

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASE ORDER NO 0001104262

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145  
ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

**Supplier:** 0000001653  
EBSCO  
PAYMENT PROCESSING CENTER  
PO BOX 204661  
DALLAS TX 75320-4661

**Phone:** (800) 633-4604  
**Fax:** (205) 995-1613

**email:** tadamson@ebSCO.com

Date	Revision	Page
03/11/2019		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
1017454 MADUELLR HANEYB	04EDCA221	

**Ship To:** EL DORADO CENTER  
RECEIVING  
6699 CAMPUS DRIVE  
PLACERVILLE CA 95667  
United States

**Bill To:** 1919 Spanos Court  
Sacramento CA 95825-3981  
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	PERIODICAL SUBSCRIPTION RENEWAL - FOR EDC LIBRARY ACCOUNT# BR-F-20981-01	1.00 EA	384.17	384.17	03/07/2019

PRE PAYMENT INVOICE# 0289

ANNUAL RENEWAL LIST  
RENEWAL DOCUMENT MUST ACCOMPANY PAYMENT

Sub Total Amount	384.17
Sales Tax Amount	0.00
Total PO Amount	384.17

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	6300	12	ED.VI.LIBR	61200	00000	700P	384.17	2019

0001017454CHAVEZA07-MAR-2019

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.  
If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

## LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

### PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact the LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTORS who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

# Requisition

**Supplier:** EBSCO  
 PAYMENT PROCESSING CENTER  
 PO BOX 204661  
 DALLAS TX 75320-4661  
 United States

0000001653

**Phone:** (800) 633-4604 **Fax:** (205) 995-1613  
**email:** tadamson@ebSCO.com

**Ship To:** RECEIVING  
 6699 CAMPUS DR  
 PLACERVILLE CA 95667

<b>Business Unit:</b> GENFD OPEN	
Req ID:	Date
0001017454	02/25/2019
Page 1	
Requisition Name:	
EBSCO SUBSCRIPTION RENEWAL	
Requester	
Regina Maduell	
Requester Signature	
Buyer: Suzanne Rouiller	
Approved:	
Entered By: MADUELLR 25-FEB-2019	

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	PERIODICAL SUBSCRIPTION	1	EA	384.17	384.17	

384.17 Sub-total  
 27.85 Est. tax

Total Requisition Amount: 412.02

\$351.87 SUBSCRIPTION RENEWAL INVOICE AT CURRANT RATES - ATTACHED  
 \$ 21.11 ESTIMATED PUBLISHER PRICES INCREASES  
 \$ 11.19 SERVICE CHARGE  
 \$384.17 TOTAL AMOUNT DUE

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
GENFD	6300	12	ED.VI.LIBR	61200	00000	700P	384.17

Purchases Charged to Catagorical Programs, Grants or Special Project.

This purchase is in compliance with the requirement of \_\_\_\_\_

For grants/special projects \_\_\_\_\_

Name: \_\_\_\_\_

Approval Signature	Approval Signature	Approval Signature
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PAYMENT PROCESSING CENTER 800-633-4604 205-991-1211  
PO BOX 204661 DALLAS, TX 75320-4661 FAX 205-995-1613

# INVOICE

**BILLING ADDRESS:**

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ATTN: LIBRARY  
6699 CAMPUS DRIVE  
PLACERVILLE CA 95667

Account No.	Date	Invoice No.	Page No.
BR-F-20981-01	02-20-2019	0289	1

Subscription Renewals at current rates	351.87
Estimated publisher price increases	21.11
Service Charge	11.19
Amount Due	384.17

**EBSCO****ANNUAL RENEWAL LIST**P.O. BOX 2543  
BIRMINGHAM, AL 35202-2543 USA

February 20, 2019

BR-F-20981-01  
CUSTOMER SERVICE DEPARTMENT  
EBSCO  
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☒ No PO Required    ☐ PO Attached    ☐ PO to be sent later    ☐ PO Number is \_\_\_\_\_

**Payment:** Please check one of the following payment options:

☐ Prepayment has been made    ☒ Payment is enclosed    ☐ Payment will be made when invoiced

**Invoicing:** This is not an invoice. A definitive invoice will be sent when your order is processed. If special invoicing or payment arrangements are required, please contact our Accounts Receivable team.

