PURCHASE ORDER NO B118493 CHANGE ORDER LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Page Date Revision - 06/06/2018 07/19/2017 Ship Via **Payment Terms** Freight Terms Best Metho Shipping Point NET 30 Location / Dept Reference: 1009901 HANEY B ROUILLER S 04ADMN ADMIN

Supplier: 0000010481 FOLSOM LAKE COLLEGE

BOOKSTORE 10 COLLEGE PKWY FOLSOM CA 95630

Phone: (916) 608-6565 (916) 608-6576 Fax:

email: Robert.Mulligan@flc.losrios.edu

Ship To:

FOLSOM LAKE COLLEGE

RECEIVING

10 COLLEGE PARKWAY FOLSOM CA 95630

United States

Bill To:

1919 Spanos Court

Sacramento CA 95825-3981

Due Date

United States

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt
. 1- 1	FL.VA.OPER BLANKET PO FOR FLC COLLEGE STORE SUPPLIES FROM 07/01/2017 TO 06/30/2018	1.00 EA	9,000.00	9,000.00

9,000.00 05/01/2018 3,200.00 05/01/2018 FL.VI.ELDO BLANKET PO FOR EDC 1.00 EA 3,200.00 2- 1 COLLEGE STORE SUPPLIES FROM 07/01/2017 TO 06/30/2018 FL.VI.RCOR BLANKET PO FOR RCC 1.00EA 500.00 500.00 05/01/2018 3-COLLEGE STORE SUPPLIES FROM 07/01/2017 TO 06/30/2018 FL.VA.BSOF BLANKET PO FOR CW SUPPLY 1.00EA 52,000.00 52,000.00 05/01/2018 4-1 CHARGEBACKS FROM 07/01/2017 TO 06/30/2018

VALID FROM 07-01-17 TO 06-30-18

AUTHORIZED PERSONNEL LINE 1: MELISSA WILLIAMS, TALINA BURKE, CHRIS RAINES, LEVI THIESSEN

AUTHORIZED PERSONNEL LINE 2: ADRIENNE ANDREWS, MECHELLE NUNEZ, VONNIE SHANE, JOHN ALEXANDER

AUTHORIZED PERSONNEL LINE 3: JOYCE HEILAND, BRIAN ROBINSON

AUTHORIZED PERSONNEL LINE 4: BRENDA HANEY, JOANY HARMAN, KATHLEEN KIRKLIN

FY16-17 PO B117469

Tax Exempt? N

09/19/2017 PER J HARMAN - CHANGE BUDGET CODE FOR OPEN BUDGET OF \$7,835.62 ON LINE 1 TO GENFD 4500 11 FL.VA.OPER 67700 00000 041A - PO TOTAL UNCHANGED - NTS

01/11/2018 PER J HARMAN - DECREASE LINE 2 BY \$1,100.00 FOR A NEW LINE TOTAL OF \$2,900.00 - NEW PO TOTAL OF \$49,400.00 - NTS

04/23/2018 PER J HARMAN - INCREASE LINE 2 BY \$300.00 FOR A NEW PO TOTAL OF \$49,700.00 - NTS

06/06/2018 PER J HARMAN - INCREASE LINE 4 BY \$15,000.00 - FOR A NEW LINE TOTAL OF \$52,000.00 - NEW PO TOTAL OF \$64,700.00 - NTS

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment. **Authorized Signature**

Authorized Signature on Total PO **Amount Page**

PURCHASE ORDER NO B118493 CHANGE ORDER LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Supplier: 0000010481 FOLSOM LAKE COLLEGE

BOOKSTORE 10 COLLEGE PKWY FOLSOM CA 95630

Phone: Fax:

(916) 608-6565 (916) 608-6576

email: Robert.Mulligan@flc.losrios.edu

Date	Revision	Page
07/19/2017	4 - 06/06/2018	2
Payment Terms	Freight Terms	Ship Via
NET 30 SI	nipping Point	Best Metho
Reference:	Le	ocation / Dept
1009901 HANEY	B ROUILLER S 04	4ADMN ADMIN

Ship To:

