

LOS RIOS COMMUNITY COLLEGE DISTRICT PURCHASE ORDER NO 0001105649

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

Date 05/21/2019	Revision 2 - 05/22/2019	Page 1
Payment Terms NET 30	Freight Terms Shipping Point	Ship Via Best Metho
Reference: 1019300 CHOCHZIV HANEYB		Location / Dept 04VAPA VAPA

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Supplier: 0000011352
 HANNIBAL'S CATERING & EVENTS
 8141 37TH AVE
 SACRAMENTO CA 95824

Phone: (916) 638.4363
Fax: (916) 638-3466

email:

Ship To: FOLSOM LAKE COLLEGE
 RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798
 United States

Bill To: 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	CATERING FOR THE COEA AFRICAN AMERICAN STUDENTS END OF YEAR EVENT AT ST. PAUL'S MISSIONARY BAPTIST CHURCH IN SACRAMENTO, 150 PARTICIPANTS, INVOICE # 183220	1.00 EA	1,944.00	1,944.00	05/06/2019
2- 1	OPERATION/ADMIN FEE	1.00 EA	349.92	349.92	05/06/2019

PAY INVOICE# 183220 05/10/19 - SALES TAX RATE 8.75%

Sub Total Amount	2,293.92
Sales Tax Amount	200.72
Total PO Amount	2,494.64

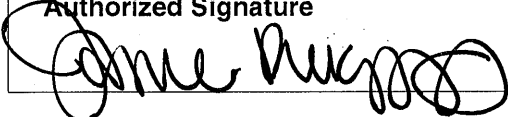
BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5200	11	FL.VS.OFFC	60100	00000	051C	994.87	2019
GENFD	5200	12	FL.VS.EQTY	64900	00000	598C	1,499.77	2019

0001019300CHAVEZA03-MAY-2019

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature


Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Requisition

Supplier: HANNIBAL'S CATERING & EVENTS 0000011352
 8141 37TH AVE
 SACRAMENTO CA 95824
 United States

Phone: (916) 638.4363 **Fax:** (916) 638-3466
email:

Ship To: RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798

Business Unit: GENFD OPEN	
Req ID: 0001019300	Date: 05/02/2019 Page: 1
Requisition Name: 2019 HANNIBAL'S CATERING COEA	
Requester: Victoire Chochezi	Bldg#: VAPA
Requester Signature	
Buyer: Brenda Haney	
Approved:	
Entered By: HARMANJ 02-MAY-2019	

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	CATERING FOR THE COEA AFRICAN AMERICAN STUDENTS END OF YEAR EVENT AT ST. PAUL'S MISSIONARY BAPTIST CHURCH IN SACRAMENTO, 150 PARTICIPANTS, INVOICE # 183220	1	EA	1,944.00	1,944.00	05/06/2019
2-1	OPERATION/ADMIN FEE	1	EA	349.92	349.92	05/06/2019

2,293.92 Sub-total
 177.78 Est. tax

Total Requisition Amount: 2,471.70

Urgent Request for PO, the Cater will not process the order until the PO is Delivered.


BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
GENFD	5200	11	FL.VS.OFFC	60100	00000	051C	914.82
GENFD	5200	12	FL.VS.EQTY	64900	00000	598C	1,379.10

Purchases Charged to Catagorical Programs, Grants or Special Project.

This purchase is in compliance with the requirement of Equity

For grants/special projects 598

Name: B. Snowden

Approval Signature 	Approval Signature	Approval Signature
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From: [Chochezi, Victoire](#)
To: [Quintell, Melonie](#)
Subject: Fw: New Catering Request Order Number 183220
Date: Thursday, May 2, 2019 10:05:07 AM

Here is the invoice.

