



LIMITED PURCHASE ORDER
(Not to Exceed \$200.00)

VENDOR NAME AND ADDRESS: Elizabeth Cook FLC <i>Employee Reimbursement</i>		DELIVERY INSTRUCTIONS: <input type="checkbox"/> Deliver to Address Below (Check one) <input checked="" type="checkbox"/> Will Call
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ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	Supplies for SSSP Retreat	8			\$11.00	\$88.00
2	(Dollar Tree)					
3	Name tag labels	1			\$29.99	29.99
4	(Staples)					
5	Supplies for SSSP Retreat	1				\$7.64
6						
7						
8						
9						
10						\$45.63

Purchases Charged to Categorical Programs, Grants or Special Projects
This purchased is in compliance with the requirements of:

SSSP
Program Name
For grants/special projects
Program Director/Coord. Signature
Program Goal/Objective Number/Explanation

597T
Project/Grant Number

SSSP Retreat

SUB-TOTAL	\$49.24
SALES TAX	\$3.61
TOTAL (Not to Exceed \$200.00)	\$49.24

VENDOR: Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

Received by _____ Date _____

Elizabeth Cook *10.3.16*

REQUESTED BY: TYPED/PRINT DATE

ECook *10.3.16*

REQUESTED BY: SIGNATURE DATE

[Signature] *10.3.16*

APPROVED: DEAN OR OTHER AUTHORIZED SIGNATURE DATE

[Signature] *10/7/16*

APPROVED: VICE PRESIDENT, ADMINISTRATION DATE

Bus. Unit	Account	Fund	Org	Amount
63000	00000	17	597T	\$41.03
Program	Sub-Class	BY	Proj/Grnt	Amount
Bus. Unit	Account	Fund	Org	Amount
				\$
Program	Sub-Class	BY	Proj/Grnt	Amount



DOLLAR TREE STORES, INC.®

Store# 2119 (916) 965-8733
7840 Macy Plaza Drive
Citrus Heights CA 95610-6802

Table with 4 columns: DESCRIPTION, QTY, PRICE, TOTAL. Items include STICKERS, HAND SANITIZER, SCOTCH TAPE, TISSUES.

Sub Total \$8.00
SALES TAX \$0.64
Total \$8.64

Purchase \$ 8.64

VISA #SXXXXXXX3829
Auth # 03036B Exp Date **/**
Lane # 04 Cashier # 21381869
09/25/16 13:00 Ref/Seq # 045836
EPS Sequence # 045836

Thank You for Shopping at Dollar Tree
Where Everything's \$1.00
Now Shop On-Line at Dollartree.com

* We value your opinion! *
* Please provide your feedback at *
* www.dollartreefeedback.com *
* Receive chances to win \$1,000 daily plus *
* instant prizes valued at \$1,500 weekly *
* or by calling 1-877-368-2540. *
* For complete rules, eligibility and sweepstakes *
* period and previous winners please visit *
* www.dollartreefeedback.com *
* No purchase/survey required to enter. *
* Sweepstakes sponsored by Empathica, Inc. *
* across multiple international clients. *
* Survey Code: 9521 0897 2491 0207 *
* We will gladly exchange any unopened item *
* with original receipt. We do not offer refunds. *

8297 02119 04 032 21381869 9/25/16 13:00
Sales Associate: Courtney

Lakeshore LEARNING STORE

Roseville
1850 Douglas Boulevard Ste 520
ROSEVILLE, CA 95661
(916) 774-4304

SALE

Customer Name: LIBBY COOK
Teacher Club Number: 9903005200411

Teacher's Club
SCT1196 POPPIN PAT 4-IN DOT ON B \$8.99T
Discounted Price: \$7.64
15.0% Off (\$1.35)

Subtotal \$7.64
Sales Tax 7.500% \$0.57
Total \$8.21

You Saved \$1.35

Visa \$8.21
Card No. XXXXXXXXXXXX3829 <S>
Expiration Date XX/XX
Auth. No. 05509B

Cardholder acknowledges receipt of
goods/services in the amount shown and
agrees to pay for them according to
credit contract with card issuer.

Please Retain for our Records

Store: 00036 Reg: 03 Tran: 055067
Date: 9/22/2016 4:58:54 PM Assoc: 004802

Thank you for shopping at Lakeshore
Roseville

STAPLES

2435 Iron Point Road
FOLSOM, CA 95630
(916) 983-2861

SALE 1622353 10 003 11489
1378 09/27/16 01:17

Your Sales Associate was:
Jeffrey M

QTY	SKU	PRICE
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REWARDS NUMBER 3290150873

1	AVERY WHT ADHESIVE *R 072782883959	29.99
	SUBTOTAL	29.99
	Standard Tax 8.00%	2.40
	TOTAL	\$32.39

CHASE VISA USD\$32.39
Card No.: XXXXXXXXXXXX3829 [C]
Chip Read
Auth No.: 09227B
AID.: A0000000031010

TOTAL ITEMS 1

*Item is currently on promotion. Some coupons are only valid on regular priced items. Please see coupon terms and conditions for details.

Staples brand products.
Below Budget. Above Expectations.

THANK YOU FOR SHOPPING AT STAPLES !

Shop online at staples.com