

From: [Swanson, Mary](#)
To: [Haney, Brenda](#)
Cc: [FLC-BSO Purchasing](#)
Subject: FW: Please Void PO #CBF18018
Date: Tuesday, September 19, 2017 9:34:42 AM

Brenda,

I wanted to let you know that I received a request to void PO #CBF18018.

The vendor has acknowledged the cancellation. Can we just delete it from the Insider?

Thanks.

Mary

From: Jim Mannion [mailto:jim.mannion@eastbay.com]
Sent: Monday, September 18, 2017 12:16 PM
To: Swanson, Mary <swansomc@flc.losrios.edu>
Cc: Croff, Jeanne <CroffJ@flc.losrios.edu>; 'jmannion@eastbay.com' <jmannion@eastbay.com>; Wright, Matt <WrightM@flc.losrios.edu>
Subject: Re: Please Void PO #CBF18018

No problem at all, Mary. We have not gone to print with these items, so we can do that. I spoke to Coach about this last week, so we're good to go on cancelling this PO.

Thanks for the heads-up!

Jim

Jim mannion

Field Sales Representative – Northern California
Eastbay
jmannion@eastbay.com
Cell: (916) 693-3055
Fax: 800.991.6832 attn Jim Mannion

From: "Swanson, Mary" <swansomc@flc.losrios.edu>
To: "'jmannion@eastbay.com'" <jmannion@eastbay.com>
Cc: "Croff, Jeanne" <CroffJ@flc.losrios.edu>, "Wright, Matt" <WrightM@flc.losrios.edu>
Date: 09/18/2017 12:14 PM
Subject: Please Void PO #CBF18018

Hi Jim,

I just got an e-mail that our basketball coach wants to void PO #CBF18018.

Can you tell me if that is possible and if you need any more information or paperwork?

Thanks so much and I apologize for the change.

Mary Swanson

*FLC Business Services
10 College Parkway*

Folsom, CA 95630
916-608-6695
swansomc@flc.losrios.edu

From: Croff, Jeanne
Sent: Monday, September 18, 2017 11:22 AM
To: Swanson, Mary <swansomc@flc.losrios.edu>
Cc: Campbell, Lindsey <Campbel@flc.losrios.edu>; Benford, William <BenforW@flc.losrios.edu>
Subject: Please Void CBR 40020 Eastbay

Mary,
Coach Benford has decided to cancel his order from Eastbay, CBR# 40020. He sent a text to the sales rep. Can you please void this CBR?
(see attached)

Thank you,

Jeanne Croff
Assistant to Dean of Instruction, Kinesiology/Health/Athletics/Nutrition
Folsom Lake College, 10 College Parkway, Folsom, CA 95630 , 916 608-6687

From: Croff, Jeanne [<mailto:croffj@flc.losrios.edu>]
Sent: Monday, September 18, 2017 11:14 AM
To: Croff, Jeanne <[Croffj@flc.losrios.edu](mailto:croffj@flc.losrios.edu)>
Subject: Attached Image

[attachment "CBF18018_EASTBAY.pdf" deleted by Jim Mannion/EBY/WAU/US/footlocker]

PURCHASE ORDER NO. CBF18018

FOLSOM LAKE COLLEGE
EL DORADO CENTER | RANCHO CORDOVA CENTER

10 College Parkway
Folsom, CA 95630

PO Date: Sep 12, 2017 Date Required: Sep 15, 2017

Ordered By: BENSON/WRIGHT Requisition #: 40020

VENDOR: EASTBAY
111 S FIRST AVE
WAUSAU WI 54401
email: jmannion@eastbay.com

SHIP TO: BILL TO:
FOLSOM LAKE COLLEGE FOLSOM LAKE COLLEGE
RECEIVING ATTN: BUSINESS SERVICES
10 COLLEGE PARKWAY 10 COLLEGE PARKWAY
FOLSOM, CA 95630 FOLSOM, CA 95630

Line #	Item/Description	QTY	UOM	PO Price	Extended Amount
1	8000 GILDAN BLEND TEE WITH 2-COLOR LOG - BLACK - NS	25.00	EA	\$7.300	\$182.50
2	8000 GILDAN BLEND TEE WITH 2-COLOR LOG - WHITE - NS	21.00	EA	\$7.300	\$153.30
3	8000 GILDAN BLEND TEE WITH 2-COLOR LOG - GREY - NS	15.00	EA	\$7.500	\$112.50
	Shipping/Handling (taxable)				

INSTRUCTIONS:

EMAIL INVOICE TO:
Mary Swanson 916-608-6695
swansomc@flc.losrios.edu


Sub Total	\$448.30
State Tax % 7.75%	State Tax \$34.74
	Shipping \$12.00
	Total PO Amount \$495.04

All shipments, invoices, and correspondence must be identified with our Purchase Order Number
Direct all deliveries and delivery documents to the SHIP TO address.
Direct all correspondence and invoices to the BILL TO address.