FOLSOM LAKE COLLEGE

RECEIVING

10 COLLEGE PARKWAY FOLSOM CA 95630 **United States**

Bill To:

1919 Spanos Court

Sacramento CA 95825-3981

United States

Tax Exempt? N

Extended Amt Due Date Quantity UOM PO Price Item/Description Line-Sch

> **Sub Total Amount** Sales Tax Amount **Total PO Amount**

64,700.00 0.00 700.00

BU	Acct	Fd	Org	Prog	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	4500	11	FL.VA.BSOF	67700	00000	041X	52,000.00	2018
GENFD	4500	11	FL.VA.CUST	67900	00000	051C	7,835.62	2018
GENFD	4500	11	FL.VA.OPER	67700	00000	041A	1,164.38	2018
GENFD	4500	11	FL.VI.ELDO	67900	00000	041A	3,200.00	2018
GENFD	4500	11	FL.VI.RCOR	60100	00000	041A	500.00	2018

0001009901HARMANJ14-JUL-2017

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

http://www.losrios.edu/purchasing/povalidation

Addition to Terms and Conditions/Revised 01/26/18 23. CERTIFICATION: CONTRACTOR warrants that it is not debarred or suspended, proposed for debarment or declared ineligible for award of contracts by any Federal, State or local Agency.

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment. **Authorized Signature**

BLANKET PO - CHANGE ORDER REQUEST

BPO#: B118493 REQUEST DATE: 06/04/18 COLLEGE: FLC

VENDOR NAME: FLC COLLEGE STORE VENDOR#: 0000010481

INCREASE PO LINE#: 4 AMOUNT: \$15,000 to \$52,000

REQUESTED BY: Joany Harman DEPT: FLC Administration

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Supplier: 0000010481 FOLSOM LAKE COLLEGE

BOOKSTORE 10 COLLEGE PKWY FOLSOM CA 95630

Phone: Fax:

(916) 608-6565 (916) 608-6576

email: Robert.Mulligan@flc.losrios.edu

Date	Revision	Page
07/19/2017	3 - 04/23/2018	1
Payment Tern	ns Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:		Location / Dept
1009901 HANI	EY B ROUILLER S	04ADMN ADMIN

Ship To:

Bill To:

FOLSOM LAKE COLLEGE

RECEIVING

10 COLLEGE PARKWAY FOLSOM CA 95630 United States

1919 Spanos Court

Sacramento CA 95825-3981

United States

Tax Exempt? N					
Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	FL.VA.OPER BLANKET PO FOR FLC COLLEGE STORE SUPPLIES FROM 07/01/2017 TO 06/30/2018	1.00 EA	9,000.00	9,000.00	05/01/2018
2- 1	FL.VI.ELDO BLANKET PO FOR EDC COLLEGE STORE SUPPLIES FROM 07/01/2017 TO 06/30/2018	1.00EA	3,200.00	3,200.00	05/01/2018
3- 1	FL.VI.RCOR BLANKET PO FOR RCC COLLEGE STORE SUPPLIES FROM 07/01/2017 TO 06/30/2018	1.00EA	500.00	500.00	05/01/2018
4- 1	FL.VA.BSOF BLANKET PO FOR CW SUPPLY CHARGEBACKS FROM 07/01/2017 TO 06/30/2018	1.00EA	37,000.00	37,000.00	05/01/2018

VALID FROM 07-01-17 TO 06-30-18

AUTHORIZED PERSONNEL LINE 1: MELISSA WILLIAMS, TALINA BURKE, CHRIS RAINES, LEVI THIESSEN

AUTHORIZED PERSONNEL LINE 2: ADRIENNE ANDREWS, MECHELLE NUNEZ, VONNIE SHANE, JOHN ALEXANDER

AUTHORIZED PERSONNEL LINE 3: JOYCE HEILAND, BRIAN ROBINSON

AUTHORIZED PERSONNEL LINE 4: BRENDA HANEY, JOANY HARMAN, KATHLEEN KIRKLIN

FY16-17 PO B117469

09/19/2017 PER J HARMAN - CHANGE BUDGET CODE FOR OPEN BUDGET OF \$7,835.62 ON LINE 1 TO GENFD 4500 11 FL.VA.OPER 67700 00000 041A - PO TOTAL UNCHANGED - NTS

