

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PURCHASE ORDER NO 0001105465

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date	Revision	Page
05/14/2019		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
1019012 MITCHINERB HANEYB	04DOGH128 CTE	

Supplier: 0000010481
FOLSOM LAKE COLLEGE
10 COLLEGE PKWY
FOLSOM CA 95630

email:

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630-6798
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	AN INTRODUCTION TO HUMAN SERVICES, 8TH EDITION; ISBN #978-1-285-74990-7	19.00	EA	112.50	2,137.50	05/13/2019
2- 1	DRUGS, BEHAVIOR, & MODERN SOCIETY, 8TH EDITION; ISBN #978-0-205-95933-4	24.00	EA	139.05	3,337.20	05/13/2019
3- 1	GROUP COUNSELING STRATEGIES & SKILLS, 8TH EDITION; ISBN #978-1-305-08730-9	17.00	EA	146.05	2,482.85	05/13/2019
4- 1	FUNDAMENTALS OF THE HELPING PROCESS. 2ND EDITION; ISBN #978-1-577-66716-2	41.00	EA	32.95	1,350.95	05/13/2019
5- 1	ISSUES & ETHICS IN THE HELPING PROFESSIONS, 9TH EDITION; ISBN #978-1-305-38945-8	25.00	EA	134.25	3,356.25	05/13/2019

QUOTE VALID TO 05/27/19

Sub Total Amount	12,664.75
Sales Tax Amount	981.52
Total PO Amount	13,646.27

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	Year
GENFD	4300	12	FL.VI.SWPA	21040	00000	483Y	7,914.83	2019
GENFD	4300	12	FL.VI.VTEA	21040	00000	314A	5,731.44	2019

0001019012CHAVEZA29-APR-2019

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Requisition

Supplier: FOLSOM LAKE COLLEGE
10 COLLEGE PKWY
FOLSOM CA 95630
United States

0000010481

email:

Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630-6798

Business Unit:		GENFD	OPEN
Req ID:	Date	Page	
0001019012	04/25/2019	1	
Requisition Name:			
2019 FLC Bookstore SUTEXTBOOKS			
Requester			
Brandi Mitchiner			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: MITCHINB 25-APR-2019			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	AN INTRODUCTION TO HUMAN SERVICES, 8TH EDITION; ISBN #978-1-285-74990-7	19	EA	112.50	2,137.50	05/13/2019
2-1	DRUGS, BEHAVIOR, & MODERN SOCIETY, 8TH EDITION; ISBN #978-0-205-95933-4	24	EA	139.05	3,337.20	05/13/2019
3-1	GROUP COUNSELING STRATEGIES & SKILLS, 8TH EDITION; ISBN #978-1-305-08730-9	17	EA	146.05	2,482.85	05/13/2019
4-1	FUNDAMENTALS OF THE HELPING PROCESS. 2ND EDITION; ISBN #978-1-577-66716-2	41	EA	32.95	1,350.95	05/13/2019
5-1	ISSUES & ETHICS IN THE HELPING PROFESSIONS, 9TH EDITION; ISBN #978-1-305-38945-8	25	EA	134.25	3,356.25	05/13/2019

12,664.75 Sub-total
981.53 Est. tax

Total Requisition Amount: 13,646.28

TEXTBOOKS FOR INMATE EDUCATION - SOCIAL WORK/HUMAN SERVICES PROGRAM.

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
GENFD	4300	12	FL.VI.SWPA	21040	00000	483Y	7,345.55
GENFD	4300	12	FL.VI.VTEA	21040	00000	314A	5,319.20

Purchases Charged to Catagorical Programs, Grants or Special Project.

