

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASE ORDER NO 1099626A

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

Date	Revision	Page
12/07/2018		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
1012637 MITCHINERB ROUILLERS RO	ADMN CTE	

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Supplier: 0000036862
 HEALTH GATEKEEPERS INC
 8757 AUBURN FOLSOM ROAD #3053
 GRANITE BAY CA 95744

Phone: (916) 599-8717

email: martykhatib@gmail.com

Ship To: FOLSOM LAKE COLLEGE
 RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630
 United States

Bill To: 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	FY 2019 CONTRACT BALANCE: CONSULTING SERVICES FOR PROJECT MANAGEMENT, COORDINATION AND INSTRUCTION OF STUDENTS WITHIN THE IMAGING PROGRAM FUNDED BY THE IDRC ADVANCED IMAGING MODALITIES GRANT - FROM: 07-01-18 TO 06-30-19 PER AMENDMENT TO AGREEMENT	1.00	EA	168,480.00	168,480.00	11/28/2018
2- 1	FY 2019 CONTRACT BALANCE: CONSULTING SERVICES FOR PROJECT MANAGEMENT, COORDINATION AND INSTRUCTION OF STUDENTS WITHIN THE IMAGING PROGRAM FUNDED BY THE IDRC ADVANCED IMAGING MODALITIES GRANT - FROM: 07-01-18 TO 06-30-19 PER AMENDMENT TO AGREEMENT	1.00	EA	60,000.00	60,000.00	11/28/2018

11-28-18 PO 0001099626 CLOSED IN ERROR. OPEN PO 1099626A PER J HARMAN - SR

PER MOU AND AMENDMENT DATED 10-01-18: HEALTH GATEKEEPERS SHALL PROVIDE SERVICES FROM 10-01-17 TO 06-30-19 AND INVOICE FLC ON THE 10TH OF EACH MONTH FOR THE PREVIOUS MONTH. ALL INVOICES MUST INCLUDE THE PO NUMBER.


PER AMENDMENT DATED 10-01-18: SCOPE OF WORK AND PAYMENT INSTALLMENTS - NEW CONTRACT TOTAL IS \$346,040.00 WITH 21 INSTALLMENTS AS FOLLOWS:

FY 2018 TOTAL \$117,560.00 - 9 INSTALLMENTS - PAID ON PO# 0001099626 FOR 10-01-17 TO 06-30-18. BILLED AS: OCT 2017 1/MONTH AT \$12,920.00/MO AND NOV 2017-JUNE 2018 8/MONTHS AT \$13,080.00/MO (=\$104,640.00).

FY 2019 TOTAL \$228,480.00 PO# 1099626A - 12 INSTALLMENTS - BILLED AS: JULY 1 - DEC 31, 2018 6/MONTHS AT \$28,080/MO (=\$168,480) AND JAN 1-JUNE 30, 2019 AT \$10,000/MO (=\$60,000).

DO NOT SEND TO VENDOR

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature 	Authorized Signature on Total PO Amount Page
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Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASE ORDER NO 1099626A

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

Date	Revision	Page
12/07/2018		2
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
1012637 MITCHINERB ROUILLERS RO	ADMN CTE	

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Supplier: 0000036862
 HEALTH GATEKEEPERS INC
 8757 AUBURN FOLSOM ROAD #3053
 GRANITE BAY CA 95744

Phone: (916) 599-8717

email: martykhatib@gmail.com

Ship To: FOLSOM LAKE COLLEGE
 RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630
 United States

Bill To: 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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Sub Total Amount	228,480.00
Sales Tax Amount	0.00
Total PO Amount	228,480.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5100	12	FL.VI.ALHT	12250	00000	482N	168,480.00	2019
GENFD	5100	12	FL.VI.SWPA	12250	00000	483Y	60,000.00	2019

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.
 If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

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Authorized Signature	Authorized Signature on Total PO Amount Page
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 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Change Order Request

Email Completed Change Order Request Form to: FLC-BSOChangeOrder@flc.losrios.edu

REQUEST DATE: 10/01/18

COLLEGE/DEPT.: FLC/CTE

VENDOR NAME: HEALTH GATEKEEPERS

PO# 0001099626 - CLOSED IN ERROR RE-OPEN PO AS: 1099626A

LINE# 1 UNIT PRICE: \$168,480.00

DESCRIPTION:

FY2019 CONTRACT BALANCE: CONSULTING SERVICES FOR PROJECT MANAGEMENT, COORDINATION, AND INSTRUCTION OF STUDENTS WITHIN THE IMAGING PROGRAM FUNDED BY THE IDRC ADVANCED IMAGING MODALITIES GRANT

FROM: JULY 1, 2018 – JUNE 30, 2019 PER AMENDMENT TO AGREEMENT

BUDGET LINE# 1: GENFD 5100 12 FL.VI.ALHT 12250 00000 2019 482N

LINE# 2 UNIT PRICE: \$60,000

DESCRIPTION:

FY2019 CONTRACT BALANCE: CONSULTING SERVICES FOR PROJECT MANAGEMENT, COORDINATION, AND INSTRUCTION OF STUDENTS WITHIN THE IMAGING PROGRAM FUNDED BY THE IDRC ADVANCED IMAGING MODALITIES GRANT

FROM: JULY 1, 2018 – JUNE 30, 2019 PER AMENDMENT TO AGREEMENT

BUDGET LINE# 2 : GENFD 5100 12 FL.VI.ALHT 12250 00000 2019 483Y

FUND 12 REQUIREMENT – COMPLETE ONLY IF ADDING A BUDGET WITH NEW DEPT/ORG OR PROJ/GRANT#:

Program Name: 482N - FLC ADV Imaging Modalities 483Y - Strong Workforce 2018-19	Project/Grant Number: 482N and 483Y
Program Director/Coordinator Signature: Victoria Maryatt	

PO COMMENTS TO:

PER ATTACHED MOU AND AMENDMENT DATED 10/01/18: HEALTH GATEKEEPERS SHALL PROVIDE SERVICES FROM OCTOBER 1, 2017 – JUNE 30, 2019, AND INVOICE FOLSOM LAKE COLLEGE ON THE 10TH OF EACH MONTH FOR THE PREVIOUS MONTH. ALL INVOICES MUST INCLUDE THE PURCHASE ORDER NUMBER.

