

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASE ORDER NO 0001106287

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145  
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

Date	Revision	Page
06/14/2019		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	See Details
Reference:	Location / Dept	
1020105 SNOWDENR HANEYB	04FLC	

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

**Supplier:** 0000008430  
 AMERICAN LEADERSHIP FORUM  
 601 UNIVERSITY AVE SUITE 127  
 SACRAMENTO CA 95825

**Phone:** (916) 920-5669  
**Fax:** (916) 920-5675

**email:**

**Ship To:** FOLSOM LAKE COLLEGE  
 RECEIVING  
 10 COLLEGE PARKWAY  
 FOLSOM CA 95630  
 United States

**Bill To:** 1919 Spanos Court  
 Sacramento CA 95825-3981  
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	CLASS XXIII TUITION ALF'S FIRST YEAR FELLOWS PROGRAM MAY 2019 - APRIL 2020 FOR BJ SNOWDEN LOS RIOS CCD FOLSOM LAKE COLLEGE	1.00 EA	12,500.00	12,500.00	06/13/2019

PRE-PAY INVOICE# 20190605BS 05/06/19

PO REQUESTED BY AOPS AS THERE WILL BE NO OTHER EXPENSES ASSOCIATED WITH TRAVEL T-128926.

APPROVAL SIGNATURES ON ATTACHED TRAVEL AUTHORIZATION.

PLEASE PAY ENTIRE FEE USING FY19 FUNDS, NO PREPAID ACCOUNT

Sub Total Amount	12,500.00
Sales Tax Amount	0.00
Total PO Amount	12,500.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5200	12	FL.VS.EQTY	64900	00000	598R	12,500.00	2019

0001020105HARMANJ13-JUN-2019

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature



Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Requisition

**Supplier:** AMERICAN LEADERSHIP FORUM      0000008430  
 1601 RESPONSE ROAD, SUITE 350  
 SACRAMENTO CA 95815  
 United States

**Phone:** (916) 920-5669      **Fax:** (916) 920-5675  
**email:**

**Ship To:** RECEIVING  
 10 COLLEGE PARKWAY  
 FOLSOM CA 95630-6798

<b>Business Unit:</b> <b>GENFD</b> <b>OPEN</b>	
Req ID: 0001020105	Date: 06/13/2019
Page: 1	
Requisition Name: FY19 BJ SNOWDEN	
Requester Robert Snowden	
Requester Signature	
Buyer: Brenda Haney	
Approved:	
Entered By: HARMANJ    13-JUN-2019	

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	CLASS XXIII TUITION ALF'S FIRST YEAR FELLOWS PROGRAM MAY 2019 - APRIL 2020 FOR BJ SNOWDEN LOS RIOS CCD FOLSOM LAKE COLLEGE	1	EA	12,500.00	12,500.00	

12,500.00 Sub-total  
0.00 Est. tax

Total Requisition Amount:      12,500.00

SET UP AS TWO WAY MATCH AND PAY INVOICE #201906058BS DATED 5/6/19 ORIGINALLY SUBMITTED ON T-128926,  
 OLR REQUESTED BY AOPS AS THERE WILL BE NO OTHER EXPENSES ASSOCIATED WITH TRAVEL.

PLEASE SEE ATTACHED W-9 WITH UPDATED ADDRESS.

APPROVAL SIGNATURES ON ATTACHED TRAVEL AUTHORIZATION.

PLEASE PAY ENTIRE FEE USING FY19 FUNDS, NO PREPAID ACCOUNT

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	5200	12	FL.VS.EQTY	64900	00000	598R	12,500.00

**Purchases Charged to Catagorical Programs, Grants or Special Project.**

This purchase is in compliance with the requirement of \_\_\_\_\_

For grants/special projects \_\_\_\_\_

\_\_\_\_\_

Name: \_\_\_\_\_

<b>Approval Signature</b>	<b>Approval Signature</b>	<b>Approval Signature</b>
---------------------------	---------------------------	---------------------------



**LOS RIOS COMMUNITY COLLEGE DISTRICT  
TRAVEL AUTHORIZATION AND REIMBURSEMENT CLAIM**

(Note: Read instructions on back of set before completing)

Please check box where payment is to be sent:

