

LOS RIOS COMMUNITY COLLEGE DISTRICT

**PURCHASE ORDER NO 0003017601
CHANGE ORDER**

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date	Revision	Page
01/25/2018	1 - 10/22/2018	1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
3006025 COQUERILLES ROUILLERS	04VAPA1100 VAPA	

Supplier: 0000030287
PCD AUDIO & VIDEO SYS INTEGRATION
1032 MAXWELL DRIVE
SANTA ROSA CA 95401

Phone: (707) 546-3633

email: EMOECKEL@PCDINC.NET

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	DRAFTING / SKETCHES	1.00	EA	1,800.00	1,800.00	02/08/2018
<p>A. PROVIDE A CONCEPTUAL SKETCH OF ATTACHMENT FOR THE SUBWOOFERS TO HANG SIMILARLY TO WHAT IS INSTALLED CURRENTLY FOR THE SINGLE SUBWOOFER IN THE CENTER</p> <p>B. PROVIDE A CONCEPTUAL SKETCH OF ATTACHMENT TO HANG THE LINE ARRAYS LEFT, CENTER AND RIGHT THESE ARE TO GIVE THE STRUCTURAL ENGINEER A RUNNING START AT THE PROJECT TO MAKE IT EASIER TO GRASP THE NEEDS OF THE SPACE. OF COURSE, THEY WILL THEN WORK WITH THE ARCHITECT TO ACHIEVE THAT STAMPED AND DSA APPROVED DRAWING OF WHICH WILL BE SUBMITTED TO A CONTRACTOR TO BUILD THE INFRASTRUCTURE FOR US TO HANG THE SPEAKERS AND SUBWOOFERS FROM.</p>						
2- 1	MATERIALS (ELECTRONICS, SPEAKERS, WIRE) INCLUDING TAX AND FREIGHT	1.00	EA	328,323.61	328,323.61	02/08/2018
<p>PROVISION AND INSTALLATION OF THE LEFT, CENTER AND RIGHT LINE ARRAY SPEAKERS (16) Y18, (8) Y112, (3) FLYING FRAMES, (1) D12 AMP (1) 10D AMP, (7) 30D AMPS, (3) J SUBS, (4) V-SUBS WITH WOODEN LIDS, (6) E8 SPEAKERS FOR FRONT FILLS (HAND OVER ITEMS) WIRING BACK TO THE EQUIPMENT RACKS (THROUGH CONDUIT INSTALLED AND PROVIDED BY OTHERS).</p>						
3- 1	LABOR FOR INSTALLATION	1.00	EA	28,812.50	28,812.50	02/08/2018
<p>THE INSTALLATION OF THE ALL OF THE ASSOCIATED WIRING INSIDE THE EQUIPMENT RACKS. PCD WILL FABRICATE CUSTOM J-BOXES FOR THE (3) LINE ARRAYS TO CONNECT TO THE CONDUIT FOR EASY DETACHMENT WITH NL8 CONNECTORS UP HIGH. PCD WILL INCLUDE UP TO (8) HOURS OF RACK WIRING CLEAN UP AS NEEDED.</p>						
4- 1	PROJECT MANAGEMENT	1.00	EA	5,800.00	5,800.00	02/08/2018
<p>PROJECT MANAGEMENT INCLUDING PLANNING SITE VISIT WITH ENGINEER(S), ENGINEERING TIME AND THEN AS BUILT DOCUMENTS AT THE END OF THE PROJECT.</p>						
5- 1	PROMPT PAYMENT DISCOUNT FOR CONTRACT MATERIALS (PO LINE 2)	1.00	EA	-6,566.47	-6,566.47	10/22/2018
6- 1	CONDUIT LABOR	1.00	EA	4,428.41	4,428.41	10/22/2018
7- 1	CONDUIT MATERIALS	1.00	LOT	3,960.26	3,960.26	10/22/2018
8- 1	WIRE LABOR	1.00	EA	4,551.16	4,551.16	10/22/2018

DO NOT SEND TO VENDOR

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature	Authorized Signature
	on Total PO
	Amount Page

