LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASE ORDER NO 0001101211

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

 Date
 Revision
 Page

 08/27/2018
 1

 Payment Terms Freight Terms

 NET 30
 Shipping Point
 Best Metho

 Reference:
 Location / Dept

 1014360 HANEYB ROUILLERS
 04VAPA VAPA

Supplier: 0000002554 HOME DEPOT 2675 E. BIDWELL FOLSOM CA 95630

Phone: (9 Fax:

(916) 983-0401 (916) 648-2402

email:

Ship To:

FOLSOM LAKE COLLEGE

RECEIVING

10 COLLEGE PARKWAY FOLSOM CA 95630-6798

United States

Bill To:

1919 Spanos Court

Sacramento CA 95825-3981

United States

Tax Exempt? N					
Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	ACRYLIC SHEETS - OPTIX 36 IN. X 72 IN. X 0.22 IN. (6-PACK) MODEL# MC-24-06	4.00 EA	576.00	2,304.00	09/10/2018

REQUEST FOR CONFIRMING PO#

DO NOT SEND PO TO VENDOR - ITEMS NOT AVAILABLE IN STORE

FLC BSO TO PLACE ONLINE ORDER WITH FLC HOME DEPOT CREDIT CARD

FREE SHIPPING TO FOLSOM STORE# 6675 HOME DEPOT

ITEMS TO BE PICKED UP BY: LEVI THIESSEN OR CAMERON HOYT

ORDER# WA30615893 PLACED 08-27-18

CONFIRMATION ONLY - DO NOT DUPLICATE ORDER PLEASE NOTE THIS PURCHASE ORDER NUMBER ON THE COMPANY INVOICE TO EXPEDITE PAYMENT

DO NOT SEND TO VENDOR

Sub Total Amount Sales Tax Amount Total PO Amount 2,304.00 178.56 2,482.56

BU GENFD Acct Fd 6490 12 Org FL.VI.SWPA Prog 10060 Sub Proj 00000 481Y Amount 2,482.56 BYear 2019

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.



Billing Information

Los Rios Community College Folsom Lake College 1919 Spanos Ct. SACRAMENTO CA 95825

Payment Method: HDCOM ***3955

PO# 0001101211

Online Customer Support:

1-800-430-3376

Item	Price/Item	Qty	Line Total
Store Pickup (1 item) 2675 E Bidwell St #6675, Folsom, CA 95630	Authorized Personne Cameron Hoyt or Lev		
Items picked up from store #6675			
OPTIX 36 in. x 72 in. x 0.22 in. Acrylic Sheets (6-Pack)	\$576.00	4	\$2,304.00
Available: SEP 05 - SEP 10			
	Subtotal Pick Up In Sto Sales Tax	ore	\$2,304.0 0 FREE \$178.56
	Total		\$2,482.56

Call 7 days a week: 6 a.m. to 2 a.m. EST

Custom Blinds:

1-800-658-7320

LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

PURCHASE ORDER TERMS AND CONDITIONS

- 1. APPLICABLE LAW: The contract resulting from this order shall be governed by the laws of the State of California
- 2. COMPLETION OF ORDERS: LRCCD reserves the right to withhold payment until order is completed.
- 3. DISCOUNTS: Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
- 4. INVOICES: Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
- 5. CHANGES: No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
- 6. BILL OF LADING: If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
- 7. TRANSPORTATION CHARGES: Invoices for prepaid transportation charges must be supported by original receipted expense bills.
- ROB POINT AND FREIGHT CHARGES: Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
- 9. PATENT INDEMNITY: The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
- 10. TAXES: Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
- 11. EQUAL OPPORTUNITY EMPLOYER: The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
- 12. GENERAL SAFETY ORDERS: All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
- 13. INDEMNIFICATION: CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
- 14. TERMINATION: LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
- 15. ASSIGNMENT: Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
- 16. PUBLIC WORKS PROJECTS: CONTRACTOR must comply with Public Contract Code.
- 17. CA LABOR CODE: Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
- 18. NOTICE: Your employees <u>may</u> be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees <u>may</u> be exposed to contact the LRCCD General Services Department at (916) 568-3048.
- 19. INSURANCE: CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
- 20. DISQUALIFIED EMPLOYEES: CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
- 21. WORK AUTHORIZATION: Prior to LRCCD's acceptance of this Agreement, CONTRACTORs who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
- 22. WARRANTY: CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

Requisition

Supplier: HOME DEPOT

2675 E. BIDWELL

FOLSOM CA 95630 **United States**

Phone: (916) 983-0401

email:

RECEIVING Ship To:

10 COLLEGE PARKWAY FOLSOM CA 95630-6798 Fax: (916) 648-2402

0000002554

OPEN Business Unit: GENFD Req ID: Date

0001014360 08/24/2018

Requisition Name:

HOME DEPOT ONL ORDER TA Requester

Brenda Haney

Requester Signature

Buyer: Suzanne Rouiller

Approved:

Entered By: HANEYB 24-AUG-2018

Line-Schd	Description	*			Quantity	UOM	Price	Extended Amt Due Date
1-1	IN. X 0.22 IN	HEETS OPTIX I. IODEL #MC-24			4	EA	576.00	. 2,304.00
ASSET DEPT:	VAPA	LOCATION:	04VAPA	CATEGORY	: EQU:C	OTHER 4	PROFILE: E	QP:OTHER
2-1	SALES TAX	7.75%			1	EA	178.56	178.56
ASSET DEPT:	VAPA	LOCATION:	04VAPA	CATEGORY	: EQU:C	THER 1	PROFILE: E	QP:OTHER

Total Requisition Amount:

2,482.56

Page

Bldg#

VAPA

REQUEST FOR CONFIRMING PO#

DO NOT SEND PO TO VENDOR - ITEMS NOT AVAILABLE IN STORE

FLC BSO TO PLACE ONLINE ORDER WITH FLC HOME DEPOT CREDIT CARD WITH FREE SHIP TO FOLSOM STORE# 6675 HOME DEPOT

ITEMS TO BE PICKED UP BY: LEVI THIESSEN OR CAMERON HOYT

<u>BU</u> Prog Sub <u>Amount</u> FL.VI.SWPA 10060 00000

Purchases Charged to Catagorical Programs, Grants or Special Project. This purchase is in compliance with the requirement Strong Workforce Grant For grants/special projects Name:

Approval Signature

Approval Signature

Approval Signature

Contact Update Your Info Folsom Lake College Brenda Haney HANEYB@FLC.LOSRIOS.EDU 916-608-6994 Also text me when my order is ready. Home Depot will send you a single text when your order is ready for pickup. Message and data rates may apply and texts may be sent between the hours of [8.00 am and 10:00 pm]. Privacy Policy at www.homedepot.com/c/Privacy_Security. Full terms. Will someone else pick it up? Payment Change Card | Add Card ****3955 1919 Spanos Ct. SACRAMENTO, CA 95825 Update This Card CVV (on back of card)

Apply a Gift Card | Have a PO/Job Code for this order?

Yes, I'd like to sign up and get \$5 off, plus \$100s more savings sent right to my email inbox.

Place Order

* We are required by law to charge all applicable sales taxes for online orders

Please note that the order totals during your checkout reflect estimated sales tax. The actual charge to your form of payment will include applicable state and local sales taxes and will be calculated when order is shipped.

By providing your mobile phone number and clicking Place Order, you agree to receive a text message from Home Depot when your order is ready for pickup. One text per order. Message and data rates may apply and texts may be sent between the hours of (8:00 am and 10:00 pm). Consent not required and not a condition of purchase. You will also receive email order updates. Not all carriers supported. For help, text HELP to [\$3747] or call 1-800-HOMEDEPOT; to stop texts, text STOP to[\$3747] (a confirmation text will be sent).

Local store prices may vary from those displayed. Products shown as available are normally stocked but inventory levels cannot be

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Pick Up In Store

Pickup as soon as today, see availability below.

FREE

Folsom Store 2675 E Bidwell St. Folsom, CA 95630 | 916-983-0401

We'll hold your items

Customer Service D



OPTIX 36 in. x 72 in. x 0.22... \$2,304.00

Otv: 4

Expected pick up by Sep 04 - Sep 07

Subtotal

Pick Up In Store

Estimated Sales Tax*

Apply Tax Exempt ID

Total

\$2,48256

\$2,304.00

FREE

\$178.56

Have a promo code?

Need help? Call us at 1-800-466-3337, 6 a.m. - 2 a.m. ET For assistance with custom blinds, call 1-800-658-

Online HO CC Order once conf PO# is issued.

Portaney

From: <u>Haney, Brenda</u>

To: Wallace, Ian; Quintell, Melonie

Cc:Snowden, Robert "BJ" (Dr.); Hoyt, CameronSubject:RE: Home Depot SWPA Online OrderDate:Friday, August 17, 2018 4:00:55 PM

Attachments: The Home Depot - Shopping Cart 8 17 18.pdf

ALT PRICE 36 in. x 72 in. x 0.22 in. Acrylic Sheets (6-Pack) Amazon.com....pdf ALT PRICE Buy Plaskolite 1AG3623A 36 x 72 x 0.220 in. Acrylic Sheet - Cl....pdf

Melonie / Ian -

All Online Home Depot and Lowes orders are by credit card only, must be processed by BSO – I will look into this on Monday and prepare OLR for confirming PO# to place online order.