This purchase is in compliance with the requirement of _____

For grants/special projects _____

Name: _____

Approval Signature

Approval Signature

Approval Signature



QUOTE

FLC COLLEGE STORE

10 College Pkwy, Folsom, CA 95630

CUSTOMER:

Mariko Peshon McGarry

DATE

4/25/2019

Quote Expiration Date

5/9/2019

Department:

Prison & Reentry
Education

Phone:

6908

PREPARED BY:

Rob Mulligan

QUANTITY	DESCRIPTION		UNIT PRICE	AMOUNT
19	An introduction to Human Services	used	\$112.50	\$2,137.50
24	Drugs, Behavior & Modern Society	used	\$139.05	\$3,337.20
17	Group counseling strategies & skills	used	\$146.05	\$2,482.85
41	Fundamentals of the helping process	new	\$32.95	\$1,350.95
25	Issues & Ethics in the helping professions	used	\$134.25	\$3,356.25
				\$0.00

THIS PROPOSAL INCLUDES THE CONDITIONS NOTED:

SUBTOTAL	\$12,664.75
TAX RATE	7.75%
SALES TAX	\$981.52
SHIPPING	
TOTAL	\$13,646.27

Perkins Expenditure Checklist

Requisition/PO/CBR/BPO/Travel Authorization Number: _____

Date: _____

9 REQUIRED USES OF PERKINS FUNDS

Please indicate which of the requirements below are met by this expenditure (check all that apply).

- ☐ 1. Strengthen academic and career technical skills of students through integration of academics with CTE programs
- ☐ 2. Link CTE Secondary and postsecondary programs with elements of at least one program of study.
- ☐ 3. Provide students with strong experience and understanding in all aspects of an industry which may include work-based learning (WBL) experiences.
- ☐ 4. Develop, improve, or expand use of technology.
- ☐ 5. Professional development
- ☐ 6. Develop and implement evaluations of programs with emphasis on special populations.
- ☐ 7. Initiate, improve, expand, and modernize quality programs, including relevant technology.
- ☐ 8. Provide services and activities of sufficient size, scope, and quality to be effective.
- ☐ 9. Provide activities to prepare special populations for high skill, high wage, or high demand occupations.

PERMISSIBLE USE OF PERKINS FUNDS

Please indicate which of the permissive uses of Perkins funding are met by this expenditure (check all that apply).

- ☐ Involve parents, businesses, and labor organizations in the design, implementation, and evaluation of programs.
- ☐ Provide career guidance & academic counseling that improves graduation rates and information about career options.
- ☐ Local education and business partnerships including work-related experiences for students or faculty.
- ☐ Provide programs for special populations.
- ☐ Assisting CTE student organizations.
- ☐ Mentoring and support services.
- ☐ Leasing, purchasing, upgrading, or adapting equipment including instructional aides and publications.
- ☐ Teacher preparation programs that address the integration of academic and CTE programs.
- ☐ Developing and expanding program offerings in formats accessible for all students, including distance education.
- ☐ Facilitate transitions to BA degree programs including articulations agreements, dual enrollment, and counseling.
- ☐ Provide activities to support entrepreneurship education and training.
- ☐ Prepare individuals academically and technically for high-skill, high-wage, and high-demand occupations.
- ☐ Develop and support small, personalized CTE learning communities.
- ☐ Provide support for family and consumer sciences programs.
- ☐ Provide programs for nontraditional students to complete secondary education or upgrade technical skills.
- ☐ Assist individuals in continuing their education or training, or finding an appropriate job.
- ☐ Support training and activities, such as mentoring and outreach, in nontraditional fields.
- ☐ Provide support for training programs in automotive technologies.
- ☐ Leverage funding from other available sources for innovative initiatives.
- ☐ Support other CTE activities consistent with the purposes of Perkins.

Budget String: GENFD/_____/12/FL.VI.VTEA/_____/00000/2019/_____ \$ _____

Current balance in above budget string: \$ _____

Is this a permissible expenditure (see other side of this form for a list of impermissible uses)? ☐ Yes ☐ No

Perkins Expenditure Checklist

IMPERMISSIBLE USE OF PERKINS FUNDS

- Student expenses or direct assistance to students
- Entertainment
- Awards and memorabilia
- Individual Memberships
- Membership with organizations that lobby
- College tuition, fees, and books
- Fines and penalties
- Insurance including self-insurance
- Expenses that supplant
- Audits, except Single Audit
- Contributions and donations
- Facilities and furniture
- General advertising
- Alcohol
- Food or beverages
- Fundraising
- General administration