

LOS RIOS COMMUNITY COLLEGE DISTRICT PURCHASE ORDER NO 0001096168

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date	Revision	Page
12/12/2017		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
1010399 LEWISR SHEWMAKERN	04CYPH129 IT	

Supplier: 0000001795
 ESRI INC
 380 NEW YORK STREET
 REDLANDS CA 92399

Phone: (909) 793-2853
Fax: (909) 793-4801

email:

Ship To: FOLSOM LAKE COLLEGE
 RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798
 United States

Bill To: 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	SOFTWARE SUBSCRIPTION - EDUCATIONAL ACADEMIC DEPARTMENTAL MEDIUM TERM LICENSE (50 USERS) 1ST YEAR (157571)	1.00 EA	500.00	500.00	12/21/2017
2- 1	SOFTWARE SUBSCRIPTION - EDUCATIONAL ACADEMIC DEPARTMENTAL MEDIUM TERM LICENSE (50 USERS) 2ND YEAR (157571)	1.00 EA	500.00	500.00	12/21/2017

Please reference Quotation # 20518422.
 Customer # 364450.

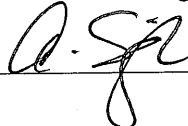
Sub Total Amount	1,000.00
Sales Tax Amount	77.50
Total PO Amount	1,077.50

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5601	12	FL.VI.VTEA	22061	00000	314A	1,077.50	2018

0001010399KIRKLINK07-DEC-2017

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature



Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact the LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTORS who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

Requisition

Supplier: ESRI INC
380 NEW YORK STREET
REDLANDS CA 92399
United States

0000001795

Phone: (909) 793-2853
email:

Fax: (909) 793-4801

Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630-6798

Business Unit: GENFD OPEN	
Req ID: 0001010399	Date: 11/22/2017
Page: 1	
Requisition Name: ESRI-ArcGIS Licensing 2 years	
Requester: Ronald Lewis	Bldg#: IT
Requester Signature	
Buyer: Nicholas Shewmaker	
Approved:	
Entered By: LEWISJ 22-NOV-2017	

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	SOFTWARE SUBSCRIPTION - EDUCATIONAL ACADEMIC DEPARTMENTAL MEDIUM TERM LICENSE (50 USERS) 1ST YEAR (157571)	1	EA	500.00	500.00	11/30/2017
2-1	SOFTWARE SUBSCRIPTION - EDUCATIONAL ACADEMIC DEPARTMENTAL MEDIUM TERM LICENSE (50 USERS) 2ND YEAR (157571)	1	EA	500.00	500.00	11/30/2017

Total Requisition Amount: 1,000.00

Please reference Quotation # 20518422.
Customer # 364450.

Tax is \$77.50.
Total is \$1,077.50.

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
GENFD	5601	12	FL.VI.VTEA	22061	00000	314D	1,000.00

Purchases Charged to Categorical Programs, Grants or Special Project.

This purchase is in compliance with the requirement of VTEA 314D

For grants/special projects days 1, 7+8

Name: Nicholas Shewmaker

Approval Signature 	Approval Signature 	Approval Signature
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Quotation # 20518422

Date: November 8, 2017

Environmental Systems Research Institute, Inc.
380 New York St
Redlands, CA 92373-8100
Phone: 909-793-2853 Fax: 909-307-3049
DUNS Number: 06-313-4175 CAGE Code: 0AMS3

Customer # 364450 Contract #

Folsom Lake College
Geoscience Dept
10 College Pkwy
Folsom, CA 95630

ATTENTION: Jason Pittman
PHONE: (916) 608-6668
FAX:

To expedite your order, please attach a copy of this quotation to your purchase order.
Quote is valid from: 11/08/2017 To: 02/06/2018

Material	Qty	Description	Unit Price	Total
157571	1	Educational Academic Departmental Medium Term License (50 Users)	500.00	500.00
157571	1	Educational Academic Departmental Medium Term License (50 Users) Year 2	500.00	500.00
			Item Total:	1,000.00
			Subtotal:	1,000.00
			Sales Tax:	77.50
			Estimated Shipping & Handling(2 Day Delivery) :	0.00
			Contract Pricing Adjust:	0.00
			Total:	\$1,077.50

When you are ready to place your order for the items referenced in this quote please send your Purchase Order (PO) to Customer Service at service@esri.com with the Quote # and your PO # in the subject line. If you would like to purchase with a credit card please call 1-800-447-9778. Contact me with additional payment methods.

