

DEPARTMENTAL RECEIPT

Folsom Lake College Business Service Office

Receipt #: 221634 FLC01

Payment Date: 01/25/2017 09:57:45 AM

Reference: CIWEA REIMB FOR ARMARK CATERNG
Comment : Calif Internship & Work Experience, Reimburse for Aramark Catering, Invoice 461,
462

Deposit To:

GENFD/5200/12/FL.VI.VTEA/21040/00000/314B

\$1,008.70

Total Charges: \$1,008.70

Payments:

Check #1601

Payer:

\$1,008.70

Total Payment: \$1,008.70



F O L S O M L A K E C O L L E G E
EL DORADO CENTER ♦ RANCHO CORDOVA CENTER

Invoice

Date: 01/18/17
Invoice #: FLC_001
Due: UPON RECEIPT

Bill To:
CIWEA
PO BOX 33831
LONG BEACH, CA 90832-3831

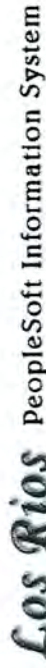
Qty	Description	Unit Price	Line Total
1	Reimbursement for Catering Services for CIWEA Conference at Folsom Lake College on November 4, 2016	\$ 1,008.70	\$ 1,008.70
	Folsom Lake College paid Aramark Food Services for the following catering invoices with Check# 94-740838 on 12/14/16. Total of \$1008.70 to be reimbursed by CIWEA:		
	Breakfast Catering - Reference Aramark Invoice# 461	\$ 389.22	
	Lunch Catering - Reference Aramark Invoice# 462	\$ 619.48	
	<i>Deposit CIWEA Check, to abate;</i>		
	<i>GENFD 5200 12 FL.VI. VTEA</i>		
	<i>21040 00000 2017 314B</i>		
	Balance Due	\$	\$ 1,008.70

Los Rios Community College District TAX ID: 94-1576340
Please direct all questions to FLC Business Services at 916-608-6635

Make all checks payable to: Los Rios Community College District

Mail to: Folsom Lake College
Business Services Attn: Brenda Haney
10 College Parkway
Folsom, CA 95630

Thank you for your prompt payment!



Account Transaction History

Budget Year	Account String	Current Budget	Pre-Encumbrance	Encumbrances	YTD Expenses	Available Balance
2017	GENFD 5200 12 FL.VI.VTEA 21040 00000 2017 314B	\$3,000.00	\$0.00	\$0.00	\$1,008.70	\$1,991.30

Req ID	PO ID	VENDOR	DESCRIPTION	Jrnl ID	Vchr ID	Campus ID	INVOICE	POSTED	PMT STATUS	APPROP	PR-ENC	ENC	EXPS
	0	0	Profl dev restructure program	ULFS005035	0	FL00717	0	05/17/16		\$3,000.00	\$0.00	\$0.00	\$0.00
	0	0	BOR378497_ARMK CHGBK_INV461	0002063094	0	FL29717	0	12/07/16		\$0.00	\$0.00	\$0.00	\$389.22
	0	0	BOR378497_ARMK CHGBK_INV462	0002063094	0	FL29717	0	12/07/16		\$0.00	\$0.00	\$0.00	\$619.48

[First Prev Page 1 of 1 Next Last] | Show All Records | [New Account Query](#) | [Main Page](#)

