

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASE ORDER NO 0001097438

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145  
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date	Revision	Page
03/06/2018		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Metho
Reference:	Location / Dept	
1011048 ANDREWSA SHEWMAKERN	04ADMN	

**Supplier:** 0000040189  
 SCHOCK LOGISTICS INC  
 PO BOX 1710  
 BEND OR 97709  
  
**Phone:** (800) 733-2753  
  
**email:** INFO@GOSCHOCK.COM

**Ship To:** EL DORADO CENTER  
 RECEIVING  
 6699 CAMPUS DRIVE  
 PLACERVILLE CA 95667  
 United States  
  
**Bill To:** 1919 Spanos Court  
 Sacramento CA 95825-3981  
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	AIR-RIDE, PADDED FREIGHT	1.00 EA	494.00	494.00	03/09/2018
2- 1	STANDARD HARD DRIVE REPLACEMENT W/FREE TECH DE-INSTALL, CLIENT KEEPS HD	1.00 EA	600.00	600.00	03/09/2018
3- 1	INSURED VALUE = \$3,873.65	1.00 EA	35.00	35.00	03/09/2018

ASSET DESCRIPTION:  
 1 - Canon IR 8295 Copier  
 S/N: KZZ01173  
 US BANK LEASE# 500-0355830-111  
 Asset# 2570265 (w/Fin)

PICK UP ADDRESS:  
 El Dorado Center of Folsom Lake College  
 6699 Campus Drive  
 Placerville, CA 95667  
 (530)-344-5716

SHIP / DELIVER EQUIPMENT TO:  
 Asset Recovery Specialists - CA  
 9707 Aero Drive  
 San Diego, CA 92123

Randy Dillon 858 - 277-7555 x221  
 Theresa Ladley 888 - 253-3869 x223  
 Nathalie Goldie 888 - 253-6869 x235

SCHOCK LOGISTICS QUOTE / INVOICE# 77698 02/27/18

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

**LOS RIOS COMMUNITY COLLEGE DISTRICT**

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<b>Sub Total Amount</b>	1,129.00
<b>Sales Tax Amount</b>	0.00
<b>Total PO Amount</b>	1,129.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5890	11	FL.VI.ELDO	67900	00000	041A	1,129.00	2018

0001011048KIRKLINK05-MAR-2018

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.


<http://www.losrios.edu/purchasing/povalidation>

Addition to Terms and Conditions/Revised 01/26/18

23. CERTIFICATION: CONTRACTOR warrants that it is not debarred or suspended, proposed for debarment or declared ineligible for award of contracts by any Federal, State or local Agency.

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**Authorized Signature**



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## LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

### PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of persons, arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact the LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$3,000,000 AGGREGATE for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage.
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as those terms are defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTORS who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law.



# Requisition

**Supplier:** SCHOCK LOGISTICS INC  
 PO BOX 1710  
 BEND OR 97709  
 United States

**Phone:** (800) 733-2753  
**email:** INFO@GOSCHOCK.COM

0000040189

<b>Business Unit:</b> GENFD OPEN	
Req ID: 0001011048	Date: 03/01/2018
Page 1	
Requisition Name: 2018 SCHOCK LOGISTICS	
Requester Adrienne Andrews	
Requester Signature	
Buyer: Nicholas Shewmaker	
Approved:	
Entered By: ANDREWSA 01-MAR-2018	

**Ship To:** RECEIVING  
 6699 CAMPUS DR  
 PLACERVILLE CA 95667

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	AIR-RIDE, PADDED FREIGHT	1	EA	494.00	494.00	03/09/2018
2-1	STANDARD HARD DRIVE REPLACEMENT W/FREE TECH DE-INSTALL, CLIENT KEEPS HD	1	EA	600.00	600.00	03/09/2018
3-1	INSURED VALUE = \$3,873.65	1	EA	35.00	35.00	03/09/2018

Total Requisition Amount: 1,129.00

1Canon IR 8295  
 S/N: KZZ01173  
 LSE: 500-0355830-000  
 A: 2570265 (w/Fin)

**PU:**  
 El Dorado Center of Folsom Lake College  
 6699 Campus Drive  
 Placerville, CA 95667  
 (530)-344-5716

**DEL:**  
 Asset Recovery Specialists  
 9707 Aero Drive  
 San Diego, CA 92123  
 (888) 253-3869 x. 223

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	5890	11	FL.VI.ELDO	67900	00000	041A	1,129.00

Approval Signature 	Approval Signature 	Approval Signature
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P.O. BOX 1710  
Bend, OR 97709

We ship high-value electronics!

