMIU MA 3808 SUN SACRAMEN	MUVAL	ENE
J Pur	chase Or	der		City	SACRAMEN	110	7110
<b>€</b> Hold	l in Busines	ss Office	Mail to Vendor	State/Zip	CA 9582	1	
	E TO DOR:	Mail To:	rchase Order No. o Sacramento City C 3835 Freeport Bou Sacramento, CA 9	College–Busin	ess Office Sacra 3835	e Deliver To: amento City C Freeport Boul amento, CA 95	
Item	Quantit	y Stock No.		DESCRI	PTION	UNIT	TOTAL
1	10		YANSIND	O LEIS		13.92	139.20
2	10		HULA H			4.99	69.90
3	40		Darami			5.99	239.60
4	2		Sumi	SCRO	us	15.99	31.98
5							1 11 11
6						1	
7							
8							
9						-	
10							
elivery	/ Instructio	ns:	Ship to Receiving	3	☐ Will Call	TAX	25.40
WE cert	ify the items/s	services listed above are all other applicable dist	obtained in accordance	with District Reg	gulation 8323, Section 4,	TOTAL	\$ 506.08
LAn	411 . A	AMAL		5/8/10	,		
EQUES'	TED BY	STATE OF THE STATE		DATE	AUTHORIZED-Advisor		DAT
,	111	Lomen	519	/18			
UTHOR	HZED-Area M	Manager	1	DATE	AUTHORIZED-Business Of	fice	DAT
udget	Number:	A	ctivity Name: 👲	RCCO A	of Scholars pla	ING CERE	MONY
GEN	IFD	1 4500	1 12 1	£1.11	C. FATU		
Bu	sUnit	Account	Fund _	119	Org J		Voucher No.
67	درورارد	1 10000	2/ 18	1 1	98 H	- 1)	
Pr	ogram	SubClass	BY	9	Proj/Grant		Check No.

Yellow-Business Office

Pink-Receiving

Goldenrod-Area Manager

Original-Vendor

DISTRIBUTION:

OUTREACH HEADER MENU

Davis Center | West Sacramento Center DISTRICT HEADER MENU

Canvas eServices Los Rios Gmail + More

CURRENT STUDENTS

FUTURE STUDENTS **ACADEMICS** 

CAMPUS LIFE

FACULTY & STAFF

ABOUT THE COLLEGE

SCC EN ESPAÑOL

APPLY NOW

« All Events

Smouncement.

This event has passed.

# API SCHOLARS RISING CEREMONY | LOS RIOS COMMUNITY COLLEGES

MAY 7 @ 4:00 PM - 7:00 PM

The first annual Asian/Pacific Islander Recognition Ceremony, API Scholars Rising Ceremony is a Los Rios Community College district-wide event that celebrates the accomplishments of students that have earned a certificate and/or degree in the current academic year, and or are transferring to a four year university. This year the ceremony is being celebrated at Sacramento City College. The event will include a welcoming ceremony with light refreshments, a keynote speaker, cultural performances, music and presentation of certificates of accomplishment.

Register by April 27th at bit.ly/apischolarsrisingregistration.

+ GOOGLE CALENDAR

+ ICAL EXPORT

**DETAILS** 

ORGANIZER

Date:

Sacramento City

May 7

College

Time:

4:00 pm - 7:00 pm

**Event Category:** 

amazon.com

### Final Details for Order #111-8405668-8066644

\$13.92

Print this page for your records.

Order Placed: May 2, 2018

Amazon.com order number: 111-8405668-8066644

Order Total: \$474.10

### Shipped on May 2, 2018

Price **Items Ordered** 

8 of: Yansanido 41" Pack of 6 Large Size Fully Hawaiian Ruffled Simulated Silk Flower

Leis Necklace for Party Favor and hula-hula Hawaiian Dance (6pcs Blue

Sold by: Yansanido (seller profile)

Condition: New

Item(s) Subtotal: \$111.36 Shipping Address:

Shipping & Handling: JAMIL MALIK \$0.00

3808 SUNNYVALE AVE SACRAMENTO, CA 95821 Total before tax: \$111.36

United States Sales Tax: \$0.00

Total for This Shipment: \$111.36 Shipping Speed:

Two-Day Shipping

### Shipped on May 2, 2018

**Price Items Ordered** 

10 of: Hula Girl Hibiscus Color Assorted Flower Lei Hawaiian Island Rainforest Theme \$6.99 Hair Clips for Costume, Birthday Party Favors, Event Decoration Supplies Sold by: Super Z Outlet (seller profile)