Data Last Updated: 1/18/2017 6:17:54 AM

LOS RIOS COMMUNITY COLLEGE DISTRICT STANDARD JOURNAL ENTRY

ENTER FISCAL YEAR 2017

Check one Journal Source:	X
ONL	
INT	
COL	
COL (EFT)	
SCO	
ENC	

USER REF # (MAXIMUM 8 CHARACTERS): FL29717	Date Prepared: 12/2/2016 Date Approved:
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Check box if journal to be automatically reversed. END USE ONLY.	Prepared By: BRENDA HANEY Approved By:
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Business Unit	Ledger Group	Account Number	Fund Code	Department	Program	Class	Project	Amount	Journal Line Description (Maximum 30 Characters)	Journal Line Reference (Max 10 Char)
1 GENFD	ACTUALS	4300	12	ED.VI.BIOL	04000	00000	700P	299.42	BOR374725_RALEYS CHGBK_INV014454	FL29717
2 GENFD	ACTUALS	5200	12	FL.VI.VTEA	49990	00000	314B	69.50	BOR374725_RALEYS CHGBK_INV182613	FL29717
3 GENFD	ACTUALS	5200	11	FL.VS.TRAR	63300	00000	051C	60.34	BOR374725_RALEYS CHGBK_INV579596	FL29717
4 GENFD	ACTUALS	5200	11	FL.CP.OFFC	60100	00000	041A	41.95	BOR374725_RALEYS CHGBK_INV564602	FL29717
6 GENFD	ACTUALS	4300	12	ED.VI.BIOL	04000	00000	700P	185.04	BOR378503_RALEYS CHGBK_INV338275	FL29717
7 GENFD	ACTUALS	5200	11	FL.VA.BSOF	67700	00000	041X	-471.21	BOR374725_SEPT RALEYS CHGBKS	FL29717
9 GENFD	ACTUALS	5200	11	FL.VA.BSOF	67700	00000	041X	-185.04	BOR378503_NOV RALEYS CHGBKS	FL29717
10 GENFD	ACTUALS	5200	11	FL.CP.OFFC	60100	00000	041A	24.82	BOR378483_ARMK CHGBK_INV417	FL29717
11 GENFD	ACTUALS	5200	12	FL.VI.CTEF	49000	00000	481C	818.37	BOR378483_ARMK CHGBK_INV427	FL29717
12 GENFD	ACTUALS	5200	11	FL.CP.OFFC	60100	00000	041A	55.60	BOR378483_ARMKS CHGBK_INV428	FL29717
13 GENFD	ACTUALS	5200	11	FL.CP.OFFC	60100	00000	041A	111.17	BOR378483_ARMK CHGBK_INV429	FL29717
14 GENFD	ACTUALS	5200	11	FL.VS.TRAR	63300	00000	051C	183.70	BOR378483_ARMK CHGBK_INV430	FL29717
15 GENFD	ACTUALS	5200	11	FL.VS.TRAR	63300	00000	051C	755.08	BOR378483_ARMK CHGBK_INV430	FL29717
17 GENFD	ACTUALS	5200	11	FL.CP.OFFC	60100	00000	041A	317.20	BOR378491_ARMK CHGBK_INV458	FL29717
18 GENFD	ACTUALS	5200	11	FL.CP.OFFC	60100	00000	041A	485.68	BOR378491_ARMK CHGBK_INV459	FL29717
20 GENFD	ACTUALS	5200	11	FL.CP.OFFC	60100	00000	041A	24.82	BOR378490_ARMK CHGBK_INV438	FL29717
22 GENFD	ACTUALS	5200	11	FL.CP.OFFC	60100	00000	041A	24.82	BOR378490_ARMK CHGBK_INV442	FL29717
29 GENFD	ACTUALS	5200	11	FL.CP.OFFC	60100	00000	041A	317.20	BOR378490_ARMK CHGBK_INV437	FL29717
31 GENFD	ACTUALS	4500	12	FL.VS.DSPS	64200	00000	696L	684.50	BOR378497_ARMK CHGBK_INV460	FL29717
32 GENFD	ACTUALS	5200	12	FL.VI.VTEA	21040	00000	314B	389.22	BOR378497_ARMK CHGBK_INV461	FL29717
33 GENFD	ACTUALS	5200	12	FL.VI.VTEA	21040	00000	314B	619.48	BOR378497_ARMK CHGBK_INV462	FL29717
40 GENFD	ACTUALS	5200	11	FL.VA.BSOF	67700	00000	041X	-1948.74	BOR378483_SEPT ARMK CHGBKS	FL29717
41 GENFD	ACTUALS	5200	11	FL.VA.BSOF	67700	00000	041X	-366.84	BOR378490_OCT ARMK CHGBKS	FL29717
42 GENFD	ACTUALS	5200	11	FL.VA.BSOF	67700	00000	041X	-802.88	BOR378491_OCT ARMK CHGBKS	FL29717
43 GENFD	ACTUALS	5200	11	FL.VA.BSOF	67700	00000	041X	-1693.20	BOR378497_NOV ARMK CHGBKS	FL29717

ADD NEEDED ROW(S) ABOVE THIS LINE.

SUMMARY BY FUND: 11 12	0.00 TOTALS -3065.53 3065.53
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Check Figure (should be zero, proof journal in balance).



INVOICE

TO:

Folsom Lake College
Attn: Brenda Haney
10 College Parkway
Folsom, CA 95630

Please Remit Payment to:

Aramark Sacramento City College
3835 Freepport Blvd
Sacramento, CA 95822

Profit Center: 500141000 - Folsom Lake College
Invoice Number: 500141000-000461
Invoice Date: 11/9/2016

For additional information on this Invoice, please contact:
Frank Gleason, 916-558-2252

PLEASE PAY THIS AMOUNT
389.22

Sale Date	Description	Net Amount	Tax Amount	Gross Amount
11/4/2016	CA Internship Continental Breakfast - Julie Collier			
	41 mini Continental @ 8.79 = 360.39 Assorted Danishes, Fruit, Coffee, Decaf, Hot Tea	\$360.39	\$28.83	\$389.22
		\$360.39	\$28.83	\$389.22

Net Amount:	\$360.39
Tax:	\$28.83
Total Amount:	\$389.22

Terms: Due Upon Presentation

Make checks payable to Aramark Services, Inc.