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

LOS RIOS COMMUNITY COLLEGE DISTRICT

**PURCHASE ORDER NO 0003017601
CHANGE ORDER**

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

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Date	Revision	Page
01/25/2018	1 - 10/22/2018	2
Payment Terms	Freight Terms	Ship Via
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Reference:	Location / Dept	
3006025 COQUERILLES ROUILLERS	04VAPA1100 VAPA	

Supplier: 0000030287
PCD AUDIO & VIDEO SYS INTEGRATION
1032 MAXWELL DRIVE
SANTA ROSA CA 95401

Phone: (707) 546-3633

email: EMOECKEL@PCDINC.NET

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10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
9- 1	WIRE MATERIALS	1.00	LOT	4,456.94	4,456.94	10/22/2018

PER PCD PROPOSAL DATED 1/12/18 RE-HARRIS CENTER SPEAKER UPGRADE

1/30/18 KC

DIR PROJECT ID# 227111

The services offered under this purchase order are subject to prevailing wages. The District will file form PWC-100 within thirty (30) days of award with the Department of Industrial Relations pursuant to Labor Code section 1725.5. Visit DIR website to learn contractor reporting requirements.

10-22-18 REVISE PO PER J HARMAN (BELOW). NEW PO TOTAL \$375,566.41 - SR

ADD LINE 5 - \$6,566.47 CREDIT
ADD LINE 6 - \$4,428.41 CONDUIT LABOR
ADD LINE 7 - \$3,960.26 CONDUIT MATERIALS
ADD LINE 8 - \$4,551.16 WIRE LABOR
ADD LINE 9 - \$4,456.94 WIRE MATERIALS

Sub Total Amount	375,566.41
Sales Tax Amount	0.00
Total PO Amount	375,566.41

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Reference:		Location / Dept
3006025 COQUERILLES ROUILLERS		04VAPA1100 VAPA

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Bill To: 1919 Spanos Court
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Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
COPFD	6490	41	FL.VA.VAPA	67990	00100	076S	375,566.41	2019

0003006025KIRKLINK24-JAN-2018

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.
If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

Addition to Terms and Conditions/Revised 01/26/18

23. CERTIFICATION: CONTRACTOR warrants that it is not debarred or suspended, proposed for debarment or declared ineligible for award of contracts by any Federal, State or local Agency.

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Change Order Request

PO# 0003017601

REQUEST DATE: 10/22/18

COLLEGE/DEPT.: FLC HC

ADD THE FOLLOWING TO THE PURCHASE ORDER:

QTY: 1 EA <\$6,566.47> PROMPT PAYMENT DISCOUNT FOR CONTRACT MATERIALS (LINE 2)

QTY: 1 EA \$4,428.41 CONDUIT LABOR

QTY: 1 EA \$3,960.26 CONDUIT MATERIALS

QTY: 1 EA \$4,551.16 WIRE LABOR

QTY: 1 EA \$4,456.94 WIRE MATERIALS

BUDGET: COPFD 6490 41 FL.VA.VAPA 67990 00100 076S

COMMENTS: Per Reza Mirmiran at FM/Augustine Chavez VPA at FLC

LOS RIOS COMMUNITY COLLEGE DISTRICT

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Reference:	Location / Dept	
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 SANTA ROSA CA 95401

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email:

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 10 COLLEGE PARKWAY
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Bill To: 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

Tax Exempt? N

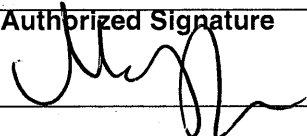
Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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PER PCD PROPOSAL DATED 1/12/18 RE-HARRIS CENTER SPEAKER UPGRADE

Sub Total Amount	364,736.11
Sales Tax Amount	0.00
Total PO Amount	364,736.11

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Authorized Signature



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Date 01/25/2018	Revision	Page 2
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Reference: 3006025 COQUERILLES ROUILLERS		Location / Dept 04VAPA1100 VAPA

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Bill To: 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

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Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	Year
COPFD	6490	41	FL.VA.VAPA	67990	00100	076S	364,736.11	2018

