



LIMITED PURCHASE ORDER
(Not to Exceed \$200.00)

VENDOR NAME AND ADDRESS: Hannah Blodgett		DELIVERY INSTRUCTIONS: <input type="checkbox"/> Deliver to Address Below (Check one) <input type="checkbox"/> Will Call	
<i>Employee Reimbursement Request</i>			

ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	4 Dozen Donuts					39.80
2	3 Starbucks Coffee Travelers					47.85
3	Breakfast Items, Plates, Cups, Napkins					60.83
4						
5	*Please see attached receipts!					
6						
7	<i>Event Name: Orientation Video project</i>					
8	<i>Date: 9/17/16</i>					
9						
10	<i>Attach: Agenda/Agree & List of Attendee's.</i>					

Purchases Charged to Categorical Programs, Grants or Special Projects
This purchased is in compliance with the requirements of:

Orientation / SSSP
Program Name

Moham D...
Program Director/Coord. Signature

Orientation Videos for FLC
Program Goal/Objective Number/Explanation

597T
Project/Grant Number

SUB-TOTAL	148.48
SALES TAX	
TOTAL (Not to Exceed \$200.00)	148.48

VENDOR: Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

Requested by: Hannah Blodgett 9/20/16
TYPED/PRINT DATE

Requested by: [Signature] 9/20/16
SIGNATURE DATE

Approved: [Signature] 9/21/16
DEAN OR OTHER AUTHORIZED SIGNATURE DATE

Approved: [Signature] 10/10/17
VICE PRESIDENT, ADMINISTRATION DATE

Received by _____ Date _____

Bus. Unit Account Fund Org
GENFD/5200/12/FL.VS.SSSP

Program Sub-Class BY Proj/Grnt Amount
63000/00000/597T \$ 148.48

Bus. Unit Account Fund Org
/ / / /

Program Sub-Class BY Proj/Grnt Amount
/ / / / \$

**YOUR RECEIPT
THANK YOU
CALL AGAIN**

REG 09-17-2016 05:40
000014
CT 1

1 DEPT001 \$9.95
1 DEPT001 \$9.95
1 DEPT001 \$9.95
1 DEPT001 \$9.95
TL **\$39.80**
CASH \$39.80

BJ CINNAMON
402 E BIDWELL ST
FOLSOM, CA 95630

09/17/2016 06:42:57

CREDIT CARD
VISA SALE

CARD # XXXXXXXXXXXX0594
INVOICE 0005
SEQ #: 0005
Batch #: 001686
Approval Code: 134225
Entry Method: Swiped
Mode: Online

MDSE/SERVICES \$39.80

TIP

TOTAL AMOUNT

CUSTOMER COPY

----- DUPLICATE RECEIPT -----

STARBUCKS Store #14209
195 Placerville Road
Folsom, CA (916) 817-2461

CHK 658168
09/17/2016 06:31 AM
1608505 Drawer: 1 Reg: 1

Coffee Traveler 15.95
Coffee Traveler 15.95
Coffee Traveler 15.95
Visa 47.85
XXXXXXXXXXXX0594
Subtotal \$47.85
Total \$47.85
Change Due **\$0.00**

----- Check Closed -----
09/17/2016 06:31 AM

Bring in this receipt
any day before 11AM and enjoy
a \$2.50 breakfast sandwich
with any handcrafted
beverage, plus tax.
Offer expires on Sept 25, 2016.
While supplies last.
At participating stores,
No other discounts apply.
No cash value. No copies.
Barista Ring Code 2872.

