LOS RIOS COMMUNITY COLLEGE DISTRICT

1919 Spanos Court • Sacramento, CA 95825-3981

P.O. No. F 3792

Date 10 | 23 | 17

LIMITED PURCHASE ORDER

(Not to Exceed \$200.00)

VENDOR NAME AND ADDRESS:				CTIONS	Valivarta	Address Daley	
VENDOTTNAME AND ADDITESS.		DELIVERY INSTRUCTIONS: Deliver to Address Below (Checkone)					
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ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	QUANTITY	ORDERE	STOCK NO.	UNIT PRICE	TOTAL	
1	HSACCC Membership Renewal					\$181.00	
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Vendor: Blue

Receiver: Goldenrod

Accounting: Yellow

Business Office: Green

Dept/Requestor: Pink

GS #32 Revised 05/2010



2017-2018 Membership Application

Date Submitted: 10/18/17

First Name: MARY Last Name: HAN	CABRU	Licensure: (A 508					
Position: College Nurse Email: hansenm of classins, edu							
College Name: Folson Lake College							
College District: Las Rios		Region: 2					
Wk Address: 10 College Partway							
Wk. Phone: (9/4) 608-6782 Fax: () M/a		M:() //a					
Home Address: 960 Patrick Circle, Folson, CA 95630							
		NEW Membership RENEWAL					
MEMBERSHIP CATEGORY	PAYMENT AMOUNT- CHECK ONE						
Regular Membership (Voting)		\$150 before Oct 1, 2017					
One Regular Membership per Institution: Each institution is eligible	\$155 Pay Pal before Oct 1, 2017						
vote. Open to Health Care professionals who are responsible for stu		\$175 after Oct 1, 2017 renewals only					
services in a California Community College and meet credential requ compliant with Title V 53411 (unless a standing HSACCC member pri		\$181 PayPal after Oct 1, 2017 renewals only					
	01 (0 2000)						
Associate Membership (Non-Voting)		\$50 before Oct 1, 2017					
Open to health services professionals and other interested persons		\$52 PayPal before Oct 1, 2017					
psychological counselors, consultants, student services administr time employees) per HSACCC Bylaws Article IIIB.	ators, part-	\$75 after Oct 1, 2017 renewals only					
time employees) per risacce bylaws article mb.		\$78 PayPal after Oct 1, 2017 renewals only					
Community Partner Membership (Non-Voting)	\$50 before Oct 1, 2017						
Open to community partners who actively collaborate with HSACCC		\$52 PayPal before Oct 1, 2017					
the purpose/goals of the organization. No institutional membership Community Partner membership requires appointment and approva							
Executive Board.	r or the	\$75 after Oct 1, 2017 renewals only\$78 PayPal after Oct 1, 2017 renewals only					
Emeritus (Non-Voting) Granted by HSACCC upon individual's ret	irement	No dues					
Honorary (Non-Voting) For distinguished contribution to the ain	No dues						
organization. Appointed by Executive Committee and approved by	No dues						
membership.	Arevour	etiring this year? Ves No					
Payment Due: July 1, 2017, Payment is delinquent after	**Info	etiring this year? Yes No ormation held confidential**					
/ment Due: July 1, 2017 Payment is delinquent after ober 1, 2017. Sorry, we cannot accept purchase orders.		Please check if you would like more information about: Mentorship Program /					
Mail completed form and payment (made out to HSACCC) to:							
Elizabeth Goold, RN, HSACCC Corresponding Secretary College of the Desert	cipating invour local region activity planning cipating of HSACCC committeesConference flagning Committee						
500 Monterey Ave							
Palm Desert, CA 92260		Legislative Comparitee					
Email: egoold@collegeofthedesert.edu	Research Committee						
Please attach a check or a copy of your PayPal receipt when submitting this application.	cipating in a Leadership Role (Executive Board)						
The second secon	(list):						

See enail 10/18/17 C 5/34 for rescept

Health Services Association California Comn

You paid \$181.00 USD

to Health Services Association California Community Colleges Details

Get your PayPal receipts in Messenger

Paid with

Visa x-8593

\$181.00 USD

Shipped to

Mary Hansen 960 Patrick Circle, Folsom, CA 95630 United States

Purchase details

Receipt number: 2263416083713525

We'll send confirmation to: hansenm@flc.losrios.edu

Merchant details

From: <u>Haney, Brenda</u>
To: <u>Hansen, Mary</u>

Cc: Chueh, Valerie; Gibson, Bernard

Subject: FW: LPO F3792 for Mary Hansen / Instructions for Future Requests

Date: Tuesday, November 7, 2017 12:56:10 PM

Attachments: F3792 HANSEN, MARY.PDF

LRCCD Requirements – Re: Ship To Address shown on receipt submitted.

Please Note: If you want this membership paid for in the future – please obtain vendor invoice and submit requisition, and FLC BSO or LRCCD Accounting can pay it directly to vendor, to avoid need for employee reimbursement.

Thank you,

Brenda Haney

Business Services

Folsom Lake College | 10 College Parkway | Folsom, CA 95630

From: Wong, Barbara

Sent: Tuesday, November 7, 2017 12:42 PM **To:** Haney, Brenda haneyb@flc.losrios.edu>

Subject: LPO F3792 for Mary Hansen

Hi Brenda,

LPO F3792 for Mary Hansen has the ship to address on vendor receipt as a non-District address. I realize that the payment is for membership. However, should the employee receive anything tangible from the organization as a member, the tangible items should be shipped to a District address. In the future, please have the employee always use a District address as a ship to address. Thanks for the help with this.

Barbara Wong

Accounting Operations Supervisor
Los Rios Community College District
1919 Spanos Court Sacramento CA 95825

Phone: (916) 568-3038 E-mail: wongb@losrios.edu