0003006025KIRKLINK24-JAN-2018

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LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact the LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability, if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$1M, \$2M, or \$3M AGGREGATE as prescribed by DISTRICT requirements for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage. LRCCD insurance requirements can be viewed on the following website www.losrios.edu/purchasing.
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTORS who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law. CONTRACTOR further represents and warrants that any software/ hardware/ communications system/ equipment provided under this Agreement (collectively "technology") adheres to the standards and/or specifications as may be set forth in the Section 508 of the Rehabilitation Act of 1973 standards guide and is fully compliant with WCAG 2.0 AA standards for accessibility and compliant with any applicable FCC regulations. If portions of the technology or user experience are alleged to be non-compliant or non-accessible, LRCCD will provide CONTRACTOR with notice of such allegation and CONTRACTOR shall use its best efforts to make the technology compliant and accessible. CONTRACTOR shall indemnify, defend, and hold harmless LRCCD from and against any and all claims, allegations, liabilities, damages, penalties, fees, costs (including but not limited to reasonable attorneys' fees), arising out of or related to allegations the technology is not accessible.
23. **CERTIFICATION:** CONTRACTOR warrants that it is not debarred or suspended, proposed for debarment or declared ineligible for award of contracts by any Federal, State or local Agency.

(revised 01/26/18)

Requisition

Supplier: PCD
1032 MAXWELL DRIVE
SANTA ROSA CA 95401
United States

0000030287

Business Unit: COPFD OPEN		
Req ID:	Date	Page
0003006025	01/22/2018	1
Requisition Name: PCD HC Line Array		
Requester	Bldg#	
Samuel Coquerille	VAPA	
Requester Signature		
Buyer: Nicholas Shewmaker		
Approved:		
Entered By: HARMANJ 22-JAN-2018		

email:

Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630-6798

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	DRAFTING /SKETCHES	1	EA	1,800.00	1,800.00	
ASSET DEPT: VAPA LOCATION: 04VAPA1100 CATEGORY: EQUIP 1 PROFILE: EQP:OTHER						

A. PROVIDE A CONCEPTUAL SKETCH OF ATTACHMENT FOR THE SUBWOOFERS TO HANG SIMILARLY TO WHAT IS INSTALLED CURRENTLY FOR THE SINGLE SUBWOOFER IN THE CENTER
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2-1	MATERIALS (ELECTRONICS, SPEAKERS, WIRE) INCLUDING TAX AND FREIGHT	1	EA	328,323.61	328,323.61	
ASSET DEPT: VAPA LOCATION: 04VAPA1100 CATEGORY: EQUIP 1 PROFILE: EQP:OTHER						

PROVISION AND INSTALLATION OF THE LEFT, CENTER AND RIGHT LINE ARRAY SPEAKERS (16) Y18, (8) Y112, (3) FLYING FRAMES, (1) D12 AMP (1) 10D AMP, (7) 30D AMPS, (3) J SUBS, (3) V-SUBS WITH WOODEN LIDS, (6) E8 SPEAKERS FOR FRONT FILLS (HAND OVER ITEMS) WIRING BACK TO THE EQUIPMENT RACKS (THROUGH CONDUIT INSTALLED AND PROVIDED BY OTHERS).

3-1	LABOR FOR INSTALLATION	1	EA	28,812.50	28,812.50	
ASSET DEPT: VAPA LOCATION: 04VAPA1100 CATEGORY: EQUIP 1 PROFILE: EQP:OTHER						

THE INSTALLATION OF THE ALL OF THE ASSOCIATED WIRING INSIDE THE EQUIPMENT RACKS. PCD WILL FABRICATE CUSTOM J-BOXES FOR THE (3) LINE ARRAYS TO CONNECT TO THE CONDUIT FOR EASY DETACHMENT WITH NL8 CONNECTORS UP HIGH. PCD WILL INCLUDE UP TO (8) HOURS OF RACK WIRING CLEAN UP AS NEEDED.

4-1	PROJECT MANAGEMENT	1	EA	5,800.00	5,800.00	
ASSET DEPT: VAPA LOCATION: 04VAPA1100 CATEGORY: EQUIP 1 PROFILE: EQP:OTHER						

PROJECT MANAGEMENT INCLUDING PLANNING SITE VISIT WITH ENGINEER(S), ENGINEERING TIME AND THEN AS BUILT DOCUMENTS AT THE END OF THE PROJECT.