01/11/2018 PER J HARMAN - DECREASE LINE 2 BY \$1,100.00 FOR A NEW LINE TOTAL OF \$2,900.00 - NEW PO TOTAL OF \$49,400.00 - NTS

04/23/2018 PER J HARMAN - INCREASE LINE 2 BY \$300.00 FOR A NEW PO TOTAL OF \$49,700.00 - NTS

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Authorized Signature on Total PO Amount Page

LOS RIOS COMMUNITY COLLEGE DISTRICT PURCHASE ORDER NO B118493 CHANGE ORDER

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

 Date
 Revision
 Page

 07/19/2017
 3 - 04/23/2018
 2

 Payment Terms Freight Terms
 Ship Via

 NET 30
 Shipping Point
 Best Metho

 Reference:
 Location / Dept

 1009901 HANEY B ROUILLER S
 04ADMN ADMIN

Supplier: 0000010481 FOLSOM LAKE COLLEGE BOOKSTORE

10 COLLEGE PKWY FOLSOM CA 95630

Phone: (916) 608-6565 **Fax:** (916) 608-6576

email: Robert.Mulligan@flc.losrios.edu

Ship To: FOLSOM LAKE COLLEGE

RECEIVING

10 COLLEGE PARKWAY FOLSOM CA 95630 United States

Bill To:

1919 Spanos Court

Sacramento CA 95825-3981

United States

Tax Exempt? N

Line-Sch Item/Description Quantity UOM PO Price Extended Amt Due Date

Sub Total Amount Sales Tax Amount Total PO Amount 49,700.00 0.00 49,700.00

<u>BU</u>	Acct	Fd	Org	Prog	Sub	<u>Proj</u>	Amount	<u>BYear</u>
GENFD	4500	11	FL.VA.BSOF	67700	00000	041X	37,000.00	2018
GENFD	4500	11	FL.VA.CUST	67900	00000	051C	7,835.62	2018
GENFD	4500	11	FL.VA.OPER	67700	00000	041A	1,164.38	2018
GENFD	4500	11	FL.VI.ELDO	67900	00000	041A	3,200.00	2018
GENFD	4500	11	FL.VI.RCOR	60100	00000	041A	500.00	2018

0001009901HARMANJ14-JUL-2017

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

http://www.losrios.edu/purchasing/povalidation

Addition to Terms and Conditions/Revised 01/26/18
23. CERTIFICATION: CONTRACTOR warrants that it is not debarred or suspended, proposed for debarment or declared ineligible for award of contracts by any Federal, State or local Agency.

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

BLANKET PO - CHANGE ORDER REQUEST

BPO#: B118493 REQUEST DATE: 04/23/18 COLLEGE: FLC

VENDOR NAME: FLC COLLEGE STORE VENDOR#: 0000010481

INCREASE PO LINE#: 2 AMOUNT: \$300.00 to \$3,200.00

REQUESTED BY: Adrienne Andrews **DEPT: EDC Administration**

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Supplier: 0000010481 FOLSOM LAKE COLLEGE

BOOKSTORE

10 COLLEGE PKWY FOLSOM CA 95630

Phone: Fax:

(916) 608-6565 (916) 608-6576

email: Robert.Mulligan@flc.losrios.edu

Date	Revision	Page
07/19/2017	2 - 01/11/201	
Payment Ter	ms Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:		Location / Dept
1009901 HAN	NEY B ROUILLER S	04ADMN ADMIN

Ship To:

FOLSOM LAKE COLLEGE

RECEIVING

10 COLLEGE PARKWAY FOLSOM CA 95630

United States

Bill To:

1919 Spanos Court

Sacramento CA 95825-3981

United States

Tax Exempt? N					
Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	FL.VA.OPER BLANKET PO FOR FLC COLLEGE STORE SUPPLIES FROM	1.00EA	9,000.00	9,000.00	05/01/2018
	07/01/2017 TO 06/30/2018				
2- 1	FL.VI.ELDO BLANKET PO FOR EDC COLLEGE STORE SUPPLIES FROM	1.00EA	2,900.00	2,900.00	05/01/2018
	07/01/2017 TO 06/30/2018				
3- 1	FL.VI.RCOR BLANKET PO FOR RCC	1.00EA	500.00	500.00	05/01/2018
	COLLEGE STORE SUPPLIES FROM 07/01/2017 TO 06/30/2018				
4- 1	FL.VA.BSOF BLANKET PO FOR CW SUPPLY	1.00EA	37,000.00	37,000.00	05/01/2018
	CHARGEBACKS FROM 07/01/2017 TO 06/30/2018				

VALID FROM 07-01-17 TO 06-30-18

AUTHORIZED PERSONNEL LINE 1: MELISSA WILLIAMS, TALINA BURKE, CHRIS RAINES, LEVI THIESSEN

AUTHORIZED PERSONNEL LINE 2: ADRIENNE ANDREWS, MECHELLE NUNEZ, VONNIE SHANE, JOHN ALEXANDER

AUTHORIZED PERSONNEL LINE 3: JOYCE HEILAND, BRIAN ROBINSON

AUTHORIZED PERSONNEL LINE 4: BRENDA HANEY, JOANY HARMAN, KATHLEEN KIRKLIN

FY16-17 PO B117469

09/19/2017 PER J HARMAN - CHANGE BUDGET CODE FOR OPEN BUDGET OF \$7,835.62 ON LINE 1 TO GENFD 4500 11 FL.VA.OPER 67700 00000 041A - PO TOTAL UNCHANGED - NTS

01/11/2018 PER J HARMAN - DECREASE LINE 2 BY \$1,100.00 FOR A NEW LINE TOTAL OF \$2,900.00 - NEW PO TOTAL OF \$49,400.00 - NTS

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Authorized Signature on Total PO Amount Page

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Supplier: 0000010481 FOLSOM LAKE COLLEGE

BOOKSTORE 10 COLLEGE PKWY FOLSOM CA 95630

Phone: Fax:

(916) 608-6565 (916) 608-6576

email: Robert.Mulligan@flc.losrios.edu

Date	Revision	Page
07/19/2017	2 - 01/11/201	18 2
Payment Terms	Freight Terms	Ship Via
NET 30 SI	nipping Point	Best Metho
Reference:		Location / Dept
1009901 HANEY	B ROUILLER S	04ADMN ADMIN

Ship To:

FOLSOM LAKE COLLEGE

RECEIVING

10 COLLEGE PARKWAY FOLSOM CA 95630 United States

Bill To:

1919 Spanos Court

Sacramento CA 95825-3981

United States

Tax Exempt? N

Tax Exempt? N

Line-Sch Item/Description Quantity UOM PO Price Extended Amt Due Date

Sub Total Amount Sales Tax Amount Total PO Amount 49,400.00 0.00 49,400.00

BU	Acct	Fd	Org	Prog	Sub	<u>Proj</u>	<u>Amount</u>	<u>BYea</u> ı
GENFD	4500	11	FL.VA.BSOF	67700	00000	041X	37,000.00	2018
GENFD	4500	11	FL.VA.CUST	67900	00000	051C	7,835.62	2018
GENFD	4500	11	FL.VA.OPER	67700	00000	041A	1,164.38	2018
GENFD	4500	11	FL.VI.ELDO	67900	00000	041A	2,900.00	2018
GENFD	4500	11	FL.VI.RCOR	60100	00000	041A	500.00	2018

0001009901HARMANJ14-JUL-2017

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http://www.losrios.edu/purchasing/povalidation

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Change Order Request

PO # B118493 Request Date: 01/10/18 College/Dept: EDC/ADMN

Vendor Name FLC BOOKSTORE

Decrease Blanket Purchase Order LINE# 2 by \$1,100.00

Requested By: A. Andrews

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Supplier: 0000010481 FOLSOM LAKE COLLEGE

BOOKSTORE 10 COLLEGE PKWY FOLSOM CA 95630

Phone: Fax:

(916) 608-6565 (916) 608-6576

email: Robert.Mulligan@flc.losrios.edu

	•	
Date	Revision	Page
07/19/201	7 1 - 09/19/201	.7 1
Payment To	erms Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:		Location / Dept
1009901 HA	NEY B ROUILLER S	04ADMN ADMIN