# INVOICE

DATE	INVOICE #
2/27/2018	77698

<b>BILL TO</b>	<i>Track shipment by invoice number at <a href="http://www.goschock.com">www.goschock.com</a></i>		
<b>Los Rios Community College District</b> <b>1919 Spanos Court</b> <b>Sacramento, CA 95825</b>	<b>P.O. NUMBER</b>	<b>TERMS</b>	<b>DUE DATE</b>
		Net 15	3/14/2018
	<i>Past due invoices accrue at 1% per month</i>		

DESCRIPTION	RATE	AMOUNT
AIR-RIDE, PADDED FREIGHT: (Most shipments deliver within 9 business days.)	494.00	494.00
*** This price is based on shipping 1 copier main frame and 1 finisher only. If additional accessories are shipped additional fee will apply.		
SHORT TRUCK REQUIRED AT PICKUP - no charged with this carrier	0.00	0.00
STANDARD HARD DRIVE REPLACEMENT w/ free tech de-install, client keeps HD.	600.00	600.00
INSURED VALUE = \$3873.65	35.00	35.00
1 Canon IR 8295 sn: KZZ01173 Lse: 500-0355830-000 A: 2570265 (w/ Fin)		
<b>PU:</b> El Dorado Center of Folsom Lake College 6699 Campus Drive Placeville CA 95667 Adrienne Andrews: (530) 344 5716 andrewa@flc.losrios.edu Joshua Tarzia: (530) 642 5677 HOURS: 8:00am - 4:00pm ELEVATOR IS AVAILABLE 24 HOUR PRE CALL IS REQUIRED SHORT TRUCK WITH LIFTGATE REQUIRED		
<b>DEL:</b> Asset Recovery Specialists 9707 Aero Drive San Diego, CA 92123 Theresa Ladley: (888) 253-3869 x 223 Nathalie Goldie: (888) 253-3869 x 235		

<b>Please Note: Some shipments may encounter delays due to winter road conditions.</b>	<b>TOTAL</b>
<b>Phone: 800-733-2753 Fax: 541-388-8543 Info@GoSchock.com</b>	Payments/Credits
<b>Track shipment by invoice number at <a href="http://www.goschock.com">www.goschock.com</a></b>	Balance Due



P.O. BOX 1710  
Bend, OR 97709

We ship high-value electronics!

# INVOICE

DATE	INVOICE #
2/27/2018	77698

<b>BILL TO</b>		<i>Track shipment by invoice number at <a href="http://www.goschock.com">www.goschock.com</a></i>	
<b>Los Rios Community College District</b> <b>1919 Spanos Court</b> <b>Sacramento, CA 95825</b>		<b>P.O. NUMBER</b>	<b>TERMS</b>
			Net 15
		<b>DUE DATE</b>	
		3/14/2018	
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1 Canon IR 8295 sn: KZZ01173 Lse: 500-0355830-000 A: 2570265 (w/ Fin)			
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<b>Track shipment by invoice number at <a href="http://www.goschock.com">www.goschock.com</a></b>		Balance Due	







# HARD DRIVE REPLACEMENT & DE-INSTALLATION CHECKLIST



Schock Ref #: 77698 F/L #: 18079  
 Make Canon Lease# 500-0355830-000 A: 2570265  
 Model ImageRunner 8295 w/ Fin Serial #: KZZ01173

### DE-INSTALLATION

- Are toner cartridges secure and firmly in place?  Yes  NA
- Has toner waste bottle been replaced with a new one from client?  Yes  NA  
*If no, remove bottle, dump contents, and replace bottle securely.*
- Have cables & maintenance records been collected?  On Top  In Drawer  Boxed  NA
- Has the roll-up finisher been detached?  Yes  Hanging Finisher  No finisher
- Has the LCT/Paperdeck been detached?  Yes  No LCT/Paperdeck

Circle total number of pieces to ship: 1 2 3 4 5 6 other \_\_\_\_\_

Circle piece desc: copier \* finisher \* LCT \* saddle stitcher \* hole punch unit \* folding unit \* print controller \*

Other: \_\_\_\_\_

Additional Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

*Technician agrees and understands to bill Fixture/Schock for inspection, not client.  
 Client is signing below for both pages of this de-installation report.*

Technician Signature: \_\_\_\_\_  
 Technician Name: Aaron Corbin Date: 3/12/18  
 Client Signature: \_\_\_\_\_  
 Client Name: Jessica Tarzia Date: 3/12/18

**Technician:**

- 1) Please attach a copy of this checklist to the machine.
- 2) Call Fixture Logic upon completion of the inspection: 480-926-6670  
 If the client has shipping questions, direct them to 800-733-2753 ext. 2
- 3) Fax completed checklist to Fixture Logic: 480-247-4550 or scan & e-mail to roy@fixturelogic.net



# HARD DRIVE REPLACEMENT & DE-INSTALLATION CHECKLIST



Service Date: **March 12-14, 2018**

Schock Ref #: 77698

Fixture Ref #: 18079

Company: El Dorado Center of Folsom Lake College

Contact: Adrienne Andrews

Address: 6699 Campus Drive

Phone: (530) 344 5716

Address:

City, St, Zip: Placerville CA 95667

Manf Canon

Lease # 500-0355830-000 A: 2570265

Model ImageRunner 8295 w/ Fin

Serial # **KZZ01173**

**Please complete all questions. Do not stretch wrap or transport copier.**

### INSPECTION

Does the serial number match the one above?

