

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145  
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

**PURCHASE ORDER NO 0001098382**

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

<b>Date</b> 04/23/2018	<b>Revision</b>	<b>Page</b> 1
<b>Payment Terms</b> NET 30	<b>Freight Terms</b> Shipping Point	<b>Ship Via</b> Best Metho
<b>Reference:</b> 1011474 SAATIA SHEWMAKERN		<b>Location / Dept</b> 04ASPH130 SME

**Supplier:** 0000022832  
 PATON GROUP  
 7470 N FIGUEROA ST #103  
 LOS ANGELES CA 90041

**Phone:** (323) 244-2235  
**Fax:** (323) 258-8945

**email:**

**Ship To:** FOLSOM LAKE COLLEGE  
 RECEIVING  
 10 COLLEGE PARKWAY  
 FOLSOM CA 95630-6798  
 United States

**Bill To:** 1919 Spanos Court  
 Sacramento CA 95825-3981  
 United States

**Tax Exempt?** N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	PURPLE UNIVERSAL LASER CUTTER VLS3.50 BASE UNIT WITH ROTARY VLS3.50 BASE UNIT-24"X12" WORK AREA WITH WITH NECESSARY COMPONENTS	1.00 EA	14,485.00	14,485.00	04/24/2018
	Purple VLS3.50 Base Unit for \$14,485 includes: 2.0" Lens Kit included UL-50 Watt Imaging Cartridge \$8,000.00 Backsweep Desktop \$230.00 Air Assist Cone \$140.00 VLS350 Desktop Cutting Table \$600.00 Rotary Fixture (VLS3.50) \$1,325.00 One Touch Laser Photo Software \$285.00 Direct Import Feature \$995.00 Total List \$20,519.00 Total Paton Group Discount \$6,034.00				
2- 1	FILTRATION SYSTEM BOFA ADVANTAGE BASE 1 ORACLE FILTRATION SYSTEM WITH ACCESSORIES	1.00 EA	2,490.00	2,490.00	04/24/2018
	FILTRATION SYSTEM BOFA ADVANTAGE BASE 1 ORACLE FILTRATION SYSTEM - INCLUDES SINGLE HOSE CONNECTION KIT TO 3" PORT, PRE-FILTER, AND COMBINED FILTER				
3- 1	ORACLE PRE-FILTER BOFA ADVANTAGE BASE 1 ORACLE PRE-FILTER, PART# A1030156	1.00 EA	198.00	198.00	04/24/2018
4- 1	ORACLE COMBINED FILTER BOFA ADVANTAGE BASE 1 ORACLE COMBINED FILTER, PART# A1030155	1.00 EA	317.00	317.00	04/24/2018
5- 1	DESKTOP LENS KIT VLS DESKTOP 2.0" LENS KIT	1.00 EA	335.00	335.00	04/24/2018
6- 1	INSTALLATION AND TRAINING	1.00 EA	500.00	500.00	04/24/2018
7- 1	SHIPPING	1.00 EA	1,000.00	1,000.00	04/23/2018

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature**

**Authorized Signature**  
 on Total PO  
 Amount Page

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

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**PURCHASE ORDER NO 0001098382**

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date	Revision	Page
04/23/2018		2
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
1011474 SAATIA SHEWMAKERN	04ASPH130 SME	

**Supplier:** 0000022832  
 PATON GROUP  
 7470 N FIGUEROA ST #103  
 LOS ANGELES CA 90041

**Phone:** (323) 244-2235  
**Fax:** (323) 258-8945

**email:**

**Ship To:** FOLSOM LAKE COLLEGE  
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 10 COLLEGE PARKWAY  
 FOLSOM CA 95630-6798  
 United States

**Bill To:** 1919 Spanos Court  
 Sacramento CA 95825-3981  
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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Quote# 03122018  
 EMAIL PO TO: Ryan Szalankiewicz at: ryan@patongroup.com

Sub Total Amount	19,325.00
Sales Tax Amount	1,381.45
Total PO Amount	20,706.45

BU	Acct	Fd	Org	Prog	Sub	Proi	Amount	Year
GENFD	6490	12	FL.VI.MAKR	49000	00000	442C	20,706.45	2018

0001011474KIRKLINK19-APR-2018

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

Addition to Terms and Conditions/Revised 01/26/18

23. CERTIFICATION: CONTRACTOR warrants that it is not debarred or suspended, proposed for debarment or declared ineligible for award of contracts by any Federal, State or local Agency.

