LOS RIOS COMMUNITY COLLEGE DISTRICT PURCHASE ORDER NO 0001094700

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Supplier: 0000006424 AMAZON.COM BILLING DEPARTMENT P O'BOX 80463 SEATTLE WA 98108

email:

	Date	Revision	Page
į	09/15/2017		1
	Payment Term	ns Freight Terms	Ship Via
	NET 30	Shipping Point	Best Metho
	Reference:		Location / Dept
	1010094 QUIN	ITELLM SHEWMAKERN	04ADMN ENGLISH

Ship To:

FOLSOM LAKE COLLEGE

RECEIVING

10 COLLEGE PARKWAY FOLSOM CA 95630-6798

United States

Bill To:

1919 Spanos Court

Sacramento CA 95825-3981

United States

Tax Exempt? N					
Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	VIEWPOINTS BY W. ROYCE ADAMS	1.00EA	93.58	93.58	09/29/2017
2- 1	MODELS FOR WRITERS: SHORT ESSAYS FOR COMPOSITION BY ALFRED ROSA	1.00EA	55.09	55.09	09/29/2017
3- 1	COMPLICATIONS: A SURGEON'S NOTES ON AN IMPERFECT SCIENCE BY ATUL GAWANDE	1.00EA	8.26	8.26	09/29/2017
4 1	"THEY SAY/I SAY": THE MOVES THAT MATTER IN ACADEMIC WRITING, WITH 2016 MLA UPDATE AND READINGS (THIRD EDITION) BY GERALD GRAFF	1.00EA	55.00	55.00	09/29/2017
5- 1	GRAMMAR AND USAGE, NATURALLY BY LARRY BARKLEY	1.00 EA	57.85	57.85	09/29/2017
6- 1	THE NORTON SAMPLER: SHORT ESSAYS FOR COMPOSITION (EIGHTH EDITION) BY THOMAS COOLEY	1.00 EA	70.18	70.18	09/29/2017
7- 1	FOCUS ON WRITING: PARAGRAPHS AND ESSAYS BY LAURIE G. KRISZNER	1.00 EA	88.88	88.88	09/29/2017
8- 1	THE LITTLE SEAGULL HANDBOOK WITH EXERCISES (THIRD EDITION) BY RICHARD BULLOCK	1.00EA	. 33.24	33.24	09/29/2017
9- 1	ENGLISH COMPOSITION BY HAWKES LEARNING	1.00 EA	35.87	35.87	09/29/2017
10- 1	SHIPPING	1.00EA	8.48	8.48	09/29/2017

ORDER# 111-3406228-6447428 / 111-6656662-0402631 / 111-7366561-6281830

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Authorized Signature on Total PO

Amount Page

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

LOS RIOS COMMUNITY COLLEGE DISTRICT PURCHASE ORDER NO 0001094700

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Supplier: 0000006424 AMAZON.COM BILLING DEPARTMENT P O BOX 80463 SEATTLE WA 98108

email:

Date	Revision	Page
09/15/2017		2
Payment Terr	ns Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	·	Location / Dept
	ITELLM SHEWMAKERN	04ADMN ENGLISH

Ship To:

FOLSOM LAKE COLLEGE

RECEIVING

10 COLLEGE PARKWAY FOLSOM CA 95630-6798

United States

Bill To:

1919 Spanos Court

Sacramento CA 95825-3981

United States

Tax Exempt? I	V			=	D. Data
Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
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	•	Sul	b Total Amou	nt	506.43
		Sal	es Tax Amou	nt	38.59
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0001010094KIRKLINK08-SEP-2017

