



**LIMITED PURCHASE ORDER**  
(Not to Exceed \$200.00)

<b>VENDOR NAME AND ADDRESS:</b> Julie Boarer Pitchford 803 Rivage Circle Folsom, CA 95630	<b>DELIVERY INSTRUCTIONS:</b> <input checked="" type="checkbox"/> Deliver to Address Below (Check one) <input type="checkbox"/> Will Call Julie Boarer Pitchford 803 Rivage Circle Folsom, CA 95630
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ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	Food supplies for Nutri 308 teaching					
2	receipt					
3	10/6 (for demo on 10/9)					
4	10/9 (for demo on 10/9)					38.54
5	10/13 (for demo on 10/16)					7.85
6	10/20 (for demo on 10/23)					14.92
7	10/26 (for demo on 10/30)					27.44
8	10/27 (for demo on 10/30)					10.92
9	Instructional Supplies					13.72
10						

Instructional Supplies

**Purchases Charged to Categorical Programs, Grants or Special Projects**  
 This purchased is in compliance with the requirements of:

**Lottery**

Program Name: **Lottery**

Program Director/Coord. Signature: *[Signature]* For grants/special projects

Project/Grant Number: **700P**

Program Goal/Objective Number/Explanation: **Eligible instructional materials**

SUB-TOTAL	
SALES TAX	
<b>TOTAL</b> (Not to Exceed \$200.00)	<b>113.39</b>

**VENDOR:** Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

Received by \_\_\_\_\_ Date \_\_\_\_\_

REQUESTED BY: <i>[Signature]</i>	TYPED/PRINT: Julie Boarer Pitchford	DATE: 10/30/17	Bus. Unit: GENFD	Account: 4300/12	Fund: FL.VI.NUTR	Org:
REQUESTED BY: <i>[Signature]</i>	SIGNATURE: Julie Boarer Pitchford	DATE: 10/30/17	Program: 13060	Sub-Class: 00000	BY: 2018	Proj/Grnt: 700P
APPROVED: <i>[Signature]</i>	DEAN OR OTHER AUTHORIZED SIGNATURE	DATE: 11-1-17	Bus. Unit:	Account:	Fund:	Org:
APPROVED: <i>[Signature]</i>	VICE PRESIDENT, ADMINISTRATION	DATE: 11/2/17	Program:	Sub-Class:	BY:	Proj/Grnt:
						Amount: \$ 113.39

# Raley's

Get Something Extra  
at Raleys.com

TERM# 14 STORE# 410 OPERATOR# 689273  
10/06/17 17:00:50  
RALEY'S (800)925-9989

SOMETHING EXTRA ACCT. XXXXXXXX7997

## Grocery Items

B/D ALM BREEZE	01	3.99	F
Regular Price		4.39	
LIBBY PUMPKIN	01	3.89	F
Regular Price		4.59	
MC PUMPKIN PIE SPI	01	6.99	F
MC VANILLA EXTRACT	01	6.19	F
QUAKER OATS	01	3.00	F
1 @ 2 / 6.00			
Regular Price		5.99	
RALEYS SYRP D/AMBR	01	4.59	F
RFF WALNUTS SHELL	01	9.89	F
SUBTOTAL		38.54	
TAX DUE		.00	
TOTAL		\$ 38.54	

DEBIT (POS) 38.54

XXXXXXXXXXXX1935

722154  
Cas Ref# 16964  
CASH CHANGE .00

NUMBER OF ITEMS 7

\*\*\*\*\*

## SALE

MID: 542929801034109  
TID: 795866

10/06/2017 17:01:42  
Entry Method: C  
Seq #: 140823  
Approval Code: 722154

US DEBIT  
CARD #: XXXXXXXXXXXX1935  
AID: A0000000980840  
TVR: 8080048000  
IAD: 06010A03602000  
TSI: 6800  
TC: B398CC2A80D842BE

Total: USD\$ 38.54

CONTINUED ON BACK SIDE

# Raley's

Get Something Extra  
at Raleys.com

TERM# 7 STORE# 410 OPERATOR# 887  
10/09/17 16:08:26  
RALEY'S (800)925-9989

SOMETHING EXTRA ACCT. XXXXXXXX7997

DIXIE HD BOWLS	01	4.39	T
SD CLEAR SPOONS	01	1.45	T
SD CLEAR SPOONS	01	1.45	T
SUBTOTAL		7.29	
7.75% TAX CA		.56	
TOTAL		\$ 7.85	