Ship To:

FOLSOM LAKE COLLEGE

RECEIVING

10 COLLEGE PARKWAY FOLSOM CA 95630 United States

Bill To:

1919 Spanos Court

Sacramento CA 95825-3981

United States

Tax Exempt? N					
Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	FL.VA.OPER BLANKET PO FOR FLC COLLEGE STORE SUPPLIES FROM 07/01/2017 TO 06/30/2018	1.00EA	9,000.00	9,000.00	05/01/2018
2- 1	FL.VI.ELDO BLANKET PO FOR EDC COLLEGE STORE SUPPLIES FROM 07/01/2017 TO 06/30/2018	1.00EA	4,000.00	4,000.00	05/01/2018
3- 1	FL.VI.RCOR BLANKET PO FOR RCC COLLEGE STORE SUPPLIES FROM 07/01/2017 TO 06/30/2018	1.00EA	500.00	500.00	05/01/2018
4 1	FL.VA.BSOF BLANKET PO FOR CW SUPPLY CHARGEBACKS FROM 07/01/2017 TO 06/30/2018	1.00EA	37,000.00	37,000.00	05/01/2018

VALID FROM 07-01-17 TO 06-30-18

AUTHORIZED PERSONNEL LINE 1: MELISSA WILLIAMS, TALINA BURKE, CHRIS RAINES, LEVI THIESSEN

AUTHORIZED PERSONNEL LINE 2: ADRIENNE ANDREWS, MECHELLE NUNEZ, VONNIE SHANE, JOHN ALEXANDER

AUTHORIZED PERSONNEL LINE 3: JOYCE HEILAND, BRIAN ROBINSON

AUTHORIZED PERSONNEL LINE 4: BRENDA HANEY, JOANY HARMAN, KATHLEEN KIRKLIN

FY16-17 PO B117469

DO NOT SEND TO VENDOR

09/19/2017 PER J HARMAN - CHANGE BUDGET CODE FOR OPEN BUDGET OF \$7,835.62 ON LINE 1 TO GENFD 4500 11 FL.VA.OPER 67700 00000 041A - PO TOTAL UNCHANGED - NTS

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Internal Only

PURCHASE ORDER NO B118493 CHANGE ORDER LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Supplier: 0000010481 FOLSOM LAKE COLLEGE **BOOKSTORE** 10 COLLEGE PKWY FOLSOM CA 95630

Phone: Fax:

Tax Exempt? N

Line-Sch

(916) 608-6565 (916) 608-6576

Item/Description

email: Robert.Mulligan@flc.losrios.edu

Page Date Revision - 09/19/2017 07/19/2017 Freight Terms Ship Via **Payment Terms** Best Metho NET 30 Shipping Point Location / Dept Reference: 04ADMN ADMIN 1009901 HANEY B ROUILLER S

Ship To:

FOLSOM LAKE COLLEGE

RECEIVING

10 COLLEGE PARKWAY FOLSOM CA 95630

United States

Bill To:

1919 Spanos Court

PO Price

Sacramento CA 95825-3981

United States

Quantity UOM

Sub Total Amount Sales Tax Amount Total PO Amount

50,500.00 0.00 50,500.00

Extended Amt

Due Date

<u>BYear</u>
2018
2018
2018
2018
2018

0001009901HARMANJ14-JUL-2017

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

http://www.losrios.edu/purchasing/povalidation

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment. **Authorized Signature**

Change Order Request

PO # B118493 Request Date: 09/07/17 College/Dept: FLC/BSO

Vendor Name: FLC BOOKSTORE

☑ LINE# 1: CHANGE BUDGET CODE ON OPEN ENC of \$7835.62 TO:

GENFD 4500 11 FL.VA.CUST 67900 00000 2018 051C

(Releasing ENC from GENFD 4500 11 FL.VA.OPER 67700 00000 041A)