Total Requisition Amount: 364,736.11

Approval Signature 	Approval Signature  1/22/18	Approval Signature
--	--	---------------------------

Requisition

Supplier: PCD
 1032 MAXWELL DRIVE
 SANTA ROSA CA 95401
 United States

0000030287

Business Unit: COPFD OPEN	
Req ID: 0003006025	Date: 01/22/2018
Requisition Name: PCD HC Line Array	
Requester: Samuel Coquerille	Bldg#: VAPA
Requester Signature	
Buyer: Nicholas Shewmaker	
Approved:	
Entered By: HARMANJ 22-JAN-2018	

email:
 Ship To: RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
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PCD PROPOSAL DATED 1/12/18 RE-HARRIS CENTER SPEAKER UPGRADE.

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
COPFD	6490	41	FL.VA.VAPA	67990	00100	076S	364,736.11

Purchases Charged to Catagorical Programs, Grants or Special Project.

This purchase is in compliance with the requirement of VAPA

For grants/special projects Capital Campaign funds
enhance stage 1 audio sound system

Name: Gathleen Franklin

Approval Signature	Approval Signature	Approval Signature
--------------------	--------------------	--------------------



January 12, 2018

M. Reza Mirmiran
Los Rios Facilities Management
3753 Bradview Drive
Sacramento, Ca. 95827

RE-Harris Center Speaker Upgrade

Dear Mr. Mirmiran,

Thank you for the opportunity to provide you a quotation for the proposed speakers upgrades at the Harris Center. We appreciate your giving us a call since, as the original installing contractor, we are very familiar with the building and are excited at the prospect of working with the campus again.

The proposal of the system upgrade includes the following scopes of work:

1. Drafting / Sketches
 - a. Provide a conceptual sketch of attachment for the subwoofers to hang similarly to what is installed currently for the single subwoofer in the center
 - b. Provide a conceptual sketch of attachment to hang the line arrays left, center and rightThese are to give the structural engineer a running start at the project to make it easier to grasp the needs of the space. Of course, they will then work with the Architect to achieve that stamped and DSA approved drawing of which will be submitted to a contractor to build the infrastructure for us to hang the speakers and subwoofers from. \$1,800.00

2. Provide a quote for provision and installation of the left, center and right line array speakers (16) Y18, (8) Yi12, (3) flying frames, (1) D12 amp (1) 10D amp, (7) 30D amps, (3) J subs, (3) V-Subs with wooden lids, (6) E8 speakers for front fills (hand over items) wiring back to the equipment racks (through conduit installed and provided by others) and the installation of the all of the associated wiring inside the equipment racks. PCD will fabricate custom J-boxes for the (3) Line arrays to connect to the conduit for easy detachment with NL8 connectors up high. PCD will include up to (8) hours of rack wiring clean up as they need a little TLC.

Materials (electronics, speakers, wire) including tax and freight	\$328,323.61
Labor for installation	\$ 28,812.50
Total	\$357,196.11

3. PCD to provide project management including planning site visit with engineer(s), engineering time and then as built documents at the end of the project \$ 5,800.00

PCD

1032 Maxwell Drive, Santa Rosa, CA 95401
707-546-3633

Please feel free to call to discuss any concerns you may have. Once you have approved the proposed quotation, please respond with a letter or purchase order confirming the acceptance of this proposal and PCD will get to work on the sketches and planning of the system upgrade.

Once again, thank you for the opportunity.

Sincerely,

John Rudolph
Vice President
PCD

PCD
1032 Maxwell Drive, Santa Rosa, CA 95401
707-546-3633

Letter of Authorization

PCD inc.

This letter is to certify that PCD is authorized to sell and install d&b audiotechnik products at The Harris Center for the Performing Arts. Having a strong and lasting reputation in the for performing arts installations, as well as a history with d&b audiotechnik that includes the original Harris Center installation, we have full confidence in PCD to faithfully execute the installation of our systems with high results and a quality finished product. Furthermore, we are excited to have the opportunity to work with PCD on this enhancement to the existing system at Harris Center, and look forward to partnering together them as this project continues. If any further inquires need to be made regarding this matter, please contact me at any time.