Yes  No

*If no, list actual serial number here:*

*If no, call 480-926-6670 immediately*

**Did you print out a meter read report?**

Yes  No **Include with completed checklist**

Is there electrical power for the machine?

Yes  No

Is the machine displaying any error codes?

Yes  No

Is the control panel functioning properly?

Yes  No

Is the document feeder functioning properly?

Yes  No

Are the paper trays and finisher in working order?

Yes  No

Are the copier wheels attached and functioning?

Yes  No

Comments:

N/A

N/A

N/A

*If the machine is not functioning properly (no power, error codes, etc.), the client understands this inspection is incomplete and untested functions remain the responsibility of the client. If so, the client must **initial here:** \_\_\_\_\_*

Are there any visible scratches, dents, cracks, or damage?

Yes

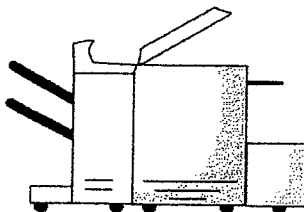
No

Are there any missing parts?

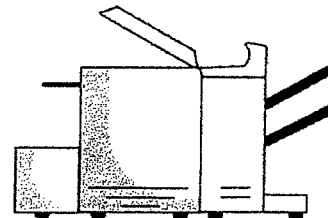
Yes

No

**Please use diagram to highlight damage.**



FRONT



REAR

### HARD DRIVE REPLACEMENT

**Has the technician installed a new hard drive in the copier?**

Yes

No

Cust Initial

Has the client taken possession of the removed hard drive?

Yes

No

After replacing the hard drive, is the copier back in working order?

Yes

No

If hard drive does not work call 480 926-6670 immediately so we can get the hard drive tech involved

Please complete page two



**From:** [Andrews, Adrienne](#)  
**To:** [Haney, Brenda](#); [Thiessen, Levi](#)  
**Subject:** FW: Schock# 77698 - Copier Hard Drive Replacement - Placerville, CA  
**Date:** Thursday, March 15, 2018 11:59:03 AM  
**Attachments:** [DOC031518.pdf](#)

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More info regarding the tech visit and transport...

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**From:** Roy Cline [mailto:roy@fixturelogic.net]  
**Sent:** Friday, March 9, 2018 6:32 AM  
**To:** Andrews, Adrienne <AndrewA@flc.losrios.edu>  
**Cc:** Maria Cassidy <maria@goschock.com>  
**Subject:** Schock# 77698 - Copier Hard Drive Replacement - Placerville, CA

Hello Adrienne:

My name is Roy Cline and I am the technician coordinator for Schock Logistics.  
I am writing to you to outline the procedure for the hard drive replacement and inspection of your copier prior to pick up.  
The replacement hard drive is being shipped to your office to your attention.

**Here are some important dates for this project:**

<b>Planned HDD Delivery Date via UPS</b>	<b>March 09, 2018</b>
<b>Planned Technician Dates</b>	<b>March 12-14, 2018</b>

The technician will be contacting you to set an appointment to come to your location to perform the service.

He will replace the hard drive as well as inspect and prep the copier for pickup.

The truck company will also call you to schedule the pickup.

**To track your pickup status, please visit:** [www.GoSchock.com](http://www.GoSchock.com)  
**Please input your invoice number:** **77698**

**If, for some reason, the trucking company attempts to pick up the copiers before the inspection is complete, please refer them to me.  
(We do not want them to pick up the copiers before the inspection & hard drive replacement is complete.)**

The technician will be completing our De-Installation Checklist.

You will be asked to sign it on completion.

You will be given a copy for your records.

Please contact me at (480) 926-6670 if you have any questions or concerns.

My office is in the Mountain Time Zone.

Thank you for your business

Roy Cline  
Technician Coordinator  
(480) 926-6670 – office  
Mountain Standard Time



Tuesday, February 20, 2018

LOS RIOS COMMUNITY  
COLLEGE DISTRICT

Re: 500-0355830-000

## Equipment Return Authorization

Please return all equipment listed on the Equipment Detail, found in the page(s) to follow. If you have questions regarding the return, please refer to the section of your agreement regarding the return of the equipment or contact Amy Wakefield at 800-328-5371 ext 1533417

LOS RIOS COMMUNITY COLLEGE DISTRICT will be responsible for all monthly rental charges on the lease until all equipment is received.

Pursuant to the terms of the agreement, the shipping cost must be prepaid and the equipment must be returned in full working order, complete repair, and retail resalable condition. All equipment listed on the agreement should be returned including, but not limited to: hardware, software (discs), cables, cords, accessories and manuals. Please note: all serial numbers must match the Equipment Detail.

Please ship the equipment to:  
Asset Recovery Specialist- CA  
Randy Dillon  
9707 Aero Dr  
San Diego, CA 92123  
858-277-7555x221

Please make sure the equipment is properly serviced. In an effort to ensure timely servicing, we HIGHLY recommend that you contact one of these two companies.