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

 Date
 Revision
 Page

 07/19/2017
 1

 Payment Terms Freight Terms
 Ship Via

 NET 30
 Shipping Point
 Best Metho

 Reference:
 Location / Dept

 1009901 HANEY B ROUILLER S
 04ADMN ADMIN

Supplier: 0000010481 FOLSOM LAKE COLLEGE BOOKSTORE 10 COLLEGE PKWY FOLSOM CA 95630

Phone: (916) 608-6565 **Fax:** (916) 608-6576

email: Robert.Mulligan@flc.losrios.edu

Ship To: FOLSOM LAKE COLLEGE

RECEIVING

10 COLLEGE PARKWAY FOLSOM CA 95630 United States

Bill To:

1.00EA

1919 Spanos Court

Sacramento CA 95825-3981

United States

37,000.00

37,000.00

05/01/2018

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	FL.VA.OPER BLANKET PO FOR FLC COLLEGE STORE SUPPLIES FROM 07/01/2017 TO 06/30/2018	1.00EA	9,000.00	9,000.00	05/01/2018
2- 1	FL.VI.ELDO BLANKET PO FOR EDC COLLEGE STORE SUPPLIES FROM 07/01/2017 TO 06/30/2018	1.00EA	4,000.00	4,000.00	05/01/2018
3- 1	FL.VI.RCOR BLANKET PO FOR RCC COLLEGE STORE SUPPLIES FROM 07/01/2017 TO 06/30/2018	1.00EA	500.00	500.00	05/01/2018

VALID FROM 07-01-17 TO 06-30-18

06/30/2018

AUTHORIZED PERSONNEL LINE 1: MELISSA WILLIAMS, TALINA BURKE, CHRIS RAINES, LEVI THIESSEN

AUTHORIZED PERSONNEL LINE 2: ADRIENNE ANDREWS, MECHELLE NUNEZ, VONNIE SHĄNE, JOHN ALEXANDER

AUTHORIZED PERSONNEL LINE 3: JOYCE HEILAND, BRIAN ROBINSON

AUTHORIZED PERSONNEL LINE 4: BRENDA HANEY, JOANY HARMAN, KATHLEEN KIRKLIN

FL.VA.BSOF BLANKET PO FOR CW SUPPLY

CHARGEBACKS FROM 07/01/2017 TO

FY16-17 PO B117469

Sub Total Amount Sales Tax Amount Total PO Amount 50,500.00 0.00 50,500.00

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Pac 7-21-17

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date	Revision	Page
07/19/201	.7	2
Payment To	erms Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:		Location / Dept
1009901 HA	ANEY B ROUILLER S	04ADMN ADMIN

Supplier: 0000010481 FOLSOM LAKE COLLEGE BOOKSTORE 10 COLLEGE PKWY FOLSOM CA 95630

Phone: (916) 608-6565 **Fax:** (916) 608-6576

email: Robert.Mulligan@flc.losrios.edu

Ship To: FOLSOM LAKE COLLEGE

RECEIVING

10 COLLEGE PARKWAY FOLSOM CA 95630 United States

Bill To:

1919 Spanos Court

Sacramento CA 95825-3981

United States

Tax Exen	npt? N									**	
Line-Sch			Item/Description	on			Quantity	UOM	PO Price	Extended Amt	Due Date
											* * * * * * * * * * * * * * * * * * * *
<u>BU</u>	Acct	Fd_	Org	Prog	Sub_	Proj	Amount	BYe	<u>ear</u>		
GENFD	4500		FL.VA.BSOF	67700	00000	041X	37,000.00	201	L8		
GENFD	4500	11	FL.VA.OPER	67700	00000	041A	9,000.00	201	L8		
GENFD	4500		FL.VI.ELDO	67900	00000	041A	4,000.00	201	L8		
GENFD	4500	11	FL.VI.RCOR	60100	00000	041A	500.00	201	L8		

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Verification of this purchase order can be made using the Los Rios Community College District web site listed below If you have any questions, please contact the Purchasing Office at (916)568-3071.