Once your order is processed, you will receive an email with your software authorization number(s) along with instructions on how to download the software from my.esri.com.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

For questions contact: Matthew Brinkmann	Email: mbrinkmann@esri.com	Phone: (909) 793-2853 x6610
<p>The items on this quotation are subject to the terms of this quotation and of your signed agreement with Esri, if applicable. If no such agreement covers any item, then Esri's standard terms and conditions found at http://www.esri.com/legal/software-license apply to your purchase of that item. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Acceptance of this quotation is limited to the terms of this quotation. State and local government entities in California or Maryland buying under the State Contract are also subject to the terms and conditions found at http://www.esri.com/legal/supplemental-terms-and-conditions. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings.</p> <p>If sending remittance, please address to: Esri, P.O. Box 741076, Los Angeles, CA 90074-1076</p>		

All quotations are valid for ninety (90) days unless otherwise stated on the quotation form. These prices and terms are valid only for items purchased for use and delivery within the United States.

This quotation information is proprietary and may not be copied or released other than for the express purpose of the current system selection and purchase. This information may not be given to outside parties or used for any other purpose without written consent from Environmental Systems Research Institute, Inc. (Esri).

To expedite your order, please reference the quotation number on your purchase order.

ORDER PROCESS

The order process is initiated when Esri receives an original purchase order or some form of advance payment. Several additional documents (e.g., Master License Agreement, credit application, Tax Exemption Certificate) may be required to complete the order process. Generally, the need for these documents varies by the type of software, data, online services, subscriptions, professional services, or other products ordered, which is determined upon receipt of the purchase order (or advance payment). If delivery must be expedited, please contact your account representative for assistance.

IMPORTANT! Collectively, these documents contain the authorizations and information necessary to ship proper versions of the software or data on the correct media or to initiate online services, subscriptions, or professional services. To avoid unnecessary delays in shipping or delivery, please return all documents promptly to Esri Customer Service or as otherwise directed.

Please show the following remittance address on your purchase order:

Esri, PO Box 741076, Los Angeles, CA 90074-1076

ESRI LICENSE AGREEMENTS

All Esri software, data, online services, and subscriptions offered in this quotation are commercial off-the-shelf items developed at private expense and subject to Esri commercial license terms. You may have a signed license agreement on file that covers this order. If so, please reference the license agreement number on your purchase order. Unless a signed license agreement is on file with Esri, Esri software, data, online services, and subscriptions are subject to the Esri License Agreement included with the deliverable item as an online or click-through agreement. A copy is enclosed. Certain software or data requires a Master License Agreement signed by both parties. Professional services agreements may also include license terms. Acceptance of the quote is limited to Esri's commercial license terms. Additional or differing terms or conditions proposed by you or included in your acknowledgment are objected to by Esri and have no effect.

Some Esri software is copy protected with an authorization code, and some software, data, online services, or subscriptions require registration or a password. You will be given instructions on how to access the authorization code, register, or obtain a password through the Esri website or by other means.

MAINTENANCE

After expiration of any complimentary period of maintenance that may apply to the licensed software, Esri will quote maintenance payable annually in advance. A reinstatement fee applies when maintenance has lapsed.

DATA DISCLAIMER

Data may contain some nonconformities, defects, errors, or omissions. THE DATA IS PROVIDED "AS IS" WITHOUT WARRANTY OF ANY KIND. Without limiting the generality of the preceding sentence, Esri and its licensors do not warrant that the data will meet Licensee's needs or expectations, that the use of the data will be uninterrupted, or that all nonconformities can or will be corrected. Esri and its licensors are not inviting reliance on this data, and Licensee should always verify actual data.

DELIVERY

FOB Redlands, CA, USA

Software: Allow five (5) days from Esri's receipt of purchase order, signed Software License Agreement(s), and other documents, as required.

Hardware: Manufacturer's terms apply. Lead times depend on make/models purchased.

Note: Standard delivery method is ground or two (2)-day airmail for software and surface carrier for hardware. Actual delivery method may vary depending on weight. Other services are available for an additional fee (e.g., overnight delivery).

PAYMENT TERMS

Net thirty (30) days, on approved credit. Orders totaling less than eight hundred dollars (\$800) require prepayment by check or credit card unless your organization is a government agency, university, college, or Fortune 500 company.

