

LOS RIOS COMMUNITY COLLEGE DISTRICT PURCHASE ORDER NO 0001097724

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date 03/22/2018	Revision	Page 1
Payment Terms NET 30	Freight Terms Shipping Point	Ship Via Best Metho
Reference: 1011173 HARTK SHEWMAKERN	Location / Dept 04ASPH10 PIO	

Supplier: 0000008992
 4 IMPRINT
 101 COMMERCE STREET
 PO BOX 320
 OSHKOSH WI 54901

Phone: (877) 446-7746
Fax: (800) 355-5043

email:

Ship To: FOLSOM LAKE COLLEGE
 RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798
 United States

Bill To: 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	CLOSED-BACK TABLE THROW - 6' (ITEM #2212) - BLACK	2.00	EA	152.40	304.80	03/30/2018
2- 1	RALLY POM-POM TWO-TONE (ITEM #5133-2) - TEAL/BLACK	500.00	EA	1.15	575.00	03/30/2018
3- 1	HUNTINGTON PEN (ITEM #119331) - METALLIC TEAL/BLACK	300.00	EA	0.75	225.00	03/30/2018
4- 1	GRADUATION CAP STRESS RELIEVER (ITEM #129477) - BLACK	150.00	EA	1.85	277.50	03/30/2018
5- 1	BIC MAGNETIC MANAGER NOTEPAD - WEEKLY - 25 SHEET (ITEM #115047-25-W) - WHITE/PURPLE	500.00	EA	1.09	545.00	03/30/2018
6- 1	LIGHT 'N WHISTLE - TRANSLUCENT (ITEM #86028-T) - TRANSLUCENT GREEN	250.00	EA	0.89	222.50	03/30/2018
7- 1	CUSTOM TEMPORARY TATTOO - 2" X 2" (ITEM #101115-2) - CLEAR	500.00	EA	0.39	195.00	03/30/2018
8- 1	SET-UP CHARGES	1.00	CHG	200.00	200.00	03/20/2018
9- 1	FREIGHT	1.00	CHG	137.98	137.98	03/20/2018

PER QUOTE #15428559

PLEASE EMAIL CONFIRMING PO # TO AUKLEJA@4IMPRINT.COM

Sub Total Amount	2,682.78
Sales Tax Amount	197.22
Total PO Amount	2,880.00

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

LOS RIOS COMMUNITY COLLEGE DISTRICT PURCHASE ORDER NO 0001097724

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date 03/22/2018	Revision	Page 2
Payment Terms NET 30	Freight Terms Shipping Point	Ship Via Best Metho
Reference: 1011173 HARTK SHEWMAKERN	Location / Dept 04ASPH10 PIO	

Supplier: 0000008992
 4 IMPRINT
 101 COMMERCE STREET
 PO BOX 320
 OSHKOSH WI 54901

Phone: (877) 446-7746
Fax: (800) 355-5043

email:

Ship To: FOLSOM LAKE COLLEGE
 RECEIVING
 10 COLLEGE PARKWAY
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 United States

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 Sacramento CA 95825-3981
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5890	11	FL.CP.PISO	67100	00000	041A	2,880.00	2018

0001011173KIRKLINK20-MAR-2018

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

Addition to Terms and Conditions/Revised 01/26/18

23. CERTIFICATION: CONTRACTOR warrants that it is not debarred or suspended, proposed for debarment or declared ineligible for award of contracts by any Federal, State or local Agency.

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature 	Authorized Signature on Total PO Amount Page
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Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact the LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTORS who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.