- 1.) Schock Logistics at 800-733-2753, [info@goschock.com](mailto:info@goschock.com) or go to [www.goschock.com](http://www.goschock.com)
- 2.) for an online option please go to [www.ReturnCenter.com/usb](http://www.ReturnCenter.com/usb).

By using one of these firms it will give you the benefit of inspection of the machine and proper servicing to ensure safe transportation. Either firm will provide the insurance necessary to alleviate any damage claim back to the lessee. By using this program and the de-installation service offered it will absolve the lessee should any problem occur during the transportation of the equipment and we will not charge you back for any equipment damaged in transit. The service can be provided for one price and one point of contact. Please note that if you choose to use a different technician and carrier, your company will be held responsible for any damage no matter what condition it was in before you shipped it. If the buyer of the equipment is not allowed to inspect the equipment before acceptance, the buyer has the option to refuse the shipment. UPS and FED EX do not allow for this to happen. In the event that the asset is refused you will be liable for reshipping the correct asset or for damages.

If a different carrier is used and the equipment does not arrive in full working order, LOS RIOS COMMUNITY COLLEGE DISTRICT will be invoiced for any damages that occur during transit.

**To ensure proper tracking of the equipment, please tape a copy of the Equipment Detail page(s) to each piece of equipment**

Please Insure For \$3,873.65

Shipping Company Name

Date of Shipment

Bill of Lading/Tracking #

Please return this letter to Amy Wakefield at [amy.wakefield@onlinecomment.com](mailto:amy.wakefield@onlinecomment.com) or fax 800.328.9092



Tuesday, February 20, 2018

LOS RIOS COMMUNITY  
COLLEGE DISTRICT

Re: 500-0355830-000

Asset	Manufacturer	Model	SN
2570265	CANON	IR A 8295	KZZ01173

If you have questions regarding the return, contact Amy Wakefield at 800-328-5371 ext 1533417 or by email at amy.wakefield@onlinecomment.com

### **Notice Regarding Data Security**

**You are solely responsible for securely removing any data that may reside in the equipment being returned. This includes, but is not limited to; hard drives, disk drives or any other form of memory. Failure to securely remove this data could subject you to both civil and criminal liability.**

**Responsibility includes selecting an appropriate data removal standard that meets all business needs. Since each business is different, we do not recommend a certain standard, and we are not liable for the standard chosen. We recommend contacting the originating vendor for options. Please be aware that regardless of what standard is used, the equipment must be returned in full working order, including factory-installed software.**

Please ship the equipment to:  
Asset Recovery Specialist- CA  
Randy Dillon  
9707 Aero Dr  
San Diego, CA 92123  
858-277-7555x221

**From:** Greg Smith  
**To:** [Harman, Joany](mailto:Harman_Joany)  
**Cc:** [Haney, Brenda](mailto:Haney_Brenda); [Andrews, Adrienne](mailto:Andrews_Adrienne)  
**Subject:** RE: Update Re: US BANK EDC Lease Payoff / FW: Voice Mail from Haney, Brenda (1 minute and 29 seconds)  
**Date:** Wednesday, February 21, 2018 3:14:04 PM  
**Attachments:** [image001.png](#)  
[500-0355830-000 LOS RIOS COMMUNITY COLLEGE DIS.pdf](#)

---

Ok I tracked this down for you.

Find attached the return instructions. See information on who the leasing company wants to ship the unit

Greg

---

**From:** Harman, Joany [<mailto:harmanj@flc.losrios.edu>]  
**Sent:** Wednesday, February 21, 2018 12:03 PM  
**To:** Greg Smith <[gsmith@raymorgan.com](mailto:gsmith@raymorgan.com)>  
**Cc:** Haney, Brenda <[haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)>; Andrews, Adrienne <[AndrewA@flc.losrios.edu](mailto:AndrewA@flc.losrios.edu)>  
**Subject:** RE: Update Re: US BANK EDC Lease Payoff / FW: Voice Mail from Haney, Brenda (1 minute and 29 seconds)

Greg,

Is this a document you would send? If not, who would it be coming from and who should be receiving it?

Thank you,



**Joany Harman** | Business Services Supervisor  
Folsom Lake College | 10 College Parkway | Folsom, CA 95630  
p. 916.608-6622 | f. 916.608.6553 | [harmanj@flc.losrios.edu](mailto:harmanj@flc.losrios.edu) | [www.flc.losrios.edu](http://www.flc.losrios.edu)

---

**From:** Andrews, Adrienne  
**Sent:** Wednesday, February 21, 2018 11:57 AM  
**To:** 'Greg Smith' <[gsmith@raymorgan.com](mailto:gsmith@raymorgan.com)>  
**Cc:** Haney, Brenda <[haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)>; Harman, Joany <[harmanj@flc.losrios.edu](mailto:harmanj@flc.losrios.edu)>  
**Subject:** RE: Update Re: US BANK EDC Lease Payoff / FW: Voice Mail from Haney, Brenda (1 minute and 29 seconds)

I'll check with the powers that be to see if they've sent those. Thanks, Greg. I appreciate the information.