TAXES

This quote includes applicable sales or use taxes for the prices quoted as required by law. The tax amount may change depending on the time lapse between this quote and your order to us. Esri will include applicable sales or use taxes on your invoice unless you provide proof with your order that your organization or use of the product is tax exempt.

From: [Haney, Brenda](#)
To: [Lewis, Jeff](#)
Subject: FW: GIS BUDGET
Date: Tuesday, November 28, 2017 3:59:07 PM
Attachments: [REQ0001010399 - ESRI, Inc - ArcGIS Software Subscription.pdf](#)
[image001.png](#)
[image002.png](#)

Hi Jeff -

Do you have the OLR copy that was already signed? This attachment has no signatures ?

Thank you,

Brenda Haney

Business Services

Folsom Lake College | 10 College Parkway | Folsom, CA 95630

☎ 916.608.6635 | ✉ haneyb@flc.losrios.edu

From: Lewis, Jeff

Sent: Monday, November 27, 2017 3:55 PM

To: Maryatt, Victoria <MaryatV@flc.losrios.edu>; Harman, Joany <harmanj@flc.losrios.edu>

Cc: Mitchiner, Brandi <MitchiB@flc.losrios.edu>; Haney, Brenda <haneyb@flc.losrios.edu>; McCormac, Gregory <McCormG@flc.losrios.edu>

Subject: RE: GIS BUDGET

Do you want Vicky and Greg to sign this req with the new proj code on it Joany or is the one they have already signed okay?

From: Maryatt, Victoria

Sent: Monday, November 27, 2017 3:51 PM

To: Harman, Joany <harmanj@flc.losrios.edu>

Cc: Mitchiner, Brandi <MitchiB@flc.losrios.edu>; Haney, Brenda <haneyb@flc.losrios.edu>; Lewis, Jeff <lewisj@flc.losrios.edu>

Subject: RE: GIS BUDGET

Got it, I will ask Jason Pittman.

Vicky Maryatt

Dean of Career and Technical Education

Folsom Lake College

10 College Parkway

Folsom, CA 95630

916-608-6925



High risk data including social security numbers are not sent by this office unless encrypted. Agencies corresponding with this office should encrypt all high risk data before transmitting to this office. Thank you.

From: Harman, Joany

Sent: Monday, November 27, 2017 3:46 PM

To: Maryatt, Victoria <MaryatV@flc.losrios.edu>

Cc: Mitchiner, Brandi <MitchiB@flc.losrios.edu>; Haney, Brenda <haneyb@flc.losrios.edu>; Lewis, Jeff <lewisj@flc.losrios.edu>

Subject: RE: GIS BUDGET

Hi Vicky,

I have submitted a transfer to move the available \$1,000 to 5601/314A. I have also changed the coding on the requisition, which is now in error because the transfer has not posted yet. As soon as the transfer posts we can budget check the requisition 0001010399 ESRI. Once that passes budget then I will move another \$78 to 5601/314A to cover the taxes. You will need to let me know where you want the remaining \$922 to go.

Thank you,

Joany Harman

Joany Harman | Business Services Supervisor
Folsom Lake College | 10 College Parkway | Folsom, CA 95630
p. 916.608-6622 | f. 916.608.6553 | harmanj@flc.losrios.edu | www.flc.losrios.edu

From: Maryatt, Victoria
Sent: Monday, November 27, 2017 1:56 PM
To: Harman, Joany <harmanj@flc.losrios.edu>
Cc: Mitchiner, Brandi <MitchiB@flc.losrios.edu>
Subject: RE: GIS BUDGET

Hi Joany,

Can you change the whole account line to 314A? The \$1000 encumbrance is for the software that should have a project code of 314A. I suspect that GIS will either transfer the remaining amount to another account line. More specifically, I don't see us doing any rents/leases in GIS that would necessitate the D code.

Regards,

Vicky Maryatt
Dean of Career and Technical Education
Folsom Lake College
10 College Parkway
Folsom, CA 95630
916-608-6925



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From: Harman, Joany
Sent: Monday, November 27, 2017 1:22 PM
To: Maryatt, Victoria <MaryatV@flc.losrios.edu>
Cc: Mitchiner, Brandi <MitchiB@flc.losrios.edu>
Subject: RE: GIS BUDGET

Hi Vicky,
Does the \$1,000 that is pre-encumbered need to be changed or do you want just the remaining \$1,000 moved to 314A?