PER AMENDMENT TO ATTACHMENT A / DATED 10/01/18: SCOPE OF WORK AND PAYMENT INSTALLMENTS – **NEW CONTRACT TOTAL IS \$346,040.00** WITH 21 INSTALLMENTS AS FOLLOWS:

FY2018 TOTAL \$117,560.00 9 INSTALLMENTS - PAID ON PO# 0001099626

FOR OCTOBER 1, 2017 – JUNE 30, 2018 BILLED AS: OCT 2017 1/MO. @ \$12,920.00/MO AND NOV 2017- JUNE 2018 8/MOS. @ \$13,080.00/MO (= \$104,640.00).

FY2019 TOTAL \$228,480.00 PO# 1099626A - 12 INSTALLMENTS -

BILLED AS: JULY 1 - DECEMBER 31, 2018 6/MOS. @ \$28,080/MO (= \$168,480); AND JANUARY 1 – JUNE 30, 2019 @ \$10,000 /MO (= \$60,000).

LOS RIOS COMMUNITY COLLEGE DISTRICT PURCHASE ORDER NO 0001099626

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

Date 06/13/2018	Revision 1 - 06/19/2018	Page 1
Payment Terms NET 30	Freight Terms Shipping Point	Ship Via Best Metho
Reference: 1012637 MITCHINERB SHEWMAKERN04ADMN		Location / Dept CTE

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Supplier: 0000036862
 HEALTH GATEKEEPERS INC
 8757 AUBURN FOLSOM ROAD #3053
 GRANITE BAY CA 95744

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Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	CONSULTING SERVICES FOR PROJECT MANAGEMENT, COORDINATION, AND INSTRUCTION OF STUDENTS WITHIN THE IMAGING PROGRAM FUNDED BY THE IDRC ADVANCED IMAGING MODALITIES GRANT PER ATTACHED AGREEMENT FROM: OCTOBER 2017 - JUNE 2018	1.00	EA	117,560.00	117,560.00	06/12/2018
2- 1	CONSULTING SERVICES FOR PROJECT MANAGEMENT, COORDINATION, AND INSTRUCTION OF STUDENTS WITHIN THE IMAGING PROGRAM FUNDED BY THE IDRC ADVANCED IMAGING MODALITIES GRANT PER ATTACHED AGREEMENT FROM: JULY 2018 - JUNE 2019	1.00	EA	156,960.00	156,960.00	06/13/2018
3- 1	CONSULTING SERVICES FOR PROJECT MANAGEMENT, COORDINATION, AND INSTRUCTION OF STUDENTS WITHIN THE IMAGING PROGRAM FUNDED BY THE IDRC ADVANCED IMAGING MODALITIES GRANT PER ATTACHED AGREEMENT FROM: JULY 2019 - DECEMBER 2019	1.00	EA	78,480.00	78,480.00	06/13/2018

PER ATTACHED MOU: HEALTH GATEKEEPERS SHALL INVOICE FOLSOM LAKE COLLEGE ON THE 10TH OF EACH MONTH FOR THE PREVIOUS MONTH. ALL INVOICES MUST INCLUDE THE PURCHASE ORDER NUMBER.

PER CONTRACT AGREEMENT - ATTACHMENT A: SCOPE OF WORK AND PAYMENT INSTALLMENTS:

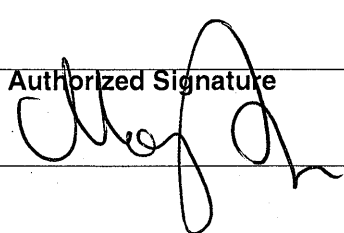
FY2017 - 2018 TOTAL = \$117,560.00
 BILLED AS: OCT 2017 1/MO. @ \$12,920.00/MO AND NOV 2017- JUNE 2018 8/MOS. @ \$13,080.00/MO
 (= \$104,640.00).

FY2018 - 2019 TOTAL = \$156,960.00
 BILLED AS: JULY 2018 - JUNE 2019 12/MOS. @ \$13,080.00/MO (= \$156,960.00)

FY2019 - 2020 TOTAL = \$78,480.00
 BILLED AS: JULY 2019 - DECEMBER 2019 6/MOS. @ \$13,080.00/MO (= \$78,480.00)

TOTAL 27 INSTALLMENTS = \$353,000.00

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Authorized Signature


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Date 06/13/2018	Revision 1 - 06/19/2018	Page 2
Payment Terms NET 30	Freight Terms Shipping Point	Ship Via Best Metho
Reference: 1012637 MITCHINERB SHEWMAKERN04ADMN		Location / Dept CTE

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Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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Sub Total Amount	353,000.00
Sales Tax Amount	0.00
Total PO Amount	353,000.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5100	12	FL.VI.ALHT	12250	00000	482N	117,560.00	2018
GENFD	9220	11					235,440.00	2018

0001012637KIRKLINK12-JUN-2018

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

Addition to Terms and Conditions/Revised 01/26/18

23. CERTIFICATION: CONTRACTOR warrants that it is not debarred or suspended, proposed for debarment or declared ineligible for award of contracts by any Federal, State or local Agency.

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Authorized Signature

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LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact the LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTORS who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

6/12/18 FLC BSO EDIT PER DO PURHCASING TO ENC FOR FULL CONTRACT AMOUNT & UPDATE
 COMMENTS W/ BREAKDOWN BY FISCAL YEAR
Requisition

Supplier: HEALTH GATEKEEPERS INC 0000036862
 8757 AUBURN FOLSOM ROAD #3053
 GRANITE BAY CA 95744
 United States

Phone: (916) 599-8717
email: martykhatib@gmail.com

Ship To: RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798

Business Unit: GENFD		OPEN
Req ID:	Date	Page
0001012637	05/31/2018	1
Requisition Name: 2019 HEALTH GATEKEEPERS		
Requester Brandi Mitchiner		
Requester Signature		
Buyer: Nicholas Shewmaker		
Approved:		
Entered By: MITCHINB 31-MAY-2018		

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	CONSULTING SERVICES FOR PROJECT MANAGEMENT, COORDINATION, AND INSTRUCTION OF STUDENTS WITHIN THE IMAGING PROGRAM FUNDED BY THE IDRC ADVANCED IMAGING MODALITIES GRANT PER ATTACHED AGREEMENT FROM: OCTOBER 2017 - DECEMBER 2019	1	EA	353,000.00	353,000.00	06/11/2018

Total Requisition Amount: 353,000.00

PER ATTACHED MOU: HEALTH GATEKEEPERS SHALL INVOICE FOLSOM LAKE COLLEGE ON THE 10TH OF EACH MONTH FOR THE PREVIOUS MONTH. ALL INVOICES MUST INCLUDE THE PURCHASE ORDER NUMBER.