-Adrienne

---

**From:** Greg Smith [<mailto:gsmith@raymorgan.com>]

**Sent:** Wednesday, February 21, 2018 9:59 AM

**To:** Andrews, Adrienne <[AndrewA@flc.losrios.edu](mailto:AndrewA@flc.losrios.edu)>

**Cc:** Haney, Brenda <[haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)>; Harman, Joany <[harmanj@flc.losrios.edu](mailto:harmanj@flc.losrios.edu)>

**Subject:** RE: Update Re: US BANK EDC Lease Payoff / FW: Voice Mail from Haney, Brenda (1 minute and 29 seconds)

Have you received lease return instructions document? Need that first to get in process.

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**From:** Andrews, Adrienne [<mailto:AndrewA@flc.losrios.edu>]

**Sent:** Tuesday, February 20, 2018 1:09 PM

**To:** Greg Smith <[gsmith@raymorgan.com](mailto:gsmith@raymorgan.com)>

**Cc:** Haney, Brenda <[haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)>; Harman, Joany <[harmanj@flc.losrios.edu](mailto:harmanj@flc.losrios.edu)>

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Hi Greg,

Our purchasing department is asking us to arrange pickup/removal of the copier machine with Ray Morgan. According to the email below, the US Bank account is closed. May we please schedule the equipment pick up with you?

Thank you,  
Adrienne

---

**From:** Wong, Barbara

**Sent:** Tuesday, February 20, 2018 12:17 PM

**To:** Haney, Brenda <[haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)>; Harman, Joany <[harmanj@flc.losrios.edu](mailto:harmanj@flc.losrios.edu)>

**Subject:** RE: Update Re: US BANK EDC Lease Payoff / FW: Voice Mail from Haney, Brenda (1 minute and 29 seconds)

FYI, US Bank received and posted payoff payment on 2/19/2018. The account is closed. Equipment pick up should be arranged with Ray Morgan. Let me know if anything else is needed. Thank you.

***Barbara Wong***



**From:** [Haney, Brenda](#)  
**To:** [Andrews, Adrienne](#); [Alexander, John](#)  
**Cc:** [Harman, Joany](#); [Thiessen, Levi](#)  
**Subject:** PO\_0001097438\_SCHOCK LOGISTICS for Removal & Return of Canon IR 8295 Copier SN: KZZ01173 on US BANK / RMC Lease 500-0355830-111  
**Date:** Wednesday, March 7, 2018 8:52:46 AM  
**Attachments:** [0001097438\\_SCHOCK LOGISTICS INC.PDF](#)  
[image001.png](#)  
**Importance:** High

---

Adrienne –

Please find attached PO\_0001097438\_SCHOCK LOGISTICS for Removal & Return of Canon IR 8295 Copier SN: KZZ01173 on US BANK / RMC Lease 500-0355830-111

After this equipment is serviced and removed per PO –

- o please forward all return documents to BSO, so that we can add to Lease file and provide copy to Accounting.

Thank you,  
*Brenda Haney*

Business Services

Folsom Lake College | 10 College Parkway | Folsom, CA 95630

☎ 916.608.6635 | ✉ [haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)

---

**From:** Harman, Joany

**Sent:** Wednesday, February 21, 2018 3:20 PM

**To:** Andrews, Adrienne <[AndrewA@flc.losrios.edu](mailto:AndrewA@flc.losrios.edu)>; Alexander, John <[AlexanJ@flc.losrios.edu](mailto:AlexanJ@flc.losrios.edu)>

**Cc:** Haney, Brenda <[haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)>; Thiessen, Levi <[ThiessL@flc.losrios.edu](mailto:ThiessL@flc.losrios.edu)>

**Subject:** FW: Update Re: US BANK EDC Lease Payoff / FW: Voice Mail from Haney, Brenda (1 minute and 29 seconds)

Adrienne,

Can you take this from here?

Thank you,

*Joany Harman*

**Joany Harman** | Business Services Supervisor

Folsom Lake College | 10 College Parkway | Folsom, CA 95630

p. 916.608-6622 | f. 916.608.6553 | [harmanj@flc.losrios.edu](mailto:harmanj@flc.losrios.edu) | [www.flc.losrios.edu](http://www.flc.losrios.edu)

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**From:** Greg Smith [<mailto:gsmith@raymorgan.com>]

**Sent:** Wednesday, February 21, 2018 3:14 PM

**To:** Harman, Joany <[harmanj@flc.losrios.edu](mailto:harmanj@flc.losrios.edu)>

**Cc:** Haney, Brenda <[haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)>; Andrews, Adrienne <[AndrewA@flc.losrios.edu](mailto:AndrewA@flc.losrios.edu)>

**Subject:** RE: Update Re: US BANK EDC Lease Payoff / FW: Voice Mail from Haney, Brenda (1 minute and 29 seconds)

Ok I tracked this down for you.

