

**FOLSOM LAKE COLLEGE  
REVOLVING FUND ACCOUNT**

10 College Parkway • Folsom, CA 95630  
P: (916) 608-6549

CHECK NO. **F- 01850**

DATE **12/7/2017**

GENFD: NOT TO EXCEED \$500  
VENDOR NO. 0000003279  
LOCATION 09

CBFUND: NOT TO EXCEED \$1,000  
VENDOR NO. 0000000001

TO **MICHAEL'S  
2715 E. BIDWELL  
FOLSOM, CA 95630**

REQUISITIONED BY  
**LEE/YAMAMURA**

GENFD	4500	11	FL.CP.OFFC	60100	00000	2018	041A	NTE \$135.00
BUS UNIT	ACCOUNT	FUND	DEPARTMENT (ORG)	PROGRAM	CLASS	BY	PROJECT/GRANT	AMOUNT

BUS UNIT	ACCOUNT	FUND	DEPARTMENT (ORG)	PROGRAM	CLASS	BY	PROJECT/GRANT	AMOUNT

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	EST. TOTAL AMOUNT
		HOLIDAY DECORATIONS FOR PRESIDENT'S RECEPTION  THIS CHECK NOT TO EXCEED \$135.00		
		RECEIVED BY: _____		
		DATE: _____		

<p><b>FOLSOM LAKE COLLEGE</b> REVOLVING FUND ACCOUNT ULID 382004 10 College Parkway • Folsom, CA 95630 (916) 608-6549</p>	<p>JPMorgan Chase Bank, N.A. Sacramento, CA</p>	<p>CHECK <b>No. F- 01850</b> December 7, 2017</p>	<p>DATE: _____ 90-7162 3222</p>
<p>PAY TO THE ORDER OF ***MICHAEL'S***</p>		<p>\$ <b>53<sup>82</sup></b></p>	
<p><i>fifty-three and 82/100</i></p>		<p>_____ DOLLARS</p>	<p>*VOID 6 MONTHS FROM DATE DRAWN</p>
<p><b>NON-NEGOTIABLE</b></p>			
<p>ADMINISTRATIVE SERVICES</p>			





**LIMITED PURCHASE ORDER**  
 (Not to Exceed \$200.00)

VENDOR NAME AND ADDRESS: <u>Michaels</u> <u>2715 E. Bidwell</u> <u>Folsom, CA, 95630</u>	DELIVERY INSTRUCTIONS: <input type="checkbox"/> Deliver to Address Below (Check one) <input checked="" type="checkbox"/> Will Call
---	---

ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	Lighted green garlands - 9'	3			\$20	\$60 <sup>00</sup>
2	Unlit garlands w/ "snow" - 9'	3			\$10	\$30 <sup>00</sup>
3	Lights for unlit garlands	1-3 (depending on type)			\$11	\$11 <sup>00</sup>
4		(\$2.80 - \$11 <sup>00</sup> )				
5	Ornaments - box of 35-50 balls	1			\$15 <sup>00</sup>	\$15 <sup>00</sup>
6	Ornament hooks	1			2 <sup>50</sup>	\$2 <sup>50</sup>
7		<u>estimated cost</u>				\$118.50
8	Decorations for President's				<u>tax (8%)</u>	9.50
9	Holiday Reception					\$128.00
10						

Purchases Charged to Categorical Programs, Grants or Special Projects This purchase is in compliance with the requirements of:  Program Name _____ For grants/special projects _____ Program Director/Coord. Signature _____ Project/Grant Number _____ Program Goal/Objective Number/Explanation _____	SUB-TOTAL	
	SALES TAX	
	<b>TOTAL</b> (Not to Exceed \$200.00)	

**VENDOR:** Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

REQUESTED BY: <u>Sondra Lee</u> TYPED/PRINT DATE: <u>12/6/17</u>	Received by _____ Date _____ <u>GENFD/4500/11/FL.CR.OFFC</u> Bus. Unit Account Fund Org
REQUESTED BY: <u>Sondra Lee</u> SIGNATURE DATE: <u>12/6/17</u>	<u>60100/00000/2018/041A</u> Program Sub-Class BY Proj/Grnt Amount
APPROVED: <u>[Signature]</u> DEAN OR OTHER AUTHORIZED SIGNATURE DATE: <u>12/6/17</u>	Bus. Unit Account Fund Org
APPROVED: _____ VICE PRESIDENT, ADMINISTRATION DATE: _____	Program Sub-Class BY Proj/Grnt Amount



# Michael's

Where Creativity Happens™

MICHAELS STORE #2046 (916)983-2633

2715 E BIDWELL  
FOLSOM, CA

Rewards Number: LMR90150898675

~~8-9755-4645-8545-3995-5111-5112-1891-4692~~



1212 SALE 6523 2046 001 12/07/17 15:33

ASH BF ORN BALL 7 191518430189	14.99	1 @	14.99	S
(RETURN VALUE 13.49)				
LIGHT SET 100UL C 886946977527	3.49	1 @	3.49	S
(RETURN VALUE 3.14)				
LIGHT SET 100UL C 886946977527	3.49	1 @	3.49	S
(RETURN VALUE 3.14)				
ORN BCT 67MM MATT 191518427509	5.00	1 @	5.00	S
(RETURN VALUE 4.50)				
CS CO ORN HOOKS S 191518409024	1.59	1 @	1.59	S
(RETURN VALUE 1.43)				
LIGHT SET 100UL C 886946977527	3.49	1 @	3.49	S
(RETURN VALUE 3.14)				
LIGHT SET 100UL C 886946977527	3.49	1 @	3.49	S
(RETURN VALUE 3.14)				
TINSEL 12' ICE BL 191518432640	4.99	1 @	4.99	S
(RETURN VALUE 4.49)				
TINSEL 12' ICE BL 191518432640	4.99	1 @	4.99	S
(RETURN VALUE 4.49)				
TINSEL 12' SNWFLK 191518432619	4.99	1 @	4.99	S
(RETURN VALUE 4.49)				
TINSEL 12' SNWFLK 191518432619	4.99	1 @	4.99	S
(RETURN VALUE 4.50)				
10% OFF DISCOUNTABLE PURCH	5.55-			

AMOUNT QUALIFIED FOR DISCOUNT: \$ 55.50

Coupon(s) Applied:

00100717141 10% OFF ALL

SUBTOTAL	49.95
Sales Tax 7.75%	3.87
TOTAL	53.82

ACCOUNT NUMBER \*\*\*\*\*2951

Check 53.82

APPROVAL: 00650589 MICR ONLINE

This receipt expires at 180 days on 06/10/18  
Returns allowed after 12/16/17

YOU SAVED \$ 5.55

1809-4096-4430-5369-0594-5359-5239-994