Jason Waggoner

Regional Manager - US West

jason.waggoner@dbaudio.com

828 489 3953

LOS RIOS COMMUNITY COLLEGE DISTRICT
Sole Source Purchase Justification

Date: 1/22/2018

To: PURCHASING

From: Kathleen Kirklin

Subject: Justification Requirements for Sole-Source Procurements

Requisition No. 0003006025

Vendor Name: PCD

SOLE-SOURCE ITEMS

Sole-source items are those items which perform a certain function for which no other items are known to exist. In a highly technological society, either patents or a clearly superior product may perform a function that limits you to a sole source. If it is economically advantageous and critical for its use in conjunction with instruction or operation to use such a product, then it is suggested that you do so. Justification for specifying such items is extremely important and should be clearly stipulated. Sole-source situations can be minimized by your using performance specifications and request for quotes (RFQ's).

Competitive bidding is not a thoroughly suitable purchase method for sole-source items. It is best to advertise for bids on an "approved equal" basis; if no bids are offered, proceed to negotiate a fair and reasonable price with the sole source. When only one bid is received, you may have a sole-source situation if you believe that no other competitive sources are available.

Sole-source acquisitions must be justified in sufficient detail to explain the basis for suspending the usual competitive procurement process.

The following represents factors that might justify sole source:

1. What capability does the proposed vendor have that is critical to the specific effort and make the vendor clearly unique compared to other vendors in the same general field?
2. What prior experience of a highly specialized nature does the proposed vendor have that is vital to the proposed effort?
3. What facilities, staffing, and/or equipment does the proposed vendor have that are specialized and vital to the commodities or services required?
4. Does the proposed vendor have a substantial investment that would have to be duplicated at the District's expense by another vendor entering the field?
5. If schedules are involved, why are they critical and why can the proposed vendor best meet them?

The enclosed form should be completed and submitted with your Requisition for justification.

LOS RIOS COMMUNITY COLLEGE DISTRICT
Sole Source Purchase Justification

Vendor: PCD





Requisition No: 0003006025

Commodity/Service: HARRIS CENTER SPEAKER UPGRADE

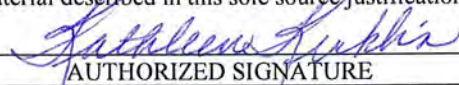
Estimated annual expenditure for the above commodity or service: \$: 364,736.11

Pursuant to Purchasing Policy, Sole Source purchase requests & approvals must be performed in advance and shall be supported by written documentation. This form and appropriate supporting documentation fulfills that requirement.

Initial all entries below that apply to the proposed purchase. Attach support documentation justification memo as described below (More than one entry will apply to most sole source products/services for purchase requested).

1. _____ SOLE SOURCE REQUEST IS FOR THE ORIGINAL MANUFACTURER OR PROVIDER, THERE ARE NO REGIONAL DISTRIBUTORS. (Attach the manufacturer's written certification that no regional distributors exist. Item no. 4 also must be completed).
2. X  SOLE SOURCE REQUEST IS FOR ONLY GREATER SACRAMENTO AREA DISTRIBUTOR OF THE ORIGINAL MANUFACTURER OR PROVIDER. (Attach the manufacturers — not the distributor's — written certification that identifies all regional distributors. Item no. 4 also must be completed).
3. X  THE PARTS/EQUIPMENT IS NOT INTERCHANGEABLE WITH SIMILAR PARTS OF ANOTHER MANUFACTURER. (Explain in separate memorandum).
4. X  THIS IS THE ONLY KNOWN ITEM OR SERVICE THAT WILL MEET THE SPECIALIZED NEEDS OF THIS DEPARTMENT OR PERFORM THE INTENDED FUNCTION. (Attach memorandum with details of specialized function or application).
5. X  THE PARTS/EQUIPMENT IS REQUIRED FROM THIS SOURCE TO PERMIT STANDARDIZATION. (Attach memorandum describing basis for standardization request).
6. _____ CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS) PURCHASE CONTRACT NO: _____
7. _____ "PIGGY-BACK"/UMBRELLA PURCHASE ON ANOTHER GOVERNMENT ENTITY'S CONTRACTS
8. _____ NONE OF THE ABOVE APPLIES. A DETAILED EXPLANATION AND JUSTIFICATION FOR THIS SOLE SOURCE REQUEST IS CONTAINED IN ATTACHED MEMORANDUM.

The undersigned requests commodities and services to be procured from the vendor identified as the sole source supplier of the service or material described in this sole source justification and is authorized as a sole source for the service or material.

