



LIMITED PURCHASE ORDER
(Not to Exceed \$200.00)

<p>VENDOR NAME AND ADDRESS: <u>Folsom Lake College Bookstore</u></p>	<p>DELIVERY INSTRUCTIONS: <input type="checkbox"/> Deliver to Address Below (Check one) <input checked="" type="checkbox"/> Will Call <u>Michelle Coykendall x6652</u></p>
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ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	<u>Shipping and Return Shipping</u>	<u>1</u>	<u>EACH</u>		<u>162.96</u>	<u>\$ 162.96</u>
2	<u>TO/From Extron Electronics</u>					
3	<u>For equipment repair of:</u>					
4	<u>•MLS506MA -SN 899319026</u>					
5	<u>•MLS 506MA - SN 895632006</u>					
6	<u>•System 7SC - SN 858442002</u>					
7	<u>Insured each way for \$6500</u>					
8						
9						
10						

Purchases Charged to Categorical Programs, Grants or Special Projects
This purchased is in compliance with the requirements of:

Program Name _____
For grants/special projects _____
Program Director/Coord. Signature _____ Project/Grant Number _____
Program Goal/Objective Number/Explanation _____

SUB-TOTAL	<u>162.96</u>
SALES TAX	
TOTAL (Not to Exceed \$200.00)	<u>\$ 162.96</u>

VENDOR: Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

Requested by: Michelle Coykendall (TYPED/PRINT) DATE: 9/27/2017

Requested by: [Signature] (SIGNATURE) DATE: 9/27/2017

Approved: [Signature] (DEAN OR OTHER AUTHORIZED SIGNATURE) DATE: 9/27/2017

Approved: [Signature] (VICE PRESIDENT, ADMINISTRATION) DATE: 9/27/17

Received by _____ Date _____

Bus. Unit: GENFD / 5810 / Account: 11 / Fund: FL.VA.AVSV / Org: [Signature]

Program: 61900 / Sub-Class: 00000 / BY: 2018 / Proj/Grnt: 101E / Amount: \$ 162.96

Bus. Unit: _____ / Account: _____ / Fund: _____ / Org: _____

Program: _____ / Sub-Class: _____ / BY: _____ / Proj/Grnt: _____ / Amount: \$


FOLSOM LAKE COLLEGE
 EL DORADO CENTER | RANCHO CORDOVA CENTER

INVOICE NO.
B 000966 FLC

FLC COLLEGE STORE
 10 College Parkway - Folsom, CA 95630
 PH 916.608.6565 FAX 916.608.6576
 bookstore@flc.losrios.edu


Sold By: _____ Date: 9-28-17
 Order Number: F332

SOLD TO: Folsom Lake College
10 College PARKwy
Folsom CA 95630

DELIVER TO: Same
Michelle COXKendall
x6652

QTY.	DESCRIPTION	UNIT PRICE	AMOUNT
1	SHIPPING CHARGE TO EXTRON ELECTRONICS 2 CTN		81.48
1	SHIPPING CHARGE TO FLC. CAMPUS		81.48

<p>Please Pay From This Invoice - Thank You!</p> <p>Received By: <u>[Signature]</u> Date: <u>9/28/17</u></p> <p>VENDOR/WHITE NUMERIC/GREEN CUSTOMER/CANARY PURCHASING/PINK ACCOUNTING/GOLD</p>	SUBTOTAL	162.96
	TAX	N/A
	SHIPPING	N/A
	TOTAL	162.96



Shipment Receipt

Transaction Date: 28 Sep 2017

Tracking Number:

1Z74A7E90397416335
1Z74A7E90397377744

Special Instructions

The declared value you entered requires that you follow the special procedures listed below:

UPS Customer:

1. You must give this package to a UPS Driver or UPS Customer Center representative. The UPS Store, other third party retailers (including Authorized Shipping Outlets), and UPS Drop Boxes are not acceptable UPS locations for this package. See the UPS Tariff/Terms and Conditions of Service at www.ups.com for UPS's liability limits, maximum declared values, and other terms of service.
2. Two copies of this receipt will be printed along with your label(s). Provide one copy to UPS and ensure the other copy is signed by the UPS Driver or a UPS Customer Center representative and returned to you. The signed copy of this receipt is your proof that UPS has accepted the package(s), and will be required to submit a claim.

UPS Driver or UPS Customer Center Representative:

Scan the package(s) and sign one copy of this receipt and return it to the customer. The second copy of the receipt should accompany the package(s).

Received And Scanned By (Print)

Signature

Date

① ADDRESS INFORMATION

Ship To:

Extron Electronics
RMA 479196
1230 S Lewis Street
ANAHEIM CA 928056428

Ship From:

Fic Bookstore
Folsom Lake College
Bookstore
100 Scholar Way
Folsom CA 95630
Telephone:916-608-6586
emailowensc@flc.folsom.edu

Return Address:

Fic Bookstore
Folsom Lake College
Bookstore
100 Scholar Way
FOLSOM CA 95630
Telephone:916-608-6586
emailowensc@flc.folsom.edu

② PACKAGE INFORMATION

	WEIGHT	DIMENSIONS / PACKAGING	DECLARED VALUE	REFERENCE NUMBERS
1.	11.0 lbs (11.0 lbs billable)	Other Packaging	1,500.00 USD	
2.	25.0 lbs (25.0 lbs billable)	Other Packaging	5,000.00 USD	

③ UPS SHIPPING SERVICE AND SHIPPING OPTIONS

Service:	UPS Ground Service
Guaranteed By:	End of Day Monday, Oct 2, 2017
Shipping Fees Subtotal:	87.25 USD
Transportation	27.13 USD
Fuel Surcharge	1.62 USD
Declared Value	
Package 1	13.50 USD
Package 2	45.00 USD

④ PAYMENT INFORMATION

Bill Shipping Charges to: Shipper's Account 74A7E9

UPS Shipment Receipt

Transaction Date: 28 Sep 2017

Tracking Number:

1Z74A7E90397708350
1Z74A7E90397712167

Special Instructions

The declared value you entered requires that you follow the special procedures listed below:

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Scan the package(s) and sign one copy of this receipt and return it to the customer. The second copy of the receipt should accompany the package(s).

Received And Scanned By (Print)

Signature

Date

1 ADDRESS INFORMATION

Ship To:

Folsom Lake College
Michelle Coykendall
10 College Parkway
FOLSOM CA 956306798
Telephone:916-608-6586

Ship From:

Extron Electronics
Michelle Coykendall
1230 S Lewis street
ANAHEIM CA 92805
Telephone:916-608-6586
email:owensc@flc.losrios.edu

Return Address:

Extron Electronics
Michelle Coykendall
1230 S Lewis street
ANAHEIM CA 92805
Telephone:916-608-6586
email:owensc@flc.losrios.edu

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Shipping Charges:

87.25 USD