



LIMITED PURCHASE ORDER
(Not to Exceed \$200.00)

| | |
|--|---|
| VENDOR NAME AND ADDRESS: <i>Secta Corwell c/o FLC</i> | DELIVERY INSTRUCTIONS: <input checked="" type="checkbox"/> Deliver to Address Below (Check one) <input type="checkbox"/> Will Call <i>FLC 10 College Parkway Folsom, CA 95630</i> |
|--|---|

| ITEM | DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES | ORDERED | | | UNIT PRICE | TOTAL |
|------|--|----------|------|-----------|------------|---------------|
| | | QUANTITY | UNIT | STOCK NO. | | |
| 1 | <i>4/17 Food for Makerspace Event - (Breakfast)</i> | | | | | <i>150.00</i> |
| 2 | | | | | | |
| 3 | <i>Supplies</i> | | | | | |
| 4 | | | | | | |
| 5 | <i>-Roster attached</i> | | | | | |
| 6 | <i>-Agenda attached</i> | | | | | |
| 7 | <i>-Memo explaining need to use vendor other than Aramark</i> | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |

| | | |
|--|--|---------------|
| Purchases Charged to Categorical Programs, Grants or Special Projects This purchased is in compliance with the requirements of: <i>Cell</i> <i>Makerspace Grant</i> Program Name For grants/special projects <i>442D</i> Project/Grant Number <i>eligible grant purchase</i> Program Goal/Objective Number/Explanation | SUB-TOTAL | <i>150.00</i> |
| | SALES TAX | <i>12.38</i> |
| | TOTAL (Not to Exceed \$200.00) | <i>162.38</i> |

VENDOR: Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

Received by *[Signature]* Date *4-17-19*

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

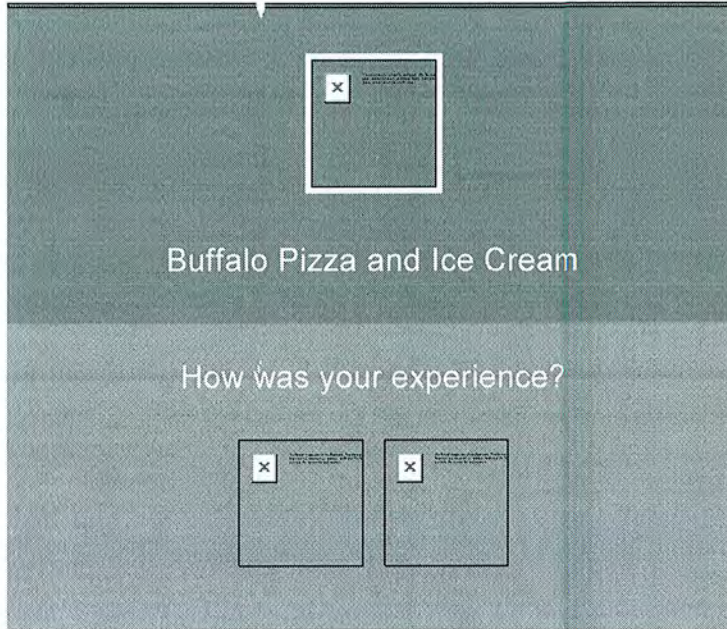
| | | | | | | | |
|------------------------------------|------------------------------------|----------------|--------------|---------------|-------------|-------------|------------------|
| REQUESTED BY: <i>Linda Santoro</i> | TYPED/PRINT | DATE | Bus. Unit | Account | Fund | Org | |
| <i>Linda Santoro</i> | | <i>5-8-19</i> | <i>49000</i> | <i>100000</i> | <i>2019</i> | <i>442D</i> | <i>\$ 162.38</i> |
| APPROVED: <i>[Signature]</i> | DEAN OR OTHER AUTHORIZED SIGNATURE | DATE | Bus. Unit | Account | Fund | Org | |
| <i>Argentine Chavez</i> | | <i>5/10/19</i> | | | | | |
| APPROVED: <i>[Signature]</i> | VICE PRESIDENT, ADMINISTRATION | DATE | Program | Sub-Class | BY | Proj/Grnt | Amount |
| | | | | | | | |