PER CONTRACT AGREEMENT - ATTACHMENT A: SCOPE OF WORK AND PAYMENT INSTALLMENTS:

FY2017 - 2018 TOTAL = \$117,560.00
 BILLED AS: OCT 2017 1/MO. @ \$12,920.00/MO AND NOV 2017- JUNE 2018 8/MOS. @ \$13,080.00/MO (=\$104,640.00).
 FY2018 - 2019 TOTAL = \$156,960.00
 BILLED AS: JULY 2018 - JUNE 2019 12/MOS. @ \$13,080.00/MO (=\$156,960.00)
 FY2019 - 2020 TOTAL = \$78,480.00
 BILLED AS: JULY 2019 - DECEMBER 2019 6/MOS. @ \$13,080.00/MO (=\$78,480.00)
 TOTAL 27 INSTALLMENTS = \$353,000.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
GENFD	5100	12	FL.VI.ALHT	12250	00000	482N	353,000.00

Purchases Charged to Catagorical Programs, Grants or Special Project.

This purchase is in compliance with the requirement of IDRC - ADVANCED IMAGING

For grants/special projects 482N

PROGRAM OPERATIONS

Name: [Signature]

<u>[Signature]</u> Approval Signature	<u>[Signature]</u> Approval Signature	<u>[Signature]</u> Approval Signature
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Requisition

Supplier: HEALTH GATEKEEPERS INC 0000036862
 8757 AUBURN FOLSOM ROAD #3053
 GRANITE BAY CA 95744
 United States

Phone: (916) 599-8717
email: martykhatib@gmail.com

Ship To: RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798

Business Unit: GENFD OPEN	
Req ID: 0001012637	Date: 05/31/2018
Requisition Name: 2019 Health Gatekeepers	
Requester: Brandi Mitchiner	Bldg#: CTE
Requester Signature	
Buyer: Nicholas Shewmaker	
Approved:	
Entered By: MITCHINB 31-MAY-2018	

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	CONSULTING SERVICES FOR PROJECT MANAGEMENT, COORDINATION, AND INSTRUCTION OF STUDENTS WITHIN THE IMAGING PROGRAM FUNDED BY THE IDRC ADVANCED IMAGING MODALITIES GRANT	1	EA	182,960.00	182,960.00	06/11/2018

Total Requisition Amount: 182,960.00

PER ATTACHED MOU: HEALTH GATEKEEPERS SHALL INVOICE FOLSOM LAKE COLLEGE ON THE 10TH OF EACH MONTH FOR THE PREVIOUS MONTH. THE INVOICE MUST INCLUDE THE PURCHASE ORDER NUMBER.

PAYMENT AS FOLLOWS: OCTOBER 2017 - \$12,920
 NOVEMBER 2017 - DECEMBER 2018 - \$13,080 PER MONTH (\$170,040 TOTAL)

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	5100	12	FL.VI.ALHT	12250	00000	482N	182,960.00

Purchases Charged to Catagorical Programs, Grants or Special Project.

This purchase is in compliance with the requirement of IDRC - advanced Imaging

For grants/special projects 482N

program operations

Name: Nicholas Shewmaker

Approval Signature 	Approval Signature 	Approval Signature
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AGREEMENT BETWEEN THE
Los Rios Community College District through its Folsom Lake College
and Health Gatekeepers, Inc.
For the Strong Workforce Program Statewide Fiscal Omnibus Grant

THIS AGREEMENT is by and between the Los Rios Community College District, through its Folsom Lake College, (herein called the "COLLEGE") and Health Gatekeepers, Inc. (herein called "CONTRACTOR"), and is dated for reference January 5, 2018.

WHEREAS, the COLLEGE has applied for and received funds from the **Strong Workforce Program Statewide Fiscal Omnibus Grant** (herein called the "GRANT").

WHEREAS, the COLLEGE wishes to engage CONTRACTOR to assist the COLLEGE in executing in collaboration with Folsom Lake College a regional imaging education center to provide training to incumbent Radiological Technologists in the advanced imaging modalities of Computed Tomography (CT), Magnetic Resonance Imaging (MRI), and Interventional Radiology (IR).;

NOW, THEREFORE, the parties agree as follows:

I. Health Gatekeepers Inc.'s Performance

- A. Health Gatekeepers Inc. shall provide Services as described in Attachment A, attached hereto and made a part hereof.
- B. Health Gatekeepers Inc. shall provide access to imaging industry experts of its designation to COLLEGE for purposes of executing Services.
- C. Health Gatekeepers Inc. shall invoice COLLEGE for payment installments upon completion of work according to Services described in Attachment A.

II. COLLEGE's Performance

- A. COLLEGE shall remit payment for Services within thirty days (30) days of receipt of Health Gatekeepers Inc. invoice upon completion of work according to Services described in Attachment A. Payment shall be by check payable to Health Gatekeepers Inc., and mailed to the address specified on the invoice.
- B. COLLEGE shall provide access without charge to FLC facilities and FLC personnel as may be necessary for performance of Services.

- C. COLLEGE shall provide an FLC liaison to assure compliance with instructional procedures outlined in the Instructional Procedures document circulated to all FLC faculty (attached).

III. General

A. Indemnification

Health Gatekeepers Inc. shall defend, indemnify, and hold COLLEGE, its trustees, officers, employees and agents harmless from and against any and all liability, loss expense (including reasonable attorneys' fees) or claims for injury, death or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injuries, death or damages are caused by or result from the negligent or intentional acts or omissions of Health Gatekeepers Inc.