Thank you,

Brenda Haney

Business Services

Folsom Lake College | 10 College Parkway | Folsom, CA 95630

From: Wallace, Ian

Sent: Friday, August 17, 2018 3:51 PM

To: Quintell, Melonie <QuinteM@flc.losrios.edu>

Cc: Snowden, Robert "BJ" (Dr.) <SnowdeR@flc.losrios.edu>; Hoyt, Cameron

<HoytC@flc.losrios.edu>; Haney, Brenda <haneyb@flc.losrios.edu>

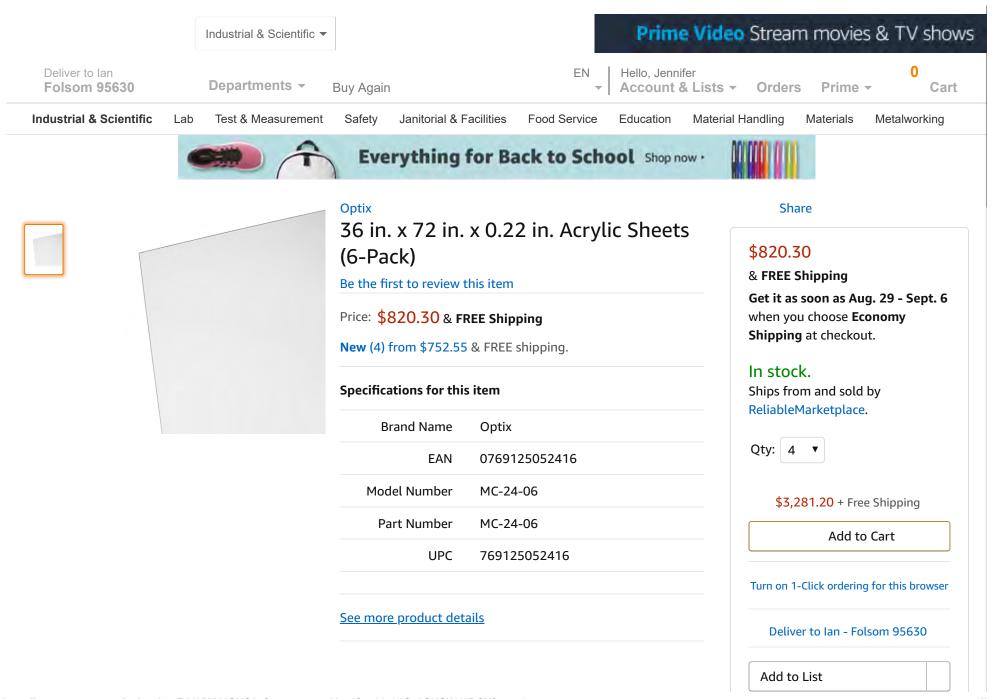
Subject: Home Depot SWPA Order

Hey Melonie-

Attached is a pdf of Home Depot shopping cart for an order to place using strong workforce funds. Also attached are 2 ALT prices. Let me know if you have any questions or issues. Thanks!

Budget: GENFD 6490 12 FL.VI.SWPA 10060 00000 2019 481Y

COMP QUOTE



Buy Plaskolite 1AG3623A 36 x 72 x 0.220 in. Acrylic Sheet - Clear Pack Of 3 by UnbeatableSale Inc. on PickPerfect Search products

Sign Up Sign In (/login?r=/unbeatablesale/product/plaskolite-1ag3623a-36-x-72-x-0-220-in-acrylic-sheet-clear-

(/). (/join). 44-pack-of-3). APPAREL (/C/APPAREL).

ACCESSORIES (/C/ACCESSORIES) JEWELRY (/C/JEWELRY)

COMP QUOTE

ELECTRONIC

Plaskolite 1AG3623A 36 x 72 x 0.220 in. Acrylic Sheet - Clear Pack Of 3 \$589.36

+ Ships Free

QTY

1

Add to Cart

Description

Shipping

Return Policy

Features. Acrylic Sheet. 8-9 Times Stronger Than Wire Glass. UV Resistant. 36 in. x 72 in. x 0.220. Color - Clear. Pack of 3. Dimension - 36 x 72 x 0.22 in.. Item Weight - 23.6 lbs.



Pick up Confirmation

The Home Depot Store #6675

2675 E Bidwell St Folsom, CA 95630 (916) 983-0401

Date: 09/05/2018 10:41 AM

OrderNumber: WA30615893

Will-Call Number: W5001 Order Date: 08/27/2018 Sales Receipt Store #: 8119 Sales Receipt Date: 08/28/2018 Sales Receipt Trans #: 45370 Sales Receipt Register #: 13

Customer Name: Los rios community college Folsom lake college - DIY

Alt Pick up Person: Cameron Hoyt

Phone: (916) 568-3065 Address: 1919 Spanos Ct.

SACRAMENTO, CA 95825

Ref#	Item #	Item Description	Quantity Sold	Previously Released	Released On 09/05/2018 10:41 AM
S4110501	1000-339-351	36 in. x 72 in. x 0.22 in. Acrylic Sheets (6-Pack) / PO : 75553114	4	0	4

*** Not Valid for Refund ***

		ı
		Н

(-163	4
-	,	
	Signature	

Not valid for merchandise pickup after 11:41 AM Your order was released by: NYV3000

Is your project complete?

Ask an associate about recommended products to complete your project. My List