- ARC  FLC  D.O.  EWC  
 CRC  SCC  FM

T- 128926

Employee Name B. Snowden ID # 0023117

Conference Sponsor American Leadership Forum  
Name of Organization

Conference/Activity \_\_\_\_\_

Destination SACRAMENTO

Budget No. 1: GENFD / 5200 / 12 / FL.VS.FELY / 61900 / 0000 / 598 R  
BusUnit Acct Fund Org Pgm Code SubClass Proj/Grant

Budget No. 2: \_\_\_\_\_  
BusUnit Acct Fund Org Pgm Code SubClass Proj/Grant

**PART I - Request to Attend**

**PART III - Request for Reimbursement**

Inclusive dates of travel:

From 5/13/2019 to \_\_\_\_\_  
Date Time Date Time

Estimated Expenses: \*Indicates Receipt Required for Reimbursement

A. Transportation (Estimate cost of air fare) \$ \_\_\_\_\_

Air\*  Dist. Vehicle  Priv. Vehicle \_\_\_\_\_ x \_\_\_\_\_  
miles c./mile

Travel Agency (Air fare) \_\_\_\_\_

The undersigned certifies that the vehicle he/she uses for Los Rios Community College District business carries the legal minimum insurance required by law.

B. Lodging\* \$ \_\_\_\_\_

Name of Hotel/Motel \_\_\_\_\_

\_\_\_\_\_ days @ \$ \_\_\_\_\_ day

C. Registration/Conference Fee\* (check one) \$ \_\_\_\_\_

incl. certain meal(s)  excl. meal(s)

D. Meals \$ \_\_\_\_\_

Breakfast \$ \_\_\_\_\_ x \_\_\_\_\_ Lunch \$ \_\_\_\_\_ x \_\_\_\_\_ Dinner \$ \_\_\_\_\_ x \_\_\_\_\_  
# of days # of days # of days

E. Other (describe)\* Tuition \$ 12,500  
(Admin. Approval required for vehicle rental)

F. Incidental Expenses \$ \_\_\_\_\_

Total Estimated Expenses \$ 12,500  
Maximum Allowance, if applicable \$ \_\_\_\_\_

Travel charged to Categorical Programs, Grants or Special Projects:

This travel is in compliance with the requirements of:

Equity  
Program Name

\_\_\_\_\_  
Program Director/Coordinator Signature

For grants/special projects:

598 R

Project/Grant Number

Training  
Program Goal/Objective Number/Explanation

Approval \_\_\_\_\_ Date 5/13/19  
Employee

Approval \_\_\_\_\_ Date 5.14.19  
Area Dean/Supervisor

Approval \_\_\_\_\_ Date 6/6/19  
Vice President, Administration

Approval \_\_\_\_\_ Date \_\_\_\_\_  
President/Designee/or Chancellor

**PART II - Request for Cash Advance/Prepaid Expense**

(To be completed by Requestor)

A. Employee Cash Advance GENFD / 9161 / 11 \$ \_\_\_\_\_  
BusUnit Acct Fund

B. Registration (Payee) American Leadership \$ 12500

Registration Due Date \_\_\_\_\_

Vendor I.D. \_\_\_\_\_

Budget No. 1: \$ \_\_\_\_\_ Amount Budget No. 2: \$ \_\_\_\_\_ Amount

Approval \_\_\_\_\_  
Vice President, Administration

To be completed no later than 3 days after return from authorized travel.

\* Indicates original receipts required - enter all claimable costs incurred, including prepaid amounts.

From \_\_\_\_\_ To \_\_\_\_\_  
Date Time Date Time

A. Transportation \$ \_\_\_\_\_

Air fare\*  Bus\*  Other\* \$ \_\_\_\_\_

Prepaid to travel agency by district \$ \_\_\_\_\_

Private Vehicle \_\_\_\_\_ x \_\_\_\_\_ \$ \_\_\_\_\_  
miles c./mile

B. Lodging\* \$ \_\_\_\_\_  
(Single occupancy rate only/exclude phone calls & other costs)

C. Registration Fee (check one) \$ \_\_\_\_\_

(Enter full cost even if prepaid)

Prepaid by DO/College  No Prepayment

(No receipt required if prepaid)

D. Meals (Enter actual expenses not to exceed meal allowance stated per Regulation 8341.)

Date	Breakfast	Lunch	Dinner	Total

Total Meals \$ \_\_\_\_\_

E. Other Expenses\* \$ \_\_\_\_\_  
(Parking fees, bridge toll, business phone call, Wi-Fi, and other business related expenses)

(Admin. approval required for vehicle rental)