COLLEGE shall defend, indemnify and hold Health Gatekeepers Inc. harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or death or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injuries or death or damages are caused by or result from the negligent, reckless, or intentional acts or omissions of DISTRICT, its officers, agents or employees.

B. Disclaimer Statement of Warrant and Liability for Consultation Services

Health Gatekeepers Inc. shall perform its services in accordance with the professional standard of care, skill and diligence customarily followed by consultants performing similar professional services on projects of comparable scope and quality. The parties hereby agree that Health Gatekeepers Inc.'s work including the content is provided without any other warranties of title, or fitness for a particular purpose. Those warranties are expressly disclaimed except to the extent that such disclaimers are held to be legally invalid. Moreover, the parties agree the Health Gatekeepers Inc. shall not be liable for any indirect, punitive, general, special, incidental, or consequential damages of any kind, including the loss of business, revenue, profits, or any loss of prospective advantage whatsoever arising out of the Agreement.

C. Insurance

1. Health Gatekeepers Inc. at its sole cost and expense, shall insure their activities in connection with this Agreement and obtain, keep in force and maintain insurance during the term hereof as follows:
 - a. Professional Liability (MINIMUM LIMITS)

- (1) Each Occurrence \$1,000,000
- (2) General Aggregate \$3,000,000

If such insurance is written on a claim made form, following termination of the Agreement, coverage shall survive for the maximum reporting period available from insurance sources. Coverages shall also provide for a retroactive date of placement prior to or coinciding with the effective date of the Agreement.

b. General Liability:

Comprehensive or Commercial Form (MINIMUM LIMITS)

- (1) Each Occurrence \$1,000,000
 - (2) General Aggregate \$2,000,000*
 - (3) Personal and Advertising Injury \$1,000,000
 - (4) General Aggregate \$2,000,000
- *((\$1,000,000 for comprehensive form)

However, if such insurance is written on a claim made form, following termination of the Agreement, coverage shall survive for a period of not less than three (3) years. Coverage shall provide for a retroactive date of placement prior to or coinciding with the effective date of the Agreement.

c. Worker's Compensation Insurance as required under California state law.

d. Automobile Liability (AL) of \$1,000,000 per occurrence.

e. It should be expressly understood, however that the limits and coverages required herein shall in no way limit the liability of Health Gatekeepers Inc. as per the terms and conditions of the Indemnification provision included herein.

f. Upon COLLEGE's request Health Gatekeepers Inc. shall supply a certificate or certificates, of insurance or self-insurance evidencing coverage in coverage in the amounts and for the perils listed above. Certificate(s) shall name the Los Rios Community College District as an additional insured under (a) and (b), above, obligate the insurer to notify COLLEGE at least thirty (30) days prior to cancellation of or changes in any of the required insurance and include a provision that the coverage will be primary and will not participate with nor be excess to any valid and collectible insurance program of self-insurance carried or maintained by COLLEGE. Premiums on all insurance policies shall be paid directly by Health Gatekeepers Inc.

2. COLLEGE, at its sole cost and expense shall insure activities in connection with this Agreement and obtain, keep in force and maintain insurance during the term or any extended term hereof, policies or shall self-insure, as follows:

a. Professional Liability (MINIMUM LIMITS)

(1) Each Occurrence	\$1,000,000
(2) General Aggregate	\$3,000,000

If such insurance is written on a claim made form, following termination of the Agreement, coverage shall survive for the maximum reporting period available from insurance sources. Coverages shall also provide for a retroactive date of placement prior to or coinciding with the effective date of the Agreement.

b. General Liability:

Comprehensive or Commercial Form (MINIMUM LIMITS)

(1) Each Occurrence	\$1,000,000
(2) Products Completed Operations Aggregate	\$2,000,000
(3) Personal and Advertising Injury	\$1,000,000
(4) General Aggregate	\$2,000,000

*(\$1,000,000 for comprehensive form)

However, if such insurance is written on a claim made form, following termination of the Agreement, coverage shall survive for a period of not less than three (3) years. Coverage shall provide for a retroactive date of placement prior to or coinciding with the effective date of the Agreement.

c. Worker's Compensation Insurance as required under California state law.

d. Coverages provided for above shall in no way limit the liability of COLLEGE per the terms and conditions of the Indemnification provision included herein.

e. Upon Health Gatekeepers Inc.'s request, COLLEGE shall supply a certificate or certificates of insurance or self-insurance to Health Gatekeepers Inc. evidencing coverages in the amounts and for the perils listed above.

D. Terms and Termination

This Agreement shall be effective beginning October 1, 2017 and ending December 31, 2019. Either party may terminate this Agreement without cause by giving thirty (30) days' advance written notice to the other at its address below. To effect termination in the event of a material breach of this Agreement, the aggrieved party must provide written notice of the breach to the offending party at its address given below and allow the offending party ten (10) days to cure the breach. If the offending party does not cure the breach within ten (10) days, the Agreement will immediately terminate upon the eleventh (11th) day.

E. Effect of Termination

Termination or expiration of this Agreement shall not affect any rights or obligations of the parties accrued or incurred prior to the date of termination.

F. Independent Relationship

Nothing in this Agreement is intended to create nor shall it be deemed or construed to create any relationship between the parties hereto other than that of independent entities contracting with each other hereunder solely for the purpose of affecting the provisions of this Agreement. Neither of the parties hereto, nor any of their respective officers, directors or employees shall be construed to be the agent, employee or representative of the other.

G. Modification

No waiver, modification, or addition to this Agreement shall be binding unless expressed in writing and signed by authorized representatives of both parties.