**WinCo
FOODS**

The Supermarket Low Price Leader

www.wincofoods.com
200 Blue Ravine Rd
Folsom, CA 95630
Store #0053

Cashier: CHUCK A

09/16/16 12:46:38

NESTLE PURELIFE 5009 5.76 FS
2 @ 2.88
+CRV 40000000058 2.80 FS
2 @ 1.40
PARTY CUP 16Z 4116560010 4.96 TX
2 @ 2.48
SILK CREAMER 2529300253 2.62 FS
MUFFINS BLUEBRY 4069771204 5.96 FS
2 @ 2.98
DIXIE PLATE 4200016525 6.48 TX
SIMPLY ORNG JC 2500005434 5.48 FS
VANITY NAPKINS 4200035501 1.98 TX
GRPS, RED SDLS 4023 6.46 FS
4.52 lb @ 1.43 / lb
GRPS, GRN SDLS 4022 7.18 FS
5.02 lb @ 1.43 / lb
MANDARINS 2# 3338314600 7.96 FS
2 @ 3.98
BANANAS 4011 2.12 FS
4.42 lb @ .48 / lb
SUBTOTAL 59.76
TOTAL TAX 1.07
TOTAL 60.83
DEBIT CARD TENDER 60.83
Acct: xxxxxxxxxxxx4617
CASH CHANGE .00
NUMBER OF ITEMS 17

09/16/16 Oper # 53051 Trx # 97
12:47:47 Term # 9 Store #0053

THANK YOU FOR SHOPPING AT WINCO
(916)608-4801

WinCo Foods
Store # 0053
*** Electronic Payment Activity ***

M Acct: xxxxxxxxxxxx4617
09/16/16 12:47:44
DEBIT Ref#111132 Auth#
Term# 9 RMOO Oper#53051
DEBIT CARD 60.83
Cash back .00

09/16/16 Oper # 53051 Trx # 97
12:47:47 Term # 9 Store #0053

THANK YOU FOR SHOPPING AT WINCO
(916)608-4801

Blodgett, Hannah

From: Blodgett, Hannah
Sent: Wednesday, September 14, 2016 10:53 AM
To: 'almaaguilar961@gmail.com'; 'w1470515@apps.losrios.edu'; 'court.couchh@gmail.com'; 'kailadolley@yahoo.com'; 'elynddushane@gmail.com'; 'austinfrench01@gmail.com'; 'danielgarza125@gmail.com'; 'tony.k.humphreys@gmail.com'; Huynh, Johnny; 'emmajacobs95@gmail.com'; 'Katie.Kelly97@gmail.com'; 'lisa_lee1226@hotmail.com'; 'lopeziveth97@gmail.com'; 'vadimmakhnovskiy@gmail.com'; 'w1557118@apps.losrios.edu'; Osorio Flores, Brenda; 'alyaproshak@yahoo.com'; Reeve, Delayna; 'blondietoyou@gmail.com'; 'zainub.tayeb@gmail.com'; 'haley.thomas97@yahoo.com'; 'taillow25@sbcglobal.net'; 'elizabethdwyant@gmail.com'; 'tayzenobia@gmail.com'; 'taz3711@sbcglobal.net'
Cc: Dixon, Melanie; Gibson, Bernard; Wurzer, Christine; Flores, Juan; Williams, Angie; Siwabessy, Genevieve; Estomo, Sharisse
Subject: Orientation Videos, Saturday September 17th

Good morning, Folsom Lake College Student Leaders!

First of all, I would like to start off by saying a huge THANK YOU to committing your time on a Saturday to take part in the filming of the Orientation Videos! We are so excited to be engaging each of you in this project- this is a great opportunity to highlight the amazing Student Leadership at FLC, and your involvement in these videos is really important to the overall success of this project! This is going to be both an exciting and fun-filled day!

Please plan on arriving at Folsom Main Campus between 7:45am-8am this Saturday, September 17th, at the Welcome and Student Success Center (FL1). (If you are an Admissions and Records Student Staff, please plan on arriving at 12:00pm!) I'm providing the agenda for the day and information about what to bring below:

Agenda

- **7:45am- 8:00am:** Arrive at Folsom Lake College Main Campus- we will be meeting in the Welcome and Student Success Center (in FL1). Breakfasts snacks and coffee will be provided!
- **8:00am-12:00pm:** We will be filming scenes for our first Orientation Video: Highlighting Folsom Lake College. Both the Video Production Team and FLC Staff will provide you with direction and scripts for filming during this time.
- **11:30am-12:30pm:** Lunch time! We will be providing a yummy lunch for you guys!
- **12:00pm-3:00pm:** At this point in time we will begin filming our second Orientation Video. Only the Admissions and Records Student Staff are required for the filming of this video; however, if you are interested in participating in this second video, you are absolutely welcome to participate!