http://www.losrios.edu/purchasing/povalidation

Authorized Signature

Authorized Signaturen Total PO
Amount Page

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

PURCHASE ORDER TERMS AND CONDITIONS

- 1. APPLICABLE LAW: The contract resulting from this order shall be governed by the laws of the State of California
- 2. COMPLETION OF ORDERS: LRCCD reserves the right to withhold payment until order is completed.
- 3. DISCOUNTS: Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
- 4. INVOICES: Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
- 5. CHANGES: No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
- 6. BILL OF LADING: If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
- 7. TRANSPORTATION CHARGES: Invoices for prepaid transportation charges must be supported by original receipted expense bills.
- ROB POINT AND FREIGHT CHARGES: Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
- 9. PATENT INDEMNITY: The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
- 10. TAXES: Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
- 11. EQUAL OPPORTUNITY EMPLOYER: The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
- 12. GENERAL SAFETY ORDERS: All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
- 13. INDEMNIFICATION: CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
- 14. TERMINATION: LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
- 15. ASSIGNMENT: Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
- 16. PUBLIC WORKS PROJECTS: CONTRACTOR must comply with Public Contract Code.
- 17. CA LABOR CODE: Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
- 18. NOTICE: Your employees <u>may</u> be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees <u>may</u> be exposed to contact the LRCCD General Services Department at (916) 568-3048.
- 19. INSURANCE: CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
- 20. DISQUALIFIED EMPLOYEES: CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
- 21. WORK AUTHORIZATION: Prior to LRCCD's acceptance of this Agreement, CONTRACTORs who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
- 22. WARRANTY: CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

Requisition

Supplier: FOLSOM LAKE COLLEGE

BOOKSTORE 10 COLLEGE PKWY FOLSOM CA 95630 United States

email: Robert.Mulligan@flc.losrios.edu

Ship To: RECEIVING

10 COLLEGE PARKWAY FOLSOM CA 95630 0000010481

 Business Unit:
 GENFD
 OPEN

 Req ID:
 Date
 Page

 0001009901
 07/14/2017
 1

 Requisition Name:
 0001009901

 Requester
 Bldg#

 Brenda Haney
 ADMIN

Requester Signature

Buyer: Nicholas Shewmaker

Approved:

Entered By: HANEYB 14-JUL-2017

Line-Schd	Description	Quantity UOM	Price	Extended Amt Due Date
1-1	FL.VA.OPER BLANKET PO FOR FLC COLLEGE STORE SUPPLIES FROM 07/01/2017 TO 06/30/2018	1 EA	9,000.00	9,000.0007/01/2017
2-1	FL.VI.ELDO BLANKET PO FOR EDC COLLEGE STORE SUPPLIES FROM 07/01/2017 TO 06/30/2018	1 EA	4,000.00	4,000.0007/01/2017
3-1	FL.VI.RCOR BLANKET PO FOR RCC COLLEGE STORE SUPPLIES FROM 07/01/2017 TO 06/30/2018	1 EA	500.00	500.00 07/01/2017
4-1	FL.VA.BSOF BLANKET PO FOR CW SUPPLY CHARGEBACKS FROM 07/01/2017 TO 06/30/2018	1 EA	37,000.00	37,000.00 07/01/2017

Total Requisition Amount: 50,500.00

AUTHORIZED PERSONNEL LINE 1: MELISSA WILLIAMS, TALINA BURKE, CHRIS RAINES, LEVI THIESSEN AUTHORIZED PERSONNEL LINE 2: ADRIENNE ANDREWS, MECHELLE NUNEZ, VONNIE SHANE, JOHN ALEXANDER AUTHORIZED PERSONNEL LINE 3: JOYCE HEILAND, BRIAN ROBINSON

AUTHORIZED PERSONNEL LINE 4: BRENDA HANEY, JOANY HARMAN, KATHLEEN KIRKLIN

FY16 PO B117469

NOTE TO PURCHASING: ASSIGN B118__PO# AMOUNT ONLY

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	Prog	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	4500	11	FL.VA.BSOF	67700	00000	041X	37,000.00
GENFD	4500	11	FL.VA.OPER	67700	00000	041A	9,000.00
GENFD	4500	11	FL.VI.ELDO	67900	00000	041A	4,000.00
GENFD	4500	11	FL.VI.RCOR	60100	00000	041A	500.00

Approval Signature	Approval Signature	Approval Signature		