 1/22/2018
AUTHORIZED SIGNATURE DATE

SOLE SOURCE AUTHORIZATION: (PURCHASING USE ONLY)

APPROVED **DISAPPROVED**

By: _____ Date: _____ Guidelines Div. #: _____

LOS RIOS COMMUNITY COLLEGE DISTRICT

1919 Spanos Court, Sacramento, CA 95825
Phone (916) 568-3071 FAX (916) 568-3145
Purchasing Department
lrcdnpurchase@losrios.edu



Sacramento City College American River College Cosumnes River College Folsom Lake College

CONFLICT OF INTEREST STATEMENT

This is to certify that the undersigned employee(s) has/have no economic interests which may foreseeably be materially affected by having participated in the development of the specifications for service, equipment and/or material represented by the referenced requisition.

(Pursuant to District Regulation R-8323 and District Policy P-8611

This form must be signed and submitted with the Purchase Requisition (GS Form 127) for those transactions listed below.)

- ❖ Sole Source
- ❖ Professional Service Agreements
- ❖ Service Agreements (GS Form 78: Rev. 2/2012)
- ❖ Selection Committee Recommendations (formal process)

READ CAREFULLY BEFORE SIGNING:

Kathleen Kuklin 1/22/18

Employee/Date

0003006025

Requisition Number

Selection Committee Member/Date

Selection Committee Member/Date

Selection Committee Member/Date

Selection Committee Member/Date

Selection Committee Member/Date

Selection Committee Member/Date

OFFICIAL USE ONLY:

PURCHASE ORDER#

BUYER/DATE:

FOLSOM LAKE COLLEGE

DATE: January 22, 2018

TO: Purchasing

FROM: Kathleen Kirklin

VPA



SUBJECT: Sole Source Justification

Background:

The Harris Center for the Arts needs to upgrade the line array (audio) system in Stage 1. The upgrade is needed to maintain the audio quality required by presents shows (Broadway series) and many of performers booked through our partner agencies. The project involves the purchase of new audio equipment that can be integrated with existing d&b Audiotechnik equipment.

The college initially contacted 3G (www.3GLP.com), Los Angeles, in spring 2017 because they are an authorized distribution/seller/installation partner of d&b Audiotechnik equipment. Despite our efforts 3G and Harris Center could not come to an agreement on what equipment was needed and the plan for layout and installation. 3G was not willing to consider what we, the customer, were asking for. 3G basically said that we had to do the upgrade the way they wanted to do it or they wouldn't do the job. In December that we needed to find another company to contract with if the project was going to move forward.

PCD Audio & Video System Integration was contacted in December 2017. A site visit/meeting was conducted on December 21st. PCD, Moniz Architect, Facilities Management, VPA and Harris Center staff participated in meeting. PCD was the company contracted with to do the audio equipment installation when Harris Center was being constructed in 2009-2010.

The installation of the equipment is scheduled to begin in July of 2018 and complete in August just before the start of the 2018-19 season. The work cannot be done during season.

Justification:

There are no authorized distribution/seller/installation partners of d&b audiotechnik equipment in the greater Sacramento area. 3G is the only installation partner located west of the Rocky Mountains out of fourteen around the U.S. All other companies are approved as a seller/installation partner on a project by project basis. PCD has been authorized (see attached certification statement) to sell and install d&b audiotechnik equipment. d&b stated, "Having a strong and lasting reputation in the for performing arts installations, as well as a history with d &b audiotechnik that includes the original Harris Center installation, we have full confidence in PCD to faithfully execute the installation of our systems with high results and a quality finished product."

From: [Harman, Joany](#)
To: [Haney, Brenda](#)
Subject: FW: PCD Requisition 0000030287
Date: Wednesday, January 24, 2018 8:05:13 AM
Attachments: [image001.png](#)
[image004.png](#)

FYI

Thank you,



Joany Harman | Business Services Supervisor
Folsom Lake College | 10 College Parkway | Folsom, CA 95630
p. 916.608-6622 | f. 916.608.6553 | harmanj@flc.losrios.edu | www.flc.losrios.edu

From: Kirklin, Kathleen
Sent: Tuesday, January 23, 2018 6:14 PM
To: Harman, Joany <harmanj@flc.losrios.edu>
Cc: Gordon, Paula <GordonP@losrios.edu>
Subject: PCD Requisition 0000030287

Hello,

I just learned (see email below) that there was a typo in the proposal – equipment list (see highlighted info in yellow below). Should be (4) V-Subs with Wooden Lids rather than (3). Total materials & equipment (line 2 on requisition) included 4 woofers so no change.