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

http://www.losrios.edu/purchasing/povalidation

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

9/15/1

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

PURCHASE ORDER TERMS AND CONDITIONS

- 1. APPLICABLE LAW: The contract resulting from this order shall be governed by the laws of the State of California
- 2. COMPLETION OF ORDERS: LRCCD reserves the right to withhold payment until order is completed.
- 3. DISCOUNTS: Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
- 4. INVOICES: Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
- 5. CHANGES: No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
- 6. BILL OF LADING: If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
- 7. TRANSPORTATION CHARGES: Invoices for prepaid transportation charges must be supported by original receipted expense bills.
- ROB POINT AND FREIGHT CHARGES: Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
- 9. PATENT INDEMNITY: The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
- 10. TAXES: Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
- 11. EQUAL OPPORTUNITY EMPLOYER: The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
- 12. GENERAL SAFETY ORDERS: All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
- 13. INDEMNIFICATION: CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
- 14. TERMINATION: LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
- 15. ASSIGNMENT: Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
- 16. PUBLIC WORKS PROJECTS: CONTRACTOR must comply with Public Contract Code.
- 17. CA LABOR CODE: Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
- 18. NOTICE: Your employees <u>may</u> be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees <u>may</u> be exposed to contact the LRCCD General Services Department at (916) 568-3048.
- 19. INSURANCE: CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
- 20. DISQUALIFIED EMPLOYEES: CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
- 21. WORK AUTHORIZATION: Prior to LRCCD's acceptance of this Agreement, CONTRACTORs who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
- 22. WARRANTY: CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

Requisition

Supplier: AMAZON.COM

BILLING DEPARTMENT P O BOX 80463 SEATTLE WA 98108 **United States**

email:

Ship To:

RECEIVING 10 COLLEGE PARKWAY FOLSOM CA 95630-6798 0000006424

GENFD OPEN Business Unit: Req ID: Date Page 0001010094 08/28/2017 Requisition Name: Amazon - R&W Center Bldg# Requester Melonie Quintell ENGLISH Requester Signature

Buyer: Nicholas Shewmaker

Approved:

Entered By: QUINTELM 28-AUG-2017

Line-Schd	Description	Quanti	ty UOM	Price	Extended Amt Due Date
1-1	VIEWPOINTS BY W. ROYCE ADAMS	1	EA	87.98	87.98 09/05/2017
2-1	MODELS FOR WRITERS: SHORT ESSAYS FOR COMPOSITION BY ALFRED ROSA	1	EA	47.91	47.91 09/05/2017
3-1	COMPLICATIONS: A SURGEON'S NOTES ON AN IMPERFECT SCIENCE BY ATUL GAWANDE	1	EA	10.30	10.30 09/05/2017
4-1	"THEY SAY/I SAY": THE MOVES THAT MATTER IN ACADEMIC WRITING, WITH 2016 MLA UPDATE AND READINGS (THIRD EDITION) BY GERALD GRAFF	1	EA	53.69	53.69 09/05/2017
5-1	GRAMMAR AND USAGE, NATURALLY BY LARRY BARKLEY	1	EA	57.85	57.85 09/05/2017
6-1	THE NORTON SAMPLER: SHORT ESSAYS FOR COMPOSITION (EIGHTH EDITION) BY THOMAS COOLEY	1	EA	45.49	45.49 09/05/2017
7-1	FOCUS ON WRITING: PARAGRAPHS AND ESSAYS BY LAURIE G. KRISZNER	1	EA	89.70	89.70 09/05/2017
8-1	THE LITTLE SEAGULL HANDBOOK WITH EXERCISES (THIRD EDITION) BY RICHARD BULLOCK	1	EA	32.94	32.94 09/05/2017
9-1	ENGLISH COMPOSITION BY HAWKES LEARNING	1	EA	87.42	87.42 09/05/2017

Total Requisition Amount: 513.28

SubTotal: \$513.28

Sale Tax: 8.00% or \$41.06 Final Price: \$554.34

Quote was based off of a Amazon Prime Account so there was not shipping charge

BU GENFD Org Acct Fd Prog Sub Proj **Amount** 597Q FL.VS.SSSP 63000 00000 4500 12 513.28