-V



Victoire S. Chochezi, Ed.D

Communication Studies Assistant Professor
Visual & Performing Arts and Languages & Literature
Folsom Lake College . 10 College Parkway . Folsom, CA 95630
p. 916.608.6825 www.flc.losrios.edu

From: orders@catertrax.com <orders@catertrax.com> on behalf of Hannibals Catering <orders@catertrax.com>
Sent: Thursday, May 2, 2019 10:03 AM
To: Chochezi, Victoire
Subject: New Catering Request Order Number 183220


[Confirm Order](#)

[Request Changes](#)

[Print Invoice](#)

Dear Victoire Chochezi,

Thank you for booking your next important event with Hannibal`s Catering & Events. We look forward to making your event a delicious affair. **Please do not reply to this email!** If you need to make changes / updates to your event please use the link at the top of this email. This is the most reliable way to ensure that we have all of the appropriate details for your event.

 Hannibal`s Catering & Events
8141 37th Avenue, Sacramento, CA 95824
916.638.4363

Invoice # 183220
Pick-up/ Delivery Date: 5/10/2019
Delivery Time Btw: 5:00 PM
Food Arrival Time: 6:00 PM
Serving Time: 7:00 PM

Customer Information

Victoire Chochezi
Company: Folsom Lake College
Address: 861 MacArthur St.
City: Sacramento
State: California
Zip: 95838
Email: chochev@flc.losrios.edu
Phone: 9169215166
Mobile Phone: 9168627768
Fax:

Delivery Information

Delivery Method: Standard Delivery
On Site Contact: Victoire Chochezi
Delivery Address: St. Paul's Missionary Baptist Church
City: Sacramento
State: California
Zip Code: 95838
Company/Event Type: Los Rios Comm Coll District
Event Title: 14th Annual COEA for students of African Descent
Floor/Room#: Fellowship Hall
Alt. Contact Name: Judy Mays
Alt. Contact Phone #: 9168339660
Sales Associate:

Payment Information

Payment Method: Purchase Order

Event Information

Guest Count: 150
Pick-up/ Delivery Date: 5/10/2019
Delivery Time Btw: 5:00 PM
Food Arrival Time: 6:00 PM
Serving Time: 7:00 PM

Order Items

Cold and Hot Hors D` Oeuvres - 5 items

Choose 3 Cold and 2 Hot items.

- Cold- Mediterranean Pita Platter ~pita triangles with baba ghanoui (egg plant spread) and hummus
- Cold - Pesto Spread ~Layers of garlic and pesto, shredded parmesan cheese, whipped cream cheese, topped with sun-dried tomatoes & fresh basil. served with crackers and baguettes
- Cold - Trio Baguette Finger Sandwiches~ Chicken with pesto, ham with honey mustard and veggie with hummus.
- Hot - Chicken Drumettes ~ yo ur choice of marinade: teriyaki, adobo (lime & cilantro), mild buffalo sauce, or garlic and herbs
- Hot - Macaroni and Cheese Croquette ~ Served with a spicy honey Dijon dip
- ADD` Green` biodegradable serviceware - per person

Quantity: 100
Price : \$14.44

Service Staff

\$25.00 per hour, per server. Minimum of 4 hours. Duties include serving, replenishing buffet, and cleanup.

- 2 Servers

Quantity: 4
Price : \$50.00

Decor Package

Includes floral centerpiece, greenery, premium trays, bowls & equipments, buffet overlays and linens.

Sub Total	\$1,944.00
Operation/Admin Fee	\$349.92
Finance Charge	\$0.00
Gratuity	\$0.00
Adjustment	\$0.00
Tax	\$200.72
Order Total	\$2,494.64

Grand total may be adjusted to accommodate any special requests.

Quantity: 100
Price : \$1.50

Dazzling Fruit Palm Tree

Skewered fresh Fruit and Berries Palm Tree. A magnificent display that will surely wow your guests and make a lasting impression. Choice of 5 ft or 2 ft.

- **2 ft tall Fruit Palm Tree**

Quantity: 1
Price : \$150.00

Special Instructions