**Authorizing Signature:** Please provide a signature to authorize this renewal and return this page with your renewal list. Authorization commits your organization to pay resulting renewal invoices upon receipt.

☒ Renew as is (no changes)

☐ Renew with changes

Signature Regina MaduellPrint Name Regina Maduell Title Library TechDate 2/25/19Email MaduellR@fclibrosrios.edu Phone (530) 642-5695

Renewal list and authorization can be returned to: [ejis-us@ebSCO.com](mailto:ejis-us@ebSCO.com) or mailed to the address in the upper-left-hand corner of this document. Once placed, orders are subject to the terms and conditions located at: <https://journals.ebSCO.com/about/terms-and-conditions>, and Purchaser agrees to be bound by such terms.



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## ANNUAL RENEWAL LIST

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PLACERVILLE CA 95667  
UNITED STATES

Renewal List Number	Account No.	Sub	Date	Page No.
351	BR-F-20981-01	AA	02-20-2018	1

This renewal list includes orders invoiced through 02/02/2018. EBSCO follows the terms, conditions, and cancellation rules set by publishers.

### ART IN AMERICA /\*\*/ /ALL EXCEPT CANADA/

1 Year 09/01/2018

45.00

PUBL MONTHLY WITH JUN/JUL  
ISSUE COMBINED  
\*\* AUG ISSUE IS THE GUIDE TO  
GALLERIES MUSEUMS & ARTISTS  
Quantity: 1  
Print ISSN: 0004-3214  
Title Number: 081366007

Issues: 12 / Frequency: Monthly

Spine Labels

NO ODD TERMS  
ARTMEDIA HOLDINGS  
Item Number: 0000001

### ARTISTS MAGAZINE /\*\*/

1 Year 09/01/2018

21.96

PUBL MONTHLY WITH JAN/FEB  
AND JUL/AUG ISSUES COMBINED  
MAY PRINT SPECIAL DBL ISSUES  
Quantity: 1  
Print ISSN: 0741-3351  
Title Number: 083560680

Issues: 10 / Frequency: Irregular

Spine Labels

1 YEAR ONLY  
F&W MEDIA  
Item Number: 0000002

### ARTNEWS /\*\*/

1 Year 09/01/2018

19.95

SPRING SUMMER FALL WINTER  
A COMPUTER CHARGE OF  
\$2.00 WILL BE DEDUCTED FROM  
REFUND WHERE SERVICE HAS  
BEGUN-REFUNDS WILL BE ISSUED  
ON PRO-RATED BASIS/MINUS  
ISSUES SERVED/NO REFUNDS  
ISSUED WHERE AMOUNT DUE IS  
\$4.00 OR LESS/

Issues: 4 / Frequency: Quarterly

Spine Labels

Quantity: 1  
Print ISSN: 0004-3273  
Title Number: 083594648

NO ODD TERMS

Renewal List Number	Account No.	Sub	Date	Page No.
351	BR-F-20981-01	AA	02-20-2018	A-JC-SIMS 2