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

## LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

### PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact the LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTORS who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

# Requisition

**Supplier:** PATON GROUP  
7470 N FIGUEROA ST #103  
LOS ANGELES CA 90041  
United States

0000022832

**Phone:** (323) 244-2235    **Fax:** (323) 258-8945  
**email:**

**Ship To:** RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630-6798

<b>Business Unit:</b> GENFD    OPEN	
Req ID: 0001011474	Date: 04/03/2018
Page: 1	
Requisition Name: 2018 Paton Group for MAKR	
Requester: Amira Saati	Bldg#: SME
Requester Signature	
Buyer: Nicholas Shewmaker	
Approved:	
Entered By: SAATIA    03-APR-2018	

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	PURPLE UNIVERSAL LASER CUTTER VLS3.50 BASE UNIT WITH ROTARY VLS3.50 BASE UNIT-24"X12" WORK AREA WITH WITH NECESSARY COMPONENTS	1	EA	14,485.00	14,485.00	04/24/2018

ASSET DEPT: SME    LOCATION: 04ASPH130    CATEGORY: EQU:OTHER 1    PROFILE: EQP:OTHER

Purple VLS3.50 Base Unit for \$14,485 includes:  
2.0" Lens Kit included  
UL-50 Watt Imaging Cartridge \$8,000.00  
Backsweep Desktop \$230.00  
Air Assist Cone \$140.00  
VLS350 Desktop Cutting Table \$600.00  
Rotary Fixture (VLS3.50) \$1,325.00  
One Touch Laser Photo Software \$285.00  
Direct Import Feature \$995.00  
Total List \$20,519.00  
Total Paton Group Discount \$6,034.00

*Corel Draw X8 incl'd.*

2-1	FILTRATION SYSTEM BOFA ADVANTAGE BASE 1 ORACLE FILTRATION SYSTEM WITH ACCESSORIES	1	EA	2,490.00	2,490.00	04/24/2018
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ASSET DEPT: SME    LOCATION: 04ASPH130    CATEGORY: EQU:OTHER 1    PROFILE: EQP:OTHER

FILTRATION SYSTEM BOFA ADVANTAGE BASE 1 ORACLE FILTRATION SYSTEM - INCLUDES SINGLE HOSE CONNECTION KIT TO 3" PORT, PRE-FILTER, AND COMBINED FILTER

3-1	ORACLE PRE-FILTER BOFA ADVANTAGE BASE 1 ORACLE PRE-FILTER, PART# A1030156	1	EA	198.00	198.00	04/24/2018
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ASSET DEPT: SME    LOCATION: 04ASPH130    CATEGORY: EQU:OTHER 1    PROFILE: EQP:OTHER

4-1	ORACLE COMBINED FILTER BOFA ADVANTAGE BASE 1 ORACLE COMBINED FILTER, PART# A1030155	1	EA	317.00	317.00	04/24/2018
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ASSET DEPT: SME    LOCATION: 04ASPH130    CATEGORY: EQU:OTHER 1    PROFILE: EQP:OTHER

5-1	DESKTOP LENS KIT VLS DESKTOP 2.0" LENS KIT	1	EA	335.00	335.00	04/24/2018
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ASSET DEPT: SME    LOCATION: 04ASPH130    CATEGORY: EQU:OTHER 1    PROFILE: EQP:OTHER

Approval Signature 	Approval Signature	Approval Signature
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# Requisition

**Supplier:** PATON GROUP  
7470 N FIGUEROA ST #103  
LOS ANGELES CA 90041  
United States

0000022832

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**email:**

**Ship To:** RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630-6798

<b>Business Unit:</b> GENFD      OPEN	
Req ID: 0001011474	Date: 04/03/2018
Page: 2	
Requisition Name: 2018 Paton Group for MAKR	
Requester: Amira Saati	Bldg#: SME
Requester Signature	
Buyer: Nicholas Shewmaker	
Approved:	
Entered By: SAATIA      03-APR-2018	

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
6-1	INSTALLATION AND TRAINING	1	EA	500.00	500.00	04/24/2018
	ASSET DEPT: SME      LOCATION: 04ASPH130      CATEGORY: TRAIN	1		PROFILE: EQP:OTHER		
7-1	SHIPPING	1	EA	1,000.00	1,000.00	04/24/2018
	ASSET DEPT: SME      LOCATION: 04ASPH130      CATEGORY: SHP	1		PROFILE: EQP:OTHER		
8-1	TAX	1	EA	1,381.44	1,381.44	04/24/2018
	ASSET DEPT: SME      LOCATION: 04ASPH130      CATEGORY: TAX	1		PROFILE: EQP:OTHER		