H. Notice

All notices, requests, or other communications required under this Agreement shall be in writing and shall be delivered to the respective parties by personal delivery; by deposit in the United States Postal Service, postage prepaid; or by a reputable overnight express delivery service. Notices shall be deemed delivered on the date of personal delivery, two days after deposited with the United States Postal Service, or on the date indicated by express mail receipts, as applicable. Notices shall be addressed to the parties at the address set forth below:

To Health Gatekeepers Inc.: Health Gatekeepers Inc.
8757 Auburn Folsom Road, #3053
Granite Bay, CA 95746

To COLLEGE: Folsom Lake College
Attn: Vice President of Administration
10 College Pkwy
Folsom, CA 95630

Assignment

No party to this Agreement may assign the Agreement, assign rights under the Agreement or delegate duties under the Agreement without the prior written consent of the other party hereto. Except as specifically provided in this Agreement, any attempted assignment or delegation of a party's rights, claims, privileges, duties or obligations hereunder shall be null and void.

J. Discrimination

Both parties agree not to unlawfully discriminate in their performance under this Agreement on the basis of ethnic group identification, race, color, sex, gender, gender identity, gender expression, pregnancy or childbirth-related condition, sexual orientation, sexual identity, religion or religious creed, age (over forty), national origin, ancestry, physical or mental disability, medical condition, political affiliation or belief, military and veteran status, marital status, or on the basis of these perceived characteristics or based on association with a person or group with one or more of these actual or perceived characteristics.

K. No Third-Party Beneficiaries

The parties do not intend the benefits of this contract to inure to any third person or entity not a party of this Agreement. This Agreement shall not be construed to create any right or claim for any person or entity not a party to this Agreement.

L. Attorneys' Fees

If any action at law or equity is brought to enforce the terms of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees, costs, and necessary disbursements in addition to any other relief to which it may be entitled.

M. No Requirement for Referrals

Nothing in this Agreement or in any other related written or oral agreement requires the admission or referral of patients or business by either party to the other. This Agreement is not intended to influence the decision of either party in choosing the hospital or health care facility deemed by such party as the best qualified to deliver goods or services to any particular patient. The rights of neither party under this Agreement depend in any way on the referral of patients or business to the other.

N. Governing Law

This Agreement shall be construed and enforced in accordance with the laws of the State of California, excluding its choice of law rules. COLLEGE agrees to resort solely to the courts of the State of California for any relief under this Agreement. CONTRACTOR shall comply with all federal, state and local laws and ordinances as may be applicable to the performance of work under this Agreement.

O. LICENCES, PERMITS, ETC.

CONTRACTOR represents and warrants to the COLLEGE that CONTRACTOR has, and shall keep in effect, at its sole cost, all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for CONTRACTOR to practice its profession or provide any services under the Agreement.

P. Waiver

Each party agrees that a waiver by the other of any breach or violation of any term or condition of this Agreement shall not be deemed to be a waiver of any other term or condition contained herein or a waiver of any subsequent breach or violation of the same or any other term or condition.

Q. Severability

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

R. Entire Agreement

This agreement constitutes the entire understanding of the parties with respect to the subject matter hereof and supersedes any prior understanding between them, whether oral or written, respecting the same subject matter.

IN WITNESS WHEREOF, the parties have executed this Agreement.

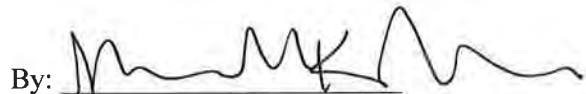
COLLEGE

Date: 3/20/18

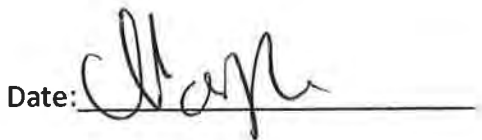
By: 
COLLEGE

HEALTH GATEKEEPERS INC.

Date: 3.12.18

By: 
Marty Khatib, JD, RT (R)
Health Gatekeepers, Inc.

LOS RIOS COMMUNITY COLLEGE DISTRICT

Date: 

By: 4-16-18

Mario Rodriguez,
Associate Vice Chancellor,
Finance

Advanced Imaging Modalities Project
Funded by the Strong Workforce Program Statewide Fiscal Omnibus Grant
(California Education Pathways Program set aside)
RFA: 16-205-001 Project ID CAHCWA-SAC-8

Scope of Work and Payment Installments

Scope of Work

During the term of this Agreement Health Gatekeepers Inc. shall execute in collaboration with Folsom Lake College a regional imaging education center to provide training to incumbent Radiological Technologists in the advanced imaging modalities of Computed Tomography (CT), Magnetic Resonance Imaging (MRI), and Interventional Radiology (IR). This project will create the first regional CT, MRI, and IR Imaging training center in the state. Leveraging the work of a previous grant this project will develop the training using distance education for lecture and remotely monitored simulation lab/clinical education. MRI and IR pilot training programs will be conducted as well.

Funds in the amount of \$353,000 are allocated to Health Gatekeepers for project management and coordination within the grant work and consistent with the grant work plan (Attachment A-1). The parties acknowledge that the following roles and responsibilities require good faith effort and are subject to limitations associated with Health Gatekeepers' authority over all individuals and entities involved in the project. Specific roles and responsibilities include:

- Create distance education for lecture, simulator, and clinical lab courses
 - Review and revise curriculum
 - Implement lecture, clinical simulation, and lab distance education in CT, MRI, and IR
- Conduct pilot MRI and IR program
 - Complete curriculum details
 - Assist with selection and purchase of CT and MRI simulators
 - Assist with faculty recruitment and hiring and student recruitment and selection
- Maintain industry partnerships for ongoing program success
 - Facilitate process for ongoing clinical site agreements
 - Establish process for ongoing industry personnel support for simulation and lab courses
- Develop a sustainable infrastructure for the imaging programs
 - Develop a comprehensive marketing package
 - Develop student handbook and student application, screening and intake process
- Assist CTE Dean with state required grant reporting requirements

Health Gatekeepers to provide a monthly progress report updating the Dean of Career and Technical Education at Folsom Lake College regarding the Advanced Imaging. Where applicable, time and effort sheets supplied on a monthly basis for personnel paid with this grant funding.

Terms of Payment

Payment shall be consistent with the provisions of the Grant and policies of fiscal agent, Los Rios Community College District. All funds must be expended in accordance with the timelines for the grant beginning October 1, 2017 and ending December 31, 2019.

Health Gatekeepers shall invoice Los Rios Community College District at 1919 Spanos Court, Sacramento, CA, 95825 on the tenth of each month for the previous month. The invoice must include the purchase order number.