Requisition

Supplier: 4 IMPRINT 0000008992
 101 COMMERCE STREET
 PO BOX 320
 OSHKOSH WI 54901
 United States
Phone: (877) 446-7746 **Fax:** (800) 355-5043
email:

Ship To: RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798

Business Unit: GENFD OPEN	
Req ID: 0001011173	Date: 03/12/2018
Page: 1	
Requisition Name: 4IMPRINT - MARKETING ITEMS	
Requester: Kristy Hart	Bldg#: PIO
Requester Signature	
Buyer: Nicholas Shewmaker	
Approved:	
Entered By: HARTK 12-MAR-2018	

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	CLOSED-BACK TABLE THROW - 6' (ITEM #2212) - BLACK	2	EA	152.40	304.80	
2-1	RALLY POM-POM TWO-TONE (ITEM #5133-2) - TEAL/BLACK	500	EA	1.15	575.00	
3-1	HUNTINGTON PEN (ITEM #119331) - METALLIC TEAL/BLACK	300	EA	0.75	225.00	
4-1	GRADUATION CAP STRESS RELIEVER (ITEM #129477) - BLACK	150	EA	1.85	277.50	
5-1	BIC MAGNETIC MANAGER NOTEPAD - WEEKLY - 25 SHEET (ITEM #115047-25-W) - WHITE/PURPLE	500	EA	1.09	545.00	
6-1	LIGHT 'N WHISTLE - TRANSLUCENT (ITEM #86028-T) - TRANSLUCENT GREEN	250	EA	0.89	222.50	
7-1	CUSTOM TEMPORARY TATTOO - 2" X 2" (ITEM #101115-2) - CLEAR	500	EA	0.39	195.00	
8-1	SET-UP CHARGES	1	CHG	200.00	200.00	
9-1	FREIGHT	1	CHG	137.98	137.98	
10-1	SALES TAX	1	CHG	197.23	197.23	

Total Requisition Amount: 2,880.01

PER QUOTE #15428559

PLEASE EMAIL CONFIRMING PO # TO AUKLEJA@4IMPRINT.COM

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
GENFD	5890	11	FL.CP.PISO	67100	00000	041A	2,880.01

2018 MAR 19 A 6:35
 THE BUSINESS SYSTEMS

Approval Signature 	Approval Signature	Approval Signature
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101 Commerce St
PO Box 320
Oshkosh, WI 54901

www.4imprint.com

Toll Free: 877-446-7746
Free Fax: 800-355-5043

Main Address KRISTY HART FOLSOM LAKE COLLEGE 10 COLLEGE PKWY FOLSOM, CA 95630-6798	Invoice Address Los Rios Community College District Accounts Payable Folsom Lake College 1919 Spanos Court Sacramento CA 95825-3981 USA	Shipping Address Kristy Hart Folsom Lake College 10 College Pkwy Folsom, CA 95630-6798 USA Tel: 916-608-6683
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Quotation Number: 15428559	Questions Call: Alysia Ukleja
Quote Date: March 08, 2018	Phone: 877-446-7746 Ext. 8358
Quote Valid Until: April 07, 2018	Fax: 888-239-6195
Account No.: 1418877	Email: aukleja@4imprint.com

Item Closed-Back Table Throw - 6' **Colors** (Throw,Trim): Black, Black

Qty	Item #	Description	Unit \$	Price \$	Total \$
2	2212	Closed-Back Table Throw - 6'	152.4000	304.80	304.80
		Freight		17.95	17.95
				Tax	23.62
					346.37

Artwork Instructions

Product Color (Base, Trim): Black,Black
Imprint Location: Front-Center
Imprint Colors: Heat Transfer

Item Rally Pom-Pom - Two Tone **Colors** (Pom-Pom Streamer,Second Color): Teal, Black

Qty	Item #	Description	Unit \$	Price \$	Total \$
500	5133-2	Rally Pom-Pom - Two Tone	1.1500	575.00	575.00
1	Set-Up Charge	Set-Up Charge	55.0000	55.00	55.00
		Freight		29.44	29.44
				Tax	48.83
					708.27

Artwork Instructions

Product Color (Base, Trim): Teal,Black
Imprint Location: Side One
Imprint Colors: Black (Standard)