NO PAYMENT will be made without an invoice.

Payment Terms: NET 30

AUTHORIZED SIGNATURE AND DATE
Nathaniel Guklen 9/12/17

 <p>111 S. 1st Ave Wausau, WI 54401</p>	Customer Number 21830270	Customer Name Folsom Lake College	Bill To:			Ship To:		
	Payment Method Purchase Order	Purchase Order #	Bill Benford			Folsom Lake College Bill Benford 10 College Parkway		
Sales Rep Name - SID Jim Mannion - 8242	Date 9/1/2017	Ship Method UPS Ground	City	State	Zip	Folsom	Ca	95630
Sales Rep Phone 916-693-3055	IN HAND DATE				Coach/Contact Name: Bill Benford			
Sales Rep Email jmannion@eastbay.com				Phone Number:				
						Email Address:		

	Product Details				Decoration	ITEM	O/S	6	9	9.5	10	10.5	11	11.5	12	12.5	13	14	15	TOTAL	LINE	
	Eastbay Sku	Vendor Sku	Vendor	Description	Color	Price	NS	YS	YM	YL	YXL	XS	S	M	L	XL	2XL	3XL	4XL	QTY	TOTAL	
1		8000	Gildan	Blend Tee (with 2-Color Logo)	Black	\$7.30	25														25	\$ 182.50
2		8000	Gildan	Blend Tee (with 2-Color Logo)	White	\$7.30	21														21	\$ 153.30
3		8000	Gildan	Blend Tee (with 2-Color Logo)	Grey	\$7.50	15														15	\$ 112.50
4																						\$ -
5																						\$ -
6																						\$ -
7																						\$ -
8																						\$ -
9																						\$ -
10																						\$ -
11																						\$ -
12																						\$ -
13																						\$ -
14																						\$ -
15																						\$ -
16																						\$ -
17																						\$ -
18																						\$ -
19																						\$ -
20																						\$ -
21																						\$ -
22																						\$ -
23																						\$ -
24																						\$ -
25																						\$ -

*This is a quotation of goods and is subject to change regarding inventory availability and timely payment.

*if this is the first order your company is placing with Eastbay, please be prepared to fill out a Customer Profile and provide proof of Tax Exemption.

Send checks for expedited orders to: Eastbay Team Inc. | c/o Team Sales A/R | 111 S 1st Ave | Wausau, WI 54401

Send invoice payments to: Eastbay Inc. | PO Box 1328 | Wausau, WI 54402-1328

Total Items	61	
Subtotal	\$ 448.30	
Est. Freight	\$ 12.00	
Tax Rate	7.8%	\$ 34.74
Grand Total	\$ 495.04	

CHECK ONE

ASG(71,72)

College Act. Trust(81)

Foundation(83)

IR(13,14)

Harris Ctr(55)

CAMPUS-BASED REQUISITION

9/7/2017

DATE _____

VENDOR EASTBAY

ADDRESS 111 S. 1st Ave.

CITY WAUSAU

STATE WI ZIP 54401

REQ. # CBF 40020

PO REQUIRED(circle one) YES NO

P.O. # CBF 18018

DATE REQUIRED 9/15/17

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	BLEND TEE - BLACK NS	25		\$7.30	\$182.50
2	BLEND TEE - WHITE NS	21		\$7.30	\$153.30
3	BLEND TEE - GREY NS	15		\$7.50	\$112.50
4					
5	MBK				
6					
7					
8					
9					
10					

Check Distribution

Call Student, Hold for pick up # _____

Call _____, Hold for pick up # _____

Forward to _____

Inter-Campus mail to _____

USPS mail

Other _____

\$34.74

Sub-Total	\$448.30
Sales Tax	\$35.86
Freight	\$12.00
TOTAL	\$496.16

Men's Basketball Fundraising BANFL 5890 | 81 FL.VI.KINE.0000 | 53021 400F \$496.16

Account Name	Bus Unit	Account	Fund	Department	Program	Class	Project	Amount
								\$

Account Name Bus Unit Account Fund Department Program Class Project Amount

AUTHORIZED BOBLO
Club Officer/Requestor

APPROVED [Signature] 9.8.17
Faculty Advisor/Administrator

Business Services Use Only

Budget Checked ms Vendor ID _____

Voucher # _____ Date _____

Warrant # _____ Date _____