Thank you,

Joany Harman

Joany Harman | Business Services Supervisor
Folsom Lake College | 10 College Parkway | Folsom, CA 95630
p. 916.608-6622 | f. 916.608.6553 | harmanj@flc.losrios.edu | www.flc.losrios.edu

From: Maryatt, Victoria
Sent: Monday, November 27, 2017 12:54 PM
To: Harman, Joany <harmanj@flc.losrios.edu>
Cc: Mitchiner, Brandi <MitchiB@flc.losrios.edu>
Subject: RE: GIS BUDGET

OK, then we will do the project change.

Brandi, will you please change the project code to 314A. Also, will you let Brenda/Jeff know when requesting the change—otherwise the software purchase will fail budget.

Vicky Maryatt
Dean of Career and Technical Education
Folsom Lake College
10 College Parkway
Folsom, CA 95630
916-608-6925



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From: Harman, Joany
Sent: Monday, November 27, 2017 11:32 AM
To: Maryatt, Victoria <MaryatV@flc.losrios.edu>
Cc: Mitchiner, Brandi <MitchiB@flc.losrios.edu>
Subject: RE: GIS BUDGET

Hi Vicky,
Your question is a good one. The charge should be coded to the most appropriate place possible and it does matter when reporting. I think you are correct in thinking that the project needs to be changed.

Thank you,

A handwritten signature in cursive script that reads "Joany Harman".

Joany Harman | Business Services Supervisor
Folsom Lake College | 10 College Parkway | Folsom, CA 95630
p. 916.608-6622 | **f.** 916.608.6553 | harmanj@flc.losrios.edu | www.flc.losrios.edu

From: Maryatt, Victoria
Sent: Monday, November 27, 2017 11:28 AM
To: Harman, Joany <harmanj@flc.losrios.edu>
Cc: Mitchiner, Brandi <MitchiB@flc.losrios.edu>
Subject: FW: GIS BUDGET

Hi Joany,

I have a dumb question. On the line below, it is for licensing of software and I know that the account code is correct because Jeff did it. What I wonder about is the project code: 314D. Yes, the software licensing could be construed as "miscellaneous" expenses, but it also is for instructional needs and thus 314A. Should I change the project code? Does it matter?

Kindly,

2018	GENFD	5601	12	FL.VI.VTEA	22061	00000	314D	Rents/Leas	Geographic Info Sys (GPS)	Perkins 1C Other	\$2,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00
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Vicky Maryatt
Dean of Career and Technical Education
Folsom Lake College
10 College Parkway
Folsom, CA 95630



High risk data including social security numbers are not sent by this office unless encrypted. Agencies corresponding with this office should encrypt all high risk data before transmitting to this office. Thank you.

From: Mitchiner, Brandi
Sent: Monday, November 27, 2017 11:17 AM
To: Maryatt, Victoria <MaryatV@flc.losrios.edu>
Subject: GIS BUDGET

FY	BU	ACCT	FD	DEPT	PRGM	CLS	PROJ	ACCT Descr	PRGM Descr	PROJ Descr	Budget	PreEnc	Encumb	YTD Exps	Balance
2018	GENFD	4300	12	FL.VI.VTEA	22061	00000	314A	IN Supply	Geographic Info Sys (GPS)	Perkins 1C Curriculum Dev/Inst	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00
2018	GENFD	6490	12	FL.VI.VTEA	22061	00000	314A	Equipment	Geographic Info Sys (GPS)	Perkins 1C Curriculum Dev/Inst	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00
2018	GENFD	5200	12	FL.VI.VTEA	22061	00000	314B	Travl/Conf	Geographic Info Sys (GPS)	Perkins 1C Prof Development	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
2018	GENFD	5601	12	FL.VI.VTEA	22061	00000	314D	Rents/Leas	Geographic Info Sys (GPS)	Perkins 1C Other	\$2,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00
2018	GENFD	6490	12	FL.VI.VTEA	22061	00000	315A	Equipment	Geographic Info Sys (GPS)	Perk 1C Curriculum Dev/Inst PY	\$2,656.00	\$0.00	\$0.00	\$2,655.82	\$0.18

Brandi Mitchiner
 CTE Grant Coordination Clerk
 Folsom Lake College
 (916) 608-6924 | MitchiB@flc.losrios.edu