Find attached the return instructions. See information on who the leasing company wants to ship the unit

Greg

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**From:** Harman, Joany [<mailto:harmanj@flc.losrios.edu>]  
**Sent:** Wednesday, February 21, 2018 12:03 PM  
**To:** Greg Smith <[gsmith@raymorgan.com](mailto:gsmith@raymorgan.com)>  
**Cc:** Haney, Brenda <[haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)>; Andrews, Adrienne <[AndrewA@flc.losrios.edu](mailto:AndrewA@flc.losrios.edu)>  
**Subject:** RE: Update Re: US BANK EDC Lease Payoff / FW: Voice Mail from Haney, Brenda (1 minute and 29 seconds)

Greg,

Is this a document you would send? If not, who would it be coming from and who should be receiving it?

Thank you,



**Joany Harman** | Business Services Supervisor

Folsom Lake College | 10 College Parkway | Folsom, CA 95630

p. 916.608-6622 | f. 916.608.6553 | [harmanj@flc.losrios.edu](mailto:harmanj@flc.losrios.edu) | [www.flc.losrios.edu](http://www.flc.losrios.edu)

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**To:** Andrews, Adrienne <[AndrewA@flc.losrios.edu](mailto:AndrewA@flc.losrios.edu)>  
**Cc:** Haney, Brenda <[haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)>; Harman, Joany <[harmanj@flc.losrios.edu](mailto:harmanj@flc.losrios.edu)>  
**Subject:** RE: Update Re: US BANK EDC Lease Payoff / FW: Voice Mail from Haney, Brenda (1 minute and 29 seconds)

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**Sent:** Tuesday, February 20, 2018 1:09 PM  
**To:** Greg Smith <[gsmith@raymorgan.com](mailto:gsmith@raymorgan.com)>  
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Thank you,  
Adrienne

---

**From:** Wong, Barbara

**Sent:** Tuesday, February 20, 2018 12:17 PM

**To:** Haney, Brenda <[haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)>; Harman, Joany <[harmanj@flc.losrios.edu](mailto:harmanj@flc.losrios.edu)>

**Subject:** RE: Update Re: US BANK EDC Lease Payoff / FW: Voice Mail from Haney, Brenda (1 minute and 29 seconds)

FYI, US Bank received and posted payoff payment on 2/19/2018. The account is closed. Equipment pick up should be arranged with Ray Morgan. Let me know if anything else is needed. Thank you.

*Barbara Wong*

**From:** [Andrews, Adrienne](#)  
**To:** [Haney, Brenda](#); [Alexander, John](#)  
**Cc:** [Harman, Joany](#); [Thiessen, Levi](#); [Montez, Dominic](#); [Raines, Christopher](#)  
**Subject:** RE: PO\_0001097438\_SCHOCK LOGISTICS for Removal & Return of Canon IR 8295 Copier SN: KZZ01173 on US BANK / RMC Lease 500-0355830-111  
**Date:** Thursday, March 8, 2018 3:02:01 PM  
**Attachments:** [image001.png](#)

---

Update:

I spoke with Erma of Business Solutions and they have a hard drive delivery to EDC on 03/13/18 with a tech to exchange the hard drive on the copier before transport. Transport should take place on 3/14/18.

Adrienne

---

**From:** Haney, Brenda  
**Sent:** Wednesday, March 7, 2018 8:53 AM  
**To:** Andrews, Adrienne <AndrewA@flc.losrios.edu>; Alexander, John <AlexanJ@flc.losrios.edu>  
**Cc:** Harman, Joany <harmanj@flc.losrios.edu>; Thiessen, Levi <ThiessL@flc.losrios.edu>  
**Subject:** PO\_0001097438\_SCHOCK LOGISTICS for Removal & Return of Canon IR 8295 Copier SN: KZZ01173 on US BANK / RMC Lease 500-0355830-111  
**Importance:** High

Adrienne –

Please find attached PO\_0001097438\_SCHOCK LOGISTICS for Removal & Return of Canon IR 8295 Copier SN: KZZ01173 on US BANK / RMC Lease 500-0355830-111

After this equipment is serviced and removed per PO –

- o please forward all return documents to BSO, so that we can add to Lease file and provide copy to Accounting.

Thank you,

*Brenda Haney*

Business Services

Folsom Lake College | 10 College Parkway | Folsom, CA 95630

☎ 916.608.6635 | ✉ [haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)

---

**From:** Harman, Joany  
**Sent:** Wednesday, February 21, 2018 3:20 PM  
**To:** Andrews, Adrienne <AndrewA@flc.losrios.edu>; Alexander, John <AlexanJ@flc.losrios.edu>  
**Cc:** Haney, Brenda <haneyb@flc.losrios.edu>; Thiessen, Levi <ThiessL@flc.losrios.edu>  
**Subject:** FW: Update Re: US BANK EDC Lease Payoff / FW: Voice Mail from Haney, Brenda (1 minute and 29 seconds)

Adrienne,

Can you take this from here?

