



LIMITED PURCHASE ORDER
(Not to Exceed \$200.00)

VENDOR NAME AND ADDRESS: Kristy Hart 10 College Parkway Folsom, CA 95630	DELIVERY INSTRUCTIONS: <input checked="" type="checkbox"/> Deliver to Address Below (Check one) <input type="checkbox"/> Will Call Kristy Hart 10 College Parkway Folsom, CA 95630
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ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	Employee Reimbursement for graduation photo booth supplies/props (see Party City receipt attached)					68.83
2						
3						
4						
5						
6						
7						
8						
9						
10						

Purchases Charged to Categorical Programs, Grants or Special Projects
This purchased is in compliance with the requirements of:

Program Name _____
 For grants/special projects _____
 Program Director/Coord. Signature _____ Project/Grant Number _____
 Program Goal/Objective Number/Explanation _____

SUB-TOTAL	
SALES TAX	
TOTAL (Not to Exceed \$200.00)	68.83

VENDOR: Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

REQUESTED BY: *Kristy Hart* TYPED/PRINT DATE: **5/8/17**

REQUESTED BY: *Kristy Hart* SIGNATURE DATE: **5/8/17**

Received by	Date			
<i>GENED</i>	5/8/17			
Bus. Unit	Account	Fund	Org	Amount
<i>4500</i>	<i>11</i>	<i>FL</i>	<i>CP</i>	<i>P150</i>
<i>67100</i>	<i>0000</i>	<i>2017</i>	<i>041A</i>	\$ 68.83

APPROVED: *Kathleen Gubler* DEAN OR OTHER AUTHORIZED SIGNATURE DATE: **5/8/17**

APPROVED: _____ VICE PRESIDENT, ADMINISTRATION DATE: _____

Bus. Unit	Account	Fund	Org	Amount
Program	Sub-Class	BY	Proj/Grnt	Amount
				\$

Party City®

NOBODY HAS MORE PARTY FOR LESS

2780-100 EAST BIDWELL ST
FOLSOM, CA 95630
916-984-6591

013051714161	15IN BSG YAR	\$5.99	T
	15IN BSG YARD SIGN CLASS/2017		
048419900375	15.25IN BSG	\$1.99	T
	15.25IN BSG YRD SGN GRAD VAL		
013051717124	21CT PHOTO P	\$9.99	T
	21CT PHOTO PROP DLX GRAD		
013051307370	LETS PRTY SI	\$2.99	T
	LETS PRTY SIGN GAME		
013051549800	NEON RNBW LE	\$1.99	T
	NEON RNBW LEI PARADISE		
013051386399	PRPL BOA	\$9.99	T
	PRPL BOA		
013051481384	CH GLASSES F	\$1.99	T
	CH GLASSES FOAM FLAMINGO		
013051586089	AD JUMBO SLV	\$2.99	T
	AD JUMBO SLVR GLASSES		
013051475376	SLVR GLTTR G	\$1.99	T
	SLVR GLTTR GLASSES GRAD		
013051411909	BLK GLASSES	\$1.99	T
	BLK GLASSES GLTTR GRAD		
809801710114	SLVR MASK RE	\$16.99	T
	SLVR MASK REFLECTION MIRROR		
013051717094	12FT BNR HAS	\$4.99	T
	12FT BNR HASHTAG DONE		
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	SUBTOTAL	\$63.88	
	GEN MERCH TAX @ 7.750%	\$4.95	
	TOTAL	\$68.83	
		\$68.83	

ITEMS = 12

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DEBIT	SALE \$68.83
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XXXXXXXXXXXX0714 CHIP
JOURNAL: 1305169392175782

AID: A0000000980840
Application Label: US DEBIT
Cryptogram Type: TC
Cryptogram: E5D8A3DA6692A770
PIN Statement: PIN Verified

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STORE 1305 TRN 40 REG 6
05-04-2017 11:17:23 AM

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