DEBIT (ATM) 7.85

XXXXXXXXXXXX1935

291040  
Cas Ref# 16964  
CASH CHANGE .00

NUMBER OF ITEMS 3

\*\*\*\*\*

## SALE

MID: 542929801034109  
TID: 795866

10/09/2017 16:10:20  
Entry Method: C  
Seq #: 079058  
Approval Code: 291040

US DEBIT  
CARD #: XXXXXXXXXXXX1935  
AID: A0000000980840  
TVR: 8080048000  
IAD: 06010A03602000  
TSI: 6800  
TC: 90B7286231322E94

Total: USD\$ 7.85

APPROVED BY ISSUER

# Raley's

Get Something Extra  
at Raleys.com

TERM# 12 STORE# 410 OPERATOR# 681524  
10/13/17 16:48:20  
RALEY'S (800)925-9989

SOMETHING EXTRA ACCT. XXXXXXX7997

**Grocery Items** -----  
CALIFIA UNSWTND AL Q1 4.49 F  
+CRV SINGLE-OVR 24Z Q1 .10 f  
Points Ineligible Item  
MC VANILLA EXTRACT Q1 6.19 F  
RA PURE CANNED PUM Q1 1.89 W  
Regular Price 2.29

**Produce Items** -----  
GALA APPLE (40) Q1 2.25 W  
1.51 lb @ 1 lb / 1.49  
Regular Price 3.76  
SUBTOTAL 14.92  
TAX DUE .00  
TOTAL \$ 14.92

DEBIT (POS) 14.92

XXXXXXXXXXXX1935

714071  
Cas Ref# 16964  
CASH CHANGE .00

NUMBER OF ITEMS 5

\*\*\*\*\*

SALE

MID: 542929801034109  
TID: 795866  
10/13/2017 16:49:09  
Entry Method: C  
Seq #: 125264  
Approval Code: 714071

US DEBIT  
CARD #: XXXXXXXXXXXX1935  
AID: A0000000980840  
TVR: 8080048000  
IAD: 06010A03602000  
TSI: 6800  
TC: 4A6B980B28475A2E

Total: USD\$ 14.92

CONTINUED ON BACK SIDE

# Raley's

Get Something Extra  
at Raleys.com

TERM# 13 STORE# 410 OPERATOR# 687845  
10/20/17 16:48:45  
RALEY'S (800)925-9989

SOMETHING EXTRA ACCT. XXXXXXX7997

**Grocery Items** -----  
BOB'S OAT FLOUR Q1 4.29 F  
MAR ALM BTR NO STR Q1 8.49 F  
Regular Price 9.49  
RA FLAKED COCONUT Q1 1.99 F  
RALEYS SYRP D/AMBR Q1 4.59 F  
SUN-MAID G/RAISIN Q1 5.39 W  
TREETOP APPLESAUCE Q1 2.69 W  
Regular Price 3.19

SUBTOTAL 27.44  
TAX DUE .00  
TOTAL \$ 27.44

DEBIT (POS) 27.44

XXXXXXXXXXXX1935

287041  
Cas Ref# 16964  
CASH CHANGE .00

NUMBER OF ITEMS 6

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SALE

MID: 542929801034109  
TID: 795866  
10/20/2017 16:49:16  
Entry Method: C  
Seq #: 133276  
Approval Code: 287041

US DEBIT  
CARD #: XXXXXXXXXXXX1935  
AID: A0000000980840  
TVR: 8080048000  
IAD: 06010A03602000  
TSI: 6800  
TC: 6EF5AE2F1BE45718

Total: USD\$ 27.44

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CONTINUED ON BACK SIDE

# Raley's

Get Something Extra  
at Raleys.com

TERM# 9 STORE# 410 OPERATOR# 580690  
10/27/17 RALEY'S (800)925-9989 16:55:53

SOMETHING EXTRA ACCT. XXXXXXXX7997  
**Grocery Items** -----  
 FULL CIRCLE BROTH Q1 2.99 F  
 RFF DICED TOMATO Q1 1.95 W  
 RFF TOMATO PASTE Q1 .68 F  
 SD CLEAR SPOONS Q1 1.45 T  
 SD PAPER PLATES Q1 3.29 T  
**Produce Items** -----  
 FRESH EXPRESS BABY Q1 2.99 W  
 Regular Price 3.39  
 SUBTOTAL 13.35  
 7.75% TAX CA .37  
 TOTAL \$ 13.72  
 DEBIT (POS) 13.72  
 XXXXXXXXXXXXXXX1935  
 296198  
 Cas Ref# 16964  
 CASH CHANGE .00