If there is any change (reduction) in amount on line 2, I will let you know.

Kathleen

Kathleen Kirklin | Vice President, Administration
Folsom Lake College | 10 College Parkway | Folsom, CA 95630
p. 916.608.6733 or 6555 | kathleen.kirklin@flc.losrios.edu | www.flc.losrios.edu

“The measure of intelligence is the ability to change.”
— [Albert Einstein](#)

From: John Rudolph [<mailto:jrudolph@pcdinc.net>]
Sent: Tuesday, January 23, 2018 5:14 PM
To: Pier, David <David.Pier@harriscenter.net>; Jason.Waggoner@dbaudio.com
Cc: Henry Beaumont <hbeaumont@pcdinc.net>; Kirklin, Kathleen <KirkliK@flc.losrios.edu>;

Mirmiran, Reza <MirmirM@losrios.edu>; Garza, Eduardo <Eduardo.Garza@harriscenter.net>

Subject: RE: FLC- Harris Center- 2017.12.18 Conference call

Hello all, sorry, have been in the field a lot today.

I will confer with Jason to discuss the project but we presented very fair and competitive pricing based upon our dealer pricing. I will take a closer look at it with Jason and respond with as best as PCD can provide in pricing.

Regarding the subwoofer, That was an error on the word document proposal only and the itemized equipment list indeed had 4 portable subs and lids included in the pricing.

Hopefully we can resolve all of this tomorrow.

Thank you.

John Rudolph

Vice President

707-546-3633



1032 Maxwell Drive. Santa Rosa, Ca. 95401

Visit us on the web at www.pcdinc.net

From: Pier, David [<mailto:David.Pier@harriscenter.net>]

Sent: Tuesday, January 23, 2018 12:35 PM

To: John Rudolph <jrudolph@pcdinc.net>; Jason.Waggoner@dbaudio.com

Cc: Henry Beaumont <hbeaumont@pcdinc.net>; Kirklin, Kathleen <KirkliK@flc.losrios.edu>;

Mirmiran, Reza <MirmirM@losrios.edu>; Garza, Eduardo <Eduardo.Garza@harriscenter.net>

Subject: RE: FLC- Harris Center- 2017.12.18 Conference call

John/Jason;

Sounds like we've gotten all the pieces in place to move forward on our line array project here at the Harris Center. This is great news, and thanks for being so responsive in helping us get this together.

One thing I wanted to double check on is the quote we received from PCD on the equipment cost itself. It seems that this is upwards of \$60k more than the quote we had received from the original vendor d&b had steered us toward when we started this project last summer. I'm wondering if this difference in cost is mainly because of the pricing that d&b is giving PCD for the project, or is this the result of PCD having a different (higher) mark-up rate.

If the former, is there a way for d&b to honor the lower pricing we were originally quoted given the circumstances on how we got here? If the latter, is there any flexibility in the pricing that PCD is quoting?

I don't want to slow the process down now that we've gotten to this point, but the difference is big enough that I felt it warranted asking if there was any flexibility in the equipment pricing itself. We are fine with the other costs PCD quoted (drafting/sketches, installation labor, project

management), it's just the equipment cost itself that I'd like us to look at more carefully to see if any cost savings can be realized there.

Also, for John, it looks like in the January 12, 2018 quote we received, only three (3) V-subs are specified vs four (4) V-subs. I think this is a typo, as an earlier email (12/29/17) had the correct number of four (4) portable subs specified for use on the stage. Please confirm that the PCD will be providing and the quote is good for three (3) J-Subs (to be flown together with the one existing J-sub) and four (4) V-Subs with wooden lids to be used on the stage.

Thanks in advance to your attention to this matter, and sorry for being out of the loop the last couple weeks – I was back in NY for a week working to line-up talent for our 18/19 season, and have been playing catch up since...