**Total Requisition Amount:**      20,706.44

Please refer to Quote 03122018

One Corel Draw X8 is included

Email PO to: ryan@patongroup.com

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
GENFD	6490	12	FL.VI.MAKR	49000	00000	442C	20,706.44

**Purchases Charged to Catagorical Programs, Grants or Special Project.**

This purchase is in compliance with the requirement of Makerspace

For grants/special projects 442C

Eligible Equipment

Name: \_\_\_\_\_

Signature  
AS

Approval Signature	Approval Signature	Approval Signature
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**Prepared for:**  
 Zack Dowell  
 Folsom Lake College  
 10 College Pkwy  
 Folsom, CA 95630  
 916-608-6605  
 zachary.dowell@flc.losrios.edu

# Quote

#03122018  
 VLS3.50  
 Ryan Szalankiewicz  
 916-502-1063  
[ryan@patongroup.com](mailto:ryan@patongroup.com)  
 Q2

## Universal Laser VLS3.50 with Rotary

Qty	Description	List Price	Total
1	VLS3.50 Base Unit* - 24"x12" Work Area, with: Color Options: Pick one - RED, BLUE, GREEN, YELLOW, PURPLE 2.0" Lens Kit UL-50 Watt Imaging Cartridge Backsweep Desktop Air Assist Cone VLS350 Desktop Cutting Table Rotary Fixture (VLS3.50) One Touch Laser Photo Software Direct Import Feature	\$8,944.00  included \$8,000.00 \$230.00 \$140.00 \$600.00 \$1,325.00 \$285.00 \$995.00	\$14,485.00 EDU Price
	<b>Total List</b>	<b>\$20,519.00</b>	
	Total Paton Group Discount	\$6,034.00	
	*FILTRATION IS REQUIRED WITH THIS SYSTEM. FILTRATION UNIT IS REQUIRED WHEN CUTTING PLASTIC		
1	BOFA Advantage Base 1 Oracle Filtration System - Includes single hose connection kit to 3" port, pre-filter, and combined filter	\$2,820.00	\$2,490.00
1	Corel Draw X8	\$499.00	Included
1	BOFA Advantage Base 1 Oracle Pre-Filter, part# A1030156	\$198.00	\$198.00
1	BOFA Advantage Base 1 Oracle Combined Filter, part# A1030155	\$317.00	\$317.00
1	VLS Desktop 2.0" Lens Kit	\$335.00	\$335.00
	Prices Subject to Change without Notice		

Subtotal	\$17,825.00	
Tax 8.0%	<del>\$1,426.00</del>	\$1,381.44
Installation and Training	\$500.00	
Shipping	\$1,000.00	
<b>TOTAL (USD)</b>	<del>\$20,751.00</del>	\$20,706.44

**Please Forward Purchase Orders to [PatonPO@patongroup.com](mailto:PatonPO@patongroup.com)**  
 A Convenience Fee Will Be Applied To All Credit Card Transactions. 3% VISA/MC  
 3% AMEX

**Please return SHIPPING document below with PO**

PATON GROUP / 787 W. WOODBURY RD. #10 / ALTADENA / CA / 91001 / 800-826-0570 / FAX 626-791-1476

**End User Site Installation Information**

School Name: *Folsom Lake College*

Department: *Innovation Center-Makerspace*

Contact Name: *Zack Douell*

Installation Address: *10 College Parkway FLI-130*

City, State, Zip Code: *Folsom, CA 95630*

Phone: *916-608-6605*

E-mail Address: *DouellZ@flc.lasrius.edu*

**Delivery Information**

Ship To: *Folsom Lake College*

Ship To Address: *10 College Parkway Folsom, CA 95630*

Delivery Contact: *Levi Theissen*

Delivery Contact Phone #: *916-608-6994*

Dock:  Yes  No

Truck lift gate needed:  Yes  No

Pallet Jack needed:  Yes  No

Delivery Hours: *7:30 AM - 4:00pm M-F*

**Additional Comments:**





**1) Location & Environmental Requirements**

The VLS3.50 needs to be placed in a well-ventilated office like environment or light-duty manufacturing facility with noncondensing humidity between the temperatures of 50° F (10° C) to 95° F (35° C). An optimal temperature range of 73° F (22° C) to 77° F (25° C) is recommended for peak performance.