F. Incidental Expenses - not to exceed \$5/day \$ \_\_\_\_\_  
(Tips, personal phone call, and other misc. travel expenses)

G. Total Expenses (A - F) \$ \_\_\_\_\_

Total Expenses (lesser of Max. Allowance or Total Expenses) \$ \_\_\_\_\_

Less Amount(s) Prepaid < \_\_\_\_\_ >

Subtotal < \_\_\_\_\_ >

Less Cash Advance (Part II) < \_\_\_\_\_ >

Total Requested for Reimbursement \$ \_\_\_\_\_

Certification/Approval

I certify that the above claim is an accurate accounting of expenses incurred which does not exceed the allowances provided per Regulation 8341, and complies with District insurance requirements.

Claimant's Signature \_\_\_\_\_

Date \_\_\_\_\_

Approved \_\_\_\_\_

Area Dean/Supervisor \_\_\_\_\_

Date \_\_\_\_\_

Approved \_\_\_\_\_

Vice President, Administration \_\_\_\_\_

Date \_\_\_\_\_

**PART IV Vendor I.D.**

Enter allocation of Subtotal (PART III.G.) above

Budget No. 1: \$ \_\_\_\_\_ Amount Budget No. 2: \$ \_\_\_\_\_ Amount

D.O. Use: GENFD / 9161 / 11 \$ \_\_\_\_\_

BusUnit Acct Fund Amount

# Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
See Specific Instructions on page 3.

**1** Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**American Leadership Forum, Mountain Valley Chapter**

**2** Business name/disregarded entity name, if different from above

**3** Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC     C Corporation     S Corporation     Partnership     Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ \_\_\_\_\_

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ **501 (c)(3)**

**4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  
Exempt payee code (if any) \_\_\_\_\_  
Exemption from FATCA reporting code (if any) \_\_\_\_\_  
*(Applies to accounts maintained outside the U.S.)*

**5** Address (number, street, and apt. or suite no.) See instructions.  
**601 University Ave., Suite 127**

**6** City, state, and ZIP code  
**Sacramento, CA 95825**

**7** List account number(s) here (optional)

Requester's name and address (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
-					-				
or									
Employer identification number									
9	1	-	1	7	9	2	7	7	4

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here**    Signature of U.S. person ▶    Date ▶ **5/29/19**

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*



AMERICAN  
LEADERSHIP  
FORUM

MOUNTAIN  
VALLEY CHAPTER

## CLASS XXIII

### *Fellows Program Schedule*

#### **2019**

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<b>May 22</b>	5:30 p.m. – 7:30 p.m.	Welcome Reception, location TBD
<b>May 30-31*</b>	12:00 p.m. Thurs – 2:00 p.m. Fri	Session I: Orientation Retreat at Westerbeke Ranch, Sonoma
<b>June 14</b>	8:30 a.m. – 4:30 p.m.	Session II
<b>July 12</b>	8:30 a.m. – 4:30 p.m.	Session III
<b>August 8-13*</b>	(times to be announced)	Session IV: Wilderness Experience, Gold Lake
<b>September 12</b>	6:00 p.m. – 9:00 p.m.	Wilderness Picture Party, spouses/partners invited <i>Important tradition, please save date!</i>
<b>September 20</b>	8:30 a.m. – 4:30 p.m.	Session V
<b>October 11</b>	8:30 a.m. – 4:30 p.m.	Session VI
<b>November 8</b>	8:30 a.m. – 4:30 p.m.	Session VII
<b>December 13</b>	8:30 a.m. – 4:00 p.m. 4:00 p.m. – 6:00 p.m.	Session VIII Class Holiday Party

#### **2020**

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<b>January 9-10*</b>	12:00 p.m. Thurs – 3:00 p.m. Fri	Session IX: Taking Stock Retreat at Westerbeke Ranch, Sonoma
<b>February 14</b>	8:30 a.m. – 4:30 p.m.	Session X
<b>March 13</b>	8:30 a.m. – 4:30 p.m.	Session XI
<b>April 10*</b>	8:30 a.m. – 5:00 p.m. 5:30 p.m. – 8:30 p.m.	Session XII: Commencement Dinner and celebration with spouses/partners, Senior Fellows and ALF Board

\*Mandatory Sessions



## FELLOWS PROGRAM SUMMARY

This document is provided as a brief overview to increase your understanding of the structure and purpose of the ALF program sessions. The strength of the program is in its ability to change and meet the needs of each class and to accommodate specific interest explorations. As your class develops facilitators will work with the class to make adjustments and changes. Constant in the monthly sessions is a combination of exploring pertinent leadership concepts, dialogue, the application of new learning in the Class setting and discussion of leadership challenges in service to one's organization and the community.

