



LOS RIOS COMMUNITY COLLEGE DISTRICT  
1919 Spanos Court • Sacramento, CA 95825-3981

P.O. No. F 3559

Date 9/25/18

**LIMITED PURCHASE ORDER**  
(Not to Exceed \$200.00)

<b>VENDOR NAME AND ADDRESS:</b>  John Alexander C/O FLC BSO Office	<b>DELIVERY INSTRUCTIONS:</b> <input type="checkbox"/> Deliver to Address Below (Check one) <input checked="" type="checkbox"/> Will Call
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ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	Employee reimbursement for out-of-pocket					
2	expense for food and wine supplies for					
3	VITI 304 (PS# 19706), Total NTE \$ 200 this P.O.					
4						
5	Week of 10/22-10/26					
6	① RALEY'S					95.12
7						
8						
9						
10	Total					

**Purchases Charged to Categorical Programs, Grants or Special Projects**  
This purchased is in compliance with the requirements of:

Lottery

Program Name: \_\_\_\_\_ For grants/special projects: 700P

Program Director/Coord. Signature: \_\_\_\_\_ Project/Grant Number: \_\_\_\_\_

Eligible Instructional Supply

Program Goal/Objective Number/Explanation: \_\_\_\_\_

SUB-TOTAL	95.12
SALES TAX	0
<b>TOTAL</b> (Not to Exceed \$200.00)	<b>95.12</b>

2019 OCT 29 P 1:03  
 FLC BUSINESS SERVICES

**VENDOR:** Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

REQUESTED BY: John Alexander TYPED/PRINT DATE: 9/25/18

REQUESTED BY: [Signature] SIGNATURE DATE: 9/25/18

APPROVED: [Signature] DEAN OR OTHER AUTHORIZED SIGNATURE DATE: 9.26.18

APPROVED: [Signature] VICE PRESIDENT, ADMINISTRATION DATE: 10/01/18

Received by	Date				
GENFD 4300 12 / FL.VI, VITI	Bus. Unit	Account	Fund	Org	
01040/00000/2019 700P					\$ 95.12
	Program	Sub-Class	BY	Proj/Grnt	Amount
	Bus. Unit	Account	Fund	Org	
					\$
	Program	Sub-Class	BY	Proj/Grnt	Amount

10/29/18 to AOPB 4/10/18/618 & Receipt / CP letter

# Raley's

Get Something Extra  
at Raleys.com

TERM# 11 STORE# 422 OPERATOR# 687781  
10/25/18 RALEY'S (800)925-9989 17:32:21

Liquor Items			
BERONIA RIOJA RSRV	01	22.84	TD
=> 30% off 22.84		-6.85	TD
=> .01 off		-.01	TD
Regular Price		25.70	
BERONIA RIOJA RSRV	01	22.84	TD
=> 30% off 22.84		-6.85	TD
=> .01 off		-.01	TD
Regular Price		25.70	
BORSAO TRES PICOS	01	21.41	TD
=> 30% off 21.41		-6.43	TD
=> .01 off		-.01	TD
Regular Price		24.99	
BORSAO TRES PICOS	01	21.41	TD
=> 30% off 21.41		-6.42	TD
=> .01 off		-.01	TD
Regular Price		24.99	
JOEL GOTT PINOT GR	01	18.56	TD
=> 30% off 18.56		-5.57	TD
=> .01 off		-.01	TD
Regular Price		24.27	
JOEL GOTT PINOT GR	01	18.56	TD
=> 30% off 18.56		-5.57	TD
=> .01 off		-.01	TD
Regular Price		24.27	
SUBTOTAL		87.87	
8.25% TAX CA		7.25	
TOTAL	\$	95.12	
CASH		100.00	
CASH	CHANGE	4.88	

NUMBER OF ITEMS 6

YOU SAVED A TOTAL OF 62.05  
THAT IS A SAVINGS OF 41%  
For service concerns, contact  
Raley's Service Center at  
service@raleys.com or (800)925-9989

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Take our survey for a chance to win a  
\$250 RALEY'S GIFT CARD!  
One winner per month

[www.research.net/r/Raleys](http://www.research.net/r/Raleys)

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111 X240 S422 10/25/18 17:33:23  
0687781

RECEIPT FOR  
LPO # F 3559

CLASS: VITI 304

JOHN ALEXANDER

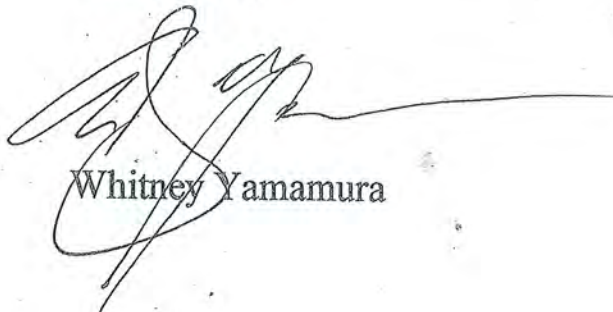
  
FOLSOM LAKE COLLEGE  
EL DORADO CENTER | RANCHO CORDOVA CENTER

CPO #3559  
Alexander, John  
FOR Receipt # 1  
Raley  
VITI 304

August 29, 2018

In compliance with LRCCD Board Policy P-1000, Section 1.2 (attached), I authorize EDC Dean John Alexander and Business Services Office personnel to acquire and possess wine in support of the VITI 304 class (PS#19706) that meets during the fall 2018 semester on Thursday nights, 6:00pm-9:05pm at the El Dorado Center in the Community Room. I also authorize VITI 304 instructor Kevin Jones to use wine in connection with this course.

Thank You,

  
Whitney Yamamura

ORIGINAL ON FILE IN BSO OFFICE