NUMBER OF ITEMS 6

\*\*\*\*\*

SALE

MID: 542929801034109  
 TID: 795866  
 10/27/2017 16:56:39  
 Entry Method: C  
 Seq #: 090800  
 Approval Code: 296198

US DEBIT  
 CARD #: XXXXXXXXXXXXXXX1935  
 AID: A0000000980840  
 TVR: 8080048000  
 IAD: 06010A03602000  
 TSI: 6800  
 IC: 07789D8547F796C4

Total: USD\$ 13.72

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CONTINUED ON BACK SIDE

# WHOLE FOODS MARKET

Folsom FOL  
 270 Palladio Parkway  
 Folsom, CA 95630  
 916-984-8500

TURLK PITA WW BREAD  
 2 @ \$3.99 EACH \$7.98 F  
 365 OG GRN LENTILS \$2.99 F  
 BAG REFUND  
 1 EACH  
 \*\*NC BYO Bag \$0.05 -\$0.05  
 Subtotal: \$10.97  
 Net Sales: \$10.92  
 Tax/Fee: \$0.00  
 Total: \$10.92  
 Sold Items: 4  
 Paid:  
 Debit \$10.92  
 10/26/2017 16:16:15  
 MID:001899898 TID: 1  
 212403

DEBIT CARD

PURCHASE

CARD #: XXXXXXXXXXXXXXX1935  
 Chip Card: US DEBIT  
 Chip Card AID: A0000000980840  
 ATC: 003C  
 TC: 11687BE658DF3E84  
 TSI: 6800 ARC: 577481  
 INVOICE: 511200080  
 Approval Code: 577481  
 Entry Method: Chip Read  
 Mode: Issuer

SALE AMOUNT \$10.92

APPROVED BY ISSUER

(1248590) 10447  
 212 1974 10/26/2017 04:16 PM  
  
 629010447212197410262017  
 GE3DMYLDGV

Thanks for shopping at Whole Foods Market  
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**From:** [Haney, Brenda](#)  
**To:** [McCormac, Gregory](#)  
**Cc:** [Sanloro, Linda](#)  
**Subject:** Instructional Supply Food Purchases for NUTR Classes  
**Date:** Tuesday, November 7, 2017 1:23:32 PM  
**Attachments:** [F3138\\_PITCHFORD\\_JULIE.PDF](#)  
[1\\_HOW\\_TO\\_CHECKOUT\\_OUT\\_A\\_RALEY'S\\_PURCHASE\\_CARD\\_Revised\\_07-01-17.pdf](#)  
[2\\_FLC\\_Raley's\\_Purchase\\_Card\\_Checkout\\_Form\\_Revised\\_10-2015.pdf](#)  
[COSTCO\\_GENED\\_PURCHASING\\_PROCEDURE\\_GUIDELINES\\_GENED.PDF](#)  
**Importance:** High

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Hi Greg –

The attached LPO F3138 has been submitted for reimbursement to Julie Pitchford .

For future purchases – please advise Nutrition Dept. faculty/staff – that we have the following purchasing resources available, which helps to reduce and/or eliminate the need to out-of-pocket expense.

- o **Raley's Credit Card Purchase** - Instructions and Checkout form attached.
- o **Costco Check Purchase** - Instructions attached.

**These and other Purchasing Instructions & Forms – may also be obtained from the following FLC Insider link:**

<http://inside.flc.losrios.edu/apps/dirlistx/index.asp?>

[f=%2Fmajor%5Fd0c%2Fbusiness%5Fservices%2FPurchasing+Archives+%2D+Current+Fiscal+Year%2F%25%5FPURCHASING+FORMS+%26+INSTRUCTIONS&f=&df=&id=&tt=&dt=](http://inside.flc.losrios.edu/apps/dirlistx/index.asp?f=%2Fmajor%5Fd0c%2Fbusiness%5Fservices%2FPurchasing+Archives+%2D+Current+Fiscal+Year%2F%25%5FPURCHASING+FORMS+%26+INSTRUCTIONS&f=&df=&id=&tt=&dt=)

Thank you,

*Brenda Haney*

Business Services

Folsom Lake College | 10 College Parkway | Folsom, CA 95630

☎ 916.608.6635 | ✉ [haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)