



LOS RIOS COMMUNITY COLLEGE DISTRICT
1919 Spanos Court • Sacramento, CA 95825-3981

1415 Closed

P.O. No. F 2347

LIMITED PURCHASE ORDER
(Not to Exceed \$200.00)

Date 2-22-13
F.C. BUSINESS SERVICES

VENDOR NAME AND ADDRESS: David Williams C/O FIC Business Services	DELIVERY INSTRUCTIONS: (Check one) <input checked="" type="checkbox"/> Deliver to Address Below <input type="checkbox"/> Will Call FL4-128 Pd. 94-670154 3/28/13 \$ 109.55
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ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	Employee Reimbursement for					\$ 101.67
2	David Williams purchase of 12/19/12					
3	for L Reed Chancellor's office artwork					
4						
5						
6						
7						
8						
9						
10	out-of-pocket reimbursement					

Purchases Charged to Categorical Programs, Grants or Special Projects This purchased is in compliance with the requirements of:	SUB-TOTAL	\$ 101.67
	SALES TAX	\$ 7.88
	TOTAL (Not to Exceed \$200.00)	\$ 109.55

VENDOR: Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$200.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I/WE hereby certify the items/services listed above are to be obtained in accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations, and laws.

REQUESTED BY: David Williams DATE: 2-22-13

REQUESTED BY: [Signature] SIGNATURE DATE: 2.23.13

APPROVED: [Signature] DEAN OR OTHER AUTHORIZED SIGNATURE DATE: 3/1/2013

APPROVED: [Signature] VICE PRESIDENT, ADMINISTRATION DATE: 3/1/2013

Received by	Date
<u>GENVD / 4500 / 11 / F.V.I. DIVV</u>	
Bus. Unit Account Fund Org	Amount
<u>60100 / 00000 2013 / 101E</u>	<u>\$ 109.55</u>
Bus. Unit Account Fund Org	Amount
<u>/ / / /</u>	<u>\$</u>

3/18/13 to Add

Aaron Brothers #239
2761 E. Bidwell St. Suite 200
Folsom, CA 95630

916-984-9397 12-19-12 500239 R003

CUSTOMER RECEIPT COPY

22X28 CONTEMPO BLK	36.99
0001064948	
20X30 BLK SIGNATURE	30.99
0001084995	
22X28 CFE SIGN	30.99
0001143320	
QUICK FRAMING	14.00
0000000141	
COUPON	.00
0000979005	
DISCOUNT	-11.30
	112.97 - 10.00%

SUB TOTAL	101.67
SALES TAX	7.88
TOTAL	109.55
AMOUNT TENDERED	
MC/VISA	109.55
CARD #:	*****6776
EXP DATE	****
AMOUNT	109.55
AUTH CODE	183778

TOTAL PAYMENT 109.55

40% OFF ONE REGULAR PRICED ITEM
excludes custom framing
excludes Aaron Brothers Best
VALID 12/24/12-12/30/12 SKU #796656
#90348 12-19-12 01:13P A.J.

Visit us at www.aaronbrothers.com

Los Rios Community College District

Page _____ of _____

Requisition
BUSINESS SERVICES

Req. No. 769367
P.O. NO.

Vendor Code	DATE <u>12-21-12</u>
Approved	VENDOR <u>David Williams</u>
Terms	ADDRESS <u>c/o FLC</u>
F.O.B.	CITY _____ STATE _____ ZIP _____

2013 FEB 14 A 10:46

DELIVERY INSTRUCTIONS	
<u>04D06128</u> Location Code	FLC College/District Location
Division	Date Required

From Lake College Business Services
REQUISITION - YOUR ACTION REQUIRED

To: Williams, David
Date: 2/14/13 REQ. No. 769367

- Dean/Mgr/Supv approval required
- IT Approval Required - (Software)
- Complete & Sign Box for Categorical Funds
- Complete Asset Location Box
- Vendor Quote Required
- PRE-PAY - PRO FORMA Invoice Required
- Budget coding required
- REQ total Exceeds Available Budget
- 6490 Acct. Required - (Equipment)
- 4300/4500 Acct. Required - (Supply)
- Provide request for budget transfer / increase
- Please return to Business Services

NO. & SIZES	ORDERED		AMOUNT	
	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
Requisition number.				
<u>9/12</u>				<u>QUANTIFY</u>
<u>NETWORK</u>				<u>\$101.67</u>
<u>rent</u>				
cts			SalesTax	<u>7.88</u>
Program Name	Project/Grant Number		Total	<u>\$109.55</u>

COMMENTS:

Reimbursements up to \$200 - are to be submitted on an LPO (GS-32 form)
Thank you, Brenda Haney

this allows us to submit directly

accordance with District Regulation 8323, Section 4, Conflict of Interest, and all other applicable district, state, and federal policies, rules, regulations and laws.

REQUESTED BY: David Williams TYPED/PRINT DATE: 12/21/12

REQUESTED BY: [Signature] SIGNATURE DATE: 12/21/12

AUTHORIZED: [Signature] DEAN OR AUTHORIZED SIGNATURE DATE: 1/2/2013

APPROVED: _____ VICEPRESIDENT, ADMINISTRATION DATE

Instructions on Reverse

<u>GENED / 4500 / 11</u>	<u>EL VI. DIVV</u>	Bus. Unit	Account*	Fund	Org
<u>100100 / 00000</u>	<u>2013 / 101e</u>	Program	Sub-Class	BY	Proj/Grnt
					Amount
					\$

* Asset Location - For equipment purchases over \$200 (Accounts 6490, 6495 and computers) complete the area below indicating the final location where equipment will be housed.

Location Code _____ Dept. _____

Building _____ Room No. _____



LOS RIOS COMMUNITY COLLEGE DISTRICT
 1919 Spanos Court • Sacramento, CA 95825-3981
 (916) 568-3065

Wells Fargo Bank, N.A.
 115 Hospital Drive
 Van Wert, OH 45891

Date Mar-28-2013 No 0094- 670154

56-382
 412

Pay Amount \$109.55***

THE TREASURER OF SACRAMENTO COUNTY WILL PAY

ONE HUNDRED NINE AND 55 / 100 DOLLAR

VOID SIX MONTHS FROM DATE DRAWN

To The
 Order of

WILLIAMS DAVID A.
 C/O FOLSOM LAKE COLLEGE
 10 COLLEGE PKWY
 FOLSOM, CA 95630

SACRAMENTO COUNTY SUPERINTENDENT OF SCHOOLS
 SACRAMENTO COUNTY AUDITOR-CONTROLLER

David W. Ender
Julie Valverde

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW

⑈0094670154⑈ ⑆041203824⑆ 9600060041⑈

THIS WARRANT IS ISSUED FOR PAYMENT IN FULL ON ALL ITEMS SHOWN HEREON AND BY ENDORSEMENT PAYEE ACCEPTS PAYMENT IN FULL.

Warrant Date:	GENERAL FUND				Warrant No.:	670154	
Description	Invoice No.	Invoice Date	Voucher ID	Invoice Amount	Discount	Paid Amount	
REIMBURSEMENT		Dec-19-2012	F2347	109.55	0.00	109.55	

Please sign / date and return to BSD

Received By: *[Signature]*
 Date: 7-15-13

Vendor Number	Vendor Name	Total Discounts		
0000031997	WILLIAMS DAVID A.	\$0.00		
Warrant Number	Date	Total Amount	Discounts Taken	Total Paid Amount
670154	Mar-28-2013	\$109.55	\$0.00	\$109.55