The program is designed to promote the ALF mission of **uniting** and **strengthening** diverse leaders to better **serve** the community. Each session we will touch on each of these pillars, with some months more extensively devoted to one area.

**Unite:** Building our individual capacity to create change through relationship with diverse others.

**Strengthen:** Building strength through inclusion and diversity of perspectives in order to create opportunities for change.

**Serve:** Building collaboration in service to making sustainable change happen.

### **Orientation (1 ½ Days and Overnight)**

Orientation is an introduction to the American Leadership Forum and the current class. During this session we review the different components of ALF, our history, mission and purpose. Orientation is our first opportunity to get to know each other in a meaningful way and to understand what the yearlong ALF experience will include.

The focus of learning for this session includes:

- Understanding the purpose of ALF and the richness and power of the diverse ALF network.
- Providing an overview of the ALF program year including orientation to the Wilderness Challenge.
- Developing awareness of the Class as a diverse group of leaders.
- Setting the tone for the level of trust and sharing that will characterize the ALF experience.
- Sharing leadership challenges and aspirations of the class participants.

### **Leadership and Change**

This session proposes that with any effort to create change a leader often faces challenges of personal change. In this session we will explore the concept of self as an agent of change. Leaders seldom take time to explore their own patterns of thought and how those patterns dictate how we see, experience, and create the outer world. Gandhi once said, "Be the change you want to see in the world." This implies that a rigorous understanding of our being should accompany our actions and our doing.

The focus of learning for this session includes:

- An enhanced understanding of the connections between personal mindset and change efforts.
- Expand knowledge of how we can create space for exploring change.
- Building skills that can improve our awareness of how we participate in and build conversations.

### **Citizenship versus Consumerist Participation (1 Day)**

Peter Block defines citizen as "one who is willing to be accountable for and committed to the well-being of the whole." In this session we will explore how leaders create inclusive spaces and build the capacity to hold conversations that hold diverse perspectives. Using our class as an example, we will how shared participation and construction of the wilderness experience is helping to create your personal and the group's collective ALF experience.

The focus of learning for this session includes:

- An expanded understanding of citizenship and the rights and responsibilities of citizens.

- Contemplating “Theory U” as an emergent model of change.
- Building, as citizens, our capacity to explore hard and important conversations around change.

### **Wilderness Experience (6 Days, 5 Nights)**

The Wilderness Experience is a six-day and five-night community building experience and is a pivotal and core component of the program. The Wilderness is both a group and individual experience. As an individual, you will have space and time to contemplate your practice of leadership. In a group you will have the opportunity to create community in very intentional ways. Challenges can be physical and psychological moving most Fellows outside a “comfort zone” where we become open to learning new ways of being and doing. The Wilderness Experience often becomes the anchor for building a class into a cohesive community.

The focus of learning for this experience includes:

- Exploring the leadership challenges experienced in thinking and acting as a community through individual, small group and whole class challenges and reflective conversations.
- Reflecting on the personal leadership requirement to reach deeply into yourself...evoking your higher nature while advancing and risking interdependence.
- Learning from the entire experience how to be flexible and adapt quickly to change and new environments.
- Strengthening your powers of self-belief, feelings of self-efficacy, and the belief that you can accomplish what you set forth to do.
- Encouraging you to rely on your inner resources; to use your intuition and the ability to extemporize and innovate in the face of uncertainty and ambiguity. (Jaworski, Synchronicity, 1995, p. 101).

### **Wilderness Debrief: Building an Inclusive and Diverse Community. (1 Day)**

Every community is challenged to renew itself in the light of complexity and diversity. Initially, we experience our differences in relationship to race, gender, religion, age and sexual orientation, yet our differences are often experienced in other ways. Communities are desperate for skilled leaders who know how to come together in a way that makes the entire room smarter than any one person. This requires pushing through polite conversation in order to get beyond status quo and arrive at a new understanding of issues that can allow for more comprehensive and creative solutions. We will consider how to create the capacity to disagree and remain in community together while have candor and critical conversations.

The focus of learning for this session includes:

- Develop a deep awareness of personal capacity to engage, understand and build within differences.
- Understanding the conditions necessary for leaders to allow differences to become transformative rather than divisive.