Condition: New

2 of: Yansanido 41" Pack of 6 Large Size Fully Hawaiian Ruffled Simulated Silk Flower \$13.92

Leis Necklace for Party Favor and hula-hula Hawaiian Dance (6pcs Blue

Sold by: Yansanido (seller profile)

Condition: New

**Shipping Address:** Item(s) Subtotal: \$97.74 JAMIL MALIK

Shipping & Handling: \$0.00 3808 SUNNYVALE AVE -----

SACRAMENTO, CA 95821 Total before tax: \$97.74

**United States** Sales Tax: \$5.80

Total for This Shipment: \$103.54 Shipping Speed:

Two-Day Shipping

### Shipped on May 3, 2018

Price **Items Ordered** \$5.99

14 of: Oojami 12 Hawaiian Ruffled Simulated Silk Flower Leis Novelty (1 Dozen)

Sold by: Oojami (seller profile)

5/8/2018

Condition: New

**Shipping Address:** 

JAMIL MALIK 3808 SUNNYVALE AVE

SACRAMENTO, CA 95821

**United States** 

Item(s) Subtotal: \$83.86 Shipping & Handling: \$0.00

Total before tax: \$83.86 Sales Tax:

\$6.86

Shipping Speed:

Two-Day Shipping

Total for This Shipment: \$90.72

Shipped on May 3, 2018

Price **Items Ordered** 

\$5.99 14 of: Oojami 12 Hawaiian Ruffled Simulated Silk Flower Leis Novelty (1 Dozen)

Sold by: Oojami (seller profile)

Condition: New

Item(s) Subtotal: \$83.86 Shipping Address:

Shipping & Handling: \$0.00 JAMIL MALIK 3808 SUNNYVALE AVE

Total before tax: \$83.86 SACRAMENTO, CA 95821

United States Sales Tax: \$6.86

Total for This Shipment: \$90.72 Shipping Speed:

Two-Day Shipping

Shipped on May 3, 2018

Price **Items Ordered** 

12 of: Oojami 12 Hawaiian Ruffled Simulated Silk Flower Leis Novelty (1 Dozen) \$5.99

Sold by: Oojami (seller profile)

SACRAMENTO, CA 95821

Condition: New

Item(s) Subtotal: \$71.88 Shipping Address: Shipping & Handling: \$0.00

JAMIL MALIK 3808 SUNNYVALE AVE

SACRAMENTO, CA 95821 Total before tax: \$71.88

United States Sales Tax: \$5.88

Total for This Shipment: \$77.76 Shipping Speed:

Two-Day Shipping

**Payment information** 

Item(s) Subtotal: \$448.70 **Payment Method:** Visa | Last digits: 9497 Shipping & Handling: \$0.00

**Billing address** Total before tax: \$448.70 JAMIL MALIK

Estimated tax to be collected: \$25.40 3808 SUNNYVALE AVE

https://www.amazon.com/gp/css/summary/print.html/ref=od\_aui\_print\_invoice?ie=UTF8&orderID=111-8405668-8066644

**United States** 

**Credit Card transactions** 

Contid

Grand Total: \$474.10

L,

Visa ending in 9497: May 3, 2018: \$474.10

To view the status of your order, return to Order Summary.

Conditions of Use | Privacy Notice © 1996-2018, Amazon.com, Inc. or its affiliates

amazon.com

# Details for Order #113-5595697-9461807

Print this page for your records.

Order Placed: May 4, 2018

Amazon.com order number: 113-5595697-9461807

Order Total: \$31.98

## **Not Yet Shipped**

Price **Items Ordered** \$15.99

2 of: Set of 2 Sumi Hanging Scrolls Blank Calligraphy Scrolls (Color may vary)

Sold by: Boaz and Ruth (seller profile)

Condition: New

Shipping Address:

JAMIL MALIK 3808 SUNNYVALE AVE SACRAMENTO, CA 95821

United States

Shipping Speed:

Two-Day Shipping

# **Payment information**

Item(s) Subtotal: \$31.98 **Payment Method:** Shipping & Handling: \$0.00 Visa | Last digits: 6483

Total before tax: \$31.98 Billing address Estimated tax to be collected: \$0.00 JAMIL MALIK 3808 SUNNYVALE AVE

Grand Total: \$31.98

SACRAMENTO, CA 95821 United States

To view the status of your order, return to Order Summary.

Conditions of Use | Privacy Notice © 1996-2018, Amazon.com, Inc. or its affiliates