Thank you,



**Joany Harman** | Business Services Supervisor

Folsom Lake College | 10 College Parkway | Folsom, CA 95630

p. 916.608-6622 | f. 916.608.6553 | [harmanj@flc.losrios.edu](mailto:harmanj@flc.losrios.edu) | [www.flc.losrios.edu](http://www.flc.losrios.edu)

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**From:** Greg Smith [<mailto:gsmith@raymorgan.com>]

**Sent:** Wednesday, February 21, 2018 3:14 PM

**To:** Harman, Joany <[harmanj@flc.losrios.edu](mailto:harmanj@flc.losrios.edu)>

**Cc:** Haney, Brenda <[haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)>; Andrews, Adrienne <[AndrewA@flc.losrios.edu](mailto:AndrewA@flc.losrios.edu)>

**Subject:** RE: Update Re: US BANK EDC Lease Payoff / FW: Voice Mail from Haney, Brenda (1 minute and 29 seconds)

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Greg

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**Sent:** Wednesday, February 21, 2018 12:03 PM

**To:** Greg Smith <[gsmith@raymorgan.com](mailto:gsmith@raymorgan.com)>

**Cc:** Haney, Brenda <[haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)>; Andrews, Adrienne <[AndrewA@flc.losrios.edu](mailto:AndrewA@flc.losrios.edu)>

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Thank you,



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p. 916.608-6622 | f. 916.608.6553 | [harmanj@flc.losrios.edu](mailto:harmanj@flc.losrios.edu) | [www.flc.losrios.edu](http://www.flc.losrios.edu)

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**Sent:** Tuesday, February 20, 2018 1:09 PM

**To:** Greg Smith <[gsmith@raymorgan.com](mailto:gsmith@raymorgan.com)>

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Hi Greg,

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Thank you,  
Adrienne

---

**From:** Wong, Barbara

**Sent:** Tuesday, February 20, 2018 12:17 PM

**To:** Haney, Brenda <[haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)>; Harman, Joany <[harmanj@flc.losrios.edu](mailto:harmanj@flc.losrios.edu)>

**Subject:** RE: Update Re: US BANK EDC Lease Payoff / FW: Voice Mail from Haney, Brenda (1 minute and 29 seconds)

FYI, US Bank received and posted payoff payment on 2/19/2018. The account is closed. Equipment pick up should be arranged with Ray Morgan. Let me know if anything else is needed. Thank you.

*Barbara Wong*

**From:** [Tarzia, Joshua](#)  
**To:** [Andrews, Adrienne](#); [Haney, Brenda](#); [Alexander, John](#)  
**Cc:** [Harman, Joany](#); [Thiessen, Levi](#); [Lewis, Jeff](#); [Kirklin, Kathleen](#)  
**Subject:** RE: PO\_0001097438\_SCHOCK LOGISTICS for Removal & Return of Canon IR 8295 Copier SN: KZZ01173 on US BANK / RMC Lease 500-0355830-111  
**Date:** Thursday, March 15, 2018 2:00:42 PM

---

I'll package and send the hard drive to FLC in tomorrow's mail!  
-Josh

---

**From:** Andrews, Adrienne  
**Sent:** Thursday, March 15, 2018 1:57 PM  
**To:** Haney, Brenda; Alexander, John  
**Cc:** Harman, Joany; Thiessen, Levi; Lewis, Jeff; Kirklin, Kathleen; Tarzia, Joshua  
**Subject:** RE: PO\_0001097438\_SCHOCK LOGISTICS for Removal & Return of Canon IR 8295 Copier SN: KZZ01173 on US BANK / RMC Lease 500-0355830-111

Brenda,  
Please see the second email I sent regarding the replacement of the hard drive. Joshua Tarzia has the old hard drive in his possession.

Thanks,  
Adrienne

---

**From:** Haney, Brenda  
**Sent:** Thursday, March 15, 2018 1:41 PM  
**To:** Andrews, Adrienne <AndrewA@flc.losrios.edu>; Alexander, John <AlexanJ@flc.losrios.edu>  
**Cc:** Harman, Joany <harmanj@flc.losrios.edu>; Thiessen, Levi <ThiessL@flc.losrios.edu>; Lewis, Jeff <lewisj@flc.losrios.edu>; Kirklin, Kathleen <KirkliK@flc.losrios.edu>  
**Subject:** RE: PO\_0001097438\_SCHOCK LOGISTICS for Removal & Return of Canon IR 8295 Copier SN: KZZ01173 on US BANK / RMC Lease 500-0355830-111  
**Importance:** High

Hi Adrienne,

Thank you for this update.

As the attachment here, from Business Solutions Transport (consignee for Schock Logistics), does not document that the hard drive was removed, and replaced with new standard hard drive, before transport.

Can you confirm if this was done, and if you have the de-installed hard drive? And, if there is any other paperwork documenting that this service was completed.

I spoke with Jeff Lewis, and he advised that the de-installed hard drive be sent to FLC IT, so that they can arrange to have District IT shred it.