Approval Signature

Approval Signature

Approval Signature

Requisition

Supplier: AMAZON.COM BILLING DEPARTMENT P O BOX 80463 SEATTLE WA 98108

United States

email:

Ship To: RECEIVING

10 COLLEGE PARKWAY FOLSOM CA 95630-6798

0000006424

OPEN Business Unit: **GENFD** Req ID: Page Date 0001010094 08/28/2017 Requisition Name: Amazon - R&W Center Bldg# Requester Melonie Quintell Requester Signature ENGLISH

Buyer: Nicholas Shewmaker

Approved: Entered By: QUINTELM 28-AUG-2017

Line-Schd Description Quantity UOM Price Extended Amt Due Date

Purchases Charged to Catagorical Program This purchase is in compliance with the requirement of	ns, Grants or Special Project.	
For grants/special projects 4500		
Name:		

Approval Signature

Approval Signature

Approval Signature

8/24/2011 USC SSS/ +WIMIN/GAMazon com Checkout Chynsh Chbadald

Checkout (9 items)

1 Shipping address

Payment method

VISA Visa ending in 2191

Billing address: Aaron Bradford, 12304 Edyth Lak...

Add a gift card or promotion code

Enter code

Apply

3 Review items and shipping

Prime Member, get this item TOMORROW by selecting "FREE One-Day Shipping" below

Guaranteed delivery date: Aug. 26, 2017 If you order in the next 7 hours and 14 minutes (Details)

Items shipped from Amazon.com



Viewpoints

by W. Royce Adams \$87.98

Qty: 1
Sold by: Amazon.com LLC
Only 8 left in stock (more on the way).

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Models for Writers: Short Essays for Composition

by Alfred Rosa \$47.91

Qty: 1

below

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Choose your Prime delivery option:

- FREE One-Day Shipping
- Saturday, Aug. 26 FREE Two-Day Shipping
- 4-5 business days
 FREE Standard Shipping
- 6 business days
 FREE No-Rush Shipping
 Get a \$5 reward for Prime Now. Details

Get \$5 off your next Prime Now order by choosing FREE No-Rush Shipping

Choose FREE No-Rush shipping and receive a \$5 reward towards your next purchase on PrimeNow.com or the Prime Now app. Ultra-fast delivery, from

morning to night.

Guaranteed delivery date: Aug. 26, 2017 If you order in the next 7 hours and 14 minutes (Details)

Items shipped from Amazon.com



Complications: A Surgeon's Notes on an Imperfect Science

by Atul Gawande

\$10.30

Qty: 1

Sold by: Amazon.com LLC

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Choose your Prime delivery option:

1 business day

\$13.97 - One-Day Shipping

2 business days

FREE Two-Day Shipping

4-5 business days

FREE Standard Shipping

6 business days

FREE No-Rush Shipping
Get a \$5 reward for Prime Now. Details

Place your order

By placing your order, you agree to Amazon's privacy notice and conditions of use.

Order Summary

Items (9): \$513.28
Shipping & handling: \$0.00
Total before tax: \$513.28
Estimated tax to be collected:* \$35.13

Order total:

\$548.41

How are shipping costs calculated?

Prime shipping benefits have been applied to your order.

GENFD 2303 12 FLVS.SSSP 63000 597Q



"They Say / I Say": The Moves That Matter in Academic Writing, with 2016 MLA Update and Readings (Third Edition)

by Gerald Graff

\$53.69

Qty: 1

Sold by: Amazon.com LLC

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Guaranteed delivery date: Aug. 27, 2017 If you order in the next 7 hours and 14

minutes (Details)

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Grammar and Usage, Naturally

by Larry Barkley

\$57.85

Qty: 1

Sold by: Amazon.com LLC Only 6 left in stock (more on the way).

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Get \$5 off your next Prime Now order by choosing FREE No-Rush Shipping

Choose FREE No-Rush shipping and receive a \$5 reward towards your next purchase on PrimeNow.com or the Prime Now app. Ultra-fast delivery, from

Estimated delivery: Aug. 30, 2017

Items shipped from Amazon.com



morning to night.