Payments as follows:

October 2017	\$ 12,920.00	\$ 12,920.00
November 2017 to December 2019 (each month)	\$ 13,080.00	\$ 340,080.00
Total		\$ 353,000.00

Attachment A-1 “Workplan”

Scope of Work Template- California Healthcare Workforce Academy

Organization Name: Folsom Lake College

Project Title: Advanced Imaging Modalities

Goal Statement: The goal of this project is to create a regional imaging education center at Folsom Lake College that will provide training to incumbent Radiological Technologists in the advanced imaging modalities of Computed Tomography (CT), Magnetic Resonance Imaging (MRI) and, Interventional Radiology (IR).

Project Description: This project will create the first regional CT, MRI and IR Imaging training center in the state. Industry has indicated a high demand for Radiological Technologists to be crossed training in the advanced imaging modalities (CT, MRI, IR). With IDRC funding, FLC has been able to develop curriculum and implement a successful pilot training program for CT. The next stage is to develop the training using distance education for lecture and remotely monitored simulation lab/clinical education. MRI and IR pilot training programs will be completed and the learnings from this portion of the project will serve to inform and provide the foundation for using distance education with the MRI and IR.

Project Personnel: Project personnel will include the FLC Allied Health (AH) Department Chair (DC) Jason Pedro; the Dean of Career and Technical Education (CTE) Vicky Maryatt; and Project Coordination provided by Health GateKeepers, Marty Khatib. Additionally, as faculty are hired for each modality, they will be brought into the project as noted in the narrative below. The assistance of the Health Deputy Sector Navigator, Sue Hussey, and California Health Sector Navigator, Linda Zorn, will be sought as needed. Finally, college processes and Executive Team directives will be incorporated as needed throughout the project.

Statement or Scope of Work: Define the work that will be done including the steps to completing it. (See work plan below.)

This project aligns to Strong Workforce recommendation numbers 20 and 25 by responding to an on-going industry need for the advanced imaging modalities training.

OBJECTIVE 1: Create a distance education (DE) platform for lecture content in advanced imaging modalities of CT, MRI and IR		
ACTIVITIES/TASKS	TIMELINE	OUTPUTS/Deliverables (Tangible products that result from a program's activities or tasks, including number of students served.)
Based on the completion of the pilot cohorts in CT, review and revise the lecture curriculum for all three modalities for distance education offerings. <i>Responsible Person(s):</i> FLC AH Department Chair; Health Gatekeepers	Fall 2017	Curriculum completed in FLC's SOCRATES system Curriculum approved through FLC college processes
<i>Status:</i>		
Determine the most appropriate DE applications for lecture instruction. <i>Responsible Person(s):</i> FLC AH Department Chair; current CT faculty, Health Gatekeepers	Fall 2017	Determination of the DE modality completed (e.g. synchronous, asynchronous)
<i>Status:</i>		
Develop detailed curriculum fully integrating DE instructional methods <i>Responsible Person(s):</i> FLC AH Department Chair; DE faculty coordinator/resources; CT faculty	Spring 2018	Detailed course outline completed
<i>Status:</i>		
Implement pilot DE lecture education in CT program <i>Responsible Person(s):</i> CT faculty	Summer 2018 Fall 2018	IMAGE 320 DE course launched IMAGE 321 DE course launched
<i>Status:</i>		
Implement pilot DE lecture education in MRI programs <i>Responsible Person(s):</i> MRI faculty	Summer 2019 Fall 2019	IMAGE 340 DE course launched IMAGE 341 DE course launched
<i>Status:</i>		
Implement pilot DE lecture education in IR programs <i>Responsible Person(s):</i> IR faculty	Summer 2019 Fall 2019	IMAGE 350 DE course launched IMAGE 351 DE course launched

Objective 2: Create a distance education platform for simulator and clinical lab courses in advanced imaging modalities of CT, MRI and IR		
ACTIVITIES/TASKS	TIMELINE	OUTPUTS/Deliverables (Tangible products that result from a program's activities or tasks, including number of students served.)
Based on the completion of the pilot cohorts in CT, review and revise the lab curriculum for all three modalities for distance education offerings. <i>Responsible Person(s):</i> FLC AH Department Chair; Health Gatekeepers	Fall 2017 Fall 2017	Curriculum completed in FLC's SOCRATES system Curriculum approved through FLC college processes
<i>Status:</i>		
Assess and determine best DE model for simulation lab course. <i>Responsible person(s):</i> CTE Dean, Health Gatekeepers	Spring 2018	Most effective, efficient, and sustainable DE simulator instructional method determined
<i>Status:</i>		
Assess and determine best DE model for clinical lab course <i>Responsible person(s):</i> CTE Dean, Health Gatekeepers	Spring 2018	Most effective, efficient, and sustainable DE clinical lab instructional method determined
<i>Status:</i>		
Based on the outcomes of simulation and clinical lab work, develop detailed curriculum fully integrating DE instructional methods <i>Responsible Person(s):</i> FLC AH Department Chair; CT faculty, DE faculty coordinator/resources; Health Gatekeepers	Spring 2018	Determination of best DE modality completed (e.g. synchronous, asynchronous) Detailed curriculum completed
<i>Status:</i>		
Implement pilot DE lab education in CT program <i>Responsible Person(s):</i> CT faculty member	Summer 2018 Fall 2018	IMAGE 330 DE course launched IMAGE 331 DE course launched
<i>Status:</i>		
Implement pilot DE lab education in MRI programs <i>Responsible Person(s):</i> MRI faculty	Summer 2019 Fall 2019	IMAGE 350 DE course launched IMAGE 351 DE course launched
<i>Status:</i>		
Implement pilot DE lab education in IR programs <i>Responsible Person(s):</i> IR faculty	Summer 2019 Fall 2019	IMAGE 370 DE course launched IMAGE 371 DE course launched