ARTNEWS LTD  
Item Number: 0000003

**EATING WELL : WHERE GOOD TASTE MEETS GOOD HEALTH** 1 Year 09/01/2018 19.97

/COMES ALSO WITH/ DIABETES  
EXPLORER EDUCATIONAL  
FOUNDATION MEMBERSHIP

Quantity: 1  
Print ISSN: 1046-1639  
Title Number: 288234610

Issues: 6 / Frequency: Bimonthly

Spine Labels

NO ODD TERMS  
MEREDITH CORPORATION  
Item Number: 0000004

**HEALTH /\*\*/ /FOR US/** 1 Year 09/01/2018 15.97

/INCORPS/ IN HEALTH  
PUBL MONTHLY WITH JAN/FEB  
AND JUL/AUG ISSUES COMBINED

Quantity: 1  
Print ISSN: 1059-938X  
Title Number: 387859374

Issues: 10 / Frequency: Irregular

Spine Labels

SOUTHERN PROGRESS CORP  
Item Number: 0000005

**POPULAR SCIENCE /\*\*/ /FOR US/ /SURFACE MAIL/** 1 Year 09/01/2018 19.97

Quantity: 1  
Print ISSN: 0161-7370  
Title Number: 708330006

Issues: 6 / Frequency: Bimonthly

Spine Labels

NO ODD TERMS  
BONNIER CORP  
Item Number: 0000006

**PSYCHOLOGY TODAY /\*\*/** 1 Year 09/01/2018 19.97

CANCELLATIONS ARE ACCEPTABLE  
DURING THE FIRST 3 MONTHS OF  
THE SUBSCRIPTION TERM ONLY

Quantity: 1  
Print ISSN: 0033-3107  
Title Number: 735846008

Issues: 6 / Frequency: Bimonthly

Spine Labels

1 YEAR ONLY  
SUSSEX PUBLISHERS INC  
Item Number: 0000007

**SPORTS ILLUSTRATED /\*\*/ /ALL EXC ELEM MID & HIGH SCH LIBRARIES/ /FOR US//SUR MAIL/** 1 Year 09/11/2018 88.95

Renewal List Number	Account No.	Sub	Date	Page No.
351	BR-F-20981-01	AA	02-20-2018	A-JC-SIMS 3

PUBLISHED WEEKLY EXCEPT FOR  
ISSUES COMBINED PERIODICALLY  
AND OCCASIONAL EXTRA AND  
EXPANDED ISSUES WHICH MAY  
CAUSE EXPIRES TO BE SHORT

Quantity: 1  
Print ISSN: 0038-822X  
Title Number: 844927004

Issues: 39 / Frequency: Odd Regular

Spine Labels

TIME INC  
Item Number: 0000008

**SUNSET /\*\*/ /FOR US/ 1 Year 09/01/2018 24.00**

NO LONGER PUBLISHED JAN/  
DOUBLE ISSUE IN NOV WHICH  
COUNTS AS 2 ISSUES

Quantity: 1  
Print ISSN: 0039-5404  
Title Number: 864739008

Issues: 12 / Frequency: Monthly

Spine Labels

NO SHORT TERMS  
SOUTHERN PROGRESS CORP  
Item Number: 0000009

**TIME - DOMESTIC ED /\*\*/ /ALL 1 Year 08/28/2018 76.13**  
**EXC ELEM MID & HIGH SCH**  
**LIB//FOR US US POSSESSIONS/**  
**/SUR MAIL/**

PUBLISHED WEEKLY EXCEPT FOR  
ISSUES COMBINED PERIODICALLY  
AND OCCASIONAL EXTRA AND  
EXPANDED ISSUES WHICH MAY  
CAUSE EXPIRES TO BE SHORT

Quantity: 1  
Print ISSN: 0040-781X  
Title Number: 892081001

Issues: 52 / Frequency: Weekly

Spine Labels

TIME INC  
Item Number: 0000010

**\*\*\* SHIP-TO SUB-TOTAL \*\*\* 351.87**

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ALREADY HAVE A RENEWAL LIST ITEM FOR EBSCO SPINE LABELS (TITLE  
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ONE SET? INDICATE NUMBER OF SETS DESIRED HERE \_\_\_\_.

(IF YOU CHOOSE TO PARTICIPATE IN THIS PROGRAM, YOU WILL NOT BE ABLE  
TO SPECIFY PARTICULAR TITLES FOR WHICH YOU DESIRE SPINE LABELS. YOU  
WILL RECEIVE SPINE LABELS FOR ALL YOUR SUBSCRIPTIONS FOR WHICH  
THEY ARE AVAILABLE. IT IS LIKELY THAT SOME TITLES ON YOUR  
SUBSCRIPTION LIST WILL NOT GENERATE SPINE LABELS.)

**Grand Total is in U S Dollars 351.87**