Item Huntington Pen **Colors** (Barrel,Grip): Metallic Teal, Black

Qty	Item #	Description	Unit \$	Price \$	Total \$
300	119331	Huntington Pen	0.7500	225.00	225.00
1	Set-Up Charge	Set-Up Charge	20.0000	20.00	20.00
		Freight		9.18	9.18
				Tax	18.99
					273.17

Artwork Instructions



101 Commerce St
PO Box 320
Oshkosh, WI 54901

www.4imprint.com

Toll Free: 877-446-7746
Free Fax: 800-355-5043

Quotation Number: 15428559
Quote Date: March 08, 2018
Quote Valid Until: April 07, 2018
Account No.: 1418877

Questions Call: Alysia Ukleja
Phone: 877-446-7746 Ext. 8358
Fax: 888-239-6195
Email: aukleja@4imprint.com

Product Color (Base, Trim): Metallic Teal,Black
Imprint Location: Barrel - Diagonal From Clip
Imprint Colors: Black (Standard)

Item		Graduation Cap Stress Reliever		Colors	(Stress Reliever, Trim): Black, Black	
Qty	Item #	Description	Unit \$	Price \$	Total \$	
150	129477	Graduation Cap Stress Reliever	1.8500	277.50	277.50	
1	Set-Up Charge	Set-Up Charge	55.0000	55.00	55.00	
		Freight		21.94	21.94	
				Tax	25.77	
					<hr/>	
					380.21	

Artwork Instructions

Product Color (Base, Trim): Black,Black
Imprint Location: Top
Imprint Colors: White

Item		Bic Magnetic Manager Notepad - Weekly - 25 Sheet		Colors	(Paper, Trim): White, Purple	
Qty	Item #	Description	Unit \$	Price \$	Total \$	
500	115047-25-W	Bic Magnetic Manager Notepad - Weekly - 25 Sheet	1.0900	545.00	545.00	
		Freight		41.78	41.78	
				Tax	42.24	
					<hr/>	
					629.02	

Artwork Instructions

Product Color (Base, Trim): White,Purple
Imprint Location: Sheet
Imprint Colors: Full Color

Item		Light 'n Whistle - Translucent		Colors	(Whistle, Trim): Translucent Green, Translucent Green	
Qty	Item #	Description	Unit \$	Price \$	Total \$	
250	86028-T	Light 'n Whistle - Translucent	0.8900	222.50	222.50	
1	Set-Up Charge	Set-Up Charge	60.0000	60.00	60.00	
		Freight		11.72	11.72	
				Tax	21.89	
					<hr/>	
					316.11	

Artwork Instructions

Product Color (Base, Trim): Translucent Green,Translucent Green
Imprint Location: Front
Imprint Colors: White



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Quote Date: March 08, 2018
Quote Valid Until: April 07, 2018
Account No.: 1418877

Questions Call: Alysia Ukleja
Phone: 877-446-7746 Ext. 8358
Fax: 888-239-6195
Email: aukleja@4imprint.com

Item	Custom Temporary Tattoo - 2" x 2"		Colors	(Tattoo,Trim): Clear, Clear		
Qty	Item #	Description	Unit \$	Price \$	Total \$	
500	101115-2	Custom Temporary Tattoo - 2" x 2"	0.3900	195.00	195.00	
1	Set-Up Charge	Set-Up Charge(Per Order Line)	10.0000	10.00	10.00	
		Freight		5.97	5.97	
				Tax	15.89	
					<hr/>	226.86

Artwork Instructions

Product Color (Base, Trim): Clear,Clear
Imprint Location: Front
Imprint Colors: Full Color

Grand Total

 2,880.01

METHOD OF PAYMENT

- We previously ordered from you on open account.
- We are well rated with Dun & Bradstreet. My D & B number is _____.
- Please fax us a Credit Application. We understand that our order will not go into production until your application is approved, which may take 2-3 weeks.
- Enclosed is a check in the amount of \$ _____ payable to 4imprint.
- MasterCard Visa American Express Discover Diner's Club