OBJECTIVE 3: Conduct a pilot of the MRI Certificate Program resulting in an industry recognized certification		
ACTIVITIES/TASKS	TIMELINE	OUTPUTS/Deliverables (Tangible products that result from a program's activities or tasks, including number of students served.)
Complete MRI Curriculum process <i>Responsible person(s):</i> AH Department Chair, Health Gatekeepers	Fall 2017	MRI in FLC course catalog as a for-credit offering as part of the Imaging Series
<i>Status:</i>		
Hire MRI instructor <i>Responsible person(s):</i> AH Department Chair, Health Gatekeepers, CTE Dean	Spring 2018	MRI instructor hired through Los Rios Community College process
<i>Status:</i>		
Initiate MRI Cohort pilot <i>Responsible person(s):</i> MRI faculty, Health Gatekeepers	Summer 2018 thru Spring 2019	Selected Rad Tech workers should successfully complete the for credit curriculum program in MRI
<i>Status:</i>		
Sit for MRI certification exam <i>Responsible person(s):</i> MRI faculty, Health Gatekeepers	Summer 2019	Program completers should successfully obtain MRI certification, industry-recognized third party credential

OBJECTIVE 4: Conduct a pilot of the IR Certificate Program resulting in an industry recognized certification		
ACTIVITIES/TASKS	TIMELINE	OUTPUTS/Deliverables (Tangible products that result from a program's activities or tasks, including number of students served.)
Complete IR Curriculum process <i>Responsible person(s):</i> AH Department Chair, Health Gatekeepers	Fall 2017 Spring 2018	Curriculum Process Complete IR in FLC course catalog as a for-credit offering as part of the Imaging Series in 2018-19 catalog
<i>Status:</i>		
Hire IR instructor <i>Responsible person(s):</i> AH Department Chair, Health Gatekeepers, CTE Dean	Spring 2018	IR instructor hired through Los Rios Community College process
<i>Status:</i>		
Initiate IR Cohort pilot <i>Responsible person(s):</i> MRI faculty, Health Gatekeepers	Summer 2018 thru Spring 2019	Selected Rad Tech workers should successfully complete the for credit curriculum program in IR
<i>Status:</i>		
Sit for IR certification exam <i>Responsible person(s):</i> MRI faculty, Health Gatekeepers	Summer 2019	Program completers should successfully obtain IR certification, industry-recognized third party credential

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Objective 5: Maintain industry partnerships and align skills with labor market needs for ongoing program success.		
ACTIVITIES/TASKS	TIMELINE	OUTPUTS/Deliverables (Tangible products that result from a program's activities or tasks, including number of students served)
Develop, expand, and hold regular meetings of the regional imaging advisory board <i>Responsible person(s):</i> CT, MRI, and IR faculty, Health Gatekeepers, CTE Dean, Sector Navigator <i>Status:</i>	Ongoing thru project	Meetings held biannually
Facilitate the process for an agreement for ongoing clinical sites and rotation <i>Responsible person(s):</i> Health Gatekeepers <i>Status:</i>	Fall 2017 through spring 2018	Facilitate the agreement between FLC, and Clinical sites and rotations established for all cohorts of IR, MRI, and CT including for the DE students.
Facilitate the process for an agreement for personnel support for simulation and lab courses <i>Responsible person(s):</i> Health Gatekeepers <i>Status:</i>	Fall 2017 through spring 2018	Personnel support identified (e.g. Instructional Assistant for simulation course) Structures recommended to assure on-going industry support regardless of college personnel in the positions
Conduct an assessment that identifies the required instructors as needed from industry partners to teach the for credit curriculum in MRI and IR <i>Responsible person(s):</i> Health Gatekeepers, CTE Dean <i>Status:</i>	As noted on timelines in Objs. 3 and 4	Recommend the model for Instructor pool developed and inclusive of all industry partners.
FLC Dean to participate in appropriate industry, regional consortia, and advisory meetings. <i>Responsible person(s):</i> CTE Dean <i>Status:</i>	Ongoing thru project	Meetings attended and outcomes incorporated into programs.

Objective 6: Develop a sustainable infrastructure for high quality for-credit imaging programs: CT, MRI, IR		
ACTIVITIES/TASKS	TIMELINE	OUTPUTS/Deliverables (Tangible products that result from a program's activities or tasks, including number of students served.)
College planning to institutionalize Regional Imaging Faculty/Coordinator position to ensure appropriate industry expertise and oversight. <i>Responsible person(s):</i> CTE Dean, AH Department Chair	Fall 2017 thru Spring 2018 Fall 2019	Request for position made by Allied Health Department Chair in Annual Department Plan Commitment for hiring gained through college processes Faculty/Coordinator position hired
<i>Status:</i>		
Utilize regional advisory group as a forum to develop sustainable strategy and tactics for program sustainability <i>Responsible person(s):</i> Stakeholders such as Health Sector Navigator, Health System Industry Leaders, Health Gatekeepers	Fall 2019	Sustainable, personnel non-dependent clinical rotations/hospital support in place
<i>Status:</i>		
Develop and implement a scalable application, screening, and intake process consistent with industry standards for all the for-credit certificate programs in imaging using CT model <i>Responsible person(s):</i> Health Gatekeepers, Allied Health DC	Fall 2017 thru Spring 2018	Scalable application, screening, and intake process developed according to industry standards for MRI and IR
<i>Status:</i>		
Develop a program marketing package (website, video, and print brochure) for the for-credit IR and MRI programs in collaboration with FLC's Public Information Officer <i>Responsible person(s):</i> Health Gatekeepers, FLC PIO, CTE Outreach Specialist	Fall 2017 thru Spring 2018	Program marketing materials developed for the programs Statewide CTE marketing campaign integrated
<i>Status:</i>		
Using CT Student Handbook as a model, develop IR, and MRI Imaging student handbooks consistent with customer service standards of the industry for the for-credit program. <i>Responsible person(s):</i> Health Gatekeepers, Allied Health DC	Fall 2017 thru Spring 2018	Using the CT Handbook as a template, handbooks for IR and MRI students completed
<i>Status:</i>		
FLC Dean and Allied Health DC to participate in appropriate industry, regional consortia, and advisory meetings. <i>Responsible person(s):</i> CTE Dean, Allied Health DC Health Gatekeepers	Ongoing thru project	Meetings attended and outcomes incorporated into programs.