Dave Pier
Executive Director
Harris Center for the Arts

From: [Harman, Joany](#)
To: [Carrillo, Kimberley](#)
Cc: [Haney, Brenda](#)
Subject: RE: PCD Requisition 0000030287
Date: Thursday, January 25, 2018 9:56:07 AM
Attachments: [image003.png](#)
[image008.png](#)

Great, change made.

Thank you,



Joany Harman | Business Services Supervisor
Folsom Lake College | 10 College Parkway | Folsom, CA 95630
p. 916.608-6622 | f. 916.608.6553 | harmanj@flc.losrios.edu | www.flc.losrios.edu

From: Carrillo, Kimberley
Sent: Thursday, January 25, 2018 9:36 AM
To: Harman, Joany <harmanj@flc.losrios.edu>
Subject: RE: PCD Requisition 0000030287

Hi Joany – I will be the “Buyer” for the procurement. My W # to use is 0423646 for the requisition 😊

Thanks,
Kim

From: Gordon, Paula
Sent: Wednesday, January 24, 2018 7:19 AM
To: Carrillo, Kimberley
Subject: FW: PCD Requisition 0000030287

Paula Gordon, Purchasing Supervisor
Los Rios Community College District
916-568-3149

From: Kirklin, Kathleen
Sent: Tuesday, January 23, 2018 6:14 PM
To: Harman, Joany <harmanj@flc.losrios.edu>
Cc: Gordon, Paula <GordonP@losrios.edu>
Subject: PCD Requisition 0000030287

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Kathleen Kirklin | Vice President, Administration
Folsom Lake College | 10 College Parkway | Folsom, CA 95630

p. 916.608.6733 or 6555 | kathleen.kirklin@flc.losrios.edu | www.flc.losrios.edu

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Sent: Tuesday, January 23, 2018 5:14 PM
To: Pier, David <David.Pier@harriscenter.net>; Jason.Waggoner@dbaudio.com
Cc: Henry Beaumont <hbeaumont@pcdinc.net>; Kirklin, Kathleen <KirkliK@flc.losrios.edu>; Mirmiran, Reza <MirmirM@losrios.edu>; Garza, Eduardo <Eduardo.Garza@harriscenter.net>
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John Rudolph
Vice President
707-546-3633



1032 Maxwell Drive. Santa Rosa, Ca. 95401

Visit us on the web at www.pcdinc.net

From: Pier, David [<mailto:David.Pier@harriscenter.net>]
Sent: Tuesday, January 23, 2018 12:35 PM
To: John Rudolph <jrudolph@pcdinc.net>; Jason.Waggoner@dbaudio.com
Cc: Henry Beaumont <hbeaumont@pcdinc.net>; Kirklin, Kathleen <KirkliK@flc.losrios.edu>; Mirmiran, Reza <MirmirM@losrios.edu>; Garza, Eduardo <Eduardo.Garza@harriscenter.net>

Subject: RE: FLC- Harris Center- 2017.12.18 Conference call

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Dave Pier
Executive Director
Harris Center for the Arts

From: [Harman, Joany](#)
To: [Haney, Brenda](#)
Subject: FW: Los Rios Purchase Order (PCD Audio)
Date: Monday, January 29, 2018 8:18:39 AM
Attachments: [DOC012918.pdf](#)

FYI

Thank you,

Joany Harman | Business Services Supervisor
Folsom Lake College | 10 College Parkway | Folsom, CA 95630
p. 916.608-6622 | f. 916.608.6553 | harmanj@flc.losrios.edu | www.flc.losrios.edu

-----Original Message-----

From: Carrillo, Kimberley
Sent: Monday, January 29, 2018 8:14 AM
To: jason.waggoner@dbaudio.com; jrudolph@pcdinc.net
Cc: Kirklin, Kathleen <KirkliK@flc.losrios.edu>; Mirmiran, Reza <MirmirM@losrios.edu>; Harman, Joany <harmanj@flc.losrios.edu>; Garza, Eduardo <Eduardo.Garza@harriscenter.net>; Pier, David <David.Pier@harriscenter.net>
Subject: Los Rios Purchase Order (PCD Audio)

PO attached for your records. No original will be mailed.

Thank you,
Kim Carrillo
Senior Buyer / Contract Specialist
Los Rios Community College District
Carrilk@losrios.edu