### **Leading Consciously-Bias and the Conscious and Unconscious Patterns that Inhibit Inclusion (1 Day)**

In this session we will take a deeper dive into patterns of bias and how they are experienced in our community.

The focus of learning for this session includes:

- Ensuring a deep awareness and understanding of the powerful ways bias influences thinking.
- Explore how bias has unfolded in social systems and institutionalized structures.
- Develop skills in how to become more mindful and able to expose and dialogue about bias.

### **Design Thinking as a Skill in Exploring Emergent Possibilities (1 Day)**

Communities and organizations require renewal: The process of building something new - not just solving problems. This often requires a commitment to values and an exploration of how to disrupt old patterns in service to new thinking. In this session we will learn about the principles of design thinking and explore how they are uniquely being used in change efforts.

The focus of learning for this session includes:

- Building new ideas from empathic understanding.



- Deepening an appreciation for the role of dialogue, open mindedness, inclusion and diversity in exploring change.

### **Serving: The Third Leg of the ALF Mission (1 Day)**

As leaders, you are already involved in many practices of service to your community. ALF's mission is to *SERVE the community by working collaboratively to make significant positive contributions*. As an ALF class you deepen your exploration of change opportunities, and values that will guide your collective exploration of service.

The focus of learning for this session includes:

- Advancing collective wisdom – creating choices through collective insight into the group and community.
- Considering how to build deliberative conversations where commitment and collaboration are essential.

### **Taking Stock Retreat (2 Days, Overnight)**

These two days are a time to reflect on our progress as a class and our individual leadership journeys. At the Taking Stock retreat we will move toward a deeper investigation of each person's challenges and opportunities with anticipation of where you would like to be in the future and how your ALF class might become part of your journey.

The focus of learning for this session includes:

- Re-establishing and enhancing the class spirit developed in the Wilderness.
- Assessing the development of the class as a team.
- Individually focusing and reflecting on your personal values, vision and leadership journey.
- Exploring the role of spirit in leadership.

### **Leadership In Action Part 1 (1 Day)**

The class will more deeply consider ways to advance each other and the community.

The focus of learning for this session includes:

- Exploring practices in generating collective action without getting stuck in consensus efforts.
- Sharing personal learning about your leadership stance – how is being with this group of diverse leaders influencing how you hold yourself as a leader and in taking action in your work?
- Generating collective insight into the diverse forces that are holding community issues in unproductive ways.

### **Leadership In Action Part 2 (1 Day)**

How am I participating as citizen and leader in this class? How are we moving ahead? What are we building together and how can we build it better? These will be the reflective questions as the class, now fully exploring its sense of purposeful action, continues to learn from reflection about how to expand upon new thinking and develop action.

The focus of learning for this session includes:

- Understanding how values are being generated collectively.
- Understanding of how trust and safety must be challenged to create new potential.
- Exploration of how commitment emerges from relationships generated by transformational leaders.

### **Commencement (1 Day with Banquet Dinner)**

Commencement is a celebration of the class' history together and a bold look forward exploring the possibilities present in active and continual involvement with ALF as a Senior Fellow. Fellows will present to one another their commitment to civic engagement and how they plan to build on their ALF experience. Later, spouses, partners and Senior Fellows join us in celebration of the class' accomplishments.

The anticipated outcomes for this session include:

- Reflection on the ALF Fellows' year and lessons learned.

- Renewing one's individual commitment to ALF, the Class and to the community.
- Celebrating individual and class accomplishments.
- Transition to the Senior Fellow network assuming the rights and responsibilities of being a Senior Fellow.

### **Sr. Fellows Service Opportunities**

- Serve on the ALF Board.
- Serve on ALF committees: Connections Committee, Nomination Committee, Fund Development Committee, etc.
- Facilitate Fellows sessions when asked.
- Volunteer for Ad Hoc committees for special events or issue forums.
- Serve on ALF National board and committees.

### **Sr. Fellows Responsibilities**

- Pay annual dues (scholarships available) and contribute to the scholarship fund if able.
- Accept phone calls from ALFers, or if unable to accept, return the call within 24 hours.
- Stay connected to your class and to the ALF network by attending at least **three** Senior Fellows events a year, in addition to the Exemplary Leader Award Dinner.
- Attend the Senior Fellows Retreat in the Fall
- Attend Fellows Commencement Dinner and Orientation reception.
- Attend the Exemplary Leader Award Dinner.
- Nominate excellent candidates for Fellows classes.