From: [Maryatt, Victoria](#)
To: [Haney, Brenda](#); [Mitchiner, Brandi](#)
Subject: RE: OLR #0001012637 Health Gatekeepers
Date: Tuesday, June 12, 2018 10:49:15 AM
Attachments: [image001.png](#)

Hi Brenda,

As always, I appreciate your clear instructions and directions.

It is my fault that the OLR was submitted so late. I didn't receive the final document until late April and I didn't realize that we had to do an OLR to generate the PO. In fact, I had to call Kathleen to find out how to get this all set up. I then promptly forgot to tell Brandi. And, she had to figure out how to submit the OLR for this having not done so before. You can also tell DO that May for dean's is like tax season for CPA's. We did send in the OLR at the end of May. So, in sum, there was really a one-month delay.

Brandi, please print the document for me to sign. Will you please also hand carry the document to Brenda today.

Regards,

Vicky Maryatt
Dean of Career and Technical Education
Folsom Lake College
10 College Parkway
Folsom, CA 95630
916-608-6925



High risk data including social security numbers are not sent by this office unless encrypted. Agencies corresponding with this office should encrypt all high risk data before transmitting to this office. Thank you.

From: Haney, Brenda
Sent: Tuesday, June 12, 2018 10:22 AM
To: Mitchiner, Brandi <MitchiB@flc.losrios.edu>
Cc: Maryatt, Victoria <MaryatV@flc.losrios.edu>
Subject: RE: OLR #0001012637 Health Gatekeepers

Hi Brandi –

Thank you for your questions:

This OLR was updated to FY2019 – as it was received late past the District FY2018 REQ/PO deadlines.

[GENFD](#) [0001012637](#) [2018 HEALTH GATEKEEPERS](#) [Open](#) [FLC](#) [W1091970](#) [Mitchiner,Brandi.M.](#) [Valid](#) [N](#)

With that - we have checked in with DO Purchasing today, and they will accept this late OLR and issue a PO to begin FY2108.

However, they have asked for a brief Memo of Explanation as to why the OLR was submitted late when Contract Agreement was signed off on April 16, 2018.

- o If you can draft this and email it to me today – we can wrap this up for FY2018

They also wanted OLR revised so that ENC equals full contract amount, with breakdown of expense by fiscal year (this IS a pretty common request on contract agreements that carryover into multiple fiscal years), as it helps Accounting, G&C and BSO.

- o I have taken care of these edits to the OLR and cleared budget check.
- o Please have your Area to sign attached revision, and email it back to me today.

Regarding Invoicing – have Health Gatekeepers (Marty Khatib) submit all invoice for Oct 2017 – May 2018, to me at this time, and I will add PO# as soon as Purchasing clears it. As our final FY2018 Check Run is June 21, 2018 - and we must submit invoices Accounting no later than Monday June 18th to be scheduled for payment in that run.

-
Please let me know if you have any further questions.

Thank you,
Brenda Haney
 Business Services
 Folsom Lake College | 10 College Parkway | Folsom, CA 95630
 ☎ 916.608.6635 | ✉ haneyb@flc.losrios.edu

From: Mitchiner, Brandi
Sent: Tuesday, June 12, 2018 8:14 AM
To: Haney, Brenda <haneyb@flc.losrios.edu>
Cc: 'Khatib, Marty - MSJ' <Marty.Khatib@DignityHealth.org>; Maryatt, Victoria <MaryatV@flc.losrios.edu>
Subject: OLR #0001012637 Health Gatekeepers
Importance: High

Good morning Brenda,

While checking the status of OLR #0001012637 for Health Gatekeepers, I see that it is marked as having a budget error. However, the funds for this OLR have already been pre-encumbered (see below). Is there anything that I need to do to expedite this so that a PO # can be generated? Health Gatekeepers would like to submit their invoices from October 2017 – May 2018 for payment as soon as possible.

Req ID	PO ID	VENDOR	DESCRIPTION	Jrnl ID	Vchr ID	Campus ID	INVOICE	POSTED	PMT STATUS	APPROP	PR-ENC	ENC	EXPS
	0	0	HealthGatekeepers remotesimlab	ULFS005852	0	FL33718	0	11/28/17		\$70,000.00	\$0.00	\$0.00	\$0.00
	0	0	HealthGatekeepersclinicaledlab	ULFS005852	0	FL33718	0	11/28/17		\$70,000.00	\$0.00	\$0.00	\$0.00
	0	0	Coord Mileage Other MRI	ULFS005852	0	FL33718	0	11/28/17		\$106,500.00	\$0.00	\$0.00	\$0.00
	0	0	Coord Mileage Other IR	ULFS005852	0	FL33718	0	11/28/17		\$106,500.00	\$0.00	\$0.00	\$0.00
0001012637		HEALTH GATEKEEPERS INC	REQ_DESCR			0	0	05/31/18		\$0.00	\$182,960.00	\$0.00	\$0.00

Kindly,

Brandi Mitchiner
 CTE Grant Coordination Clerk
 Folsom Lake College
 (916) 608-6924 | MitchiB@flc.losrios.edu

From: [Shewmaker, Nicholas](#)
To: ["martykhatib@gmail.com"](mailto:martykhatib@gmail.com)
Cc: [Haney, Brenda](#)
Subject: PO# 0001099626 06/13/2018 Folsom Lake College
Date: Wednesday, June 13, 2018 4:04:49 PM
Attachments: [0001099626.pdf](#)
[0001099626 AGR.pdf](#)

Please see the attached signed purchase order and agreement. Let me know if anything else is needed on our end.

Thanks,

Nick Shewmaker
Buyer III
Los Rios Community College District, 1919 Spanos Ct., Sacramento, CA 95825
Phone: 916-568-3072 Fax: 916-568-3145

-----Original Message-----

From: Toshiba e-Studio 3008 <toshiba-purchasing@losrios.edu>
Sent: Wednesday, June 13, 2018 4:02 PM
To: Shewmaker, Nicholas <shewman@losrios.edu>
Subject: 0001099626 06/13/2018 16:02

Scanned from MFP11939950
Date:06/13/2018 16:02
Pages:3
Resolution:400x400 DPI
