



Date 6/1/17

LIMITED PURCHASE ORDER

(Not to Exceed \$200.00)

VENDOR NAME AND ADDRESS: <i>Folsom Lake College College Store 10 College Parkway Folsom, Ca 95630</i>	DELIVERY INSTRUCTIONS: <input type="checkbox"/> Deliver to Address Below (Check one) <input type="checkbox"/> Will Call <div style="text-align: right; font-size: small;"> 2017 JUN - 6 P 2:51 FLC BUSINESS SERVICES </div>
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ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	<i>FLC Binder 1" Teal</i>	<i>11</i>	<i>ea</i>		<i>3.40</i>	<i>37.40</i>
2						
3	<i>per attached quote</i>					
4	<i>Quote dated 4/20/17</i>					
5						
6						
7						
8						
9						
10						

Purchases Charged to Categorical Programs, Grants or Special Projects
This purchased is in compliance with the requirements of:

Program Name _____
 For grants/special projects _____
 Program Director/Coord. Signature _____ Project/Grant Number _____
 Program Goal/Objective Number/Explanation _____

SUB-TOTAL	<i>37.40</i>
SALES TAX	<i>2.90</i>
TOTAL (Not to Exceed \$200.00)	<i>40.30</i>

VENDOR: Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

Requested by: Vonnie Shane 6/1/17
 TYPED/PRINT DATE

Requested by: Jessie Shane 6/1/17
 SIGNATURE DATE

Approved: Dea G. ... 6/2/17
 DEAN OR OTHER AUTHORIZED SIGNATURE DATE

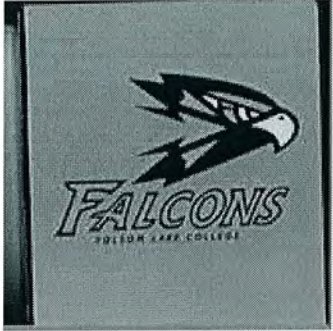
Received by _____ Date _____

GENFD 4500/ 11 / FL.VA.OFFC
 Bus. Unit Account Fund Org

60100 00000/2017/ 041A \$ 40.30
 Program Sub-Class BY Proj/Grnt Amount

Approved: _____
 Bus. Unit Account Fund Org

Approved: _____ \$ _____
 Program Sub-Class BY Proj/Grnt Amount



FLO BUSINESS SERVICES

2017 JUN - 6 P 2:54

From: [Haney, Brenda](#)
To: [Guzzi, Kathleen](#)
Cc: [Thiessen, Levi](#)
Subject: APPROVED QUOTE FOR: LINDA STACK FLC 1" BINDERS TEAL
Date: Tuesday, June 06, 2017 3:12:20 PM
Attachments: [F2634 FLC BOOKSTORE.pdf](#)
Importance: High

Hi Kathy –

The following Quote has been approved for processing – **Bill to PO_F2634 ** - Requested by Vonnie Shane**

****NOTE:** There are no Delivery Instructions on this LPO_F2634 – please contact both Linda Stack and Vonnie Shane to confirm where they want these items delivered.

QUOTE DATE	ITEMS	AMOUNT	
04/20/17	FLC BINDERS 1" TEAL	\$40.30	LINDA STACK
/ HCA			

Thank you,

Brenda Haney

Business Services

Folsom Lake College | 10 College Parkway | Folsom, CA 95630

☎ 916.608.6635 | ✉ haneyb@flc.losrios.edu