*****IMPORTANT*** To place your order please let your customer service representative know you would like to proceed along with providing any artwork or changes to the quote that are needed. If paying by credit card please contact your customer service representative with your credit card details.**

Please visit our website - www.4imprint.com

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Shipment Details

Shipment to	Qty	Item #	Estimated Ship Date	Carrier, service	Estimated Delivery Date	Freight
Address as above.	2	2212		UPS Ground (Parcel)	Mar 08 2018	17.95
	500	5133-2		UPS Ground (Parcel)	Mar 08 2018	29.44
	300	119331		UPS Ground (Parcel)	Mar 08 2018	9.18
	150	129477		UPS Ground (Parcel)	Mar 08 2018	21.94
	500	115047-25-W		UPS Ground (Parcel)	Mar 08 2018	41.78
	250	86028-T		UPS Ground (Parcel)	Mar 08 2018	11.72
	500	101115-2		UPS Ground (Parcel)	Mar 08 2018	5.97

From: [Hart, Kristy](#)
To: [Haney, Brenda](#)
Subject: FW: 4imprint Order 15453233-2
Date: Tuesday, April 24, 2018 10:11:36 AM
Attachments: [Credit Note \(Order\) 447219.pdf](#)

Hi Brenda,

There was a problem with part of our order for PO #0001097724 (4 IMPRINT). The rally pom-poms did not meet our satisfaction due to color issues. They have refunded the full cost of this item:

\$575.00	Rally Pom-Pom (Quantity: 500)
\$55.00	Set-Up Charge
\$29.44	Freight
\$48.83	Tax
\$708.27	TOTAL

Will the refund be credited back to the original PISO budget string?

Thanks in advance,
Kristy

From: Megan Kuether <mkuether@4imprint.com>
Sent: Tuesday, April 24, 2018 8:42 AM
To: Hart, Kristy <HartK@flc.losrios.edu>
Subject: 4imprint Order 15453233-2

Kristy,

We apologize that the incorrect color Rally Pom Poms were sent to you.

A credit has been issued in the amount of \$708.27. This credit will be applied back to your original method of payment. If you have not yet paid for the order, the credit will be applied to your invoice. The credit memo is attached to this email for your records.

I will be further addressing the color issue with our production team for quality control purposes and will follow up to advise if they request a return.

Sincerely,

Megan Kuether
Customer Care Representative
Email mkuether@4imprint.com
Phone 877-446-7746 ext. 8707



101 Commerce St
PO Box 320
Oshkosh, WI 54901

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800-355-5043

LOS RIOS COMMUNITY COLLEGE DISTRICT
ACCOUNTS PAYABLE
FOLSOM LAKE COLLEGE
1919 SPANOS COURT
SACRAMENTO CA 95825-3981

Shipping Address

Credit Note Number	447219	Account No.	1418877
Credit Date	April 24, 2018	Claim Code	Order Error
Our Order Number	15453233	Authorized by	Megan Kuether

Credit in respect of the following Order lines:

Item	Rally Pom-Pom - Two Tone		Colours	(Pom-Pom Streamer, Second Color): Teal, Black		
Qty	Item #	Description	Unit \$	Price \$	Total \$	
500	5133-2	Rally Pom-Pom - Two Tone	1.150	575.00	575.00	
1	Set-Up Charge	Set-Up Charge		55.00	55.00	
		Freight		29.44	29.44	
				Tax		48.83
						708.27

Kristy,
 We apologize for the issues and inconvenience associated with your order.
 A credit is being issued to you as noted below; this credit will be applied
 back to your original form of payment. If you have not yet paid for the order,
 the credit will be applied to your invoice.
 Sincerely,
 Megan Kuether Customer Care Representative
 Email mkuether@4imprint.com
 Phone 877-446-7746 ext. 8707
 Fax 800-355-5043
 Web 4imprint.com

Net Credit: 659.44

Tax: 48.83

Total Credit Due: 708.27