The VLS3.50 laser solution requires sufficient space for ventilation beyond its foot print of (W x H x D) 34 x 14 x 25 inches (864 x 356 x 635 mm). When designing the space, an additional 24 inches (610 mm) behind the laser solution needs to be considered.

Requirements met? Yes  No

**2) Power Requirements**

The VLS3.50 laser solution requires a power outlet rated at 110V AC 10A or 220-240V 5A, 50/60Hz Single-phase on its own circuit. This circuit also needs to be grounded (earthed) and stable (surge and spike protected). Supplementary 110V or 220V AC power outlets are recommended to provide power for a computer and any remaining devices/accessories such as the Computer Controlled Air Cleaner Cart.

Requirements met? Yes  No

**3) Exhaust Requirements**

To ensure proper removal of debris from the laser solution, an exhaust blower or air filtration system is required. The exhaust system must be capable of moving 250 CFM (cubic feet per minute) of air at 6 inches of static pressure (425 m³/hr at 1.5 kPa) utilizing the 3 inch (76 mm) port on the rear of the laser solution. When selecting an exhaust system it is imperative that you consider the length of hose needed to connect the laser solution to the exhaust system as pressure is lost over long distances. If you are considering or have purchased the Computer Controlled Air Cleaner Cart this accessory meets these specifications and no additional exhaust is required.

Requirements met? Yes  No

**4) Receiving & Relocation**

The VLS3.50 will arrive in a padded box with the dimensions of 44 x 25 x 44 inches (1118 x 635 x 1118 mm) and a weight of over 170 lbs. (77 kg). Two to three people will need to be on hand to relocate the system. This desktop laser solution must be placed on a study work surface or on a Computer Controlled Air Cleaner Cart.

Requirements met? Yes  No

**5) Computer Requirements**

- Dedicated Windows 7 or higher PC (32- and 64-bit)
- 2.0 GHz processor (minimum)
- 1 GB of RAM (minimum)
- 40 GB hard drive (minimum)
- Monitor
- Mouse and keyboard (unless using a Touchscreen)
- Available USB 2.0 hi-speed or USB 3.0 compliant port only
- Internet connection and email address (optional)

Requirements met? Yes  No

**Signatures**

Please review, sign, save, and send this form to support@ulsinc.com to initiate the scheduling of a technician to install the laser solution. For domestic, United States only, installations please allow for a two week lead time at minimum and for international installations please allow for a three week lead time at minimum from the date ULS receives this form. By signing below you indicate that your facilities meet the requirements for the laser solution to the best of your knowledge.

Customer: [Signature] Date: 3-Apr 2018

[Signature] 4/9/18





**Awabdy, Amira**

FLC OPERS & FM

**From:** Williams, Melissa  
**Sent:** Wednesday, April 11, 2018 1:16 PM  
**To:** Dowell, Zachary  
**Cc:** Awabdy, Amira; McCormac, Gregory  
**Subject:** FW: Can you please review laser cutter by tomorrow? VLS3.50 Laser Solution  
**Attachments:** PreSite Checklist VLS3.50 With PC Requirements.pdf; Folsom Lake College\_Universal Laser VLS3.50 50W with Bofa\_Quote# 0312201....pdf

Clearance to Purchase and install proposed Equipment.

Hello Zack,

Below is the blessing by FM. They did note that surge protected power will needed to be put in wherever you decide to put the unit.



**Melissa Williams** | Director of Administrative Services  
 Folsom Lake College | 10 College Parkway | Folsom, CA 95630  
 p. 916-608-6588 | f. 916-608-6746 | [William@flc.losrios.edu](mailto:William@flc.losrios.edu) | [www.flc.losrios.edu](http://www.flc.losrios.edu)

**From:** Montoya, Vincent  
**Sent:** Wednesday, April 11, 2018 12:45 PM  
**To:** Williams, Melissa <WilliaM@flc.losrios.edu>  
**Subject:** FW: Can you please review laser cutter by tomorrow?

FYI -

**From:** Flores, Kenneth  
**Sent:** Wednesday, April 11, 2018 12:39 PM  
**To:** Montoya, Vincent  
**Subject:** RE: Can you please review laser cutter by tomorrow?

The only issue is that they specify surge protected power. The cost for us to add surge protection is an additional \$1k for the unit. This would be on top of the cost to bring power to the unit. Other than that it should work.