2 AOPS 5/14/19
 Enter bar logged

Seeta Conwell

From: Buffalo Pizza and Ice Cream via Square <receipts@messaging.squareup.com>
Sent: Wednesday, April 17, 2019 7:43 AM
To: sconwell@edgemoore.com
Subject: Receipt from Buffalo Pizza and Ice Cream

Square automatically sends receipts to the email address you used at any Square seller. [Learn more](#)



\$ 162.38

| | |
|-------------------|-----------------|
| Custom Amount | \$150.00 |
| Purchase Subtotal | \$150.00 |
| New Tax (8.25%) | \$12.38 |
| Total | \$162.38 |



Buffalo Pizza and Ice Cream

2600 21st Street

Sacramento, CA 95818

916-451-6555



Visa 2494 (Keyed)

VISA

Apr 17

2019

at 7:42

AM

#nc5K

Auth

code:

017957

Return Policy: No returns

Join the Herd: fb.com/buffalobreakfastpizza

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San Francisco, CA 94103

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To: Business Services, Folsom Lake College

From: Greg McCormac, Dean, Instruction

Re: Purchase of food for Makermatic internship event

May 2, 2019

Folsom Lake College Makerspace hosted an internship event, Makermatic, April 16-18, 2019. This event is supported by the CCC Maker grant. This event was focused exclusively on interns solving a specific business problem. As such, the Makerspace internship coordinator, Seeta Conwell, lead the efforts to plan and implement the event. As the point person for the event she was in charge of securing food. After being informed that Aramark could not supply food for the event, made arrangements to purchase from local partners. She will be submitting receipts for reimbursement.

Folsom Lake College Makermatic Internship

April 16-18, 2019

Tuesdays, April 16 Agenda

8am

- Breakfast
- Ball Toss Activity (A-Z animals + name introductions)

8:30am Introduce Makermatic & Coaches

8:45am Marshmallow Challenge

9:15am Introduce Business Leader & Challenge

- Introduce Business Leader "Gap Gary"
- Introduce Their Challenge

10:30am

- Post-It Note Challenge
 - Coaches Categorize Challenges as Interns Develop Them

12noon Lunch

12:30pm

- Select Top 5 Challenges
 - All Interns Receive 5 Dots & Select Their Favorite Challenges
- Skill Builder: Empathy

1:15pm

- TEAMS!
- Skill Builder: Teaming

2:00pm

- Exercise: recipe
- Exercise: Generate Great Ideas
- Start Ideation
 - Group Selects Challenge
 - Brainstorms List of Possible Solutions

4:15pm

- Introduce Journal

Korniychuk, Margarita

From: Santoro, Linda
Sent: Monday, May 13, 2019 9:29 AM
To: Machani, Rachana
Cc: Conwell, Seeta; Korniychuk, Margarita; Harman, Joany
Subject: RE: LPO S F3624,F3629,F3628,F3626,F3612,F2409,F3613,F3614,F3627, &F3625 (442D Project/Grant)

Hi Rachana,

It was a closed event. The same list of attendees applies to all the LPO's that were submitted!

Staff:

Greg McCormac
Seeta Conwell
Zack Dowell
Nicole Shuman
CJ Costa
Clarity Mitrisin
Hayes Payne

Guest speakers:

Scott Johnson
Chris Koch
Missy

Student interns:

| Intern | ID # |
|-------------------|----------|
| Bhusal, Aishwarya | W1669637 |
| Lopez, Luis | W1582612 |
| Iniguez, Abraham | W1757394 |
| Mohsen Mirmobini | w1650246 |
| Yunus Kulyyev | w1476286 |
| da som lee | w1633462 |
| Alisha Galuza | W1643270 |
| Ian Liszt | w1558256 |
| Adam Kruse | w1766460 |
| Bernald Stanhope | W0565182 |
| panzy chattha | W0781812 |
| Daniel Moody | w1738584 |
| Baker, Brent | w1645772 |
| Lillian Xu | w1729921 |