What to Bring

- **Student Leadership Attire:** Please bring clothes that identify you as a member of whichever Student Leadership group you belong to. For example, if you are a Student Ambassador, be sure to bring the standard black shirt that you would typically wear. If you are a Student Staff or you work with a Leadership Group that does not have a dress code, please bring semi-professional clothing that would distinguish you in your role. We may be filming scenes in which we are highlighting your role as a Student Leader, and we want to make sure that you are recognizable in this role! If you have questions about this, please feel free to contact me, or refer to your supervisor in regards to what clothing is most appropriate!
- **Casual Day Clothes:** Please also bring an outfit that you would typically wear as a student for the day, as we will also be staging scenes in which you might be acting as a general student.

- **Backpacks/Notebooks:** As we will be staging scenes that take place on a typical school day, we want to make sure that you look like students; please bring items that you would typically bring with you to class, such as notebooks, binders, backpacks, purses, etc.
- **Homework:** It's possible that there may be some down-time when you won't be filming, and during that time it's ok to work on any homework or assignments that you have- we will let you know!

Please do not hesitate to contact me with any questions that you may have! My cell phone number is: (209) 559-1492. We can't wait to see you Saturday!!

THANK YOU for participating!!!

Hannah Blodgett | Orientation Specialist

Folsom Lake College | 10 College Parkway | Folsom, CA 95630

p. 916.608.6739 | f. 916.608.6732 | blodgeh@flc.losrios.edu | flc.losrios.edu

Student Sign-In Sheet Orientation Videos Saturday, Sept 17th

1600176	Zainub Tayeb	ASFLC	8:00am	12:00pm
1223610	Christopher Wetz	ASFLC	8:00am	12:00pm
1556967	Delayna Reeve	EOP&S Student Staff	8:00am	12:00pm
1503348	Kaila Dolley	Peer Mentor	8:00am	12:00pm
1559546	Austini French	Peer Mentor	8:00am	9:30am
1525117	Tony Humphreys	Peer Mentor	8:00am	12:00pm
1552522	Destynee Reeve	Peer Mentor	8:00am	12:00pm
1515276	Nanci Vazquez	Peer Mentor	8:00am	12:00pm
1493219	Taylor Zehobia	Peer Mentor	8:00am	12:00pm
1534407	Courtney Couch	Student Ambassador	8:00am	10:00am
1509515	Katie Kelly	Student Ambassador	8:00am	12:00pm
1561570	Meiqing Li	Student Ambassador	8:00am	12:00pm
1562776	Iveth Lopez-Obeso	Student Ambassador	8:00am	12:00pm
1557118	Rene Martinez-Reyes	Student Ambassador	8:00am	12:00pm
1469453	Alma Aguilar	Student Success Team	8:00am	12:00pm
1470515	Ian Callender	Student Success Team	8:00am	12:00pm
1514589	Daniel Garza	Student Success Team	8:00am	2:00pm
1249712	Johnny Huynh	Student Success Team	8:00am	12:00pm
1524114	Emmal Jacobs	Student Success Team	7:40am	12:00pm
1564463	Vadim Makhnovskiy	Student Success Team	8:00am	12:00pm
1345560	Cody Mitchell	Student Success Team	7:40am	12:00pm
1376375	Brenda Osorio	Student Success Team	8:00am	2:00pm

Other Attendees

Hannah Blodgett	SSSP Specialist
Angie Williams	SSSP Specialist
Melanie Dixon	Dean of Student Success
Bernard Gibson	Dean of Student Services
Diane Stevenson	Videographer
Matt Stevenson	Videographer