**From:** Montoya, Vincent  
**Sent:** Wednesday, April 11, 2018 12:20 PM  
**To:** Flores, Kenneth  
**Subject:** Fwd: Can you please review laser cutter by tomorrow?

For action - Please check and let me know by tomorrow morning.  
Sent from my iPhone

Begin forwarded message:

**From:** "Williams, Melissa" <WilliaM@flc.losrios.edu>  
**Date:** April 11, 2018 at 12:14:17 PM PDT  
**To:** "Montoya, Vincent" <montoyv@losrios.edu>  
**Subject:** Can you please review laser cutter by tomorrow?

Hello Vince,

I just received an email from Zack from our Makerspace. He has advised that they put a req in to order this laser cutter and our Business Services Office is requiring FM's blessing before they will process it. Tomorrow is our campuses deadline for equipment reqs. The laser cutter is different than the one they already have. It is self-contained and takes 110V. Also, there is a filtration device included. It is about half the size of the first one they ordered. My apology, but is there any chance you or Kenny can take a quick look at this and see if we are good to go to order?

Thank you, and again I am sorry about such late notice.

**LOS RIOS COMMUNITY COLLEGE DISTRICT  
Sole Source Purchase Justification**

Vendor: Patton Group Requisition No: 0001011474  
Commodity/Service: Laser Cutter  
Estimated annual expenditure for the above commodity or service: \$: 25,000

Pursuant to Purchasing Policy, Sole Source purchase requests & approvals must be performed in advance and shall be supported by written documentation. This form and appropriate supporting documentation fulfills that requirement.

Initial all entries below that apply to the proposed purchase. Attach support documentation justification memo as described below (More than one entry will apply to most sole source products/services for purchase requested).

1. 30 SOLE SOURCE REQUEST IS FOR THE ORIGINAL MANUFACTURER OR PROVIDER, THERE ARE NO REGIONAL DISTRIBUTORS. (Attach the manufacturer's written certification that no regional distributors exist. Item no. 4 also must be completed).
2. \_\_\_\_\_ SOLE SOURCE REQUEST IS FOR ONLY GREATER SACRAMENTO AREA DISTRIBUTOR OF THE ORIGINAL MANUFACTURER OR PROVIDER. (Attach the manufacturers — not the distributor's — written certification that identifies all regional distributors. Item no. 4 also must be completed).
3. 30 THE PARTS/EQUIPMENT IS NOT INTERCHANGEABLE WITH SIMILAR PARTS OF ANOTHER MANUFACTURER. (Explain in separate memorandum).
4. 30 THIS IS THE ONLY KNOWN ITEM OR SERVICE THAT WILL MEET THE SPECIALIZED NEEDS OF THIS DEPARTMENT OR PERFORM THE INTENDED FUNCTION. (Attach memorandum with details of specialized function or application).
5. \_\_\_\_\_ THE PARTS/EQUIPMENT IS REQUIRED FROM THIS SOURCE TO PERMIT STANDARDIZATION. (Attach memorandum describing basis for standardization request).
6. \_\_\_\_\_ CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)PURCHASE CONTRACT NO: \_\_\_\_\_
7. \_\_\_\_\_ "PIGGY-BACK"/UMBRELLA PURCHASE ON ANOTHER GOVERNMENT ENTITY'S CONTRACTS
8. \_\_\_\_\_ NONE OF THE ABOVE APPLIES. A DETAILED EXPLANATION AND JUSTIFICATION FOR THIS SOLE SOURCE REQUEST IS CONTAINED IN ATTACHED MEMORANDUM.

The undersigned requests commodities and services to be procured from the vendor identified as the sole source supplier of the service or material described in this sole source justification and is authorized as a sole source for the service or material.

[Signature] 17-Apr 18  
AUTHORIZED SIGNATURE DATE

**SOLE SOURCE AUTHORIZATION: (PURCHASING USE ONLY)**

**APPROVED**  **DISAPPROVED**

By: \_\_\_\_\_ Date: \_\_\_\_\_ Guidelines Div. #: \_\_\_\_\_



April 12, 2018

Attn: Amira Saati  
Folsom Lake College  
10 College Parkway  
Folsom, CA 95630

Dear Ms. Saati:

Universal Laser Systems, Inc. (ULS) is a global manufacturing company of laser material processing technology with over 26 patents in our portfolio. Our mission is to advance the development and deployment of material processing tools that leverage the unique characteristics of laser technology for the modification and transformation of a vast number of materials into parts and products.