Important

Please include invoice number and remittance copy with your payment to ensure proper credit to your account

PAID

ENTERED
CATERING
10/9

*Aramark Food Services paid by
LRCCD/FCC 94-740838 10/19/16
Bill to CWWEA for reimbursement
per Area Email dated 11/08/16.*



INVOICE

Please Remit Payment to:

TO:

Folsom Lake College
Attn: Brenda Haney
10 College Parkway
Folsom, CA 95630

Aramark Sacramento City College
3835 Freeport Blvd
Sacramento, CA 95822

Profit Center: 500141000 - Folsom Lake College
Invoice Number: 500141000-000462
Invoice Date: 11/9/2016

For additional information on this Invoice, please contact:
Frank Gleason, 916-558-2252

PLEASE PAY THIS AMOUNT
619.48

Sale Date	Description	Net Amount	Tax Amount	Gross Amount
11/4/2016	CA Internship Light Lunch - Julie Collier 41 Light Lunch @ 13.99 = 573.59 Soup, Green Salad, Assorted pre-made Wraps and Sandwiches, Assorted Cookies, Lemonade, Water	\$573.59	\$45.89	\$619.48
		\$573.59	\$45.89	\$619.48

Net Amount:	\$573.59
Tax:	\$45.89
Total Amount:	\$619.48

Terms: Due Upon Presentation

Make checks payable to Aramark Services, Inc.

Important

Please include invoice number and remittance copy with your payment to ensure proper credit to your account



PAID

*Aramark Food Services paid by
LRCCO/FLC OK# 94-740838 10/14/16
Bill to ClWEA for reimbursement
per Area Email dated 11/08/16*

Haney, Brenda

From: Haney, Brenda
Sent: Tuesday, November 08, 2016 9:03 AM
To: Robinson, Brian
Cc: Collier, Julie; Heiland, Joyce
Subject: RE: FOR YOUR ACTION_ ARAMARK_ SIGNATURE & BUDGET CODE REQUIRED
Attachments: DOC110416.pdf

Importance: High

Our LRCCD Contract with Aramark Food Services – does not require them to bill third party vendors for orders placed by LRCCD campuses.

All Aramark Catering Services ordered by FLC Area/Depts. - must be paid directly from your Area/Dept. budgets.

- Therefore – you will need to sign the attached Aramark quotes and provide budget code. **Note: All catering food services require a 5200 account code.**

If you then wish to seek reimbursement from a third party vendor, we can provide you with a copy of the invoice paid, and your Area/Dept. can request a refund from CIWEA. *Ball to CIWEA INV# FLC-001*
When the refund check is received, it can be submitted to BSO for deposit and credit back to your Area/Dept. budget.

Thank you,

Brenda Haney

Business Services
Folsom Lake College | 10 College Parkway | Folsom, CA 95630
☎ 916.608.6635 | ✉ haneyb@flc.losrios.edu

From: Robinson, Brian
Sent: Monday, November 07, 2016 3:22 PM
To: Haney, Brenda <haneyb@flc.losrios.edu>
Cc: Collier, Julie <CollierJ@flc.losrios.edu>; Heiland, Joyce <HeilandJ@flc.losrios.edu>
Subject: FW: FOR YOUR ACTION_ ARAMARK_ SIGNATURE & BUDGET CODE REQUIRED

Hi Brenda,

I double-checked on this invoice with Julie, and she said that CIWEA was supposed to pay the Aramark fees for this conference. Should the CIWEA treasurer work with you to complete the transaction? Thanks.

Brian

From: Kaur, Lakhveer
Sent: Friday, November 04, 2016 3:43 PM
To: Heiland, Joyce <HeilandJ@flc.losrios.edu>
Cc: Robinson, Brian <RobinsB@flc.losrios.edu>; Haney, Brenda <haneyb@flc.losrios.edu>
Subject: FOR YOUR ACTION_ ARAMARK_ SIGNATURE & BUDGET CODE REQUIRED

This Email is being Sent on Behalf of Brenda Haney – please send all replies to her at haneyb@flc.losrios.edu

Please complete budget code and signature on the attached Aramark Catering Quotes – and forward to BSO today.