The Norton Sampler: Short **Essays for Composition** (Eighth Edition)

by Thomas Cooley

\$45.49

Qty: 1

Sold by: Amazon.com LLC In stock on August 27, 2017.

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Choose your Prime delivery option:

- 1 business day
 - \$15.97 One-Day Shipping
- 2 business days FREE Two-Day Shipping
- 4-5 business days
- **FREE Standard Shipping**
- 6 business days

FREE No-Rush Shipping

Get a \$5 reward for Prime Now. Details

Estimated delivery: Sept. 6, 2017

Items shipped from Amazon.com



Focus on Writing: Paragraphs and Essays

by Laurie G. Kirszner

\$89.70

Qty: 1

Sold by: Amazon.com LLC In stock on September 3, 2017.

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Estimated delivery: Sept. 1, 2017

Items shipped from Amazon.com



The Little Seagull Handbook with Exercises (Third Edition) by Richard Bullock

\$32.94

Qty: 1

Sold by: Amazon.com LLC In stock on August 29, 2017.

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Get a \$70 Amazon.com Gift Card instantly

upon approval for the Amazon Prime Rewards Visa Card.

Apply now

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Items shipped from Value_Text

No image available

English Compsition

by Hawkes Learning

\$87.42

Qty: 1

Sold by: Value_Text
Only 1 left in stock.

Condition: Used - Good

iii Gift options not available.

Choose your Prime delivery option:

Tuesday, Aug. 29

FREE Two-Day Shipping

Aug. 30-Sept. 1

FREE Standard Shipping

Aug. 31-Sept. 7

FREE Economy Shipping

Place your order

Order total: \$548.41

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Need help? Check our Help pages or contact us

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Important information about sales tax you may owe in your state

You may return new, unopened merchandise in original condition within 30 days of delivery. Exceptions and restrictions apply. See Amazon.com's Returns Policy.

Need to add more items to your order? Continue shopping on the Amazon.com homepage.





Purchase Order #: 0001094700	
Vour order of Comments	
Your order of September 15, 2017 (Or	der ID 111-7366561 62010701

Qty.	item	13	Item Price	Total
1	Viewpoints Adams, W. Royce Paperback 1111350248 1111350248 9781111350246	1	\$93.58	\$93.58
	Complications: A Surgeon's Notes of Gawande, Atul Paperback 0312421702 0312421702 8601417061220	on an Imperfect Science	\$8.26	\$8.26
eparat Have f	sent this part of your order to ensure is service. The other items will ship tely at no additional shipping cost. seedback on how we packaged rder? Tell us at www.amazon.com/ ging.	Subtotal Shipping & Handling Promotional Certificate Tax Collected Shipment Total Paid via credit/debit		\$101.84 \$7.12 \$-7.12 \$7.89 \$109.73 \$418.01

Return or replace your item Visit Amazon.com/returns

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9/22/17 LMT







hase Order #: 0001094700
order of September 15, 2017 (Order ID, 111-7366561-6281830)

Item		Item Price	Total
Grammar and Usage, Naturally Barkley, Larry Paperback 1285445864 1285445864 9781285445861		\$57.85	\$57.85
"They Say / I Say": The Moves That M with Readings (Third Edition) Graff, Gerald Paperback X001K8MUBJ 9780393937510 9780393937510 (So		\$55.00	\$55.00
sent this part of your order to ensure er service. The other items will ship ately at no additional shipping cost.	Subtotal Shipping & Handling Promotional Certificate		\$112.85 \$7.12 \$-7.12
: feedback on how we packaged order? Tell us at www.amazon.com/ aging.	Tax Collected Shipment Total Paid via credit/debit		\$4.48 \$117.33 \$418.01
rn or replace your item Amazon.com/returns		9	
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LINE 4 F 5

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