Our distinct advantage which separates us from the competition stems from our design philosophy which focuses on developing innovative technologies and modular components to deliver the best customized material processing systems for the broadest range of materials at a reasonable cost. Instead of integrating components available on the open market, ULS invests in extensive, forward-looking research and development programs to provide an ecosystem of products that afford our customers a unique solution. In fact, ULS can deliver more than 1,000,000 different laser system configurations through our extensive portfolio of patented technologies and advanced products to meet the most demanding customer requirements at a truly affordable price, minimizing initial investment and guaranteeing unparalleled return on future investments.

From the development of laser sources, productivity enhancement technologies, advanced software and beam delivery systems to our investment in the research of laser material processing science and applications, ULS is committed to provide our customers with the most innovative, cost effective, flexible and scalable laser material processing solutions for today and future needs.

All ULS products are designed and manufactured at Universal Laser Systems corporate facilities in Scottsdale, Arizona. These products are sold and serviced only by ULS Authorized Local Representatives. Authorized local representatives of ULS products are required to have trained sales and service staff to ensure that ULS customers receive the highest quality and reliable service.

Additionally, representatives are assigned a primary market for sales based on their experience, expertise and development of this primary market in their local area. Representatives that primarily service the education market must:

- Have years of experience providing education solutions to customers
- be familiar with curriculum development and guidelines in order to provide guidance to educators on how to integrate laser technology AND
- actively engage in activities and events to increase awareness of laser technology in education

Paton Group is the ULS authorized education representative in California which meets this criteria.

Please contact Ryan Szalankiewicz, at 916-502-1063 to obtain pricing and system information. Purchase orders should be made out directly to:

**Paton Group**  
**787 W Woodbury Rd., #10**  
**Altadena, CA 91001**  
[patonpos@patonggroup.com](mailto:patonpos@patonggroup.com)

Thank you very much for your interest in Universal Laser Systems' technology.

Michelle Cotton  
Corporate Paralegal  
Universal Laser Systems, Inc.

**Folsom Lake College Innovation Center**

To: Greg McCormac, Brenda Haney  
From: Dowell, Zachary  
CC: Linda Santoro  
Date: 04/18/18  
Re: Sole Source Justification, Universal Laser VLS3.50/Paton Group

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3. The parts/equipment is not interchangeable with similar parts of another manufacturer.

There are no other lasers that offer the same capabilities as the VLS3.50, and that fit into existing workflows and production processes we've developed for our other Universal Laser PLS150.D.

4. This is the only known item or service that will meet the specialized needs of this department or perform the intended function.

Based on extensive research, the only appropriate and affordable laser cutter that meets the needs of the Innovation Center is the VLS3.50, which makes use of the same laser driver software upon which are based all of our standard operating procedures and safety protocols. The Paton Group is the regional vendor for Universal Laser equipment.



**LOS RIOS COMMUNITY COLLEGE DISTRICT**

1919 Spanos Court, Sacramento, CA 95825

Phone (916) 568-3071 FAX (916) 568-3145

Purchasing Department

lrccdpurchase@losrios.edu



Sacramento City College

American River College

Cosumnes River College

Folsom Lake College

**CONFLICT OF INTEREST STATEMENT**

This is to certify that the undersigned employee(s) has/have no economic interests which may foreseeably be materially affected by having participated in the development of the specifications for service, equipment and/or material represented by the referenced requisition.

*(Pursuant to District Regulation R-8323 and District Policy P-8611*

*This form must be signed and submitted with the Purchase Requisition (GS Form 127) for those transactions listed below.)*

- ❖ Sole Source
- ❖ Professional Service Agreements

- ❖ Service Agreements (GS Form 78: Rev. 2/2012)
- ❖ Selection Committee Recommendations (formal process)

**READ CAREFULLY BEFORE SIGNING:**

 3-Apr 2018  
Employee/Date

\_\_\_\_\_  
Selection Committee Member/Date

0001011474  
Requisition Number

\_\_\_\_\_  
Selection Committee Member/Date

\_\_\_\_\_  
Selection Committee Member/Date

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Selection Committee Member/Date

\_\_\_\_\_  
Selection Committee Member/Date

\_\_\_\_\_  
Selection Committee Member/Date

OFFICIAL USE ONLY:	
PURCHASE ORDER#	
BUYER/DATE:	