Thank you,  
*Brenda Haney*  
Business Services  
Folsom Lake College | 10 College Parkway | Folsom, CA 95630

☎ 916.608.6635 | ✉ [haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)

---

**From:** Andrews, Adrienne

**Sent:** Thursday, March 15, 2018 11:49 AM

**To:** Haney, Brenda <[haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)>; Alexander, John <[AlexanJ@flc.losrios.edu](mailto:AlexanJ@flc.losrios.edu)>

**Cc:** Harman, Joany <[harmanj@flc.losrios.edu](mailto:harmanj@flc.losrios.edu)>; Thiessen, Levi <[ThiessL@flc.losrios.edu](mailto:ThiessL@flc.losrios.edu)>

**Subject:** RE: PO\_0001097438\_SCHOCK LOGISTICS for Removal & Return of Canon IR 8295 Copier SN: KZZ01173 on US BANK / RMC Lease 500-0355830-111

Business Solutions Transport (in conjunction with Schock Logistics) has just picked up the Canon iR8295 copier machine from the EDC Administration office.

-Adrienne

---

**From:** Haney, Brenda

**Sent:** Wednesday, March 7, 2018 8:53 AM

**To:** Andrews, Adrienne <[AndrewA@flc.losrios.edu](mailto:AndrewA@flc.losrios.edu)>; Alexander, John <[AlexanJ@flc.losrios.edu](mailto:AlexanJ@flc.losrios.edu)>

**Cc:** Harman, Joany <[harmanj@flc.losrios.edu](mailto:harmanj@flc.losrios.edu)>; Thiessen, Levi <[ThiessL@flc.losrios.edu](mailto:ThiessL@flc.losrios.edu)>

**Subject:** PO\_0001097438\_SCHOCK LOGISTICS for Removal & Return of Canon IR 8295 Copier SN: KZZ01173 on US BANK / RMC Lease 500-0355830-111

**Importance:** High

Adrienne –

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After this equipment is serviced and removed per PO –

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Thank you,

*Brenda Haney*

Business Services

Folsom Lake College | 10 College Parkway | Folsom, CA 95630

☎ 916.608.6635 | ✉ [haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)

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**From:** Wong, Barbara

**Sent:** Tuesday, February 20, 2018 12:17 PM

**To:** Haney, Brenda <[haneyb@flc.losrios.edu](mailto:haneyb@flc.losrios.edu)>; Harman, Joany <[harmanj@flc.losrios.edu](mailto:harmanj@flc.losrios.edu)>

**Subject:** RE: Update Re: US BANK EDC Lease Payoff / FW: Voice Mail from Haney, Brenda (1 minute and 29 seconds)

FYI, US Bank received and posted payoff payment on 2/19/2018. The account is closed. Equipment pick up should be arranged with Ray Morgan. Let me know if anything else is needed. Thank you.

*Barbara Wong*



SE HOCK Logistics - INSPO-0001097438 COMPL 1/15



## Drive Secure Packing Slip

RCUR: 0001082720

3/12/18 LMT

Thank you for ordering Hytec Drive Secure<sup>SM</sup> services. As Schock Logistics' service provider, Hytec will coordinate your data security services. This package contains replacement hard drives that will be used by a service technician to remove and replace your office equipments hard disk drive. Please provide these drives to the service technician when he arrives to complete the data security service.

If you are returning your hard drive for data destruction, please review the return instructions and place old hard drives in the secure case for shipment back to Hytec. A certificate of data destruction will be sent to you once the process is complete.

Package Information			
Service Call to scheduled and be completed by:			
HDD(s) Delivery Date:		UPS Tracking No:	
Machine Manufacturer	Canon	Machine Model	IR 8295
HD Part Number	FK4-1550-000	Machine Serial Number	KZZ01173
Machine Drive Count	1	Accessory Drive Count	
Machine Manufacturer		Machine Model	
HD Part Number		Machine Serial Number	
Machine Drive Count		Accessory Drive Count	
Machine Manufacturer		Machine Model	
HD Part Number		Machine Serial Number	
Machine Drive Count		Accessory Drive Count	
Machine Manufacturer		Machine Model	
HD Part Number		Machine Serial Number	
Machine Drive Count		Accessory Drive Count	
Machine Manufacturer		Machine Model	
HD Part Number		Machine Serial Number	
Machine Drive Count		Accessory Drive Count	

Received  
3/12/18  
LMT

Service Address			
Company:	El Dorado Center of Folsom Lake College		
Service Contact:	Adrienne Andrews	Phone:	(530) 344 5716
Address:	6699 Campus Drive		
City, State:	Placerville, CA	Zip:	95667
Notes on Location:	Replacement		

The following local service company will perform the hard drive removal and installation.

Service Provider Information		
Dealer Name	Hytec Order Number	Schock Reference Number
	H857520	77698

If you have any questions on our data security process, please contact Juliet Sanchez at 800-883-1001 x 3006 or [drivesecure@hytecrepair.com](mailto:drivesecure@hytecrepair.com)

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CH # 94-760989  
03/12/18